

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD DECEMBER 9, 2025.**

Board President Mrs. Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 12:58 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz, Dr. Knapp-Baird and Mrs. Foreman.

ESC Staff Members present:, Susie Riegle, Marcia Nichols, Marian West

Guests in attendance: NONE

2025-12-01: Motion by Dr. Knapp-Baird and seconded by Mrs. Estep to approve the minutes from the November 18, 2025, Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

I. Board/District Communications: Mr. Bennett thanked Dr. Knapp-Baird for 16 years of service and Mrs. Estep for 4 years of service.

A. Board Reports:

1. Springfield-Clark CTC report - Mr. Wenclewicz shared the architect's plans for the new CTC building. He also shared that ICE is coming to Springfield and the CTC minors will be affected.
2. Press/Media/Community - N/A

2025-12-02: Motioned by Mrs. Estep and seconded by Dr. Knapp-Baird to approve FINANCIAL items 1:

1. Approve November 2025 Financials as presented, including a cash reconciliation and check register.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-12-03: Motion by Dr. Crankshaw and seconded by Mrs. Estep to approve ADMINISTRATIVE item 1-5:

1. Approve FMLA for Jenny Barber, COTA, from 11/21 through 2/13/26.
2. Approve FMLA for Lauren Seitz, OT, from 12/26 through 2/9/26.
3. Approve NEOLA policy updates as presented.
4. Approve Dock Days for Lindy Berry (1) and Rachael Biggs (1.75).
5. Appointment of Dr. Crankshaw as pro temp to preside over the January 13, 2026 Organizational meeting, at which time a new president will be elected.

Estep-Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-12-04: Motion by Dr. Knapp Baird and seconded by Mrs. Estep to approve PERSONNEL items 1-8:

1. Approve the Clark County Substitute list as presented.
2. Approve the following FISA subs to be paid at \$150 for long term sub jobs in FY26 per Jamison Trubenback at GISA. William Blake and Sarah Elizabeth Thompson.
3. Approve the contract for Jennifer Coulter, Aide SE, at Step 13, effective December 1.
4. Approve the contract for Bernadette Dor Dominique, BA SCSD, NTE 28 hours a week at \$25.50/hr., effective Dec 1 - May 26, 2026.
5. Approve the employment of Katelynn Wilson, Special Ed Support, at \$150/Day, effective December 1.
6. Approve the employment of Connie Sherowski, Sub, as a LT sub at CCHS at \$100/day.
7. Approve the employment of Beverly Esterline, Aide SE, at Step 10, effective December 1.
8. Accept the resignation from Gyms Jean-Louis, BA SCSD, effective November 14th.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-12-05: Superintendent & Treasurer Update:

1. Superintendent Update: Mr. Bennett - Update on the preschool units and talk of the future.
2. Treasurer Update: Mrs. Hudson -Fiscal updates, program costs and unsold employees.

2025-11-08: Motion by Dr. Crankshaw and seconded by Dr. Knapp-Baird to enter execution Session to Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion, contract or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing and to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

**Executive Session began at 2:02 p.m.
Reconvened meeting at 2:25 p.m.**

II. COMMENTS AND QUESTIONS FROM BOARD MEMBERS:

- A. **Comments and questions from Board Members:** Discussed the board meeting schedule, gave thanks to Dr. Knapp-Baird and Mrs. Estep for being great board members.

2025-11-09: Motion by Dr. Knapp-Baird and seconded by Mrs. Estep to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 2:32 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCL/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on January 13, 2026 at 2:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER