

TIMBERLANE REGIONAL SCHOOL DISTRICT
Serving the communities of Atkinson, Danville, Plaistow and Sandown

Deliberative Session

Steve Ranlett, Moderator

February 8, 2018

Timberlane Regional High School
36 Greenough Road, Plaistow, NH

The mission of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

Budget Committee Members

ATKINSON

Julie Hammond (2020)

Jim Paul (2018)

PLAISTOW

Eileen Dube (2018)

W. David Gerns, Chair (2019)

Michael Mascola (2020)

DANVILLE

John Hughes (2019)

Shawn O'Neil (2018)

SANDOWN

Alan David (2019)

Lee Dube, Vice-Chair (2018)

SCHOOL BOARD REPRESENTATIVE

Daniel Guide

School Board Members

ATKINSON

Brian Boyle, Chair (2020)
Gregory Spero (2018)

DANVILLE

Stefanie Dube (2019)
Dr. Kim Farah, Vice Chair (2020)

PLAISTOW

Peter Bealo (2018)
Daniel Guide (2019)
Susan Sherman (2020)

SANDOWN

Donna Green (2018)
Kelly Ward (2019)

Meeting Rules

1. No smoking. Turn off cell phones or set them to vibrate.
2. Each person will treat every other participant with courtesy and respect.
3. Any voter who wishes to address the meeting will approach the microphone, be recognized by the moderator, and will then state his or her name and address, and spell the last name.
4. General comments will be limited to 5 minutes maximum.
5. Speakers shall remain at the microphone for answers to their questions.
6. All questions to the School Board, Budget Committee or other officials or meeting participants will be directed to the moderator.
7. Each voter who desires to speak on an article will be given a chance to do so before any voter is given a second opportunity to speak on the same issue.
8. Makers of motions and seconds will state their name for the district clerk.

Meeting Rules

9. Only one amendment will be allowed on the floor at any one time. No amendment to an amendment will be allowed; such proposals will be dealt with as subsequent amendments after the first amendment has been voted upon. Amendments must be in writing and signed by the voter along with their printed name.
10. Motions must be made in the affirmative. No negative motions.
11. Secret ballots must be requested by 5 voters in writing and signed by the voters (verified by the clerk) and made before the vote on an article.
12. Challengers to any voice vote require 7 or more voters immediately after it is announced who then may request a written ballot.
13. Municipal Budget Act – 10% limit will be explained by the School Board Chair or District Attorney if necessary.
14. Reasonable discussion on both sides of a motion will be allowed before a “call the question” will be accepted by the moderator. A 2/3 vote is required for a call the question.

Meeting Rules

15. Any amendment of financial amounts must be stated in dollars. Percentage figures must be converted to dollar amounts.
16. Upon appeal of any ruling by the moderator, a majority vote will prevail.
17. Roberts Rule of Order will be used as a guide only.
18. At any time during the meeting these rules may be altered by a majority vote.

Without objection from the floor, we will adopt these rules for the conduct of the meeting subject to change.

We are now ready to move to the Warrant.

First Session of Annual Meeting

You are hereby notified to meet at the Timberlane High School, 36 Greenough Road, Plaistow, New Hampshire, on Thursday, the 8th day of February 2018, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles numbered 2 through 6. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting (Voting)

Voting on warrant articles numbered 1 through 6 will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 13th day of March, 2018, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

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| Atkinson | Voting will be conducted at the Atkinson Community Center from 7am-8pm |
| Danville | Voting will be conducted at the Danville Community Center from 8am-7pm |
| Plaistow | Voting will be conducted at Pollard School from 7am-8pm |
| Sandown | Voting will be conducted at the Sandown Town Hall from 8am-8pm |

Article 1 – Election of Officers

To choose the following school district officers:

Atkinson Voters	School Board Member	3-Year Term
Plaistow Voters	School Board Member	3-year Term
Sandown Voters	School Board Member	3-year Term
Atkinson Voters	Budget Committee Member	3-Year Term
Danville Voters	Budget Committee Member	2-Year Term
Plaistow Voters	Budget Committee Member	3-Year Term
Sandown Voters	Budget Committee Member	3-Year Term

Article 2 – Operating Budget

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$71,759,415**? Should this article be defeated, the operating budget shall be **\$71,870,607** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

Article 2 – Operating Budget

Not Recommended by the School Board 4-3-0
Recommended by the Budget Committee 7-1-0

Budget Process

- Developed in accordance to applicable NH Statutes
 - RSA's 32, 33, & 195
- Incorporation of the Committee's Mission Statement
 - The Budget Committee will develop a fiscally sound annual budget that will optimally meet the needs of the District, by working with District personnel and in consultation with the School Board. Throughout the budget process, the Budget Committee will take into consideration district taxpayers as well as support for staff, rigor, evaluation and accountability initiatives that drive student achievement.

Budget Process

- Review of actual expenditures in prior years
- Consideration for staffing and enrollment projections
- Deliberation of capital improvements requested within the Capital Improvement Plan (CIP)
- Collaboration with Administrators, Department Heads, Teachers, and many others

Budget Overview

2017 – 2018 Budget:	\$71,759,415
2018 – 2019 Proposed:	\$71,759,415
Net Change:	\$ 0
% Change:	0.00%

Budget Drivers

Major Budget Increases (>\$25k)

- Student Transportation: \$596,494
- Tuition: \$559,198
- Official/Admin Svcs (SAU): \$116,984
- Cleaning Services: \$ 55,000
- Snow Removal: \$ 28,000

Budget Drivers

Major Budget Decreases (>\$25k)

- Professional Services: (\$ 34,769)
- Rental Land & Buildings: (\$ 34,784)
- Fund Transfer (PAC) (\$ 40,000)
- Books, Info. Resources & Software: (\$ 41,851)
- Bond Principal & Interest: (\$ 84,000)
- Repair & Maintenance: (\$158,057)
- Fund Transfer (Capital Reserve): (\$250,000)
- Construction Services: (\$348,439)
- Equipment: (\$365,794)

Budget by Object Code *(sorted by account)*

Object Code	2018-2019 Proposed	Difference from 2017-2018
1xx Total Salaries	\$34,207,599	(\$286,910)
210 Group Insurance	\$9,006,004	\$31,210
220 Social Security Contributions	\$2,630,051	\$53,014
231 Non-Teacher Retirement	\$818,425	\$95,972
232 Teacher Retirement	\$4,889,496	\$9,969
240 Tuition Reimbursement	\$213,508	(\$3)
250 Unemployment Comp.	\$88,020	\$58,020
260 Workers Comp.	\$193,272	\$11,108
290 Other Employee Benefits	\$38,000	\$4,000
Subtotal – Salaries & Benefits	\$52,084,375	(\$23,619)

Budget by Object Code *(Sorted by Difference)*

Object Code	2018-2019 Proposed	Difference from 2017-2018
519 Student Transportation	\$3,713,252	\$596,494
56x Tuition	\$2,548,202	\$559,198
310 Official/Admin. Services	\$1,696,692	\$116,984
420 Cleaning Services	\$180,200	\$55,000
42x Snow Removal	\$39,000	\$28,000
410 Water/Sewer/Septic	\$45,000	\$15,000
390 Game Expenses	\$97,154	\$5,705
610 Supplies	\$1,258,346	\$3,655
53x Telephone / Comm.	\$187,411	\$2,232
810 Dues & Fees	\$93,409	\$1,635
490 Other Purchased Services	\$7,001	\$1,000

Budget by Object Code *(Sorted by Difference)*

Object Code	2018-2019 Proposed	Difference from 2017-2018
520 Insurance	\$204,800	\$0
540 Advertising	\$8,000	\$0
880/890 Miscellaneous Expense	\$124,312	(\$49)
534 Postage	\$5,400	(\$200)
550 Printing	\$13,100	(\$460)
62x Utilities/Energy	\$1,083,501	(\$1,219)
580 Travel/Workshops	\$56,383	(\$1,661)
320-340 Professional Services	\$1,240,645	(\$34,769)
441 Rental Land & Buildings	\$1	(\$34,784)
64x/650 Books, Info Res. / Software	\$1,047,382	(\$41,851)
830/910 Bond Princ. & Interest	\$1,726,000	(\$84,000)

Budget by Object Code *(Sorted by Difference)*

Object Code	2018-2019 Proposed	Difference from 2017-2018
43x Repair and Maintenance	\$598,663	(\$158,057)
930 Fund Transfers	\$3,012,501	(\$290,000)
450 Construction Services	\$227,300	(\$348,439)
73x Equipment	\$461,387	(\$365,794)
Subtotal – Expenses	\$19,675,041	\$23,619
Total	\$71,759,415	\$0

Default Budget

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

Default Budget

2017–2018 Budget:	\$71,759,415
2018–2019 Default:	\$71,870,607
2018–2019 Proposed:	\$71,759,415
Difference from proposed:	\$ 111,192
Difference from 2017–2018 Budget:	\$ 111,192

Default budget formula:

\$71,870,607 *equals* the previous year's budget *less* one time expenditures *plus* contractual obligations

Estimated Tax Rate Impact

	2017	Recommended	Default
ATKINSON	\$14.86	\$14.18	\$14.23
DANVILLE	\$22.61	\$22.08	\$22.11
PLAISTOW	\$17.03	\$17.24	\$17.28
SANDOWN	\$24.69	\$26.96	\$26.99

* Combined local and state school rate

Article 3 – Capital Reserve Fund

Shall the voters of the Timberlane Regional School District raise and appropriate up to **\$250,000** to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2018 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2017-2018 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by taxation. (MAJORITY VOTE REQUIRED)

Article 3 – Capital Reserve Fund

Recommended by the School Board 4-3-0

Recommended by the Budget Committee 8-0-0

Article 4 – Appoint Agents of the Capital Reserve Fund

Shall the voters of the Timberlane Regional School District appoint the Timberlane Regional School Board as agents to expend from the existing School Building Construction, Reconstruction, Capital Improvements and Land Purchase Capital Reserve Fund previously established in 1996?
(MAJORITY VOTE REQUIRED)

Recommended by the School Board 4-2-1

Article 5 – General Acceptance of Reports

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2017 Annual Report? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 6-1-0

Article 6 - Artificial Turf by Petition of John Sapia et al

Shall the district vote to raise and appropriate the sum of \$800,000 for the purpose of increasing athletic player safety and decreasing district operating costs by professionally installing an artificial turf surface to an existing sports playing field with a projected savings that will pay back this investment within 5 years? This will be a multi-purpose field supporting a host of district sports. It shall be made available for a fee to outside parties when not in use by the district, for the purpose of generating additional revenue to further offset costs and shorten the time to maximize return on investment. Payments will be spread out over a term of eight years at a maximum interest rate not to exceed 4.75 percent and shall be installed during the budget year. (MAJORITY VOTE REQUIRED)

Article 6 - Artificial Turf by Petition of John Sapia et al

Recommended by the School Board 4-2-1

Not Recommended by the Budget Committee 5-3-0

Special Meetings

The School Board will meet in the library immediately following this session to take recommendation action on the warrant.

The Budget Committee will meet in room 506 immediately following this session to take recommendation action on the warrant.

VOTE

MARCH 13, 2018

Atkinson: Atkinson Community Center 7am-8pm

Danville: Danville Community Center 8am-7pm

Plaistow: Pollard School 7am-8pm

Sandown: Sandown Town Hall 8am-8pm