

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD NOVEMBER 18, 2025.**

Board President Mrs. Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:03 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz, Dr. Knapp-Baird and Mrs. Foreman.

ESC Staff Members present:, Susie Riegle, Marcia Nichols, Marian West and Sally Henrick

Guests in attendance: Dave Sauter, Heather Meyers, Dan Schall, and Jill Parker

2025-11-01: Motion by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve the minutes from the October 14, 2025, Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

I. Board/District Communications:

A. Board Reports:

- 1.Springfield-Clark CTC report - Mr. Wenclewicz discussed the official groundbreaking of the new building on April 9th, 2026 and the CTC put in a request for additional square footage of space in OFCC. Amy Foreman reported on the OSBA conference.
- 2.Press/Media/Community - N/A

2025-11-02: Motioned by Mrs. Estep and seconded by Mr. Wenclewicz to approve FINANCIAL items 1:

1. Approve October 2025 Financials as presented, including a cash reconciliation and check register.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-11-03: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADMINISTRATIVE item 1-6:

1. Approve FMLA for Jamie Norris, COTA SCSD, from 10/16/25 through 12/16/25.
2. Approve FMLA for Nicole Mathews, Aide, from November 5- January 4, 2026.
3. Approve FMLA for Paula Bowen, Nurse, from October 14-31st.
4. Approve FMLA for Maggie Sarenson, Teacher CCHS, from December 6 through February 2, 2026.
5. Approve intermittent FMLA for Jennifer Schlagheck, MHT, from September 2025-September 2026.
6. Approve an unpaid leave of absence for Gyms Jean Louis, BA at SCSD, from October 27-November 10th per attached request.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-11-04: Motion by Dr. Knapp Baird and seconded by Mrs. Estep to approve PERSONNEL items 1-6:

1. Approve the Clark County Substitute list as presented.
2. Approve the contract for Alexis Hunter, Tutor at CCJDC, at \$22/hr., as needed, from December through July.
3. Approve the contract for Jessica Celbeau, BA for CCCHD, at \$21/hr., as needed up to 40 hours a week based on the CCCHD funding approval.
4. Amend the contract for Meghan Montero Rajas, ESL Teacher, to Step 15 MAS, and 153 days for FY26.
5. Approve extended time for Melanie Barnhill, Psych, as needed, at her hourly rate.
6. Accept the resignation from Victoria Patton, Aide SE, effective 10/24/25.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-11-05: Motion by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to approve ADOPTION OF CONSENT : CALENDAR-SPRINGFIELD CITY, ITEMS 1-4 action by the Board of Education in "Adoption of Consent Calendar" means that items 1- 4 are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

1. Approve the contract with SCSD for a tutor at the CCJDC from Dec 1 - July 31, 2026, as needed, up to a maximum amount of \$5,720.00.
2. To authorize the payment to the Ohio coalition for Equity and Adequacy of School Funding for annual dues (Fiscal Year 2025-2026) for the Springfield City School District at a cost not to exceed \$14,514.00, to be paid out of City/County funds.
3. To approve support for the SpringfieldHigh School Mock Trial Team competition, not to exceed \$5,000.00 to be paid out of City/County Funds. The Springfield City School District will invoice the Clark County ESC for the expenses.
4. To approve payment of \$3,000.00 from city/county funds for 2025-2026 school year membership fee for the Digital Promise League of Innovative Schools - A coalition of leading superintendents committed to partnering with developers, research institutions and one another to demonstrate, evaluate and scale-up innovations that deliver better results for students.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-11-06: Motion by Mrs. Estep and seconded by Dr. Crankshaw to approve ADDENDUM ITEM 1: Action by the Board of Education in "Adoption of Consent Calendar" means that item 1 is Adopted by one single motion unless a member of the Board or the Superintendent requests That any such item be removed from the "Consent Calendar" and voted upon separately.

1. Accept the resignation of Courtney Ross, SLP aide SE, effective November 17th.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2025-11-07: Superintendent & Treasurer Update:

1. Superintendent Update: Mr. Bennett - N/A
2. Treasurer Update: Mrs. Hudson -N/A

2025-11-08: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to enter execution Session to Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion, contract or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing and to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

**Executive Session began at 1:30 p.m.
Reconvened meeting at 2:34 p.m.**

II. COMMENTS AND QUESTIONS FROM BOARD MEMBERS:

- A. Comments and questions from Board Members: Fellow of Distinctions Awards and lunch scheduled for December 9th at 11:30 a.m.**

2025-11-09: Motion by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 2:35 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on December 9, 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER