

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD MEETING HELD JULY 15, 2025.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:00 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz, Dr. Knapp-Baird, Mrs. Foreman.

ESC Staff Members present: Marcia Nichols, Marian West

Guests in attendance: Jill Parker, Dave Sauter, William Agle, Mark Hoffmaster, Josh Trapp, Dan Schall

**2025-07-01: Motion by Mr Wenclewicz and seconded by Mrs. Estep to approve the minutes from the June 10, 2025, Educational Service Center Business Meeting.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird- Yes Wenclewicz-Yes**

**A. Public Participation:** William Agle talked about a new solar farm project located near NELSD. Mark Hoffmaster is opposed to the solar farm. He wants to protect our farmland. Josh Trapp says his family lives in the area and they have formed the HFDC to educate the area about the farms.

**B. Board/District Communications:**

**A. Board Reports:**

- 1.Springfield-Clark CTC report - Mr. Wenclewicz - Building project in place; negotiations are ongoing with teacher unions and the CTC is currently working on re-branding.
- 2.Press/Media/Community - N/A

**2025-07-02: Motioned by Dr. Crankshaw and seconded by Dr. Knapp-Baird to approve FINANCIAL items 1-2:**

1. Approve June 2025 Financials as presented, including a cash reconciliation and check register.
2. Approve the following Then and Now's: Tyler Technologies for \$21,902.27 and MVECA for \$17,049.00.

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**2025-07-03: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve ADMINISTRATIVE items 1-6:**

1. Approve the job description for Paraprofessional for Virtual Speech as presented
2. Approve the contracts with the Clark County Combined Health District for FY25/26 as presented for Bilingual Assistants to help with language interpretation for a total combined amount of NTE \$277,840.00.
3. Approve the job description for Director of Student Services as presented.
4. Approve the Alternated School Food Authority contract with Greenon Local from August 1st, 2025 through June 30th, 2026.
5. Non renew the position for Meredith Carter, MHT, for FY26 per SCSD.
6. Approve the CEC student handbook for the 2025-26 school year as presented.

**2025-07-04: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-27:**

1. Approve the Clark County Substitute list as presented.
2. Approve the employment of **Diane Weber**, Title Tutor for CCHS, at \$25 an hour, NTE 28 hours a week.
3. Approve the employment of **Kaitlin Sandru**, Teacher PS, at Step 1, effective August 12th.
4. Approve the employment of **Logann Jackson**, Teacher PS, at Step 7, effective August 12th.
5. Approve the employment of **Abby Superchi**, MHT, at Step 12 MAS, effective August 12th.
6. Approve the employment of **Stephanie Briggs**, Int. Spec at SE, at Step 11, effective August 12th.
7. Approve the employment of **Morgan Trego**, Teacher PS, at Step 1, effective August 12th.
8. Approve the employment of **Brandye Taylor**, Latchkey Lead, at Step 18, effective August 12th.
9. Approve the employment of **Alan James**, Aide NW, at Step 5, effective August 12th.
10. Approve the employment of **David Thurlow**, Int. Spec at NW, at Step 10, effective August 12th.
11. Approve the employment of **Emilienne DeJour**, Aide CEC, at Step 10, effective August 12th.
12. Approve the employment of **Rachel Hill**, Director of Student Services SCSD, at \$123,009 with pick up on pick up per SCSD, contingent on signed contract from SCSD for the above services effective August 1st.
13. Approve the change of contract for **Jenae Trulock**, to Teacher NW, 184 days at Step 3.
14. Approve the change of contract for **Lindsey Hennigan**, to Latchkey Aide, 187 days, Step 9, effective August 12th.
15. Amend the contract for **Richard Salisbury**, Supervisor, to Step 12.
16. Amend the contract for **Lori Lewis**, to Aide PS at 151 days.
17. Amend the contract for **Sarah Biggs**, Teacher MD/ED, to Step 3.
18. Amend the contract for **Wilkemps Lucien**, from BA SCSD, to Aide CEC, at Step 15, effective August 12th.
19. Approve the non-acceptance of FY 26 contract for **Sarah Norris**, Admin Assistant.
20. Approve ESY for **Heather Holt**, Interpreter, as needed at \$24.54/hr.
21. Approve ESY for **Mitch Duncan**, SLP, at her hourly rate, NTE 6 Hours for SE.
22. Approve ESY hours for Deb Evans, Lori Stemmer and Helen Howley, as needed for SCSD at the FY25 rate of pay.
23. Accept the resignation of **Della Johnson**, Teacher NW, effective August 1st, 2025.
24. Accept the resignation of **Kaitlin Payne**, Aide, effective immediately.
25. Accept the resignation of **Lindsay Brumfield**, SLP, effective August 1st, 2025.
26. Accept the resignation of **Leah Cahoon**, Aide NW, effective immediately.
27. Accept the resignation of **Theresa Stevens**, IS CEC, effective July 9th, 2025.

**2025-07-05: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADOPTION OF CONSENT :CALENDAR-SPRINGFIELD CITY, ITEM 1-3 action by the Board of Education “Adoption of Consent Calendar” means that item 1 -3 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.**

1. Approve the contract for Summer work for the Bilingual Assistants at a total NTE amount of \$38,500 from June 1- July 31, 2025.
2. Approve the Related Services Contract for \$1,460,964 for FY 26.
3. Approve the contract for the Juvenile Detention Center for August 2025-July 2026, NTE \$18,528.05.

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2025-07-06: Motion by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve ADDENDUM ITEM 1-4: Action by the Board of Education in “Adoption of Consent Calendar” means that item 1-4 is Adopted by one single motion unless a member of the Board or the Superintendent requests That any such item be removed from the “Consent Calendar” and voted upon separately.**

1. Approve the contract of Hortencia Meyer, Administrative Assistant, at Step 10, for 240 days effective July 22, 2025.
2. Approve the contract with SCSD for Bilingual Assistants for the Federal Program/Family Outreach at a total cost NTE \$341,618.00
3. Amend Kara Chaney, Teacher PS Clark Shawnee, to Step 10 MAS on the new CS salary schedule.
4. Accept the resignation of Clinton Schrader, Int. Spec CEC, effective July 15, 2025.

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2025-07-07: Superintendent & Treasurer Update:**

1. Superintendent Update: Mr. Bennett - 24-25 year in review (slide show presentation), Marian West talked about new initiatives for FY 26.
2. Treasurer Update: Mrs. Hudson - No update

**C. Comments and questions from Board Members:** Mr. Wenclewicz asked if a team would like to enter the adult spelling bee, coming in September. Dan Schall of Bradley Payne gave a financial plan update to the Board and opened it up for some discussion.

**2025-07-08: Motion by Dr. Crankshaw and seconded by Mr. Wenclewicz to adjourn the meeting.**

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

Meeting adjourned at 3:14p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on August 12, 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.

  
BOARD PRESIDENT

  
TREASURER