

# Carroll Independent School District Policy Review Committee- Minutes Document

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**Date:** February 25, 2026

**Time:** 5:00 p.m.

**Location:** Carroll ISD Administration Center  
2400 N. Carroll Ave., Southlake, TX 76092

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## Committee Members

- **Chair:** Devika Seth
  - **Secretary:** Jolyn Potenza
  - **Facilitator:** Brian Nickel, Assistant Superintendent for Administration
  - **Members:**
- |                   |                  |                  |                  |                 |
|-------------------|------------------|------------------|------------------|-----------------|
| ● Geri Cohen      | ● Heather Curtis | ● Lindsey Garcia | ● Jeremy Glenn   | ● Kevin Kaufman |
| ● Linda Lacava    | ● Eric Lannen    | ● Sam McKelvey   | ● Brian Nickel   | ● Komal Panjabi |
| ● Patti Parsons   | ● Jolyn Potenza  | ● Mandy Reece    | ● Devika Seth    | ● Chuck Taggart |
| ● Tabitha Thomann | ● Renee Thomas   | ● Stacy Wagnon   | ● Allison Wilson |                 |

## Policy Review Committee Meeting Agenda

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### Agenda Items

1. Call to Order - 5:02 PM
2. Welcome and Introductions
3. Review and approve meeting minutes from 2/4/26
  - Minutes approved unanimously
4. Policy Review and Discussion
  - HB 1481- district device practices- review language we are recommending
    - Recommended to strike the language in CISD Policy referring to 'while riding bus.....campuses'
    - Recommended to edit bus verbiage on device usage
    - In first sentence, replace 'property' with campuses
    - In third paragraph, replace 'thirst' with 'first'
  - Online/digital work (Returning Assignments and Tests)
    - Teachers shared sample canvas feedback

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- Reviewed grading guidelines: returning assignments and tests. Needs to be edited to reflect committee discussion and submitted to committee for approval.

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5. Committee Discussion and Recommendations
  6. Next Steps and Action Items
  7. Adjournment - 6:25 PM

PENDING APPROVAL