

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD MARCH 11, 2025.**

Board Vice President Dr. John Crankshaw called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:13 p.m. The following answered the roll call: Dr. Knapp-Baird, Mr. Wenclewicz, Dr. Crankshaw.

ESC Staff Members present: Marcia Nichols, Marian West, Susie Riegle

Guests in attendance: None

2025-03-01: Motion by Dr. Crankshaw and seconded by Mr. Wenclewicz to enter execution Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of changes or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student request a public hearing.

Executive Session began at 1:15 p.m.

Reconvened meeting at 1:51 p.m.

2025-03-02: Motion by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to approve the minutes from the February 11, 2025, Educational Service Center Organizational and Business Meeting.

Estep-AB Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

A. Board Reports:

- 1.Springfield-Clark CTC report - Mr. Wenclewicz - Reported on application numbers for 2025-2026. A list of career choices were mentioned as well as more flexible scheduling opened for students. Also, teacher contracts are coming up and the teachers would like an increase in pay. As for the Drivers Ed program, there are 3 cars and the department is working on a 4th. As students start signing up for Drivers Ed more trainers will be hired. Lastly, CTC is looking for an architect.
- 2.Press/Media/Community - None

Estep-AB Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-03-03: Motioned by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve FINANCIAL items 1-2:

1. Approve February 2025 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

Estep-AB Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-03-04: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADMINISTRATIVE items 1-11:

3. Approve the contract with Humana for Interpreter/Translation services.
4. Approve the contract with Northridge Local Schools for Preschool Consultation & Supervision for FY 26.

5. Approve the SCSD contract for 84 hours of COTA for the remainder of FY25.
6. Accept Grants for MD/ED teachers from the Springfield Rotary Grants to Teachers in the following amounts: Sarah Biggs/Pleasant St. - \$343.13
Amands Coulter/Enon - \$357.83
Megan Longano/Enon - \$406.49
Aubrey Ludlow/Enon - \$350.10
Theresa Stevens/Enon - \$328.85
7. Accept the grant from Meijer for Sivon Pardon/Mental Health Therapist in the amount of \$750.00.
8. Accept the donation from Clark County Literacy Center of over 50 books valued at \$305.00.
9. Approve the 2025-26 Administrative Office Calendar as presented.
10. Approve the 2025-26 Salary Schedule as presented.
11. Approve dock days for Missy Stoll = 1, Lindy Berry = .75.
12. Approve the P4S resolution for energy pricing as presented.
13. Approve the contract with Cedar Cliff for interpreter services as presented.

Estep-AB Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-03-05: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-10:

1. Approve the Clark County Substitute list as presented.
2. Approve extra hours for PS Aides for PD, NTE 15 hours each at their hourly rates: Kelsey Belford, Donna Wick, Teresa Hart, Angel Wiles, Tiffany Kidd-Palmer, Kathy Hargis Neff.
3. Accept the retirement of **Donna Wick**, Aide PS, effective May 29th, 2025.
4. Accept the resignation of **Cheyenne McGough**, Psychologist, effective July 31st, 2025.
5. Accept the resignation of **April Roush**, Psych, effective March 17th, 2025.
6. Amend **Kara Chaney** to Step 9 MAS on the CS Salary Schedule per CS, effective January 1st, 2025.
7. Approve **Selena Allen** and **Amy Schaefer**, Aides NW, to receive a stipend of \$25 per day to fill in for the classroom teachers as needed. .
8. Approve the employment of **Lisa Boyle**, Aide SE, at Step 10, effective March 17th, 2025.
9. Approve payment for the LPDC committee for \$20/meeting for the following:
 - Amy Backus
 - Erin Rutter
 - Megan Longano
 - Shannon DeWeese
 - Scott Webb
 - Kara Chaney
10. Approve the following increases for CCCHD employees, effective January 1, 2025:
 - Hilary Philistin \$20.76
 - Rudolph Paul \$29.73
 - Maria Rodriguez \$26.65
 - Dorline Lucien \$26.65
 - Wilkemps Lucien \$20.76
 - Luckens Merzius \$28.70
 - Johnny Forges \$20.76
 - Gracendelle Thony \$20.76

Estep-AB Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-03-06: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADDENDUM 1-2:

1. Approve the consulting agreement for Pam Mustovick from February 12th through July 31st, 2025 as presented.
2. Approve the employment of Sandra Hogue, SLP, at \$70 per hour, as needed, effective immediately.

Estep-AB Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

2025-03-07: Superintendent & Treasurer Update:

1. Superintendent Update: Mr. Bennett talked about the SSDT options for the future purchase of the building. He also mentioned the Oesterlen options and talks to make a youth alternative campus. Lastly, he discussed the district service meetings/presentations to talk about different pricing over the next year and a half.
2. Treasurer Update: None

2025-03-08: Motion by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to adjourn the meeting.

Estep-AB Crankshaw-Yes Foreman-AB Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 2:48 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on April 7, 2025 at 5:30 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER