



# GILMAN

Student Safety Oversight  
5407 Roland Avenue  
Baltimore, Maryland 21210

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gilman.edu

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## 2025-2026

### Fingerprinting and Background Check Instructions

In accordance with Gilman's Child and Youth Protection Policies, all employees, volunteers, and third-party vendors who interact directly with Gilman students must be fingerprinted and have a background check.

[Please print and complete the Livescan pre-registration form](#) and bring the completed form with you to your appointment along with a valid photo ID. **Please note this form must be used so that Gilman can receive the results of the background check and, for prospective employees and volunteers, so that the cost of the background check will be covered by Gilman.** (Gilman does not cover the cost of the background check for third-party tutors and related service providers.) Volunteers will only be approved to work with students after results are received by Gilman.

Listed below are our partner locations for electronic fingerprinting.

Absolute Investigative Services, Inc. | [www.absoluteisi.com](http://www.absoluteisi.com)

**Hours of Service: 9 a.m. – 5 p.m. | Please call to confirm availability and hours**

- 604 East Joppa Road, Unit D Towson, MD 21286, 410-828-6460
- 139 North Main Street, Suite 103 Bel Air, MD 21014, 410-420-6923
- 10514 Racetrack Road Berlin, MD 21811, 410-973-2482
- 601 C Jermor Lane Westminster, MD 21157 410-857-6460

Please contact Gilman's Human Resources Department with any questions at 410-332-3800 or [hr@gilman.edu](mailto:hr@gilman.edu).