

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD SEPTEMBER 9, 2025.**

Board Vice President Dr. John Crankshaw called the regular meeting of the Clark County Educational Service Center Governing Board to order at 4:02 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz, Dr. Knapp-Baird.

ESC Staff Members present: Marian West, Susie Riegler, Marcia Nichols

Guests in attendance: Dave Sauter

2025-09-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the August 12, 2025, Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-AB Knapp-Baird- Yes Wenclewicz-Yes

I. Board/District Communications:

A. Board Reports:

1.Springfield-Clark CTC report - Mr. Wenclewicz gave a building update on the progress of the new building as well as talked about the Hall of Fame location and where they would like it to be in the building.

2.Press/Media/Community - N/A

2025-09-02: Motioned by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve FINANCIAL items 1:

1. Approve August 2025 Financials as presented, including a cash reconciliation and check register.

Estep-Yes Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-09-03: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-10:

1. Approve the completed Hinkle Audit for FY25, as presented.
2. Approve OMNI-TSACG, as the new OASBO 457/403b plan administrator, as presented. (replacing Plan with Ease)
3. Approve FMLA for Andrea Lynch, Aide SE, beginning September 8.
4. Approve the addition of Foley Benefit Group as a vendor for voluntary life insurance.
5. Approve contract with CCHS for hire of Director of Admissions at \$125,592.42 maximum total cost.
6. Amend the Aide salary schedule up to 30 years as presented.
7. Approve the Special Education Substitute Job Description as presented.

8. Approve the agreement with the Auditor of State for FY25 Pension Engagements, as presented, not to exceed around \$1,000.
9. Approve dock days for Grace Crisi 1.75 and upcoming dock days for Lori Wright 3.00 and Mark Holder 1 day.
10. Approve the contract with Catholic Central Schools for \$235,010.75, as presented.

Estep-Yes Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-09-04: Motion by Dr. Knapp-Baird and seconded by Mrs. Estep to approve PERSONNEL items 1-24:

1. Approve the Clark County Substitute list as presented
2. Approve the contract for **Sherri Bennett**, to Psych Asst. at NE, Step 15, effective August 12th.
3. Amend the contract for **Brenda Cain**, OT, to 95 days.
4. Amend the contract for **Selena Allen**, Aide, to Step 27.
5. Amend the contract for **Grace Crisi**, Aide PS, to 153 days.
6. Amend the contract for **Sue Scott**, MHT, to reflect the correct rate of \$351.06 a day per the intent for FY26 and FY25. (contract issued for 315.06 for both years as opposed to the intended rate of 315.06).
7. Approve the contract for **Deb Chapman**, SLP, at \$86/hr, as needed, NTE 85 days.
8. Approve the contract for **Amy Samosky**, Psych, at \$75/hr, as needed.
9. Approve the rehire of **Tammy Kahle**, Nurse NW, Step 10, effective August 12.
10. Approve the rehire of **Bethany Blain**, COTA, at Step 2, as needed effective 8/20/2025.
11. Approve the employment of **Jessica Meyer**, Aide SE, at Step 8, effective 8/14/2025 for 175 days.
12. Approve the employment of **Mickael Ray**, Aide CS, at \$15.56/hr for 181 days, 7 hours a day for Clark Shawnee.
13. Approve the employment of **Courtney Ross**, Paraprofessional SLP SE, at Step 10, 180 days and 7.25 hours a day effective 8/20/2025.
14. Approve the employment of **Tory Campbell**, Special Ed Support, as needed, at \$125 a day.
15. Approve the employment of **Heather Moore**, Special Ed Support, as needed, at \$150 a day.
16. Approve the employment of **Jennifer Coulter**, Special Ed Support, as needed, at \$150 a day.
17. Approve the employment of **Thomas Schakat**, Aide and Bus Aide for SE, at Step 10, effective August 18th.
18. Approve the employment of **Victoria Patton**, Aide SE, at Step 5, effective August 26th.
19. Approve the employment of **William Fulton**, Aide SE, at Step 6, as needed, NTE 28 hours a week.
20. Approve the employment of **Rebecca Riggle**, Special Ed Support, as needed, at \$150/day.
21. Approve the employment of **Jennifer Schwaiger**, Director for CCHS, at \$75,381, effective August 1, for 255 days.
22. Approve the employment of **Rhyse Mobley**, Psych Asst, at Step 1, effective Sept 9th.
23. Approve additional time for SE Aides, **Natalie Christmas Thomas** and **Emily Hoover**, at their hourly rates, to assist in the building before school starts.
24. Approve payment (to be paid in June) for the LPDC committee of \$20 a day for FY26 including: Scott Web, Tonya Faltys, Shannon DeWeese, Jeanne Milord, Kara Chaney, Erin Rutter.

Estep-Yes Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-09-05: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve ADOPTION OF CONSENT : CALENDAR-SPRINGFIELD CITY, ITEM 1-3 action by the Board of Education in "Adoption of Consent Calendar" means that item 1 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

1. Approve the contract with SCSD for Program Assistants for \$6,264 through September 30th and Mentors for \$17,740 through September 30th.
2. Approve the contract with SCSD for related services with a revised amount of \$1,655,435.81 with the addition of Director of Student Services.
3. Approve the contract with SCSD for BA support for \$34,478.98 through September 30th.

Estep-Yes Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-09-06: Superintendent & Treasurer Update:

1. Superintendent Update: Mr. Bennett - Gave an opening day update as well as an update on the OESCA conference and what he learned. Marian West gave updates on grants and Marcia Nichols gave CEC building updates.
2. Treasurer Update: Mrs. Hudson - Updates on the cost of doing business and our financial status as opposed to last year.

2025-09-07: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to enter execution Session to Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing and to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal). by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.

Estep-Yes Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

**Executive Session began at 4:51 p.m.
Reconvened meeting at 5:36 p.m.**

II. COMMENTS AND QUESTIONS FROM BOARD MEMBERS:

A. Comments and questions from Board Members: N/A

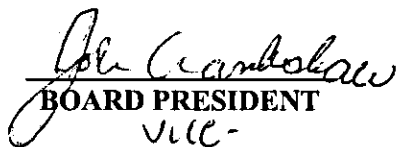
2025-09-08: Motion by Dr. Knapp-Baird and seconded by Mrs. Estep to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 5:37 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on October 14, 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT
vllc-


TREASURER