

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD MEETING HELD APRIL 7, 2025.**

Board Vice President Dr. John Crankshaw called the regular meeting of the Clark County Educational Service Center Governing Board to order at 5:32 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mrs Foreman.

ESC Staff Members present: Sally Henrick, Susie Riegler

Guests in attendance: Dan Schall, Bradley Payne

**2025-04-01: Motion by Mrs. Estep and seconded by Dr. Crankshaw to approve the minutes from the March 11, 2025, Educational Service Center Organizational and Business Meeting.**

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-AB      Wenclewicz-AB**

**2025-04-02: Motion by Dr. Crankshaw and seconded by Mrs. Estep to enter execution Session to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would given a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.**

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-AB      Wenclewicz-AB**

**Executive Session began at 5:35 p.m.**

**Reconvened meeting at 6:18 p.m.**

**A. Board Reports:**

- 1.Springfield-Clark CTC report - Mr. Wenclewicz - N/A
- 2.Press/Media/Community - N/A

**2025-04-03: Motioned by Mrs. Estep and seconded by Dr. Crankshaw to approve FINANCIAL items 1-2:**

1. Approve March 2025 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-AB      Wenclewicz-AB**

**2025-04-04: Motion by Dr. Crankshaw and seconded by Mrs. Estep to approve ADMINISTRATIVE items 1-7:**

1. Approve lead stipends as follows (based on number of employees supervised):
  - a. 0-5      \$1,000
  - b. 6-10     \$1,500
  - c. 11-15    \$2,000
  - d. 16-20    \$2,500
  - e. 21+      \$3,000
2. Approve the NEOLA policy updates as presented.

3. Approve the completed FY23 & FY24 Audit as presented.
4. Approve the adoption of Special Education Model Policies and Procedures Resolutions as presented.
5. Approve the Contract with the MHRB for an added position for the FY 24-25 at the total amount of \$75,749.38 as presented.
6. Approve the dock days for the following: Maleia Wood 2.75; Candyce O'Connor 2; Sulvia Keller 1.75; Kristen Payton 2.75; Lindy Berry .75; Missy Stoll 1.5 days.
7. Approve the 2025-26 calendar for the Clark Education Center.

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-AB      Wenclewicz-AB**

**2025-04-05: Motion by Dr. Crankshaw and seconded by Mrs. Estep to approve PERSONNEL items 1-17:**

1. Approve the Clark County Substitute list as presented.
2. Approve the following lead stipends for FY25 to be paid in June:
 

Tracy Cooper	\$2,500
Kristi Knight Craddock	\$3,000
Lori Stemmer	\$2,000
Deb Evans	\$1,500
Melodie Davis	\$2,000
3. Approve additional hours for Jenny Harral, Asst. PS Director, to work as a psych ass for Tecumseh at \$42/HR. Nte 5 Hours a week.
4. Approve additional hours for Haley Bury, COTA, to work as psych asst. for Techumseh at \$35.33/HR. Nte 5 Hours a week.
5. Approve additional hours for Kaitlyn Backus, Aide PS, to work at SE as needed at \$20/HR. Nte 30 days.
6. Approve the increase for Wislande Hensley, BA, to \$26/HR., effective March 24th, 2025.
7. Approve the employment of Obed Ben Louis, BA for MHRB, at \$25/HR, effective March 24th, 2025.
8. Approve the employment of Linda Culler, SLP, at \$70/HR, as needed, effective March 20th, 2025.
9. Approve the employment of Amy Samosky, Psychologist, as needed, \$75/HR, effective March 17th, 2025.
10. Approve the employment of Beth Patterson, Supervisor Special Ed, at Step 17, for 150 days, effective August 1st, 2025.
11. Approve the employment of Grace Gustwiller, SLP, at Step 3, effective August 12th, 2025.
12. Approve the employment of Joshua Arthur, OT, at Step 17, for 151 days, effective August 12th, 2025.
13. Approve the employment of Laura Segar, STNA at SCSD, at \$40/HR, as needed effective April 8th, 2025-June 30th, 2026.
14. Approve the retirement of Denise Cupps, OT, effective May 22nd, 2025.
15. Approve the elimination of the positions for the following Bilingual Assistants at the CCCHD, effective April 11th, 2025: Luckens Merzius, Grace Thony, Hilary Philistin, Johnny Forges, Lucien Wilkemps.
16. Approve the employment of Jim Dimitroff, Int Spec., at SE, at \$394/day, as needed, effective April 7th, 2025.
17. Approve the Classified Contracts for the 2025-26 school year as presented:

<u>LAST</u>	<u>FIRST</u>	<u>DAYS</u>	<u>CLASSIFICATION</u>	<u>FY 26 STEP</u>
ALLEN	SELENA	187	AIDE	STEP 25*27
AMIDON	TRACI	180	AIDE SE	STEP 12
ANDERSON	TIMEA	187	LATCHKEY	STEP 14
BELFORD	KELSEY	151	AIDE PS	STEP 9
BENNETT	SHERYL	180	AIDE SLP	STEP 17
BERRY	LINDAY	187	AIDE	STEP 9
BERRY	TRINITY	190	PSYCH ASST	STEP 1
BIBBS	EMANUEL	187	AIDE	STEP 23
BOYLE	LISA	180	AIDE SE CLASSROOM	STEP 10
BRADY	SAVANNAH	189	NURSE BA RN	STEP 13
BROWNING	TINA	187	AIDE	STEP 12
CAHOON	LEAH	187	AIDE	STEP 6
CHRISTMAS THOMAS	NATALIE	180	AIDE SE CLASSROOM	STEP 7
COFFEY	LORETTA	187	AIDE	STEP 14
CROWE	AMANDA	151	AIDE PS	STEP 8
DELINOIS	DAEINSLOR	187	AIDE	STEP 14
GIBSON	TIFFANY	255	ACCOUNTS PAYABLE	STEP 14
GONZALEZ	ALBERTO	187	AIDE	STEP 25
GOOD	LISA	187	AIDE	STEP 12

HAGGY	LINDA	187	AIDE	STEP 12
HARGIS-NEFF	KATHY	151	AIDE PS	STEP 20
HART	TERESA	151	AIDE PS	STEP 24
HOLDER	MARK	190	PSYCH ASST	STEP 14
HOOVER	EMILY	180	AIDE SE	STEP 6
HUNTER	BRITTANY	187	AIDE	STEP 13

JACOBS	TAMARA	187	AIDE	STEP 10
JEAN	BRADLEY	187	AIDE	STEP 14
JOHNSON	SHAUNA	255	PAYROLL SPECIALIST 30 HRS/WK	STEP 16
KELLER	SYLVIA	187	AIDE	STEP 7
KELLY	SANDRA	187	AIDE	STEP 14
KIDD-PALMER	TIFFANY	151	AIDE PS	STEP 13
KNOX	JOSHUA	180	AIDE SE	STEP 2
LARGENT	CHANDRA	187	AIDE	STEP 23
LEWIS	LORI	187	AIDE LATCHKEY/PS	STEP 13
LOVIN	AIMEE	151	AIDE PS	STEP 5
LYNCH	ANDREA	151	AIDE PS	STEP 11
MATHEWS	NICOLE	187	AIDE	STEP 16
MAY	TINA	203	PSYCH ASST	STEP 6
MILLS	LANEY	180	AIDE SE	STEP 2

MORROW	REBECCA	180	AIDE SE 7.25	STEP 9
NEAL	ROBERT	187	AIDE	STEP 22
NEVIUS	AMY	187	AIDE	STEP 14
NEWSOME	JAMIE	203	PSYCH ASST	STEP 6
NICHOLS	MARCIA	255	DIRECTOR OF OPERATIONS	STEP 7
PATRICK	JOSIE	190	PSYCH ASST	STEP 5
PAULEY	SOPHIA	151	AIDE PS	STEP 9
POWELL	WILLIAM SCOTT	255	DIRECTOR TECHNOLOGY	STEP 7
PRICE	CRISSY	187	AIDE	STEP 12
RADFORD	MELISSA	184	NURSE BA/LPN	STEP 10
REXROTH	BRIDGET	187	AIDE	STEP 19

SAVAGE	JULIE	184	FAMILY RESOURCE COORDINATOR	STEP 4
SCHAEFER	AMY	187	AIDE	STEP 18
SMALLEY	JAMIE	187	AIDE	STEP 11
SMILEY GREGG	JOELLE	151	AIDE PS	STEP 22
STOLL	MELISSA	151	AIDE PS	STEP 12
TRULOCK	JENAE	187	AIDE	STEP 14
TUGGLE	BEVERLY	187	AIDE	STEP 14
UNANGST	COURTNEY	180	AIDE SE	STEP 11
WEBB	SCOTT	255	ADMIN ASST TO SUPT	STEP 16

WELBAUM	BRANDIE	151	AIDE PS	STEP 9
WHITT	GREG	255	MAINTENANCE SUPERVISOR	STEP 1
WILES	ANGEL	151	AIDE PS	STEP 6
WOOD	MALEIA	187	AIDE	STIP 9
WRIGHT	LORAINÉ	151	AIDE PS	STEP 11
YANCEY	RACHELLE	187	AIDE	STEP 12
YONTZ	JEFFREY	187	AIDE	STEP 22
BACKUS (AKA PAYNE)	KAITLYN	151	AIDE PS	STEP 3

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-AB**

**2025-04-06: Motion by Mrs. Estep and seconded by Dr. Crankshaw to approve ADDENDUM 1-2:**

1. Approve a Franklin B. Walter Award in the amount of \$500 be given to the Clark County Franklin B. Walter All Scholastic Award winner, Kylie Corbit for Southeastern High School.
2. Approve the Agreement with Ridgewood Schools to continue providing Tutor services through June 30th, 2025 for a total amount of \$7,000 as presented.

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-AB**

**2025-04-07: Superintendent & Treasurer Update:**

1. Superintendent Update: Mr. Bennett - None
2. Treasurer Update: None

**2025-04-08: Motion by Mrs. Estep and seconded by Dr. Crankshaw to enter execution Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of changes or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student request a public hearing.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-AB**

**Executive Session began at 6:32 p.m.  
Reconvened meeting at 6:53 p.m.**

**2025-04-09: Motion by Mrs. Estep and seconded by Dr. Crankshaw to adjourn the meeting.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-AB Wenclewicz-AB**

**Meeting adjourned at 6:53 p.m.**

**ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.**

**The next regular board meeting will be held on May 13 , 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.**

  
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**BOARD PRESIDENT**

  
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**TREASURER**