

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD MEETING HELD FEBRUARY 11, 2025.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:01 p.m. The following answered the roll call: Mrs. Amy Foreman, Dr. Knapp-Baird, Mrs. Estep, Mr. Wenclewicz, Dr. Crankshaw.

ESC Staff Members present: Susie Riegle, Marian West, Stephanie Hudson, Dan Bennett, Marcia Nichols.

Guests in attendance: None

**2025-02-01: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve the minutes from the January 14, 2025, Educational Service Center Organizational and Business Meeting.**

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**A. Board Reports:**

1.Springfield-Clark CTC report - Mr. Wenclewicz - Discussed theSCCTC Career Tech Education Month Celebration Dinner held February 10th, 2025. Local District School Boards attended with dinner served, followed by a student panel answering questions presented by Superintendent Michelle Patrick. Mr. Wenclewicz also discussed funding for the new CTC building and rebranding. After the SCCTC report, Mr. Bennett then asked the directors to give updates. Marian West reported that the CCESC may receive multiple Early Childhood Literacy grants and Math Support Training grants from ODEW. She discussed Youth Connections - At Risk Students and that nine students have graduated. Susie Riegle discussed providing Interpretative Service to multiple agencies and that Humana Medicaid of Ohio is in need of Haitian/Creole interpreters. Marcia Nichols reported that Directors will be going to multiple Job Fairs for recruiting. She also noted that work is ongoing on the HVAC system at the Pleasant Street location.

2.Press/Media/Community - None

**2025-02-02: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to enter execution Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of changes or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student request a public hearing.**

**Executive Session began at 1:26 p.m.**

**Reconvened meeting at 2:06 p.m.**

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2025-02-03: Motioned by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve FINANCIAL items1-2:**

1. Approve January 2025 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2025-02-04: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-3:**

1. To approve payment of \$1,000.00 to Community Improvement Corporation Expand 2029 Campaign to be paid from city/county funds for SCSD.
2. Accept the dock days for the following: Candice Roberts (4.25), Missy Stoll, (3) and Maliea Wood (3).
3. To approve the agreement for services between the Clark County ESC and NEOLA as presented.

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**2025-02-05: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-14:**

1. Approve the Clark County Substitute list as presented.
2. Approve **Aubree Keener** as LT sub at GISA for \$150/day, as needed.
3. Approved additional hours for **Lexi Hunter**, Tutor, as needed.
4. Approve additional hours for **Shauna Johnson**, Payroll Spec., at her hourly rate, as needed NTE 7.5 a week.
5. Amend the contract for **Carline Bisker**, BA, to SCSD for CCCHD effective January 28th, 2025. No change in pay or days.
6. Approve the employment of **Nicholas Jones**, Tech Asst., at Step 1, effective March 1st, 2025.
7. Approve the employment of **Siara Patrick**, Mental Health Support, at Step 3 (MD/ED salary schedule) for 70 days through June 30th, 2025.
8. Approve the contracts for the following Nightingale employees for up to 28 hours a week using ARP EANS funds effective January 27th, 2025: **Jared Martin** \$25/hr., **Tasha Williams** \$25/hr., **Guyia Wilson** \$25/hr., **Eve Sturm** \$25/hr., **Jayne Woodward** \$32/hr., **Saona Jean** \$25/hr., **John Hahn** \$25/hr.
9. Accept the resignation of **Ever Alvarez Perez**, BA SCSD, effective January 27th, 2025.
10. Accept the resignation of **Laura Segar**, Aide SCSD, effective immediately.
11. Accept the resignation of **McKenzie Rice**, Special Ed Support, effective January 31st, 2025.
12. Accept the resignation of **Candice Roberts**, MHT, effective February 4th, 2025 (last day worked January 30th, 2025).
13. Accept the resignation of **Deborah Carson**, effective July 31st, 2025.
14. Approve **Stephanie Hudson**, to serve as Interim Treasurer effective February 12th, 2025.

**2025-02-06: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to table item #6 of the PERSONNEL items 1-14.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**2025-02-07: Motion by Dr. Crankshaw and seconded by Dr. Knapp-Baird to Amend item #14 of the PERSONNEL items 1-14, to read "effective February 11th, 2025.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**2025-02-08: Motion by Dr. Crankshaw and seconded by Mrs. Estep to approve the resolution accepting resignation of Treasurer, Deborah Carson and to approve the acceptance of the Interim Treasurer, Stephanie Hudson.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**Roll Call on original Motion 2025-02-05:**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**2025-02-09: Superintendent & Treasurer Update:**

1. Superintendent Update: Mr. Bennett and Marian West shared that Clark ESC is in line to receive multiple grants from ODEW. This will help with future retaining and recruitment efforts. As a reminder, the deadline to file a financial disclosure statement with the Ohio Ethics Commission for 2024 is Thursday, May 15th, 2025. Mr. Bennett also mentioned seeing mid-year resignations as well as the OESC Legislative Tracking Report: 136th General Assembly.

2. Treasure Update: None

**2025-02-10: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to adjourn the meeting.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**Meeting adjourned at 2:16 p.m.**

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

**The next regular board meeting will be held on March 11, 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.**

  
**BOARD PRESIDENT**

  
**TREASURER**