

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD JUNE 10, 2025.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 2:32 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz, Dr. Knapp-Baird, Mrs. Foreman.

ESC Staff Members present: Madison Livingston, Marcia Nichols, Susie Riegle

Guests in attendance: Dan Schall

2025-06-01: Motion by Mrs. Estep and seconded by Dr. Crankshaw to approve the minutes from the May 13, 2025, Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird- AB Wenclewicz-Yes

A. Board/District Communications:

1. Madison Livingston, SLP , County AAC Specialist, She started a new program last year which provided AAC devices to students in need to help them communicate.

B. Board Reports:

1. Springfield-Clark CTC report - Mr. Wenclewicz - CTC accepted 518 new students for the 25-26 school year, bringing total enrollment to 921 students. Building project and staff negotiation updates were also given.

2. Press/Media/Community - N/A

2025-06-02: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to amend the agenda to add an Executive Session.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-03: Motion by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to enter execution Session to Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing and to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal). by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Executive Session began at 3:09 p.m.

Reconvened meeting at 3:59 p.m.

2025-06-04: Motioned by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve the selection of one staff member, approved by the Superintendent, to receive a one year tuition to attend Leadership Clark County.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-05: Motioned by Dr. Crankshaw and seconded by Mrs. Estep to approve a \$2,000.00 stipend for Marcia Nichols, Shauna Johnson and Tiffany Gibson for helping with the workload during the transition of the Treasurer. This is to be paid out on June 20th, 2025 in one installment.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-06: Motioned by Mr. Wenclewicz and seconded by Mrs. Estep to approve FINANCIAL items 1-5:

1. Approve May 2025 Financials as presented, including a cash reconciliation and check register.
2. Approve any/all year-end transfers as needed to close FY25.
3. Approve FY25 Final Appropriations to be amended as needed at the actual close of business June 30th, 2025. These will be presented at the July Board Meeting.
4. Approve FY26 Temporary Appropriations to begin July 1st, 2025, as presented.
5. Approve Treasurer's bond as presented.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-07: Motion by Dr. Knapp Baird and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-5:

1. Authorize payment to EPC for Liability, Fleet & Property Insurance for 7/1/2025-7/1/2026 in the amount of \$28,203.00.
2. Approve the contract with the Sheriff of Clark County for School Resource Officer in the amount of \$82,554.61 for the 2025-2026 school year.
3. Approve the employment of Susan Sweeney, Parent Mentor, pending ODE grant approval, as a contractor for 2025-2026 school year NTE 25,000.
4. Approve dock days for the following : Missy Stoll 1 day, Lindy Berry 4.5 days, Brittany Hunter 2.5 days, Slyvia Keller 1 day, Bridget Rexroth .5 day, Rebecca Morrow 1 day, Lisa Boyle .5 day.
5. Approve the resolution to execute a letter of intent for the potential purchase of property from the community improvement corporation.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-08: Motion by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve PERSONNEL items 1-53:

1. Approve the employment of **Chelsea Overly**, Teacher SE, at Step 7, effective August 12, 2025.
2. Approve the employment of **Ashleigh Nosker**, Aide PS, at Step 1, effective August 12, 2025.
3. Approve the employment of **Thomas Mandryk**, Psychologist, at Step 30, effective August 1, 2025.
4. Approve the employment of **Cameron Maxey**, Technology Intern, at \$15/hr., as needed, effective May 27 - August, 2025.
5. Approve the contract for **Sarah Richard**, Spec Ed Support, at \$150/Day, as needed, effective August 1.
6. Approve the contract for **Jeff Hawes**, Tutor JDC SCSD, at \$75 an hour, as needed, effective August 1, 2025.
7. Approve the contract for **Jeff Knight**, Work Study, as needed at \$35/hr, for 2025-2026.
8. Approve the contract for **Jewell Hall**, Int. Spec. Nightingale, at \$47,220.13 and 155 days for FY26, contingent on the approval of IDEA funds through SCSD.
9. Approve the contract for **Wendy Musselman**, Int. Spec. Nightingale/Risen Christ, at \$42,500 and 180 days for FY26, contingent on the approval of Title funds through SCSD.
10. Approve the contract for **Janelle Deleat**, Int. Spec at CCHS, at Step 17 MAS for 25-26 school year contingent on SCSD approval of funds for CCHS.
11. Approve the contract for **Margaret Sarenson**, Int. Spec at CCHS, at Step 17 MAS for 25-26 school year contingent on SCSD approval of funds for CCHS.
12. Approve the contract for **Kathleen Magill**, ESL Teacher at CCHS, at Step 12 for 25-26 school year contingent on SCSD approval of funds for CCHS.
13. Approve the contract for **Elizabeth Lippolis**, Title Tutor at CCHS, at Step 8 for 25-26 school year contingent on SCSD approval of funds for CCHS.
14. Approve the contract for **William O'Neill**, Tutor at CCHS, at \$25.75/hr, NTE 28 hr a week for 25-26 school year contingent on SCSD approval of funds for CCHS.
15. Approve the contract for **Kevin Hill**, Tutor at CCHS, at \$26.50/hr, NTE 28 hr a week for 25-26 school year contingent on SCSD approval of funds for CCHS.
16. Approve the contract for **Jamie Fricke**, Tutor at CCHS, at \$26.50/hr, NTE 28 hr a week for 25-26 school year contingent on SCSD approval of funds for CCHS.
17. Approve the contract for **Laura Austerman**, Tutor at CCHS, at \$26.50/hr, NTE 28 hr a week for 25-26 school year contingent on SCSD approval of funds for CCHS.
18. Approve the contract for **Teresa Foreman**, Tutor at Ridgewood at \$25/hr, as needed for 25-26 school year contingent on SCSD approval of funds.
19. Approve the contract for **Patricia Russell**, Tutor at Ridgewood at \$25/hr, as needed for 25-26 school year contingent on SCSD approval of funds.
20. Approve the contract for **Stephanie Clark**, Tutor at Ridgewood at \$25/hr, as needed for 25-26 school year contingent on SCSD approval of funds.

21. Approve the contract for **Martine Bercy**, BA at SCSD, at \$30/hr, NTE 40 hours a week effective August 1, contingent on the approval of funds.
22. Approve the contract for **Kerby Phanor**, BA at SCSD, at \$28/hr, NTE 28 hours a week effective August 1, contingent on the approval of funds.
23. Approve the contract for **Paul Buckles**, BA at SCSD, at \$32/hr, NTE 40 hours a week effective August 1, contingent on the approval of funds.
24. Approve the contract for **Nancy Calaway**, Adult Ed at SCSD, at \$28/hr, NTE 40 hours a week effective August 1, contingent on the approval of funds.
25. Approve the contract for **Christina Turner**, Parent Educator at SCSD, at \$27/hr, NTE 40 hours a week effective August 1, contingent on the approval of funds.
26. Approve the contract for **Emma Adonis**, BA at SCSD at \$27/hr, NTE 40 hrs a week, for 25-26 school year contingent on SCSD approval of funds.
27. Approve the contract for **Vania Medeiros Horstman**, BA at SCSD at \$25.50/hr, NTE 29 hrs a week, for 25-26 school year contingent on SCSD approval of funds.
28. Approve the contract for **Hortencia Meyer**, BA at SCSD at \$25.50/hr, NTE 36.25 hrs a week, for 25-26 school year contingent on SCSD approval of funds.
29. Approve the contract for **Ruby Guzman**, BA at SCSD at \$25.50/hr, NTE 36.25 hrs a week, for 25-26 school year contingent on SCSD approval of funds.
30. Approve the contract for **Chantale Jean Baptiste**, BA at SCSD at \$25.50/hr, NTE 36.25 hrs a week, for 25-26 school year contingent on SCSD approval of funds.
31. Approve the contract for **Gyms Jean Louis**, BA at SCSD at \$25.50/hr, NTE 36.25 hrs a week, for 25-26 school year contingent on SCSD approval of funds.
32. Approve the contract for **Wilkemps Lucien**, BA at SCSD at \$25.00/hr, NTE 36.25 hrs a week, for 25-26 school year contingent on SCSD approval of funds.
33. Approve the contract for **Erin Kuhn**, Title Teacher at Risen Christ, at Step 10, for 25-26 school year contingent on SCSD approval of funds.
34. Approve the contract for **Dorline Lucien**, BA at CCCHD, at \$26.65/HR for 260 days, effective August 1 contingent on approval of funds
35. Approve the contract for **Rodolph Paul**, BA at CCCHD, at \$29.73/HR for 260 days, effective August 1 contingent on approval of funds.
36. Approve the contract for **Maria Rodrigue**, BA at CCCHD, at \$26.65/HR, NTE 28 hrs a week effective August 1 contingent on approval of funds
37. Approve the contract for **Jessica Celbeau**, BA at SCSD, for \$25/hr., NTE 28 hours a week contingent on approval of SCSD funds.
38. Accept the retirement of **Judy McCreary**, Aide PS, effective August 1, 2025.
39. Accept the resignation of **Laura Jordan**, Teacher SE, effective August 1, 2025.
40. Accept the resignation of **Laura Cross**, Teacher PS, effective August 1, 2025.
41. Accept the resignation of **Amy Backus**, Teacher PS, effective August 1, 2025.
42. Accept the resignation of **Sylvia Keller**, Aide MD/ED, effective August 1, 2025.
43. Accept the resignation of **Tera Mohler**, Tutor Ridgewood, effective June 1.
44. Accept the resignation of **Teresa Clark**, Psychologist, effective June 4th based on the board minutes and the hiring of her at Clark Shawnee for 2025-2026 as she has not provided us with a written resignation.
45. Approve the non renewal of **Robert Baker**, SLP Aide.

46. Approve the termination of Carline Bisker, BA SCSD, effective May 30, 2025.
47. Amend the contract for Aubrey Ludlow to Step 17 MAS, for 2025-2026.
48. Amend the contract for Timea Anderson to Aide PS, 151 days at Step 14.
49. Approve ESY Hours for the following BA's at SCSD at their current pay rate through July 31, 2025 as needed:

Vania Medeiros Horstman
 Hortencia Meyer
 Ever Perez
 Emma Adonis July Only
 Chantale Jean-Baptiste
 Gyms Jean Louis

50. Approve ESY hours for Madison Livingston, SLP, at her hourly rate, as needed.
51. Approve ESY hours for Helen Howley for SCSD at her hourly rate, as needed.
52. Approve 12 Additional days for Marian West for ESY work and investigations at her daily rate.
53. Approve the contract for Callum Empson, Summer School Teacher at \$50/hr, nte 68 hours.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-09: Motion by Mr. Wenclewicz and seconded by Estep to approve ADOPTION OF CONSENT : CALENDAR-SPRINGFIELD CITY, ITEM 1 action by the Board of Education in "Adoption of Consent Calendar" means that item 1 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

1. Approve the contract for Summer work for the Bilingual Assistants at a total NTE amount of \$38,500 from June 1- July 31, 2025.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-10: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve ADDENDUM ITEM 1: Action by the Board of Education in "Adoption of Consent Calendar" means that item 1 is Adopted by one single motion unless a member of the Board or the Superintendent requests That any such item be removed from the "Consent Calendar" and voted upon separately.

1. Accept the resignation from Douglas McDonald, Supervisor SCSD, effective June 25th, 2025.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-06-11: Superintendent & Treasurer Update:

1. Superintendent Update: Mr. Bennett - Marcia Nichols discussed phone system upgrades and building updates.
2. Treasurer Update: Mrs. Hudson - discussed working on TRU UP invoicing, positive pay and how Pam Mustovich will be helping with appropriations and accounts.

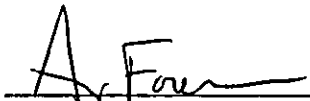
2025-06-12: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 3:59p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on July 15, 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER