

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING ORGANIZATIONAL MEETING HELD JANUARY 14, 2025.**

President Pro-Tempore, Dr. Knapp-Baird called the organizational meeting of the Clark County Educational Service Center Governing Board to order at 1:03 p.m. Following the Pledge of Allegiance. The following answered the roll call: Mrs. Amy Foreman, Dr. Knapp-Baird, Mrs. Estep, Mr. Wenclewicz, Dr. Crankshaw.

ESC Staff Members present: Susie Riegler, Karlyn Clark, Marian West, Stephanie Hudson, Debbie Carson, Dan Bennett, Stefanie Page.

Guests in attendance: None

2025-01-01: Election of President

Dr. John Crankshaw nominated Amy Foreman for President. Motion seconded by Mr. Wenclewicz.

Motion by Mrs. Estep and seconded by Dr. Crankshaw to close nominations and appoint by acclamation.

Roll Call: Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-01-02: Election of Vice-President

Amy Foreman nominated Dr. John Crankshaw for Vice-President. Motion seconded by Mrs. Estep.

Motion by Mrs. Estep and seconded by Mr. Wenclewicz to close nominations and appoint by acclamation.

Roll Call: Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-01-03: Motion by Mrs. Foreman to establish the dates, time and location of regular Board meetings. Motion seconded by Mr. Wenclewicz. Notices published on the website and monthly dates posted in the Springfield News Sun in January

Proposed 2025 dates: February 11th
 March 11th
 April 7th @5:30 p.m.
 May 13th
 June 10th
 July 15th
 August 12th
 September 9th
 October 14th
 November 18th
 December 9th
 January 13th

Roll Call: Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-01-04: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the adoption of consent calendar - ADMINISTRATIVE items 1-17: Action by the Board of Education in "Adoption of Consent Calendar" means that items 1-17 are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

1. Set the pay for Board members and the amount for travel expenses to and from board meetings. Salary is set at the maximum allowable by law (\$125) and travel to and from meetings at the rate determined by the Internal Revenue Service. Establish a Service Fund for \$8,500 for other travel and meeting expenses.
2. Authorize the payment of bills in advance of the board meeting if sufficient funds are available within appropriation limits.

3. Establish that the Federal per diem rate will be used for reimbursement for meals at approved professional meetings/travel.
4. Set the rate for mileage reimbursement at \$.70 per mile based on the January 2025 IRS standard mileage rate.
5. Authorize the Superintendent's approval or disapproval of applications for professional meetings that conform to established board policy and that are within the amount appropriated for such activities.
6. Authorize the President to waive the reading of the minutes of the previous meeting provided they have been submitted to the members in advance.
7. Selection of a Board member to serve as the legislative liaison with OSBA. **Dr. John Crankshaw**
8. Selection of a Board member and alternate to serve as a delegate for the OSBA Annual Business Meeting **Mrs. Foreman and Mr. Stan Wenclewicz (Alternative).**
9. Selection of a Board member to serve as treasurer pro-tempore in the absence of the treasurer. **Dr. Cindy Knapp-Baird**
10. Selection of purchase agent for 2025 **Mr. Dan Bennett**
11. Selection of Title IX Compliance Officer for 2025 **Ms. Susie Riegle**
12. Recommendation to authorize the treasurer to invest per board policy.
13. Recommendation for Treasurer to attend Public Records access training required of Board members.
14. Recommendation to authorize the Superintendent and Treasurer working in collaboration with ESC staff to determine special education and district contract costs.
15. To authorize the Superintendent, during periods with this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the board or who has not satisfied any other prerequisite to employment created by law or Board policy.
The authorization provided by this resolution shall commence on January 1, 2025 and remain in effect through January 31, 2026.
16. Approve the annual membership to OSBA \$4,193.00
17. Selection of a Board member to serve as the Student Achievement Liaison with OSBA **Mr. Wenclewicz**

Roll Call: Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-01-05: Motion by Mr. Wenclewicz that the President adjourns the meeting. Motion seconded by Mrs. Estep

Roll Call: Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 1:19 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.


BOARD PRESIDENT


TREASURER