BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER

WEDNESDAY, MARCH 18, 2026

6:30 P.M.

MINUTES

I. **Call to Order**: In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of the meeting, scheduled at 6:30 pm in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrances of the Junior-Senior High School.

II. **Roll Call**

SY 2024-2026

X Alison Lipsky	X Mark Gatti	X Bill Wilson

SY 2025-2027

X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson

SY 2026-2028

X Ammie Davis	X Stephen Wilson	X Sara Kuhlen

SY 2026 Mt. Ephraim Representative

X Michelle Cannaday
(Late w/ notice, arrived at 6:45pm)

Student Representative to the Board	Apprentice Student Representative
X Helena Kuchmek	X Ryan Wynn

Motion by Mrs. Cox was seconded by Ms. Lipsky to approve the resolution for the board to enter into a closed Authorizing Executive session at 6:32pm for the following purposes. Motion approved by unanimous roll call (9-0) Member Cannaday arrived at 6:45pm

III. **Authorizing Executive Session**:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters that are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall

within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

___X___ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

___X___ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___X___ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

___X___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the Audubon Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above-stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Audubon Board of

Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cannaday seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 7:00pm. Motion approved by unanimous roll call (10-0)

IV. Call Meeting to Order

V. Flag Salute

VI. Student Representatives to the Board Report

Helena Kuchmek, 12th Grade
Ryan Wynn, 11th Grade

VII. Spotlight Program:

The Audubon Board of Education Spotlight Program recognizes the following Students of the Month for February 2026

Pre-Kindergarten	**Kindergarten**	**Grade One**
Dean Lowe	**Tallulah Felton**	**Illoura Meagher**
Grade Two	**Grade Three**	**Grade Four**
John Koster	**Haidyn Crandley**	**Louisa Allman**
Grade Five	**Grade Six**	**Grade Seven**
Khaleesi LaFrance	**GeorgiaMae Giordano**	**Savannah Frumento**
Grade Eight	**Freshman Class**	**Sophomore Class**
Caroline Sprout	**Branden Weeks**	**Jimmy Holt**
Junior Class	**Senior Class**	
Emma Schloendorn	**Connnor Wendell**	

The Audubon Board of Education Spotlight Program recognizes the following Teachers of the Month for February 2026

Pre-School / Haviland Avenue	**Mansion Avenue School**	**Audubon Jr./Sr. High School**
Alycia Colucci	**Jessica Barragan**	**Dan Cosenza**

VIII. Presentations:

Acknowledging the Wrestling and Track teams for their accomplishments, Green Wave

IX. Superintendent's & District Report(s):

X. Approval of Board Minutes:

1. Motion by Mrs. Cox and seconded by Mrs. DiFrancesco to approve the following minutes:

Motion to Approve: A. Cox Second: D. DiFrancesco

Roll Call

X Ammie Davis	X Stephen Wilson	* Sara Kuhlen (Abstained)	X Michelle Cannaday
X Alison Lipsky	X Mark Gatti	X Bill Wilson	
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson	

VOTE FOR ITEM 1
Motion approved by unanimous roll call (9-0) Member Kuhlen abstained

XI. Participation: (Agenda Items Only)

Terrence McNutly resident thanked the Haviland PTA for their donation of two playhouses dedicated to his wife Barbara McNutly. Barbara was an employee of the Audubon School District.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, action, or disposition at a later date or time. The public comment sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

Board of Education Goals

Through oversight and advocacy in committee meetings, regular monthly meetings, and through a close review of Superintendent recommendations, the Board will

- ❖ continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing achievement gaps.

- ❖ work to maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages & facilitates long-range facility improvements while remaining fiscally responsible.
- ❖ foster a safe and positive school climate and culture in order to positively impact student motivation, engagement, and achievement.
- ❖ conduct a monthly review of the Superintendent's goals.
- ❖ develop a Policy review Calendar.

XII. **GOVERNANCE: Chairperson – Alison Lipsky;** Committee Members – Danielle DiFranceso, Sara Kuhlen, Michelle Cannaday;and Alternate – Andrea Robinson

MOTION TO APPROVE ITEM 1
Motion by Mrs. Cox and seconded by Ms. Lipsky

1. Motion to approve the first reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
1636.01	Notification of Promotion, New Job and Transfer	New
0164.6	Remote Public Board Meetings During a Declared Emergency (M)	Abolished
1648	Restart Recovery Plan (M)	Abolished
1648.02	Remote Learning Options for Families (M)	Abolished
1648.03	Restart Recovery Plan - Full Time Remote Instruction (M)	Abolished
1648.11	The Road Forward COVID-19 Health and Safety (M)	Abolished
1648.13	School Employee Vaccination Requirements (M)	Abolished
1649	Federal Families First Coronavirus (COVID-19) Response Act	Abolished
2415.01	Academic Standards, Academic Assessments, and Accountability (M)	Abolished
2415.03	Highly Qualified Teachers (M)	Abolished
2421	Career and Technical Education	Revised
2432	School Sponsored Publications	Abolished
3270	Professional Responsibilities	Revised
3431.1	Family Leave (M)	Abolished
3431.3	New Jersey's Family Leave Insurance Program	Abolished
3432	Sick Leave	Abolished
4431.1	Family Leave (M)	Abolished
4431.3	New Jersey's Family Leave Insurance Program	Abolished

4432	Sick Leave	Abolished
5114	Children Displaced by Domestic Violence	Abolished
5117	Interdistrict Public School Choice	Revised
5337	Service Animals	Revised
5460.02	Bridge Year Pilot Program	Abolished
5516	Use of Electronic Communication Devices	Revised
6311	Contracts for Good or Services Funded by Federal Grants	Revised
8540	School Nutrition Program (M)	Abolished
8550	Meal Charges/Outstanding Food Service Bill (M)	Abolished
8810	Religious Holidays	Abolished
9100	Public Relations	Abolished
Regulation	Title	New/Revised
2423	Bilingual Education	Revised
2432	School Sponsored Publications	Abolished
2520	Instructional Supplies	Revised
3270	Lesson Plans	Revised
3432	Sick Leave	Abolished
4432	Sick Leave	Abolished
5460.02	Bridge Year Pilot Program (M)	Abolished
5512	Harassment, Intimidation, or Bullying Investigation Procedure (M)	Abolished
5533	Student Smoking	Revised
7300.1	Disposition of Instructional Property	Abolished
7430	School Safety (M)	Abolished
7610	Vandalism	Revised
9320	Cooperation with Law Enforcement Agencies	Revised

Motion to Approve items 1 through 1: A. Cox Second: A. Lipsky

Roll Call

X Ammie Davis X Stephen Wilson X Sara Kuhlen X Michelle Cannaday

X Alison Lipsky	X Mark Gatti	X Bill Wilson
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson

VOTE FOR ITEM 1
Motion approved by unanimous roll call (10-0)

XIII. **OPERATIONS: Chairperson – Mark Gatti;** Committee Members – Allison Cox, Alison Lipsky, Stephen Wilson; and Alternate – Ammie Davis

MOTION TO APPROVE ITEMS 1-8
Motion by Mr. Gatti and seconded by Mrs. Cannaday

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2026. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

   January Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2026. The Cash Reconciliation Report and the Secretary's reports are in agreement for the month of January 2026.

   January Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of January 2026.

   January Transfers

6. Motion to acknowledge Safety Drills conducted in February in the District Schools:

   Audubon Park Preschool

Feb 27, 2026	Evacuate
Feb 27, 2026	Fire Drill

   Haviland Avenue School

Feb 13, 2026	AED Drill
Feb 27, 2026	Fire Drill

   Mansion Avenue School

Feb 20, 2026	Hold
Feb 24, 2026	Fire Drill

   Audubon Jr./Sr. High School

Feb 20, 2026	Hold

7. Motion to approve the bills payable list for February 2026 in the amount of $596,689.98 when certified.

   February Bill List

8. Motion to approve the bills payable list for March 2026 in the amount of $849,710.84 when certified.

   March Bill List

Motion to Approve Item(s) 1 through 8: M. Gatti Second: M. Cannaday

Roll Call

X Ammie Davis	X Stephen Wilson	X Sara Kuhlen	* Michelle Cannaday (Abstained #6)
X Alison Lipsky	X Mark Gatti	X Bill Wilson	
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson	

VOTE FOR ITEMS 1-8
Motion approved by unanimous roll call (10-0) Member Cannaday abstained from #6.

MOTION TO APPROVE ITEMS 9-11
Motion by Ms. Lipsky and seconded by Mrs. DiFrancesco

9. Motion to approve the donation of $3,500.00 to Haviland Avenue School from Haviland Avenue PTA to be put towards the black top fence.

10. Motion to approve the donation of 2 playhouses to Haviland Avenue School in excess of $550.00 from the Haviland Avenue PTA in memory of Barbara McNulty.

11. Motion to approve the donation of $10,000.00 to Haviland Avenue School from the West Family Fund.

Motion to Approve Item(s) 9 through 11: A. Lipsky Second: D. DiFrancesco

Roll Call

X Ammie Davis	X Stephen Wilson	X Sara Kuhlen	* Michelle Cannaday (Abstained)
X Alison Lipsky	X Mark Gatti	X Bill Wilson	
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson	

VOTE FOR ITEMS 9-11
Motion approved by unanimous roll call (9-0) Member Cannaday abstained.

XIV. EDUCATION: Chairperson – Andrea Robinson; Committee Members – Bill Wilson, Danielle DiFrancesco, Sara Kuhlen and Alternate – Michelle Cannaday

MOTION TO APPROVE ITEMS 1-10
Motion by Mrs. DiFrancesco and seconded by Mr. S. Wilson

1. Motion to approve the issuance of written decisions affirming the Superintendent's determination regarding incident(s) reported at the February 18, 2026 meeting of the Board of Education.

School	Incident Report Number	School District Findings	Board Determination (Affirm/Reject/Modify)
AHS	303129	Non-HIB	

AHS	303636	Non-HIB	

2. Student Statistics March 2, 2026:

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
3/2/2026	66	226	312	771	25	1,400
2/2/2026	67	225	313	773	25	1,403
3/3/2025	59	230	329	801	27	1,446

3. Motion to approve the following facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	Auditorium	AHS Band Boosters	4/2/26	6:00 pm - 8:30 pm	Cara Gaehring
AHS	Auditorium & Cafeteria	Mansion PTA Talent Show	4/23/26 - 4/24/26	4:00 pm - 9:00 pm	Jennifer Wesson
AHS	Track & Field Facilities	St. Rose of Lima Track Team	3/1/26 - 6/1/26 (Sat & Sun)	8:30 am – 12:00 pm	Carole Fesi
AHS	Track & Field Facilities	St. Rose of Lima Track Team	3/1/26 - 6/1/26 (Mon - Fri)	5:30 pm - 7:30 pm	Carole Fesi
AHS	Major and Minor LL Fields, Softball Fields	Audubon Athletics	3/1/26 - 12/1/26	After HS games	RJ Silver
AHS	Major & Minor Baseball fields	Audubon Patriots	3/15/26 - 3/15/27	After HS games	Tom Polizzi
AHS	Major & Minor Baseball fields	Audubon Brewers	3/20/26 - 11/30/26	After HS games	Sean Ferguson
AHS	Major & Minor Baseball fields	Audubon Little League	3/1/26 - 8/1/26	After HS games	Greg Severance
AHS	Varsity Baseball Field	Audubon Little League Jr./Sr.	3/1/26 - 8/1/26	After HS games	Greg Severance
AHS	High School Baseball Fields	Audubon Avalanche	4/1/26 - 9/1/26	After HS games	Greg Severance
AHS	Major, Minor, & Softball Fields	Audubon Militia	4/1/26 - 12/1/26	After HS games	Tyler Inkster

4. **Approval of Attendance at Conferences and Workshops for the 2025-2026 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional

needs of the District or furthers **RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJ OMB circular letter 08-13-OMB, and the efficient operation of the District;

NOW, THEREFORE BE IT with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Dan Reed	Glazier Clinics Atlantic City, NJ	2/20/26	No Cost + Travel
Dan Reed	Monmouth Football Spring Practice and Meetings Monmouth, NJ	4/17/26	No Cost + Travel
Dan Cosenza	Monmouth Football Spring Practice and Meetings Monmouth, NJ	4/17/26	No Cost + Travel
John Walsh	Monmouth Football Spring Practice and Meetings Monmouth, NJ	4/17/26	No Cost + Travel
James Hollander	2026 NJSBGA Conference / Expo Atlantic City, NJ	3/22/26 - 3/25/26	$300.00 + Travel

5. Motion to approve the following field trip and curriculum trip requests for the 2025-2026 school year:

School	Destination of Trip / Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Trip/Bus Cost
AHS	Audubon Jr./Sr. High School Audubon, NJ NHS	4/2/26	Depart: 9:00 am Return: 10:45 pm	75 students, 17 chaperones	NHS is hosting Pre-K students for an Egg Hunt and other Activities	$155.00 Paid for by BOE
AHS	Booksmiles Pennsauken, NJ N. Rienstra	4/14/26	Depart: 9:30 am Return: 12:30 pm	18 students, 2 chaperone	Encourage literacy and charity	$125.00 Paid for by BOE
AHS	The Funplex Mt. Laurel, NJ A. Morrison	6/5/26	Depart: 8:30 am Return: 2:30 pm	100 students, 10 chaperones	9th Grade class trip	$490.00 Paid for by students

6. Motion to retroactively approve homebound instruction for the following Audubon Jr./Sr. High School student(s):

Student ID#	Date
10338	Effective February 18, 2026, through April 18, 2026
12035	Effective February 23, 2026, through April 23, 2026

01874	Effective February 25, 2026, through April 25, 2026
11445	Effective February 25, 2026, through April 25, 2026

7. Motion to approve homebound instruction for the following Audubon Jr./Sr. High School student(s):

Student ID#	Date
10586	Effective March 18, 2026, through April 1, 2026

8. Motion to approve the following student(s) for a Clinical Practice experience, at the recommendation of the Superintendent of Schools.

Student	College / University	Grade / Subject	Dates	Cooperating Teacher(s)
Jacob Ciurlino	Brookdale Community College	Grades 9-12	Spring 2026 Dates TBD	Janelle Mueller Pat Polimeni

9. Motion to retroactively approve guest speaker, Pat Barker, to have a Q&A and discussion regarding his freelance writing career and growing up in Audubon on February 27, 2026, in English IV.

10. Motion to approve the newly proposed Option II Physical Education program at the Audubon Jr./Sr. High School.

Option II Program

Motion to Approve Items 1 through 10: D. DiFrancesco Second: S. Wilson

Roll Call

X Ammie Davis	X Stephen Wilson	X Sara Kuhlen	* Michelle Cannaday (Abstained #2)
X Alison Lipsky	X Mark Gatti	X Bill Wilson	
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson	

VOTE FOR ITEMS 1-10
Motion approved by unanimous roll call (10-0) Member Cannaday abstained #2.

MOTION TO APPROVE ITEMS 11-14
Motion by Mr. S. Wilson and seconded by Ms. Lipsky

11. Motion to approve the following facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HAS	Gymnasium	Community Ed Yoga	3/16/26, 3/17, 3/24, 3/30, 3/31, 4/13, 4/14, 4/20, 4/21, 4/27, 4/28, 5/4, 5/5, 5/11, 5/12, 5/18, 5/19, 5/26, 6/1, & 6/8/26	6:30 pm - 8:00 pm	Janelle Mueller

12. **Approval of Attendance at Conferences and Workshops for the 2025-2026 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers **RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJ OMB circular letter 08-13-OMB, and the efficient operation of the District;

NOW, THEREFORE BE IT
with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Erica Cavanaugh	From Test Items to Teaching: Instructional Applications of the NJSLA Adaptive Virtual	2/26/26	No Cost
Stephanie Berenato	Inclusion Institute: Beyond Barriers: Movie Inclusion Forward Glassboro, NJ	3/17/26	No Cost + Travel

13. Motion to approve the following field trip and curriculum trip requests for the 2025-2026 school year:

School	Destination of Trip / Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Trip/Bus Cost
MAS	Edelman Fossil Museum + Rowan Planetarium Sewell, NJ Angelone/ Horan Mavros/ Saunders	5/20/26	Depart: 9:00 am Return: 2:30 pm	74 students, 20 chaperone	To explore, observe, and ask questions about fossils	$745.00 Paid for by students

14. Motion to retroactively approve homebound instruction for the following Mansion Avenue School student(s):

Student ID#	Date
11358	Effective February 24, 2026, through April 24, 2026

Motion to Approve Items 11 through 14: S. Wilson Second: A. Lipsky

Roll Call

X Ammie Davis X Stephen Wilson X Sara Kuhlen * Michelle Cannaday (Abstained)

X Alison Lipsky X Mark Gatti X Bill Wilson

X Danielle DiFrancesco X Allison Cox X Andrea Robinson

VOTE FOR ITEMS 11-14
Motion approved by unanimous roll call (9-0) Member Cannaday abstained.

XV. **HUMAN RESOURCES: Chairperson – Stephen Wilson;** Committee Members – Allison Cox, Ammie Davis, Mark Gatti and Alternate - Bill Wilson

MOTION TO APPROVE ITEMS 1-8
Motion by Mrs. DiFrancesco and seconded by Mr. S. Wilson

1. Motion to approve the request from employee #2056 to invoke a Family and Medical Leave of Absence, effective May 20, 2026 through June 22, 2026, at the recommendation of the Superintendent of Schools.

May 20, 2026 through June 22, 2026	FMLA Leave (4 Weeks)
May 20, 2026 through June 22, 2026	Paid Leave (22 sick days)

2. Motion to approve the request from employee #1483 to invoke a Family and Medical Leave of Absence, effective September 1, 2026 through November 30, 2026, at the recommendation of the Superintendent of Schools.

September 1, 2026 to November 30, 2026	Federal FMLA (12 weeks)
September 1, 2026 to November 30, 2026	NJFLA (12 weeks)
September 1, 2026 to November 30, 2026	Unpaid Leave (59 days)

3. Motion to approve the request from employee #1810 to invoke a Family and Medical Leave of Absence with intermittent leave, effective retroactively to February 10, 2026 through February 9, 2027 - 60 days maximum/12 months, using remaining paid sick and personal time, then unpaid days, at the recommendation of the Superintendent of Schools.

4. Motion to approve the request from employee #1461 to invoke a Family and Medical Leave of Absence with intermittent leave, effective retroactively to March 10, 2026 through March 9, 2027 - 60 days maximum/12 months, using remaining paid sick and personal time, then unpaid days, at the recommendation of the Superintendent of Schools.

5. Motion to approve the following new district substitute teachers, secretaries, and custodians for the 2025-2026 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

   Anthony Carbone - Substitute Teacher
   Nancy O'Neill - Substitute Cafeteria Aide

6. Motion to approve the following paid Spring coaching positions for the 2025-2026 school year in accordance with the negotiated 2024-2027 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Name	Sport/Activity	Position	Contractual Rate
Ryan DeSousa	Boy's Tennis	Assistant Coach	$4,140.00

7. Motion to approve the following volunteer (un-paid) Spring coaching positions for the 2025-2026 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

Name	Sport/Activity
Bob Shannon	Baseball
Dominic Perry	Spring Scoreboard
Christian Coombs	Tennis

8. Motion to approve payment to the following certified teachers for homebound instruction for student #10586. Each teacher will be compensated at their regular per diem rate for services provided at 1 hour per week per subject, beginning March 18, 2026, and ending April 1, 2026, for a total of 3 hours per subject during the service period.

Amy Wiltsey	Erica Miliaresis	Deborah Waite

Motion to Approve Item(s) 1 through 8: D. DiFrancesco Second: S. Wilson

Roll Call

X Ammie Davis	X Stephen Wilson	X Sara Kuhlen	X Michelle Cannaday
X Alison Lipsky	X Mark Gatti	* Bill Wilson (Not Present)	
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson	

VOTE FOR ITEMS 1-8
Motion approved by unanimous roll call (9-0) Member B. Wilson was not present.

MOTION TO APPROVE ITEMS 9-14
Motion by Mrs. DiFrancesco and seconded by Mr. S. Wilson

9. +Motion to accept the letter of resignation, effective June 30, 2026, with the intent to retire, on July 1, 2026, from Dianne Geissler, from Haviland Avenue School.

10. +Motion to accept the letter of resignation, effective June 30, 2026, with the intent to retire, on July 1, 2026, from Denise Murphy, from Mansion Avenue School.

11. +Motion to revise the approved first year tenure track Special Education Paraprofessional agreement for Emily McCauley for Haviland Avenue School, effective on March 16, 2026, for the 2025-2026 school year in accordance with the 2024-2027 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, FTE 0.87, 29.5 hours per week, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

12. +Motion to retroactively approve the request from employee #1703 to take a Medical Leave of Absence, which does not qualify under FMLA, effective January 30, 2026 through March 29, 2026, at the recommendation of the Superintendent of Schools.

January 30, 2026 through March 29, 2026	LOA (8 weeks)
January 30, 2026 through March 9, 2026	Paid Leave (28 sick days)
March 10, 2026 through March 2, 2026	Paid Leave (3 personal days)
March 13, 2026 through March 29, 2026	Unpaid Leave

13. +Motion to approve the following community volunteers to build sets for the Mansion Avenue School Musical between March 18, 2026 and March 25, 2026.

Robert McCrea	Mya McCrea	Amanda Hartstein
Stephanie Tracy	Scott Miller	

14. +Motion to approve Walter Westfield as an evening chaperone at Mansion Avenue School for the 2025-2026 school year, effective retroactively to February 2026.

Motion to Approve Items 9 through 14: D. DiFrancesco Second: S. Wilson

Roll Call

X Ammie Davis	X Stephen Wilson	X Sara Kuhlen	* Michelle Cannaday (Abstained)
X Alison Lipsky	X Mark Gatti	X Bill Wilson	
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson	

VOTE FOR ITEMS 9-14
Motion approved by unanimous roll call (9-0) Member Cannaday abstained.

XVI. REPORTS:

XVII. HIB District Report

FEBRUARY 2026	BULLYING INCIDENTS REPORT		
SCHOOL	**Confirmed HIB**	**Non-HIB**	**Total**
AHS	0	303886 305051	2
MAS	0	0	0
HAS	0	0	0
APPS	0	0	0

XVIII. Special Program

Representatives:

A. **Camden County Educational Services Commission:** Stephen Wilson
alt: Allison Cox, Danielle DiFrancesco
B. **Camden County School Boards Association:** Andrea Robinson
alt: Mark Gatti, Alison Lipsky
C. **Audubon Education Foundation:** Sara Kuhlen
alt: Alipson Lipsky, Andrea Robinson
D. **Audubon Board of Education Community Outreach:** Danielle DiFrancesco
alt: Sara Kuhlen, Andrea Robinson, Stephen Wilson
E. **Audubon/Mt. Ephraim Ad-Hoc Committee:** Bill Wilson
members: Ammie Davis, Mark Gatti, Sara Kuhlen
F. **Board Member Orientation Committee:** Alison Lipsky
members: Allison Cox, Ammie Davis, Bill Wilson

XIX. Board Member Comments

Board Member Robinson questioned policy 5337 under governance regarding signs of not allowing dogs on premises.

Board Member Robinson would request that Ms. Allen & Mrs. Roncace make additional cuts so the Board does not use all of the Health Care Adjustment. There was consensus of the Board to make additional cuts and not utilize all of the Health Care Adjustment.

Board Member Gatti attended the 8th grade dialogue.

Board Member Kuhlen commented that the Board sponsored a race for the AEF Night of the Races on April 17, 2026.

Board Member Wilson commented that there will be an Ad-Hoc committee with Mt. Ephraim scheduled for 3/19/26 at 5:30pm in the AHS Media Center.

Board Member Gatti commented that the class of 1959 made a donation to fund the new mascot costume.

XX. Public Participation: (Open Discussion)

Tricia Martel AEA President read a statement in regards to the reasons the Audubon BOE should remain in State Health Benefit program for health benefits.

Jen Miller, resident, expressed her concerns about the AI platform in schools.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, action, or disposition at a later date or time. The public comment sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question-and-answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XXII. ADJOURNMENT

1. The next meeting of the Board of Education is scheduled for Wednesday, March 25, 2026 at 7:00 pm in the Audubon Junior-Senior High School Media Center.

2. Motion by Mrs. DiFrancesco and seconded by Mr. S. Wilson to adjourn meeting at approximately 9:51pm.

   Motion approved by unanimous roll call (10-0)

   Motion to Approve: D. DiFrancesco Second : S. Wilson

Roll Call

X Ammie Davis	X Stephen Wilson	X Sara Kuhlen	X Michelle Cannaday
X Alison Lipsky	X Mark Gatti	X Bill Wilson	
X Danielle DiFrancesco	X Allison Cox	X Andrea Robinson	

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah J. Roncace

Deborah Roncace
Business Administrator/Board Secretary