



AGENDA

METROPOLITAN BOARD OF PUBLIC EDUCATION

2601 Bransford Avenue, Nashville, TN 37204

Regular Meeting – March 26, 2024 – 5:00 p.m.

Rachael Anne Elrod, Chair

- I. CONVENE and ACTION
 - A. Call to Order
 - B. Establish Quorum
 - C. Pledge of Allegiance
 - D. Board Member Swearing In
 - E. Adoption of Agenda
- II. AWARDS AND RECOGNITIONS
 - A. Principal Jennifer Rheinecker, Donelson Middle School - Tennessee Music Education Association's 2024 Outstanding Middle School Administrator of the Year
 - B. National Merit Scholarship finalists - Hume-Fogg, Martin Luther King, Nashville School of the Arts, and John Overton High School students
 - C. Cambridge Awards - John Overton High School students
 - D. National Education Equity Lab Honor Society inductees - Antioch High School students
- III. STUDENT BOARD MEMBER REPORTS
- IV. DIRECTOR'S REPORT
 - A. Core Tenets: Re-envision central office as a support hub, Empower and equip leaders at all levels, Create and support engaging, rigorous, and personalized learning experiences for all students, and Identify and eliminate inequities
 - i. Academies of Nashville Update
 - ii. ALC Redesign
- V. PUBLIC PARTICIPATION

The Board will hear from those persons who have requested to appear at this Board meeting. In the interest of time, speakers are requested to limit remarks to three minutes or less. Comments will be timed.

VI. GOVERNANCE ISSUES

A. Actions

1. Consent

- a. Minutes – 02.27.2024 – Regular Meeting
- b. Site Acquisition of 12.58 Acres located on 7 parcels including 555 Bell Road for a new Elementary School in the Antioch Cluster
- c. Awarding of Purchases and Contracts
 1. 2B Solutions, Inc.
 2. Advanced Mechanical Contractors, Inc.
 3. Applicant Insights, Inc.
 4. Bernhard MCC, LLC
 5. Conexion Americas
 6. Curriculum Associates, LLC
 7. Four Seasons, Inc.
 8. Institutional Wholesale Company, Inc.
 9. Lee Company
 10. Mechanical Resource Group, LLC
 11. Mill Creek Brands
 12. Municipal Auditorium
 13. Nearpod, Inc.
 14. Obadiah Holdings, LLC dba Advantage Screen Printing (previously Veronica Morin dba Advantage Screen Printing)
 15. Ombudsman Educational Services, LTD
 16. Southern Heating and Cooling, Inc.
 17. The Barr Group, Inc.
 18. The Big Picture Company dba Big Picture Learning
 19. Trane U.S., Inc.
 20. TRI Creative Group, LLC
 21. TriStar Mechanical, LLC
 22. Weatherproofing Technologies, Inc.
- d. Board Policies
 - 1.105 School Board Legislative involvement
 - 1.107 Board member Conflict of Interest
 - 1.200 Method of Election of Officers
 - 1.404 Public Participation
 - 1.701 School District Planning
 - 2.400 Revenues
 - 2.601 Fundraising Activities
 - 2.8051 Credit/Purchase Cards
 - 4.205 Enrollment in Advanced Classes
 - 4.603 Promotion and Retention

5.107 Orientation and Probation

- e. Legal Settlements:
 - C-44178 (\$15,868.93)
 - C-43697 (\$30,000)
 - C-44198 (\$18,151.93)

VII. BOARD REPORTS

VIII. WRITTEN INFORMATION TO THE BOARD

- A. Sales Tax Collections as of March 20, 2024

IX. ANNOUNCEMENTS

X. ADJOURNMENT

If any accommodations are needed for individuals with disabilities who wish to be present at this meeting, please request the accommodation through hubNashville at <https://nashville.gov/hub-ADA-boards> or by calling (615) 862-5000. Requests should be made as soon as possible, but 72 hours prior to the scheduled meeting is recommended.

METROPOLITAN NASHVILLE PUBLIC SCHOOL BOARD MEETING –

February 27, 2024

Members Present: Rachael Anne Elrod, Chair (left at 6:00 p.m.), Freda Player, Vice-chair, Erin O'Hara Block, Cheryl Mayes, Berthena Nabaa-McKinney and Abigail Tylor (left at 6:15 p.m.) , Sharon Gentry

Members Absent: Emily Master

Student Members Absent: Alayna Mitchell and Christine Tran

Meeting called to order at 5:00 p.m.

CONVENE AND ACTION

- A. Call to Order – Rachael Anne Elrod called the meeting to order.
- B. Pledge of Allegiance - Led by Dr. Kelby Gardner, Overton High School Principal

Motion to adopt the agenda.

By Berethena Nabaa-Mckinney, seconded Freda Player

Vote: 7-0 – unanimous

AWARDS AND RECOGNITIONS

- A. Dr. Tina Atkinson, Percy Priest Elementary School – 2024 National Elementary Art Educator – The Board and Dr. Battle recognized Dr. Atkinson.
- B. Spencer Nicholas, Martin Luther King Jr. Academic Magnet High School – State and National Record-setting Swimmer - The Board and Dr. Battle recognized Mr. Nicolas.
- C. State Wrestling Medalists - The Board and Dr. Battle recognized the medalists.
- D. TSSAA Academic Achievement Awards - The Board and Dr. Battle recognized the award winners.

DIRECTOR'S REPORT

- A. Dr. Battle and staff presented a report on Core Tenets: Re-envision central office as a support hub, Empower and equip leaders at all levels, Create and support engaging, rigorous, and personalized learning experiences for all students, and Identify and eliminate inequities
 - i. Assessment Data

B. PUBLIC PARTICIPATION

- A. Katrina Endacot – Addressed the Board concerning the changes at MLK High School.
- B. Lauren Herring - Addressed the Board concerning the changes at MLK High School.
- C. Lauren Cardwell - Addressed the Board concerning the changes at MLK High School.
- D. Laudy Cardwell - Addressed the Board concerning the changes at MLK High School.
- E. Bobby McDonald - Addressed the Board concerning the changes at MLK High School.
- F. Carlos Cordova - Addressed the Board concerning the changes at MLK High School.
- G. Trey Madison - Addressed the Board concerning the changes at MLK High School.
- H. Amy Powell - Addressed the Board concerning the changes at MLK High School.
- I. Autumn Embry - Addressed the Board concerning the changes at MLK High School.
- J. Carlene Taylor - Addressed the Board concerning the changes at MLK High School.
- K. Sofia Payne - Addressed the Board concerning Sunrise Hillsboro.
- L. Simret Debrezion - Addressed the Board concerning the changes at MLK High School.

GOVERNANCE ISSUES

- a. Minutes – 02.13.2024 – Regular Meeting
- b. Awarding of Purchases and Contracts
 - 1. American Institutes for Research in The Behavioral Sciences dba American Institutes for Research
 - 2. ARTifice, LLC
 - 3. A-Z Office Resource, Inc.
 - 4. BaseSix Systems, LLC (Authorized reseller for Audio Enhancement)
 - 5. Beacon Technologies, Inc.
 - 6. Bootstrap Architecture + Construction
 - 7. Cornerstone Engineering, Inc.
 - 8. CT Consultants, Inc.
 - 9. Discovery Education, Inc. dba Discovery Education
 - Mystery Science, Inc.

10. Elevation Solutions, Inc. dba Elevation Solutions
 11. Ferguson US Holdings, Inc.
 12. Galls, LLC
 13. Gilbert, McLaughlin, Casella, Architects, PLC
 14. Gresham Smith
 15. HFR, Inc
 16. Institutional Wholesale Company, Inc.
 17. Interface Floor, LLC
 18. Krell Engineering, LLC
 19. Maxim Healthcare Staffing Services, Inc.
 20. MGT of America Consulting, LLC
 21. National Education Equity Lab, Inc. dba National Education Equity Lab
 22. Oliver Little Gipson Engineering, Inc.
 23. Orion Building Corporation
 24. Personal Computer Systems (Authorized Dealer for Promethean)
 25. S.M. Lawrence Company, Inc.
 26. StaffEZ of Tennessee, LLC dba StaffEZ
 27. SupportEd, LLC
 28. The Grant Evaluation Group, Inc. dba The Evaluation Group
 29. The Orcutt Winslow Limited Liability Limited Partnership dba Orcutt Winslow
 30. The Stepping Stones Group, LLC
 31. TMPartners, PLLC
 32. WEBCON, Inc.
 33. Williams Mechanical, LLC
- c. Teachers Eligible for Tenure

Motion to adopt the agenda.

By Berthena Nabaa-McKinney, seconded Sharon Gentry

Vote: 5-0 – unanimous

BOARD REPORTS

A. Erin O'Hara Block gave a brief update of the Director's Evaluation Committee.

ANNOUNCEMENTS

- A. Cheryl Mayes – Announced that Annual Southeast Easter Egg Hunt will be held on March 23. She also announced that Student School Board Member applications are open until April 30th.
- B. Freda Player – Announced that the Board March 12th Board Meeting is canceled due to Spring Break.

Ms. Player adjourned the meeting at 6:55 p.m.



Chris M. Henson
Board Secretary

Rachael Anne Elrod
Board Chair

Date

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

b. SITE ACQUISITION OF 12.58 ACRES LOCATED ON 7 PARCELS INCLUDING 555 BELL ROAD FOR A NEW ELEMENTARY SCHOOL IN THE ANTIOCH CLUSTER

It is requested that the Board of Education approve \$4,495,000 for the purchase of the 7 parcels (14900012200, 14900023200, 14900013300, 14900034100, 14900012300, 14900013100, 14900017900) located at various addresses including 555 Bell Road for a new Elementary School for the Antioch Cluster.

It is recommended that this purchase be approved.

Legality approved by Metro Department of Law.

FUNDING: 80404022

DATE: March 26, 2024

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(1) VENDOR: 2B Solutions, Inc.

SERVICE/GOODS (SOW): Amendment #1 extends the contract term, increases the contract value, updates the Criminal Background Check clause, and incorporates the Boycott of Israel clause. The contract is for a materials management system for the MNPS Hands-on Science Materials Program.

SOURCING METHOD: Amendment of a Previously Board Approved Contract

TERM: March 27, 2024 through June 30, 2030

FOR WHOM: Teachers in the Hands-on Science Materials Program

COMPENSATION: Amendment #1 increases the contract value by \$102,000.

Total compensation for this contract is not to exceed \$252,000.

Total compensation is based on an estimated yearly amount of \$20,400.

OVERSIGHT: Curriculum & Instruction

EVALUATION: Based on the vendor's proposed solution meeting the requested functionality as outlined in RFP 87155 and the vendor's customer service and support.

MBPE CONTRACT NUMBER: 7502975

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(2) VENDOR: Advanced Mechanical Contractors, Inc.

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581802

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(3) VENDOR: Applicant Insights, Inc.

SERVICE/GOODS (SOW): For the provision of criminal background checks, Motor Vehicle Registrations (MVRs), and education/work experience verifications of candidates for employment, current employees, and certain contractors.

SOURCING METHOD: RFP 365336

TERM: August 13, 2024 through August 12, 2029

FOR WHOM: Human Resources

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$875,000.

Total compensation is based on an estimated yearly amount of \$175,000.

OVERSIGHT: Human Resources

EVALUATION: Based on the timeliness and accuracy of services provided.

MBPE CONTRACT NUMBER: 7580899

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(4) VENDOR: Bernhard MCC, LLC

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581807

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(5) VENDOR: Conexion Americas

SERVICE/GOODS (SOW): Contractor will work with MNPS to implement the Parents as Partners family engagement program for Latino parents. This program, offered in Spanish and led by trained parent volunteers, seeks to build a strong working relationship between Latino parents and select MNPS schools. The MNPS schools being served through this program may change as agreed upon between MNPS and Contractor.

SOURCING METHOD: Sole Source

TERM: July 1, 2024 through June 30, 2029

FOR WHOM: Various MNPS Schools Selected

COMPENSATION: Contractor will be compensated up to \$50,000 to cover the work at the selected schools during the Fall of 2024.

Total compensation for this contract is not to exceed \$250,000.

Total compensation is based on an estimated yearly amount of \$50,000.

OVERSIGHT: Office of English Learners

EVALUATION: Based on the quality of services provided and adherence to the Contractor's duties and responsibilities listed in the contract.

MBPE CONTRACT NUMBER: 7581415

SOURCE OF FUNDS: Federal Funds – Title III

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(6) VENDOR: Curriculum Associates, LLC

SERVICE/GOODS (SOW): Amendment #5 increases the contract value. The contract is for the provision of i-Ready literacy and math intervention curriculum, including all associated subscriptions/licenses, materials, and/or professional development training.

SOURCING METHOD: Amendment of a Previously Board Approved Contract

TERM: March 27, 2024 through June 30, 2024

FOR WHOM: MNPS Students

COMPENSATION: This amendment increases the contract value by \$1,000,000.

Total compensation for this contract is not to exceed \$7,000,000.

OVERSIGHT: MTSS and Exceptional Education

EVALUATION: Based on the quality of the products and services provided as well as the effectiveness of the intervention curriculum.

MBPE CONTRACT NUMBER: 10094

SOURCE OF FUNDS: Federal Funds - ESSER 3

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(7) VENDOR: Four Seasons, Inc.

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581810

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(8) VENDOR: Institutional Wholesale Company, Inc.

SERVICE/GOODS (SOW): Amendment #4 extends the contract term and increases the contract value. The contract is for the provision of general groceries (meats, frozen, and staple foods) as needed for all MNPS schools and the Metro Action Commission.

SOURCING METHOD: Amendment of a Previously Board Approved Contract

TERM: March 27, 2024 through July 14, 2025

FOR WHOM: Nutrition Services

COMPENSATION: Total compensation is hereby increased by \$14,800,000.

Total compensation for this contract is not to exceed \$43,200,000.

Total compensation is based on an estimated yearly amount of \$8,640,000.

OVERSIGHT: Nutrition Services

EVALUATION: Based on the quality and timeliness of the products provided.

MBPE CONTRACT NUMBER: 7497930

SOURCE OF FUNDS: Nutrition Services Fund

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(9) VENDOR: Lee Company

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581804

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(10) VENDOR: Mechanical Resource Group, LLC

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581806

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(11) VENDOR: Mill Creek Brands

SERVICE/GOODS (SOW): Amendment #1 increases the contract value. The contractor provides customized apparel and various other promotional items to any MNPS school or department on an as-needed basis.

SOURCING METHOD: Amendment of a Previously Board Approved Contract

TERM: March 27, 2024 through July 25, 2028

FOR WHOM: All MNPS Schools and Departments

COMPENSATION: This amendment increases the contract value by \$500,000.

Total compensation for this contract is not to exceed \$750,000

Total compensation is based on an estimated yearly amount of \$150,000.

OVERSIGHT: Procurement

EVALUATION: Based on the responsiveness in providing quotes and customer service to the requesting MNPS school or department and the quality of the custom designs and products.

MBPE CONTRACT NUMBER: 7564748

SOURCE OF FUNDS: Various Operating and Federal Funds

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(12) VENDOR: Municipal Auditorium

SERVICE/GOODS (SOW): This facility use agreement is for twelve (12) high school graduations to take place at the Municipal Auditorium for the 2023-2024 school year.

SOURCING METHOD: Negotiated Services

TERM: May 13, 2024 through May 23, 2024

FOR WHOM: Antioch High School
Cane Ridge High School
East Nashville Magnet High School
Glenclyff High School
Hume-Fogg Magnet School
Hunters Lane High School
James Lawson High School
John Overton High School
Maplewood High School
McGavock High School
Pearl-Cohn High School
Stratford STEM Magnet High School

COMPENSATION: Total compensation for this contract is not to exceed \$120,000.

OVERSIGHT: Division of Schools

EVALUATION: Based on the quality of the venue space and services provided for the event.

MBPE CONTRACT NUMBER: 7581161

SOURCE OF FUNDS: Various School-Based Funds

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(13) VENDOR: Nearpod, Inc.

SERVICE/GOODS (SOW): For the purchase of technology software and related services, including Flocabulary which helps give schools research-backed lessons designed to build students' vocabulary.

SOURCING METHOD: Choice Partners Cooperative RFP 22/044KN-03

TERM: March 27, 2024 through August 13, 2027

FOR WHOM: All MNPS Schools

COMPENSATION: Total compensation for this contract is not to exceed \$600,000.

Total compensation is based on an estimated yearly amount of \$150,000.

OVERSIGHT: Curriculum & Instruction and Technology Services

EVALUATION: Based on the quality of the goods and services provided.

MBPE CONTRACT NUMBER: 7582675

SOURCE OF FUNDS: Various School-Based Funds

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

- (14) VENDOR: Obadiah Holdings, LLC dba Advantage Screen Printing (previously Veronica Morin dba Advantage Screen Printing)

SERVICE/GOODS (SOW): Amendment #1 changes the company name, updates the contract number, and increases the contract value. The contractor provides customized apparel and various other promotional items to any MNPS school or department on an as-needed basis.

SOURCING METHOD: Amendment of a Previously Board Approved Contract

TERM: March 27, 2024 through July 25, 2028

FOR WHOM: All MNPS Schools and Departments

COMPENSATION: This amendment increases the contract value by \$500,000.

Total compensation for this contract is not to exceed \$750,000.

Total compensation is based on an estimated yearly amount of \$150,000.

OVERSIGHT: Procurement

EVALUATION: Based on the responsiveness in providing quotes and customer service to the requesting MNPS school or department and the quality of the custom designs and products.

MBPE CONTRACT NUMBER: 7581070 (previously 75564754)

SOURCE OF FUNDS: Various Operating and Federal Funds

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(15) VENDOR: Ombudsman Educational Services, LTD

SERVICE/GOODS (SOW): Contractor is to provide an off-campus program intended to deliver facility-assigned students an opportunity to engage in a personalized learning experience while assigned to the Nashville-Davidson County Juvenile Court Detention Center.

SOURCING METHOD: RFP 357269

TERM: July 1, 2024 through June 30, 2029

FOR WHOM: MNPS students assigned to the Detention Center

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$2,600,000.

Total estimated compensation is based on an estimated yearly amount of \$480,000.

OVERSIGHT: Student Support Services

EVALUATION: Regular monthly visits from MNPS and annual evaluations by TDOE will be carried out to verify that students are benefiting from tailored learning experiences and to ensure that staff are adhering to state guidelines.

MBPE CONTRACT NUMBER: 7578779

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(16) VENDOR: Southern Heating and Cooling, Inc.

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581809

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(17) VENDOR: The Barr Group, Inc.

SERVICE/GOODS (SOW): Amendment #2 increases the contract value. The contractor provides customized apparel and various other promotional items to any MNPS school or department on an as-needed basis.

SOURCING METHOD: Amendment of a Previously Board Approved Contract

TERM: March 27, 2024 through July 25, 2028

FOR WHOM: All MNPS Schools and Departments

COMPENSATION: This amendment increases the contract value by \$500,000.

Total compensation for this contract is not to exceed \$750,000.

Total compensation is based on an estimated yearly amount of \$150,000.

OVERSIGHT: Procurement

EVALUATION: Based on the responsiveness in providing quotes and customer service to the requesting MNPS school or department and the quality of the custom designs and products.

MBPE CONTRACT NUMBER: 7564752

SOURCE OF FUNDS: Various Operating and Federal Funds

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(18) VENDOR: The Big Picture Company dba Big Picture Learning

SERVICE/GOODS (SOW): For technical assistance and support for the continued development of the Big Picture Learning Network.

SOURCING METHOD: Sole Source

TERM: July 1, 2024 through June 30, 2029

FOR WHOM: Nashville Big Picture High School

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$112,500.

Total compensation is based on an estimated yearly amount of \$22,500.

OVERSIGHT: Nashville Big Picture High School

EVALUATION: Based on the quality of the services and support provided.

MBPE CONTRACT NUMBER: 7577636

SOURCE OF FUNDS: Federal Funds – ESSER 3 and Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(19) VENDOR: Trane U.S., Inc.

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581803

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(20) VENDOR: TRI Creative Group, LLC

SERVICE/GOODS (SOW): Amendment #1 increases the contract value. The contractor provides customized apparel and various other promotional items to any MNPS school or department on an as-needed basis.

SOURCING METHOD: Amendment of a Previously Board Approved Contract

TERM: March 27, 2024 through July 25, 2028

FOR WHOM: All MNPS Schools and Departments

COMPENSATION: This amendment increases the contract value by \$500,000.

Total compensation for this contract is not to exceed \$750,000.

Total compensation is based on an estimated yearly amount of \$150,000.

OVERSIGHT: Procurement

EVALUATION: Based on the responsiveness in providing quotes and customer service to the requesting MNPS school or department and the quality of the custom designs and products.

MBPE CONTRACT NUMBER: 7564749

SOURCE OF FUNDS: Various Operating and Federal Funds

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(21) VENDOR: TriStar Mechanical, LLC

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581805

SOURCE OF FUNDS: Operating Budget

GOVERNANCE ISSUES

A. ACTIONS

1. CONSENT

c. AWARDING OF PURCHASES AND CONTRACTS

(22) VENDOR: Weatherproofing Technologies, Inc.

SERVICE/GOODS (SOW): For the provision of HVAC services for all MNPS facilities on an as-needed basis.

SOURCING METHOD: RFP 365346

TERM: March 27, 2024 through March 26, 2029

FOR WHOM: All MNPS Facilities

COMPENSATION: Contractor will be compensated in accordance with Exhibit A.

Total compensation for this contract is not to exceed \$5,000,000.

Total compensation is based on the per project bid amount.

OVERSIGHT: Facilities

EVALUATION: Based on the responsiveness in providing quotes, capacity to perform the work, and the quality and timeliness of the work provided.

MBPE CONTRACT NUMBER: 7581808

SOURCE OF FUNDS: Operating Budget



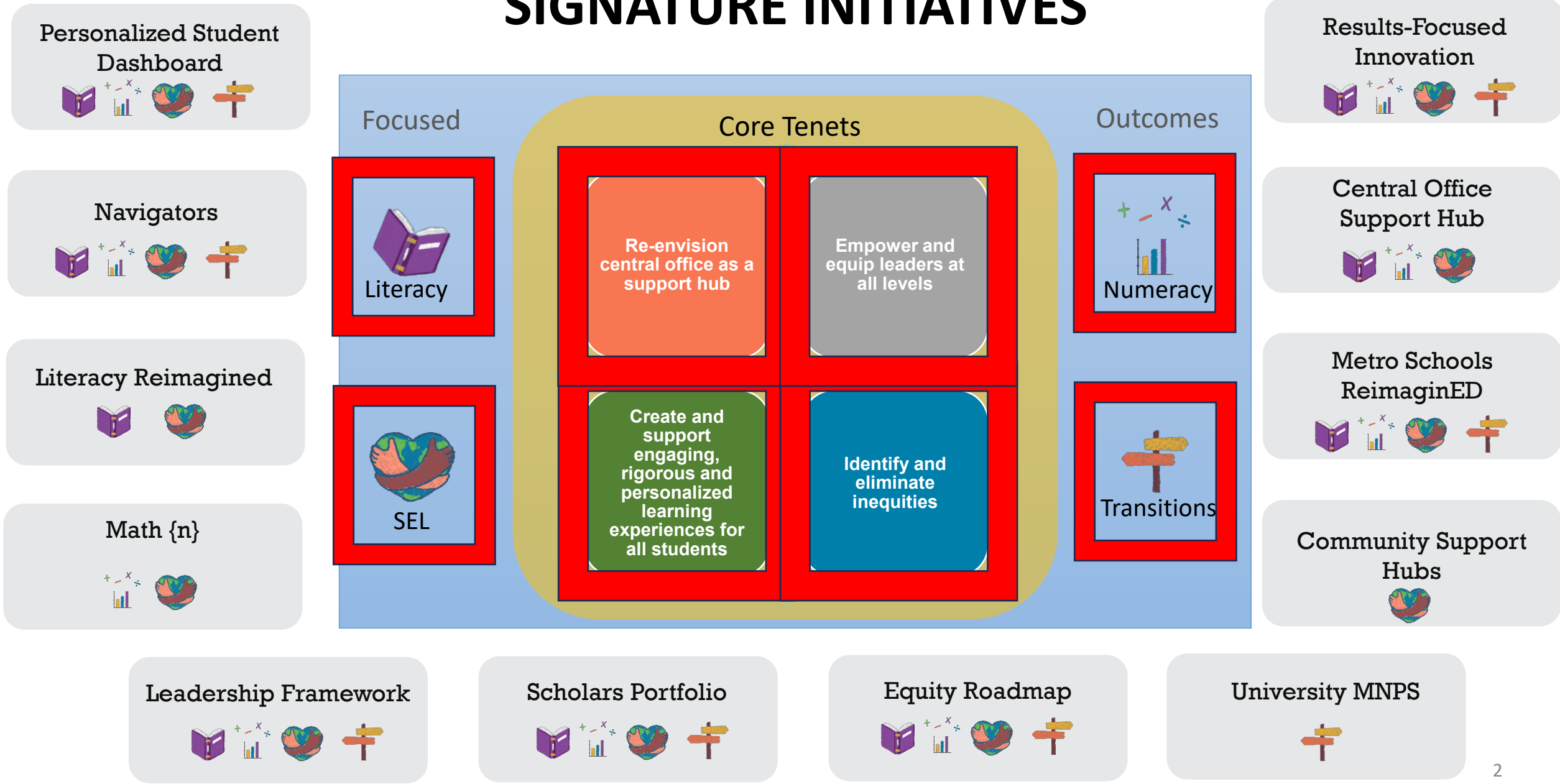
ACADEMIES *of*
NASHVILLE

March 26, 2024



METRO
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PUBLIC
SCHOOLS

SIGNATURE INITIATIVES



History of AON

2005-2006

2006-2007 Small Learning Communities Grant

2009-2010 Career Academies

The Three Strands of Transformation



1. Transforming Teaching & Learning
2. Transforming the Secondary School Experience
3. Transforming Business and Civic Engagement



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Educating the Whole Student

SEL

Student interest and sense of belonging

Attendance

Connection with teacher,
explicit conversations about class attendance

Literacy

Pathway literacy exposure, text-specific
questions, discussions around text, critical
thinking , etc.

Numeracy

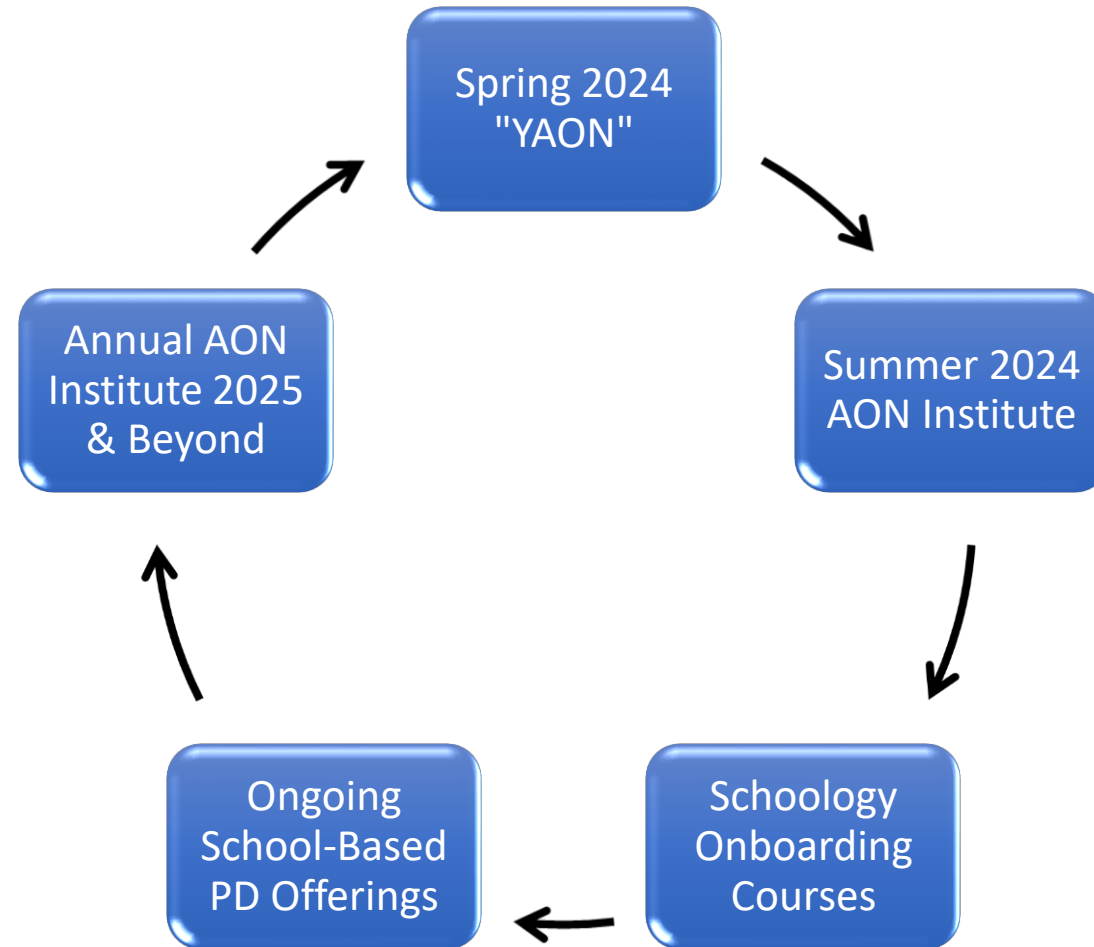
Lessons that embed procedural fluency and
the ability to apply mathematical ideas to
real-world situations

On-track
Graduation

Sum of all parts. Explicit conversation on
purpose and daily practice



Professional Development



1. Transforming Teaching & Learning
2. Transforming the Secondary School Experience
3. Transforming Business and Civic Engagement



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What is a High-Quality (H3) Pathway?

High-Wage

- The term high wage industry sector or occupation is defined in Tennessee as occupations with wages 20% greater than the median regional wage to be determined using workforce development information in the respective Economic Development region.
- *Northern Middle Region Median Annual Wage: \$52,320*
- *Davidson County Median Annual Wage: \$54,840*
- Cybersecurity: \$74,150 / \$84,600
- Therapeutic Serv.: \$108,143 / \$118,952

High-Skill

- The term high-skill industry sector or occupation is defined in Tennessee as occupations that require postsecondary and/or long-term training such as an apprenticeship which leads to a postsecondary credential, certificate, diploma, or degree.
- Cybersecurity: AAS, BS
- Therapeutic Services: AAS, BS, MS, PhD

High-Demand

- 5-year employment projections positive for both the Northern Middle Tennessee Region and Nashville Metro
- Cybersecurity: 17.45% / 13.86%
- Therapeutic Services: 9.50% / 6.58%

1. Transforming Teaching & Learning
2. Transforming the Secondary School Experience
3. Transforming Business and Civic Engagement



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What is Career-Based Learning?

Career-based Learning (CBL) experiences allow students to apply classroom theories to practical problems, explore career options, and pursue personal and professional goals.

Through CBL, students reinforce academic, technical, and social skills by collaborating with industry and community partners.



Embedded CBL Experiences

Students are immersed in a classroom-based experience as part of a CTE or general education class, where they learn through in-depth project-based learning and industry involvement.

- **9th Grade - Freshman Seminar/AVID 1**
 - Complete YouScience interest inventory
 - Attend Career Exploration Fair
 - Attend College Visit
 - Participate in Career Exploration
 - Introduced to Employability Skills
- **10th Grade Level 1 Pathway Course**
 - Complete OSHA 10 or equivalent Industry Certification
 - Attend an Industry Field Trip
 - Practice Employability Skills
- **11th Grade Level 2 Pathway Course**
 - Participate in Industry Job Shadow
 - Learn through in-depth project-based learning
 - Reinforce Employability Skills
- **12th Grade Level 3 Pathway Course**
 - Participate in Mock Interview
 - Complete Industry Certification
 - Learn through industry-driven project-based learning

Learning and Earning



- Paid work experience
 - Internal positions at MNPS
 - External positions
- CBL Career Practicum Course
 - Employability Skills
 - OSHA 10 Certification
 - Early Dismissal from School
- Student Eligibility
 - 12th grade
 - On-track to graduate
 - 90% attendance rate

NCAC Accreditation

Current State:

- 9 academies certified as “Model with Distinction”
- 24 academies certified as “Model”
- 1 academy certified as “Certified”
- 1 academy awaiting re-accreditation

Looking Ahead:

- 11 academies in 7 schools are going through the accreditation process March 25 – April 11
- All 12 Freshman Academies will go through accreditation in 2024-25 school year

AON Study Visit

March 19-21:

- 274 people visited MNPS
- Visitors from Alaska to Connecticut, and as far as Scotland
- Leadership Track held on March 22
- Included role-alike professional learning and school visits

Student Voice

- Jayla McClendon, Academy of Information Technology, Coding Pathway
- Omeed Shirani, Academy of Information Technology, Digital Arts Pathway



How Can the Board Support?

- Continue to provide funding for rich, engaging course offerings and career-based learning opportunities for our high school students.
- Advocate for funding and teacher licensing pathways for innovative course and program options.

Policy 1.105 - School Board Legislative Involvement

This updated policy eliminates the selection of a TLN (Tennessee Legislative Network). This organization is now defunct.

Policy 1.107 - Conflict of Interest

This policy contains amendments that clarify and add specificity to the board's policy on conflicts of interest.

Policy 1.200 - Method of Election of Officers

This policy amendment eliminates the TLN representative language; similar to Policy 1.105.

Policy 1.404 - Public Participation

This policy seeks to amend and clarify the various methods by which the public may appear before the board.

1.701 - School District Planning

As part of the legislation enacting the state's new funding formula, districts are required to submit TISA accountability reports. This policy adds requires the board to annually approve the TISA accountability report and ensure that it contains specific goals for improving student performance.

Policy 2.400 - Revenues

Based on updated guidance from the state comptroller's office, this policy amendment adds a provision on collection of funds through online payment. The comptroller recommends including specific provisions in board policy.

Policy 2.601 - Fundraising Activities

Based on updated guidance from the state comptroller's office, this policy amendment adds a provision on recordkeeping and tracking fundraisers This is current practice, and this policy codifies that work.

Policy 2.8051 – Credit/Purchase Cards

Based on updated guidance from the state comptroller's office, this policy amendment adds provisions on who, and under what circumstances, may request a district credit card. Further, this policy amendment outlines the appropriate uses of district cards.

Policy 4.205 – Enrollment in Advanced Courses

This policy amendment aligns advanced course enrollment criteria with the MNPS grading scale.

Policy 4.603 - Promotion and Retention

A recent change to state law created another pathway for third grade students to be promoted to fourth grade. If a student scores within the fiftieth percentile on the most recently administered state-provided benchmark assessment, the student may be promoted to fourth grade so long as they also receive tutoring services for that year.

Policy 5.107 – Orientation and Probation

This amendment corrects a typographical error.

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: School Board Legislative Involvement	Descriptor Code: 1.105	Issued Date: 12/12/17
		Rescinds:	Issued:

The board shall work for the passage of new laws designed to advance the cause of improving public education in Tennessee. Likewise, the board shall work for the repeal or modification of existing laws and for the defeat of proposed laws that impede this cause.

To accomplish this:

1. The board shall stay informed of pending legislation and actively communicate its concerns and make its position known to their elected representatives at both the state and national level;
2. The board shall work with other school boards in the state, other local officials, and the community groups in creating public awareness and support for legislative priorities;
- ~~3. The board shall annually select one (1) of its members to serve as its representative to the Tennessee Legislative Network (TLN);~~
4. The board shall work with ~~its TLN representative~~, CLASS, and other concerned groups in developing an annual legislative program; and
5. The board shall include in its budget appropriate resources to cover costs, including travel expenses, necessary to ensure active participation in the legislative process.

Metropolitan Nashville Board of Education

Monitoring:

Review: Annually, in
July

Descriptor Term:

Board Member Conflict of Interest

Descriptor Code:

1.107

Issued Date:

12/12/17

Rescinds:

FM 2.113a

Issued:

12/01/12

General

State law provides specific instances when direct or indirect conflicts of interest may affect a board member's ability to vote on certain matters.

Direct conflicts of interest may arise if the school district contracts with a board member or with a business in which the board member is a sole proprietor, partner, or person having a controlling interest.¹

Indirect conflicts of interest may arise if a board member votes on a matter involving a situation that a reasonable person would infer affects his/her personal finances indirectly. If a board member has a direct interest but is the sole supplier of goods or services in the city or county, he/she would be considered indirectly interested in such a matter.²

Further, board members shall not solicit or accept gratuities, favors, or anything of monetary value from any contractors, subcontractors, potential contractors, or parties to sub agreements. MNPS will not award contracts to independent contractors who have solicited contracts by these means. Board members may accept items of nominal value that may be generally given out at conferences or meetings and would be available to all attendees, regardless of their position.

DIRECT CONFLICT OF INTEREST¹

A board member shall not be directly interested in any contract in which the Board may be interested.

If there is a pre-existing contract that predates the board member's election to the Board, the board member shall refrain from voting or discussing any matter related to that contract since he/she has a direct interest. Upon expiration, the contract shall not be renewed by the Board.³

This shall not prohibit any board member from voting on the school budget or any budget amendments unless the vote is on a specific budget amendment in which the board member is directly interested.⁴

INDIRECT CONFLICT OF INTEREST²

A board member shall not be indirectly interested in any contract where the Board may be interested unless the board member publicly acknowledges such interest. The disclosure of this interest shall be made at the board meeting in which the Board is taking action on the contract. A board member with an indirect interest is not required to refrain from voting on the contract.

PENALTY FOR UNLAWFUL INTEREST⁵

If a board member is found to have an indirect interest and fails to disclose such interest, or becomes directly interested in any contract, he/she shall forfeit all compensation. He/she shall also be dismissed from the Board and be ineligible to serve in the same or similar position for ten (10) years.

No board member or employee of MNPS may participate in the selection of award of a contract if a conflict of interest would be involved. Such conflict arises if a contract involves:

1. The employee;

2. Any member of his/her immediate family; or

3. His/her partner or an organization which employs or is about to employ any of the above.

Further, MNPS employees shall not solicit or accept gratuities, favors, or anything of monetary value from any contractors, subcontractors, potential contractors, or parties to sub-agreements. MNPS will not award contracts to independent contractors who have solicited contracts by these means.

The director of schools shall develop a conflict of interest form that employees will fill out each year.

Legal References

1. [TCA 12-4-101\(a\); Op. Tenn. Att'y Gen. No. 10-46](#)
2. [TCA 12-4-101\(b\)](#)
3. [Op. Tenn. Att'y Gen. No. 99-209](#)
4. [TCA 12-4-101\(a\)\(1\)](#)
5. [TCA 12-4-102](#)

Cross References

Code of Ethics 1.106
Duties of Board Members 1.202

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Instructions: Board members are required to disclose conflicts of interest in matters that affect, or would lead a reasonable person to infer that it would affect, the exercise of discretion of a board member.

1. Date of disclosure: _____
2. Name: _____
3. Description of conflict of interest (describe below in detail):

Signature of Board Member

Signature of Witness

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Method of Election of Officers	Descriptor Code: 1.200	Issued Date: 12/12/17
		Rescinds: GP-3	Issued: 08/12/14

At the first regular meeting in September each year, the board shall organize by electing a chair,¹ and a vice chair, ~~and a TLN representative~~ to serve one-year terms or until a successor is named. In the event that an officer's seat on the board is vacated, the board shall elect a successor to serve the remainder of the officer's term. Each board officer shall be eligible for re-election.

If no officer of the board is serving at the time of the organizational meeting, any member shall call the meeting to order and preside until a chair is elected as the first order of business.

If the office of chair is vacated prior to the expiration of the annual term, the vice chair shall assume all responsibilities of the chair until a new chair is elected.

CHAIR'S TERM

The chair shall serve a one-year term. The chair shall not serve more than two consecutive years unless the board specifically determines that there are special circumstances which warrant an additional year. In that case, the chair may be elected for one additional year. The chair's term shall not exceed three consecutive years.

Legal References

1. TCA 49-2-202(c)(2)

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Public Participation	Descriptor Code: 1.404	Issued Date: 03/22/22
		Rescinds: 1.404	Issued: 12/12/17

1 *Bringing Business Before the Board*

2 Individuals desiring to ~~appear~~ make a presentation before the board must submit a written request with
3 descriptive materials to the ~~board office~~ board chair and director of schools at least two weeks ~~six days~~
4 ~~before~~ prior to the meeting. If the request is approved by the executive committee, the item will be placed
5 on the agenda. Individuals placed on the agenda will be recognized at the ~~beginning of~~ appropriate point
6 in the meeting and given time to speak when their topic of interest ~~is addressed on the agenda~~. The
7 executive committee shall determine whether or not the business is actionable or for information only.
8 All requests submitted will be included in the board packet along with the name of the speaker and
9 organization, and the nature of the ~~business~~ **comments**.

10 *Remarks at Board Meetings*

11 If an individual wishes to address the board on an item on the agenda, he/she shall register using the
12 provided format ~~sign up on the form provided before the beginning of the board meeting to request time~~
13 ~~to speak~~.

14 The total time dedicated to public participation at any meeting of the board shall be no more than 30
15 minutes. The executive committee shall determine at what point in the meeting the public participation
16 portion will take place. The board chair shall set the amount of time allotted to each speaker, however,
17 in no case shall that time be more than three minutes per person. If a large number of people have
18 requested to speak, the chair shall divide the allotted 30-minute time equally among those who have
19 signed up. Remarks to the board shall be submitted in writing at least 48 hours prior to the board meeting
20 and remarks shall be displayed publicly during the allotted time.

21 The chair may recognize individuals not on the agenda for remarks to the board if it is determined that
22 such is in the public interest. A majority vote of members present can overrule the decision of the chair.

23 Individuals speaking to the board shall address remarks to the entire board and not individual members.
24 Individuals may not delegate their time to another person who has not signed up to speak, nor shall
25 another person read statements on behalf of the person who has signed up to speak. ~~Participants may~~
26 ~~have up to three minutes to make remarks~~. Longer comments from community members may be
27 submitted in written format. The chair shall have the authority to terminate the remarks of any individual
28 who is disruptive or does not adhere to board rules.¹

29 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
30 the office of the director of schools.

31

32

Legal References

1. TCA 39-17-306

Cross References

School Board Meetings 1.400
Agendas 1.403

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: School District Planning	Descriptor Code: 1.701	Issued Date: 12/12/17
		Rescinds: GP-8	Issued: 06/22/10

1 BOARD IMPROVEMENT PLAN FOR THE DISTRICT¹

2 The board shall develop comprehensive, long-range plans based on the following:

- 3 1. Identifying and analyzing the major factors that affect what and how students learn;
- 4 2. Developing and implementing a written five-year plan to include a mission statement, goals,
5 objectives, strategies, and address the State Board of Education Master Plan, and such plan shall
6 be updated every two years;¹
- 7 3. Establishing annual program improvement objectives, including major activities, expected
8 outcomes, time-lines, responsible persons, and required resources; and
- 9 4. Basing major budget decisions on long-range plans.

10 The board shall annually approve the TISA accountability report which shall include a plan for
11 operationalizing the district's five-year plan with specific goals for improving student performance. This
12 plan, once approved, shall be filed with the Department of Education by November 1 of each year.²

13 The board ~~shall plan~~ may hold ~~an annual~~ retreats with the director of schools and appropriate staff. ~~The~~
14 ~~purpose of the retreat shall be to~~ At retreats the board may review progress on the implementation of
15 priorities, initiatives, and long-range plans; ~~to~~ determine which goals have been achieved and whether
16 any new efforts are needed; and ~~to~~ review major issues that may affect the school system in the future.
17 The director of schools shall develop necessary procedures, forms, or other measures to implement the
18 goals of this policy.

19 Each principal of each school shall work with the director of schools to develop and implement a school
20 improvement plan. The plan shall be updated every two years and include areas such as curriculum,
21 instruction, professional development, and community partnerships and address the long-range strategic
22 plan of the school system.¹

23 ~~A planning coordinator may be designated by the director of schools to help coordinate system wide~~
24 ~~planning efforts, establish and coordinate an issues management process, aid district staff in~~
25 ~~developing specific plans, and monitor implementation schedules~~

Legal References

1. TCA 49-1-613; TRR/MS 0520-01-02-.31(8);
State Board of Education Policy 2.101
 2. TCA 49-3-112
-

Cross References

Role of the Board of Education 1.101
Qualifications/Duties of the Director of Schools
5.802

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date: 01/23/18
		Rescinds:	Issued:

General

Any money collected by any school shall be documented by a written receipt and recorded in the accounting records.

Any funds that are received, processed, or disbursed shall be under controls that comply with generally accepted accounting principles.

The schools may receive funds collected from activities and for events held at or in connection with the school, including cooperative events scheduled with other schools for interschool events. To be included in this accounting are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees, concessions, and all fundraising activities. Each principal shall ensure that reconciliation of receipts is performed in accordance with the Tennessee Internal School Uniform Accounting Policy Manual for all events which require a ticket.¹

The purchase of items intended for resale for profit through the schools shall be subject to sales tax based on the purchase price to the vendor providing the service or item. Resale items not intended to generate a profit must be approved by the principal in advance of the sale.²

FEES

School fees are to be kept to a minimum and may be expended only for the purposes for which they were collected. The school shall not require any student to pay a fee to the school for any purpose, except as authorized by the board. No fees shall be required of any student as a condition to attend the school or use its equipment.³ School fees shall be waived for students who are eligible to receive free or reduced-price lunches.⁴ No student will be penalized for nonpayment of any school fee.

EXTENDED SCHOOL PROGRAM

Extended school funds shall be collected by the Extended Learning Program staff at the individual schools, receipted and deposited in the district's bank account within 24 hours. Deposit slips have been provided to the centers. All deposit receipts must be turned over to the business office within 24 hours of deposit.

FINES

A student will be held responsible for the cost of replacing any materials or property which the student loses or damages,⁶ including textbooks, library books, equipment, and buildings. All money collected as fines shall be receipted and deposited in the appropriate student activity fund account. The school should

then process a check to MNPS at the end of the school year to be placed in the appropriate district fund if applicable.

TUITION INCOME

Tuition collected from nonresident students shall be placed in the system-wide school fund.

INCOME FROM FACILITY USE

No monies shall be collected at the school level. All groups are invoiced with instructions to send payment directly to the Business Office.

GRANTS

Grants for educational purposes made available by the state and/or federal government may be sought by the school system but only when the conditions of their availability are in harmony with the purposes and policies of the board and federal, state, and county laws. Principals may apply for and receive grants, but funds must be recorded in a separate restricted fund account.⁷ Before grant funds are receipted in student activity funds, the principal or his/ her designee shall ensure that those funds comply with the *Tennessee Internal School Uniform Accounting Policy Manual*.

FEDERAL FUNDS

All federal funds received by MNPS will be used to augment the regular educational program and will not be substituted for funds or services that would otherwise be provided during our fiscal year. MNPS will use federal funds only to supplement the amount of funds available from non-federal sources for the education of students participating in the program. MNPS will not use federal funds to supplant non-federal funds that would otherwise have been used.

COLLECTION OF FUNDS THROUGH ONLINE PAYMENT⁸

Approved district staff may utilize an electronic collection method approved by the district for electronic transactions. The Director of Schools/designee shall determine when this type of transaction may be utilized on a case-by-case basis. At the individual school level, the principal shall oversee the collection of funds and submit a plan that includes the following:

1. Adequate supporting documentation for the electronic collection method including a plan to provide a total daily receipt summary;
2. Methods of providing receipts to payers;
3. Information on maintaining and inspecting any voided receipts; and
4. How daily electronic collections shall be reconciled with the total daily receipt summary and who will be assigned to complete this task.

Processing fees for these transactions shall be charged.

- 1 The Director of School/designee shall establish adequate internal controls to ensure compliance with
2 the *Tennessee Internal School Funds Manual*.

3

Legal References

1. TCA 49-2-110(a)
2. TCA 67-6-102 (77)-(79).
3. TCA 49-6-3001(a); TCA 49-2-110(c)
4. TCA 49-2-114
5. Tennessee Internal School Uniform
Accounting Policy Manual; Section 4-40
6. TCA 37-10-101, 102
7. Tennessee Internal School Uniform
Accounting Policy Manual; Section 4-39
8. Tennessee Internal School Uniform
Accounting Policy Manual, Section 5-8

Cross References

Fundraising Activities 2.601
Student Activity Funds Management 2.900
Attendance of Non-Resident Students 6.204
Student Fees and Fines 6.709

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date: 08/13/19
		Rescinds: 2.601	Issued: 01/23/18

1 *Definition*

2 A fundraiser is considered to be an activity conducted by the school which is intended to generate a
3 profit and designed to provide supplemental revenue for the student activity general fund or an individual
4 club or class account. These fundraising activities may include, but are not limited to vending operations,
5 bookstores, pictures, concessions, carnivals, book sales, candy sales, or similar activities. Fundraising
6 activities do not include membership dues, fees, fines, ticket sales for sanctioned athletic events, activity
7 fees, and similar fees.

8 *General*

9 The following general guidelines shall be followed:¹

- 10 1. Employees shall not engage in non-school sponsored fundraising activities in their official
11 capacity as district employees nor make any reference to non-school sponsored fundraisers,
12 online or otherwise, that would lead another to believe such activity is an approved school
13 fundraiser.
- 14 2. The principal must submit a written request for approval of all fundraising activities including
15 online fundraising to the director or his/her designee 30 days in advance of the proposed
16 beginning date of the fundraiser. Fundraisers should be planned and submitted for approval at
17 the beginning of the school year. This includes fundraising activities that involve the
18 participation of the general student population or individual student groups sponsored by the
19 school or employees of the school and school support organization fundraisers. Such request
20 must be signed by the director of schools or his/her designee before any fundraising information
21 is disseminated.
- 22 3. The director of schools or his/her designee shall determine whether or not the activity will benefit
23 the school, individual student group, or school support organization. It shall be determined
24 whether the activity contributes to the welfare of the student body, and supplement, not replace,
25 funds necessary to fulfill the board's required obligations.
- 26 4. The principal's authorization request shall contain the following information:²
 - 27 a. The proposed fundraising activities;
 - 28 b. Purpose of the fundraising activity;
 - 29 c. Proposed uses of funds raised;

- d. Expected student involvement in fundraising activity (school-wide or individual class or club);
 - e. Anticipated beginning and ending dates; and
 - f. Margin of profit and how it is to be paid to the school.
5. A copy of the fundraising request and approval must be on file in the Department of School Audit after final approval and at the school level.
 6. Funds raised for a specific purpose shall only be used for the stated purpose.
 7. At the conclusion of any fundraiser a profit or loss report must be prepared and kept on file at the school level. A fundraiser summary report is also required for fundraisers with designated purposes.
 8. Fundraising companies and other salespersons shall obtain permission in writing from the director of schools' office in order to visit the schools.
 9. Any commission payable by companies shall be paid to the school in the form of a check or ACH to be deposited in the school's student activity funds. No school employee shall personally benefit from any fundraising activity.

Student Participation

Pursuant to TCA 49-2-110 (c), no school shall require any student to participate in a fundraiser. Further clarification comes through TRR/MS 0520-1-3-.03 that states that a student may not be penalized for choosing not to participate in a fundraising activity by withholding of grades or transcripts and may not be excluded from the activity. Rewards for participation will not be considered discriminatory.

Limitations

Monies raised should be expended in ways to benefit the student body that raised the funds. Salaries, staff development and in-service activities are not allowable expenditures from student activity fundraising activities.

LOTTERIES

Raffles and Lotteries are prohibited. No fundraising activity shall be conducted which distributes prizes or makes awards to winners from among purchasers of chances by means of tickets through a random selection process.³

ONLINE FUNDRAISING

Online fundraising must meet all fundraising requirements established by the board and the *Tennessee Internal School Uniform Accounting Policy Manual*. The following guidelines for online fundraising must be followed:

1. A fundraiser request approval is required.
2. The online fundraising shall be conducted through a contracted vendor approved by the board.
3. The fundraiser should be titled on the website as a “MNPS - School Name – Team/Teacher Name” fundraiser.
4. The fundraiser website account should be set up under the MNPS’s EIN#.
5. All funds raised must be deposited directly into the school bank account from the website. Personal bank accounts shall not be used.
6. The fundraiser must have a clear beginning and ending date within the same school year.
7. At the conclusion of the fundraiser, a copy of the website Donation and Withdrawal Report must be generated from the site by the bookkeeper and filed in the school’s bookkeeping records. The Department of School Audit may request a copy of the website donation and withdrawal report to review and it must be submitted within seven (7) days of the request.

The principal or his/her designee of each school shall have access to the established fundraising account as an admin user to ensure all funds are properly accounted for, and the information is recorded in the school’s accounting records by the bookkeeper. Online fundraising shall not be used on behalf and for the benefit of an outside party or individual.

FUNDRAISING FOR NON-EDUCATIONAL PURPOSES⁴

On approval of the principal, an employee may be authorized to raise and use funds for the following non-educational purposes:

1. Bereavement support;
2. Award recognition;
3. Employee morale;
4. Banquets; or
5. Other situations at the principal’s discretion.

These funds shall be derived from sources of revenue approved by the director of schools.

The Director of Schools shall develop administrative procedures regarding the receipt, disbursement, accounting, and auditing of these non-educational funds. The Director of Schools shall ensure that the procedures are consistent with board policy and state law and disseminate them to all employees.

Disciplinary Action

The school principal is responsible and accountable for ensuring that all school fund raising activities and projects are conducted in accordance with this policy and the *Tennessee Internal School Uniform Accounting Policy Manual*. Any necessary disciplinary action for violation of this policy will be administered through the Human Resources Department.

RECORDKEEPING¹

The Director of Schools/designee shall ensure that the appropriate records are maintained for each fundraising activity and shall be responsible for collecting and maintaining the appropriate documents that show the approving, tracking, and monitoring of each fundraising activity from beginning to end.

Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

Cross References

Revenues 2.400
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605

Metropolitan Nashville Board of Education

Monitoring:

Review: Annually, in
September

Descriptor Term:

Credit/Purchase Cards

Descriptor Code:

2.8051

Issued Date:

01/23/18

Rescinds:

FM 2.112

Issued:

05/01/14

General

District credit cards shall be maintained by the Director of Schools/designee through procedures developed and maintained in the district office for the purchase of appropriate goods and services for district or school related purposes only.¹ The credit cards will be kept in a secure location, and account numbers will remain confidential. Principals and department heads shall be the only employees authorized to request a credit card through the district's credit card application process on a school's or department's behalf.

The Director of Schools/designee shall review and approve card transactions. Purchases which are not approved by the Director of Schools or the Director of Financial Operations will be reimbursed to the district within ten (10) days of notification.

AUTHORIZED USE

Credit cards may be used for transactions in which the use of a standard purchase order is either impossible or would result in a delay of the delivery of goods or services during an emergency. Credit cards may also be used to facilitate out-of-town travel for official school business.

Card users shall be held accountable for appropriate use of credit cards. Unauthorized use of a credit card shall be grounds for disciplinary action, including termination of employment. Cash advances using district credit cards are prohibited.

Any district/school employee that purchases items with the credit card shall follow the guidelines generally outlined below and more specifically detailed within the district's credit card procedure:

1. Original receipts for each purchase shall be turned into the bookkeeper or the department's designated credit card administrator within three (3) working days of purchase;
2. If the credit card is used to pay for a conference or training, a copy of the registration form shall be turned in;
3. The bookkeeper, department's designated credit card administrator, or a separate employee shall check off on purchases and the physical inventory that is purchased;
4. All purchases shall be district or school related purchases;

5. If there is any incurred finance or late charges, the responsibility will belong to the person or program associated with said charges; and

6. Under no circumstances will the credit card be used to make personal purchases.

~~The director of schools shall issue district procedures to define and govern the issuance, maintenance, security, accountability, and allowable use of district credit/purchase cards (including “virtual” cards).~~

~~Credit/purchase cards issued by the school district shall only be used for school or district related purposes.~~

~~The director of schools shall issue procedures for the review and approval of all card transactions. These procedures shall also define the process for recovery of fraudulent or unauthorized card expenditures.~~

1

Legal References

1. *Tennessee Internal School Uniform Accounting Procedure Manual*, Section 4-8; Section 4-11 through 4-13

Cross References

Executive Committee 1.301
Purchasing 2.805
Purchase Orders and Contracts 2.808

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Enrollment in Advanced Courses	Descriptor Code: 4.205	Issued Date: 03/22/22
		Rescinds: 4.205	Issued: 08/24/21

General

Students in grades seven through twelve (7-12) may enroll in available advanced courses including, but not limited to, advanced English language arts, mathematics, or science courses.¹

Guidance for placement should not be considered as limitations to enrollment in advanced courses, academic programs, or career-technical pathways. Students are encouraged to challenge themselves academically and avail themselves of the most rigorous curricular offerings that are available.

In instances where multiple advanced course options exist, students will be encouraged to enroll in the one most aligned to their postsecondary aspirations.

To enroll in these courses, students shall meet the following standards:

- Honors Courses: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course
- Dual Credit Courses: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course
- Industry Certification-Aligned Courses: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course
- Dual Enrollment: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course
- Advanced Placement: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course
- Cambridge International: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course
- College Level Exam Program: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course
- International Baccalaureate: A grade of 80 or higher and/or TCAP scores of on-track or mastery in the preceding academic course

The district shall have the authority to consider additional factors, such as, but not limited to; student interest, attendance, and post-graduation plans, for the enrollment in advanced courses to fit the needs of the students within the school. Decisions regarding enrollment in advanced courses will be equitable.

NOTIFICATION¹

Parent(s)/guardian(s) shall be provided written notification of a student's eligibility to enroll in advanced courses. The notification shall state that a student will remain enrolled in the course unless the parent/guardian timely submits a written request for removal. The Director of Schools shall determine the deadline to submit the request for removal.

Students may also be removed from an advanced course if the student's teacher determines that the student should be removed based on performance after thirty (30) days of instruction and the principal approves the request to remove the student.

COLLEGE LEVEL COURSES²

Students may earn credit by enrolling in a postsecondary institution and taking college level courses. Students who take and pass dual enrollment courses at a postsecondary institution shall have their postsecondary credits accepted for high school credit as a substitution for an aligned graduation requirement course.

These courses may be offered at the high school, postsecondary institution, or online. If not offered on the high school campus, the Board shall not be responsible for transportation. Any tuition or fees due to enrollment in college level courses are the responsibility of the parent(s)/guardian(s).

Grades earned in such college level courses shall be used to determine class rank, grade point average, and class valedictorian or salutatorian.

Legal References

1. Public Acts of 2021, Chapter No. 170; State Board of Education Policy 3.301
2. TRR/MS 0520-01-03-.03(8)

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date: 01/25/22
		Rescinds: 4.603	Issued: 08/13/19

The board expects students to meet grade-level standards and progress through each grade within one school year. To accomplish this, instruction should be focused on the district academic standards, accommodate the varying needs and interests of individual students, and include strategies for addressing academic deficiencies. To further promote student learning, schools and parents should form partnerships that involve parents in their child's education; foster shared responsibility among students, parents, and staff; and encourage ongoing two-way communication between parents and the school.

Students shall progress through the grade levels by demonstrating growth in learning and by meeting the grade-level academic standards established by the district. Progress toward high school graduation shall be based on the student's ability to pass the subjects and electives necessary to earn the required number of credits. Students will be promoted to the next grade level in high school based on district-established criteria and credits earned. However, no student enrolled in the third grade shall be promoted unless the student has shown a basic understanding of curriculum and the ability to perform the skills required in the subject of reading as demonstrated by the student's grades or standardized test results. This requirement shall not apply to students who are participating in a board-approved, research-based intervention prior to the beginning of the next school year or to students who have an individualized education program (IEP).²

Students not making adequate progress in meeting district-established criteria will be identified as early in the school year and in their school career as practicable. When a student is identified as being at risk of retention, parents will be notified, and the student will be provided interventions. The interventions prescribed will be designed to assist the students in reaching grade-level expectations in core academic areas and to motivate and connect students to school. Such opportunities may include but are not limited to tutorial programs, after-school programs, and/or summer school programs. On-going assessment of student progress will be a part of each intervention program.

A student in third grade shall not be promoted to the next grade level unless the student has shown a basic understanding of curriculum and ability to perform the skills required in the subject of reading as demonstrated by the student's grades or standardized test results. However, the student may be promoted if the student participates in an LEA approved research-based intervention prior to the beginning of the next school year.

The director of schools or his/her designee shall report, at least annually, on any intervention programs available to students in the third grade and recommend any new programs or the modifications of any existing programs to better serves these students.

In order to enhance the opportunity for remediation, students with who are at risk of being retained shall be identified as early as possible in the school year. Parents shall be notified when problems are identified and shall be informed periodically of remedial efforts and given progress reports.

Before a student is retained, the parents shall be informed in writing and shall have the opportunity to participate in a conference at least six (6) weeks before the end of the school year.

K – 3 Reading Notification

If it is determined through a student's overall performance or a state or local assessment that a student in grades kindergarten through three (K-3) is not meeting grade-level standards in reading, the student's parent(s)/guardian(s) shall be notified within fifteen (15) calendar days of such determination.

The following factors shall be considered in making a decision on promotion and retention:¹

1. *Mastery of essential competencies.* Students shall have mastered essential skills sufficiently to ensure a likelihood of success at the next grade level.
2. *Special procedures for students with an IEP.* Students who have been identified as having High risk students shall be given special consideration.
3. *Flexible placement.* Use of conditional promotion, remedial summer programs, assignment to transitional classes, and other approaches to meeting the needs of students shall be given consideration.
4. *Attendance.* Attendance shall become a relevant factor only when excessive absenteeism becomes an educational problem.
5. *Conduct.* Retention shall not be used as a disciplinary measure.
6. *Previous retention.* Except under unusual circumstances, students shall not be retained more than once in the same grade.
7. *Grade level.* Retention shall be considered more appropriate in grades K-3.

Once the decision to retain has been made:

1. A report of each student retained shall be made to the director of schools;
2. Documentation verifying student deficiencies shall be placed in the student's record;
3. Parents shall have the right to appeal any decision through appeal procedures established by board policy; and
4. The teacher shall be consulted at each level of the appeal procedure.

Educational approaches and techniques for the repeated year shall vary from the prior year in order to provide an appropriate instructional program. Variations may include, but are not limited to, the following:

1. different teacher(s);
2. different strategies;

3. different materials; and/or

4. varying lengths of time per subject and/or physical setting in classroom.

For the purpose of determining the effectiveness of retention toward improving student achievement, the progress of retained students shall be monitored for at least three (3) years.

3rd and 4th Grade Retention³

Students in the 3rd and 4th grade must meet the requirements for advancement to the next grade as set out in the statutes of the Tennessee General Assembly, and the rules and policies of the State of Tennessee Board of Education. Likewise, opportunities for promotion for those students not reaching the prescribed performance levels shall be in accordance with these same statutes, rules, and policies.

Legal References

1. State Board of Education Policy 3.300; TRR/MS 0520-01-03-.03(6)
2. TCA 49-6-3115; 20 USCA § 1400 et seq.
3. TRR/MS 0520-01-03-.16(7)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600

Metropolitan Nashville Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Orientation and Probation	Descriptor Code: 5.107	Issued Date: 05/08/18
		Rescinds:	Issued:

1 **ORIENTATION**

- 2 All new staff members, including administrative and supervisory personnel, to the school system shall
3 participate in an orientation program prior to the beginning of employment.

Cross References

Evaluation 5.109

Metropolitan Nashville Public Schools
Sales Tax Collections
As of March 20, 2024

General Purpose Fund

MONTH	2023-2024 Projection	TOTAL 2023-2024 COLLECTIONS	\$ Change For Month - FY24 Projection	% Change For Month - FY24 Projection	% Increase / Decrease Year To-Date
September	\$29,614,730.71	\$23,500,346.50	(\$6,114,384.21)	-20.65%	-20.65%
October	31,300,471.66	30,353,786.31	(946,685.35)	-3.02%	-11.58%
November	32,275,358.53	30,414,845.48	(1,860,513.05)	-5.76%	-9.57%
December	32,893,416.28	31,955,643.83	(937,772.45)	-2.85%	-7.82%
January	31,779,095.35	30,477,016.30	(1,302,079.05)	-4.10%	-7.07%
February	35,682,401.73	34,859,859.72	(822,542.01)	-2.31%	-6.19%
March	29,103,582.21	26,938,594.10	(2,164,988.11)	-7.44%	-6.35%
April	29,031,422.83				
May	33,945,570.52				
June	32,571,772.75				
July	34,915,238.30				
August	34,936,439.13				
TOTAL	\$388,049,500.00	\$208,500,092.24	(\$14,148,964.23)		-8.96%

Debt Service Fund

MONTH	2023-2024 Projection	TOTAL 2023-2024 COLLECTIONS	\$ Change For Month - FY24 Projection	% Change For Month - FY24 Projection	% Increase / Decrease Year To-Date
September	\$5,585,730.06	\$4,433,949.71	(\$1,151,780.35)	-20.62%	-20.62%
October	5,905,807.72	5,727,028.84	(178,778.88)	-3.03%	-11.58%
November	6,089,750.46	5,738,549.23	(351,201.23)	-5.77%	-9.57%
December	6,206,366.29	6,029,260.79	(177,105.50)	-2.85%	-7.81%
January	5,996,114.96	5,750,279.37	(245,835.59)	-4.10%	-7.07%
February	6,732,595.15	6,577,216.43	(155,378.72)	-2.31%	-6.19%
March	5,491,296.18	5,082,664.27	(408,631.91)	-7.44%	-7.33%
April	5,477,681.06				
May	6,404,887.91				
June	6,145,678.22				
July	6,587,845.91				
August	6,591,846.09				
TOTAL	\$73,215,600.00	\$39,338,948.64	(\$2,668,712.17)		-8.96%