

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD MAY 13, 2025.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:01 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz, Mrs Foreman.

ESC Staff Members present: Marian West, Stefanie Page, Sally Henrick, Scott Powell, Marcia Nichols

Guests in attendance: Brad Ruwe, Dan Schall

2025-05-01: Motion by Dr. Crankshaw and seconded by Mrs. Estep to approve the minutes from the April 7th, 2025, Educational Service Center Organizational and Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Abstain

A. Board Reports:

1.Springfield-Clark CTC report - Mr. Wenclewicz - June 2028 is estimated occupancy for new school building. Teachers and summer students hired for career camp - all positive comments from the public. May 20th Convocation included 336 seniors graduating from their own schools, next year 515 juniors or first year students possible, currently there are 486, starting with about 100 more kids then this year. House Bill 432 has helped teaching staff with licensure.

2025-05-02: Superintendent & Treasurer Update:

1.Superintendent Update: Mr. Bennett - New phone system upgrade discussion. Marcia Nichols: Update on roof and HVAC at Pleasant Street and Merv Britton Scholarship recipients. Marian West: Preparations underway for summer school and credit recovery program. The Youth Connections program is graduating all seniors. Stefanie Page: related update. Sally Henrick: Special Ed and CEC enrollment update.

2.Treasurer Update: None

2025-05-03: Motioned by Mrs. Estep and seconded by Mr. Wenclewicz to approve FINANCIAL items 1-2:

1. Approve April 2025 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

2025-05-04: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADMINISTRATIVE items 1-11:

1. Approve the Administrative Assistant job description as presented.
2. Approve the Technology Assistant job description as presented.
3. Approve the Technology Assistant payscale as presented.
4. Approve the Communication Coordinator salary schedule as presented.

5. Approve the Special Education Board Resolution as presented.
6. Approve the contract with Emmanuel Christian Academy for FY 26 for \$37,800 SLP services.
7. Approve the request for an unpaid Leave of Absence for Leah Cahoon, Aide, effective April 15th, 2025 through the end of the school year.
8. Approve FMLA for Rachel Horan, SLP, effective August 12th, 2025 through November 4th, 2025.
9. Approve Dock days for Kristen Payton 2.5 and Missy Stoll 2.5.
10. Approve the FY 26 District contracts for Clark Shawnee, Greenon, Northeastern, Northwestern, Southeastern and Tecumseh as presented.
11. Approve the reduction in force for the following employees effective end of the school year:
 - Jennifer Holdren, Supervisor SCSD
 - Mark Tracy, Int Spec
 - Mary Carmen, Supervisor
 - Tammy Kahle, Nurse

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

2025-05-05: Motion by Mrs. Estep and seconded by Dr. Crankshaw to approve PERSONNEL items 1-29:

1. Approve the Clark County Substitute list as presented.
2. Accept the resignation for Mya Wehde, Teacher SE, effective August 1st, 2025.
3. Accept the resignation form Kylie Lennartz, Teacher PS, effective August 1st, 2025.
4. Accept the resignation from Alex Morr, Teacher, effective August 1st, 2025.
5. Accept the resignation from Brenda Cox, Aide SE, effective May 28th, 2025.
6. Accept the resignation from Lily Pedrotti, Teacher PS, effective August 1st, 2025.
7. Accept the resignation for retirement purposes from Laurie Maravetz, Int. Spec., effective June 1st, 2025.
8. Accept the resignation from Judy Loy, Int. Spec., effective March 31st, 2025.
9. Accept the resignation from Megan Longano, Teacher, effective August 1st, 2025.
10. Accept the resignation from Briana Posey, Mental Health Therapist, effective May 30th, 2025.
11. Accept the resignation from Scott Webb as Admin Assistant to the Superintendent, effective June 30th, 2025 contingent on approval of Technology Assistant Role.
12. Amend the contract for Marcia Nichols, Director of Operations, to Step 10, effective July 1st, 2025.
13. Amend the contract for Lor Wright, to Aide SE, Step 11, effective August 12th, 2025.
14. Approve the employment of Michael Bruns, Nurse Sub, at SE for \$193.42/day, effective May 7th, 2025 for FY 25.
15. Approve the employment of Wilkemps Lucien, Bilingual Assistant for SCSD, at \$20.76/hr, as needed, effective April 14th, 2025.
16. Approve the employment of Gracendelle Thony, Bilingual Assistant for SCSD, at \$20.76/hr, 8 hours a day effective April 14th, 2025 - May 30th, 2025.
17. Approve the employment of Lindsey Hennigan, Aide PS, at Step 8, effective August 12th, 2025.
18. Approve the employment of Betty Lairson, Int. Spec. SE, Step 13 MAS. effective August 12th, 2025.
19. Approve the employment of Sarah Norris, Administrative Assistant, Step 15, effective August 1st, 2025.

20. Approve the employment of Meah Ashworth, Administrative Assistant Inter, \$15/hr. effective June 2nd, 2025.
21. Approve the contract for Olivia Westfall, Tutor for Nightingale, ESY NTE 14 hours at \$25/hr., June 2nd-13th, 2025.
22. Approve the contract for Maria Taylor, Int. Spec., for Nightingale, ESY NTE 16 hours at \$85/hr., June 2nd-13th, 2025.
23. Approve the contract for Hilary Philistin & Wilkemps Lucien, BA, as needed for the CCCHD, at \$25/hr., effective April 21st, 2025.
24. Approve the contract for Hilary Philistin, AIDE MD/ED, as needed, at \$20.76/hr., effective April 21st, 2025.
25. Approve the resignation of Hilary Philistin, AIDE MD/ED effective May 6th, 2025.
26. Approve the contract for Grace Thony, BA, as needed for the CCCHD, at \$25/hr., effective April 21st, 2025.
27. Approve the contract for Scott Webb, Technology Assistant, at Step 13, effective July 1st, 2025.
28. Approve additional time for Brenda Cain, OT, NTE 5 days for FY 26.
29. Approve the Certified Contracts for the 2025-26 school year as presented:

<u>LAST</u>	<u>FIRST</u>	<u>DAYS</u>	<u>CLASSIFICATION</u>	<u>FY 26 STEP</u>
AMBURN	MEGAN	184	COTA	STEP 13
ARMSTRONG	TERI	215	SUPERVISOR	STEP 21
BACKUS	AMY	184	TEACHER PRESCHOOL	STEP 12 MAS
BAKER	ROBERT	AS NEEDED	AIDE SLP	STEP11
BARBER	JENNIFER	184	COTA	STEP 17
BARNHILL	MELANIE	120	PSYCHOLOGIST	STEP 26
BOSWELL	SAMANTHA	AS NEEDED	AIDE SLP	STEP 8
BOWEN	PAULA	184	NURSE	STEP 6
BRUMFIELD	LINDSAY	184	SLP	STEP 16
BURGOYNE	TERRI	120	PTA	STEP 21
BURY	HALEY	184	COTA	STEP 7
CAHOON	KRISTA	184	TEACHER NW	STEP 15
CAIN	BRENDA	75	OCCUPATIONAL THERAPIST	STEP 14
CLAPP-RANDOLPH	CHERYL	195	SECRETARY 7.5 PLEASANT	STEP 19
CLARK	KARLYN	215	COMMUNICATION COOR	STEP 2
COCKERHAM	TONI	184	COTA	STEP 15
COLLIER	JOSHUA	184	PTA	STEP 11
COOPER	TRACEY	164	OCCUPATIONAL THERAPIST	STEP 29
COPELAND	CANDACE	184	GRANDS/INT SPEC	STEP 11
COULTER	AMANDA	184	TEACHER CEC	STEP 2 MAS
DAVIS	MELODIE	230	PSYCHOLOGIST	STEP 10

DEWEESE	SHANNON	215	DIRECTOR EARLY CHILDHOOD	STEP 8
DOR-DOMINIQUE	BERNADETTE	184	TEACHER ESL	STEP 16
DUNCAN	MICHELLE	184	SLP	STEP 22
DYER	CAROLE	184	COTA	STEP 16
ELROD	RISA	AS NEEDED	AIDE SLP	STEP 6
EMPSON	CALLUM	184	TEACHER YC	STEP 5
EVANS	DEBORAH	184	PHYSICAL THERAPIST	STEP 24
FALTYS	TONYA	164	SUPERVISOR	STEP 10
GILLIG-CASALLAS	KRISTIN	184	SLP	STEP 11
GRIEST	KIMBERLY	145	PTA	STEP 24
GRIFFITH	JENNIFER	184	OCCUPATIONAL THERAPIST	STEP 10
GRISWOLD	SHAIR	184	TEACHER PRESCHOOL	STEP 7 MAS
HALL	KAREN	145	PSYCHOLOGIST	STEP 14 DR
HALLER	ISAAC	151	PSYCH ASST	STEP 11
HANNAH	ANGELA	184	COTA	STEP 9
HARRAL	JENNY	184	ASST PS DIR	STEP 12 MAS
HAYDE	ERIN	184	PHYSICAL THERAPIST	STEP 24 DR
HEFLIN	CHERYL	184	SLP	STEP 29
HENRICK	SALLY	215	DIRECTOR OF SPECIAL ED	STEP 19
HENSLEY	WISLANDE	260	BILINGUAL ASSISTANT	\$26/HR
HOLLIDAY	LIZA	215	SUPERVISOR	STEP 12
HOLT	EMILY	184	ASSOCIATE PRESCHOOL TEACHER	STEP 8
HOLT	HEATHER	182	INTERPRETER	STEP 5
HORAN	RACHEL	184	SLP VIRTUAL	STEP 11
HOWLEY	HELEN	145	OCCUPATIONAL THERAPIST	STEP 14
JACOBS	ALANA	184	SLP	STEP 21
JERGENS	SARAH	184	MENTAL HEALTH THERAPIST	STEP 15*16 MAS
JOHNSON	SHELLY	151	PTA	STEP 20
JORDAN	LAURA	180	TEACHER SE MD/ED	STEP 6
JUSTICE	MARGARET	90	PHYSICAL THERAPIST	STEP 27
JUSTICE	TODD	185	SUPERVISOR	STEP 19
KITCHEN	REBECCA	156	COTA	STEP 4
KNIGHT-CRADDOCK	KRISTI	157	SLP	STEP 26

KOONTZ	MARK	215	SUPERVISOR-MENTAL HEALTH	STEP 18
KROGG	KAREN	151	SLP	STEP 12
LEHMENKULER	MARGARET	184	SLP	STEP 5
LIVINGSTON	MADISON	184	SLP	STEP 7
LOUIS	OBER BENJAMIN	260	BILINGUAL ASST	\$25/HR
LUDLOW	AUBREY	184	TEACHER MD/ED	STEP 17
MARSH	JESSICA	184	TEACHER PS ASSOC	STEP 13
MCMULLEN	TAYLOR	184	SLP	STEP 1
MILLER	LISA	184	COTA	STEP 13
MILLER	CAMDEN	120	PTA	STEP 1
MILORD	JEANNE	160	SUPERVISOR	STEP 17
MONTERO ROJAS	MEGHAN	120	TEACHER ESL	STEP 12
MOORE	KAREN	184	NURSE	STEP 14
NEWLAND	REBECCA	184	MENTAL HEALTH THERAPIST	STEP 6
NORRIS	JAMIE	184	COTA	STEP 4
O'CONNOR	CANDYCE	184	SLP	STEP 17
ORR	KARA	184	TEACHER PRESCHOOL	STEP 10 MAS CS
OSBORNE	LEE	AS NEEDED	SLP	\$68/HR
PAGE	STEFANIE	151	DIRECTOR OF STUDENT SERVICES	STEP 10
PARDON	SIVAN	184	MENTAL HEALTH THERAPIST	STEP 11 MAS
PARK	SARAH	184	SLP	STEP 7
PARKER	ABIGAIL	184	SLP	STEP 8
PARKER	AMY	184	TEACHER PRESCHOOL	STEP 13 MAS
PATRICK	SIARA	184	MHT SUPPORT	STEP 4
PAYTON	KRISTEN	151	COTA	STEP 8
POULTER	ERICA	184	OCCUPATIONAL THERAPIST	STEP 7 DR
POWERS	RACHEL	75	SLP VIRTUAL	STEP 9
RICKETTS	MELISSA	184	NURSE LPN	STEP 14
RILEY	SUMMER	184	TEACHER ESL	STEP 7
ROJAS (SERRANO)	NIGER	215	SUPERVISOR	STEP 15
RUNNER	JASON	205	SITE MANAGER	STEP 7
RUTTER	ERIN	184	TEACHER PRESCHOOL	STEP 18
RYDER	ANNETTE	184	COTA	STEP 14

SALISBURY	RICHARD	215	SUPERVISOR CEC PLEASANT	STEP 10
SCHLAGHECK	JENNIFER	184	MENTAL HEALTH THERAPIST	STEP 16 MAS
SCHNEIDER	KATI	184	SLP	STEP 8
SCHRADER	CLINTON	184	TEACHER PLEASANT	STEP 7 MAS
SCOTT	SUE	NTE 72 DAYS	MHT	STEP 15
SEITZ	LAUREN	151	OCCUPATIONAL THERAPIST	STEP 5 MAS
SEVERTSON	MELINDA	184	OCCUPATIONAL THERAPIST	STEP 19
SHOVLIN	ALYSSA	184	SLP	STEP 8
SIMONS	LAURA	AS NEEDED	SLP	\$68/HR
SOMODI	KYLIE	184	SLP	STEP 7
SPARKS	RACHEL	184	OCCUPATIONAL THERAPIST	STEP 5
STEINER	DEANNA	215	SUPERVISOR	STEP 21
STEMMER	LORI	184	OCCUPATIONAL THERAPIST	STEP 18
STEPHENS	KIMBERLY	184	MENTAL HEALTH THERAPIST	STEP 16 MAS
SUDDATH	CAROL	AS NEEDED	SLP	\$54/HR
SUMMERSVILLE	RHONDA	184	COTA	STEP 25
TAYLOR	KYLER	180	TEACHER SE	STEP 10 MAS
THOME	CHELSEA	184	OCCUPATIONAL THERAPIST	STEP 9
TIPPIE	AMY	215	SUPERVISOR	STEP 18
TOBIAS	ANDREA	144	PTA	STEP 10
VAN NOORD	MARK	184	MENTAL HEALTH THERAPIST	STEP 14 MAS
VILLANUEVA	GRACE	184	COTA	STEP 18
WEST	MARIAN	190	DIRECTOR	STEP 21
WHETSTONE	JENNIFER	AS NEEDED	TEACHER ITINERANT	STEP 16
WILSON	AMANDA	130	PSYCHOLOGIST	STEP 14
WINTER	SANDRA	184	SLP VIRTUAL	STEP 19
WOODROW CINDRIC	KELLY	184	SLP	STEP 11
ZURCHER	HEATHER	184	TEACHER PRESCHOOL	STEP 15*16
SPADA	MAE	180	AIDE SE 7.25	STEP 18
ROCKWELL-HARVEY	RACHAEL	AS NEEDED	PSYCHOLOGIST	STEP 5
KOEPP	KATIE	184	TEACHER PRESCHOOL	STEP 13
MILLER	CHARIS	184	TEACHER PRESCHOOL	STEP 12
BASS	TERESA	184	TEACHER NW	STEP 4
BIGGS	SARAH	184	TEACHER PLEASANT	STEP 2

GERARDI	COLETTE	184	TEACHER PLEASANT	STEP 13
STEVENS	THERESA	184	TEACHER MD/ED	STEP 11

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

2025-05-06: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve SPRINGFIELD CITY, items 1-2:

1. Approve the contract for Nighting's Summer program in the amount of \$7,403.39 using Title funds.
2. Approve the contracts for Bilingual Assistants in the amount of \$17,333.68 through May 30th.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

2025-05-07: Motion by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve ADDENDUM 1-7:

1. Approve the Lease agreement with the Greenon Local School District for the 2025-26 school year as presented.
2. Approve the contract with SCSD for Bilingual Assistants for the month of July for NTE \$17,458.27 total.
3. Approve the contract for Martine Bercy for 40 hours in July at \$25/hr.: Kerby Phanor for 28 hours at \$25/hr and Paul Buckles for 40 hours at \$30/hr.
4. Approve FMLA for **Kati Schneider** SLP, effective May 2nd, 2025.
5. Accept the reduction of force for **Bethany Blain**, COTA, effective August 1st, 2025.
6. Accept the reduction of force for **Betty Legge**, COTA, effective August 1st, 2025.
7. Amend **Andrea Barnett**, Teacher, to Step 4 Masters for FY 26.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

2025-05-08: Motion by Mrs. Estep and seconded by Dr. Crankshaw to enter execution Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of changes or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student request a public hearing or To consider the purchase or sale of property.

Executive Session began at 1:42 p.m.

Reconvened meeting at 2:49 p.m.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

2025-05-09: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to amend the following contract:

1. Approve the compensation for Treasurer, Stephanie Hudson, in the amount of \$112,000 and contribution of 2% of contract/\$2,200 into a 457 for the 2025-2026 contract year and prorated for the remainder of the 2024-2025 year.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

2025-05-10: Motion by Dr. Crankshaw and seconded by Mrs. Estep to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-Yes

Meeting adjourned at 2:50 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on June 10, 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER