

Minutes

Regular Monthly Board Meeting: April

Date: Wednesday -April 1, 2026

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102

<https://us02web.zoom.us/j/2280747296> passcode 761638

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)

Meeting commenced at 4:02pm MST

2. **ROLL CALL** 5 minutes

- X Julianna (Jules) Salinas, Board Chair, Executive & Audit Committee, Parent
- X Kelly Callahan, Vice Chair, Executive & Audit Committee
- X Sharde McClure Robinson, Board Secretary
- X Angelica Maestas, Entrepreneurial Committee
- X Theresa Torres, Entrepreneurial Committee
- X Janel Salazar, Board Member, Parent

- X Quorum

3. **Action: APPROVAL OF AGENDA**

- a. **MOTION:** To approve April Board Meeting Agenda

Motion by Theresa. Seconded by Sharde. Vote: All in favor. Motion carried unanimously.

4. **Public Input** (capped at 3 minutes per public member or 15 minutes total)

No members of the public signed up for public input. No additional requests for public comment were made.

5. **Finance Committee Report Out** (5 minutes)

- a. [Finance Committee Meeting](#): For April Board 2026 (Chris)
- b. [Financial Statement Reports - as of February 28, 2026](#)
- c. Facilities Fundraising
- d. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests

e. [LESC Activity Report 03.16.2026 \(1\).pdf](#)

Chris presented financial updates, including approval of the \$200,000 Innovation Zone Grant (BAR) and routine expenditures. The school remains in a positive financial position, with stable spending, strong cash reserves, and expected carryover funds. Enrollment was slightly below projections; however, the school is still projected to end the year in a favorable position.

The impact of House Bill 253 on school funding was discussed, noting that the school initially faced a potential reduction of approximately \$550,000 due to restrictions on counting virtual students. It was reported that PED has determined the provision applies only to school districts and not charter schools, and therefore Siembra will retain full funding. A smaller adjustment related to enrollment may still occur. The Board also discussed facility-related funding, including lease assistance, which is based on prior year enrollment averages and restricted to facility expenses. It was noted that if a facility is paid off and no qualifying lease exists, lease assistance funding would decrease, potentially impacting future funding unless a new facility is secured.

6. State of the School Updates (Edward)

- a. Edward will provide a progress update on the Corrective Action Plan, including completion status percentages (Completed / In Progress / Not Started) and a summary of key actions completed, current work underway, and next steps (*workbook available upon request*)

Edward provided updates on funding, facilities, compliance, and student programming.

The recent decision regarding House Bill 253 was highlighted as a significant positive outcome, preserving expected funding for the school.

The Board discussed potential expansion through acquisition of a new facility. The proposed site could accommodate additional student capacity and support continued growth. The building no longer contains a kitchen; however, there is potential to expand the site to include additional facilities such as a gym, pending further analysis.

Compliance efforts have significantly improved, with multiple policies completed and additional items in progress. The school highlighted student programming successes, including the senior trip to New Orleans and new community partnerships. A Board member asked how many students participated in the trip, and it was reported that 60 students attended. Edward noted that cost remains the primary limiting factor for participation and discussed exploring more cost-effective options to increase student access in future years.

7. Consent Agenda & Board Discussion Items (15 minutes)

- a. [February 2026 Special Board Meeting Minutes- 2/3/2026](#)
- b. [March 2026 Board Meeting Minutes - 3/4/2026](#)
- c. [Financial Statement Reports - as of February 28, 2026](#)



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- d. [BAR - FY26 CTE Innovation Zones](#) - \$200,000
- e. [POLICY: Email Acceptable Use and Records Retention Policy](#) (*Adopts a comprehensive records retention and email use policy to ensure legal compliance, proper record management, and protection of student and organizational data.*)
- f. [POLICY: NEPOTISM AND EMPLOYMENT OF RELATIVES](#) (*Adopts a nepotism and employment of relatives policy to ensure ethical hiring practices, prevent conflicts of interest, and comply with New Mexico law and charter school governance requirements.*)
- g. [POLICY: Core Academic Credit and Teacher Licensure Compliance](#) (*Ensures core academic credits are awarded only under licensed teachers in compliance with New Mexico licensure requirements and to maintain accurate transcripts and state reporting.*)

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - g

The Board discussed the nepotism policy and its implications for employment practices. It was clarified that the policy prohibits employment of relatives of board members, with waivers permitted only for administrative roles under limited and defined conditions. The Board emphasized the importance of transparency and merit-based hiring practices and confirmed that the policy aligns with statutory requirements and supports ethical governance.

Motion made by Kelly and seconded by Janel to approve the consent agenda. Motion carried unanimously.

9. Action: Closed Session - Regarding the Executive Director and Potential Litigation (Board Members Only) Pursuant to NMSA 1978, Section 10-15-1(H)(2) and Section 10-15-1(H)(7), the Board of Directors will move into Closed Session to discuss limited personnel matters, specifically regarding the Executive Director and potential pending litigation.

Motion: To move into closed session as authorized by NMSA 1978, Section 10-15-1(H)(2) and Section 10-15-1(H)(7).

Motion made by Jules. Seconded by Angelica. Motion carried unanimously. Roll call vote: Jules – yes; Kelly – yes; Angelica – yes; Janel – yes. Sharde – yes; Theresa – yes. The Board entered closed session at 4:46pm MST.

Reconvene in Open Session





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Following the closed session, the Board will reconvene in open session and affirm that only those matters specified in the motion to enter into closed session were discussed.

The Board reconvened in open session at 5:29pm MST and affirmed that the matters discussed in closed session were limited only to those specified in the motion. No action was taken during closed session.

10. Items for Future Agendas (Board Chair)

- a. Facilities (monthly)
- b. Policy Work (monthly)

The Board agreed to include the Head Administrator hiring process as a future agenda item.

11. Upcoming Board Meetings (Board Chair)

- a. May Board Meeting: Wednesday, 5/6/2026 @ 4 PM
- b. April Entrepreneurial Committee Meeting: 4/21/26 @ 4pm
- c. April Finance Committee Meeting: Wednesday, 4/29/2026 @ Noon
- d. April Executive Committee Meeting for May 6 Board: Monday, 4/27/2026

12. ADJOURNMENT

Meeting adjourned at 5:30pm MST

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

