



SCHOOL DISTRICT OF ESCAMBIA COUNTY
Protection Services Department
51 East Texar Dr., Pensacola, FL 32503
Phone: (850)439-2638

VENDOR LINE OF SIGHT NOTIFICATION FORM

REFERENCE

School Board Policy 8475 Provides for limited line of sight provisions for certain non-instructional service providers as follows:

Non-instructional contractors who are under the direct supervision of a School District employee are exempt from the screening requirements set forth in State law. Pursuant to State law, "direct supervision" means that a School District employee or contractor, who has had a criminal history records check and has met the screening requirements, is physically present with a non-instructional contractor when the non-instructional contractor has access to a student and the access remains in the School District employee's or the qualified contractor's line of sight.

National Sexual Offender Database: <http://www.fbi.gov/scams-safety/registry>

Protection Services Director Signature: _____ Date: _____ Approved _____ Denied _____

VENDOR/CONTRACTOR INFORMATION

Organization/Company Name: _____

Organization/Company Address: _____

Service Provider Full Name:

First Name: _____ Middle Name: _____ Last Name: _____

Vendor Service Provider Gender: M ☐ F ☐ Vendor Service Provider Contact Ph. #: (____) _____ - _____

_____ Date(s) of Service Delivery: _____

DISTRICT RESPONSIBLE STAFF MEMBER

District Responsible Staff Member (DRSM) Full Name:

First Name: _____ Middle Name: _____ Last Name: _____

DRSM Gender: M ☐ F ☐ DRSM Contact Ph. #: (____) _____ - _____

COMPLIANCE

I certify that the above named Service Provider has been checked against the national sexual offender database for the State of Florida and the state in which the organization is located and that the above named Service Provider is not listed in either database. I further certify that the above named Service Provider is providing non-instructional services for the School District commensurate with those permissible under School Board Policy 8475 and that the above named District Responsible Staff Member understands the requirements set forth in School Board Policy 8475. **Line of sight authorization is permitted once per non-instructional contractor. Additional requests for the same contractor will be denied and referred to Human Resources for a background screening.**

Requesting Department Head Signature: _____ Date: _____

Requesting Department Head Name: _____