

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD MEETING HELD AUGUST 12, 2025.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:03 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz, Dr. Knapp-Baird, Mrs. Foreman.

ESC Staff Members present: Marian West, Susie Riegle, Marcia Nichols

Guests in attendance: Dave Sauter

**2025-08-01: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve the minutes from the July 15, 2025, Educational Service Center Business Meeting.**

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**I. Board/District Communications:**

**A. Board Reports:**

1.Springfield-Clark CTC report - Mr. Wenclewicz shared enrollments and discussed the ground breaking for the new building which will hopefully be sometime in March 2026.

2.Press/Media/Community - N/A

**2025-08-02: Motioned by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve FINANCIAL items 1:**

1. Approve July 2025 Financials as presented, including a cash reconciliation and check register.

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**2025-08-03: Motion by Dr. Knapp Baird and seconded by Dr. Crankshaw to approve ADMINISTRATIVE items 1-3:**

1. Approve the independent contractor agreement for Michael Lee, who is replacing Monica Lee for the CEC cleaning services, for FY 26.
2. Approve the contract with Maxim Healthcare for use of Nursing Services, if needed, for the 25-26 school year.
3. Approve the Maintenance and Transportation Consultant Job Description as presented.

**Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes**

**2025-08-04: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve PERSONNEL items 1-29:**

1. Approve the Clark County Substitute list as presented
2. Approve the employment of Grace Crisi, Aide PS, at Step 13, 187 days, effective August 12th.
3. Approve the employment of Allison Honaker, Aide PS, at Step 7, 151 days, effective August 12th.
4. Approve the employment of Stella Barnett, Aide NW, at Step 8, effective August 12th.
5. Approve the employment of Mackenzie Rice, Teacher CEC, at Step 4, 156 days, effective August 12th.
6. Approve the employment of Donna First, Psych, at \$68/hr, as needed, NTE 120 days.
7. Approve the employment of Chuck McNier, SE, at \$38.46/hr, NTE 40 hours a month.
8. Approve the employment of Salinda Miller, Teacher ESL, at Step 4, effective August 12th.
9. Approve the employment of Gail Suzel, Tutor at Ridgewood, at \$25/hr, as needed.
10. Approve the employment of Joshua Trapp, IS, at \$190/day, 175 days a year, 5 hours a day. Effective August 12th.
11. Approve the rehire of Learwinson Jackson, Teacher CEC, at Step 4, effective August 12th.
12. Approve the retire/rehire of LaurieMaravetz, Teacher MD/ED, at Step 29, effective August 12.
13. Approve the contract for Janet Boblitt, Gifted Instructor, at \$55/hr, as needed for 25-26.
14. Amend the contract for Grace Gustwiler, SLP, to 146 days.
15. Amend the contract for Alan James, Aide NW, to 170 days.
16. Amend the contract for Tiffany Gibson, AP, to AP/Benefits, Step 15, effective July 1.
17. Amend the contract for Shauna Johnson, Payroll, to 6.25 hours a day, Step 17, effective July 1.
18. Amend the contract for Alyssa Shovlin, SLP, to 151 days.
19. Amend the contract for Chantale Jean Baptiste to 149 days.
20. Amend the contract for Gyms Jean-Louis to 186 days and 1071 hours.
21. Amend the contract for Emma Adonis, Ba SCSD, to 224 days.
22. Amend the contract for Vania Medeiros- Horstman, BA SCSD, to 148 days.
23. Amend the contract for Andrea Tobias, PTA SCSD, to 120 Days.
24. Accept the resignation of Dan Delinois, Aide CEC, effective immediately.
25. Accept the resignation of Bernadette Delinois Dor Dominique, Teacher ESL, effective immediately.
26. Accept the resignation of Maleia Wood, Aide CEC, effective August 4th.
27. Accept the resignation of Josh Knox, Aide SE, effective immediately.
28. Accept the resignation of Trinity Berry, Psych Assistant, effective immediately.
29. Accept the resignation of Laney Mills, Aide SE, effective immediately.

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2025-08-05: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADOPTION OF CONSENT : CALENDAR-SPRINGFIELD CITY, ITEM 1-4 action by the Board of Education in "Adoption of Consent Calendar" means that item 1 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.**

1. To pay for registration for Robert Hill, CEO, to attend the AASA National Convention on Education to be held February 12-14, 2026, at a cost of \$820.00, using city/county funds.
2. To reimburse the Springfield City School District for travel expenses for Robert Hill, CEO, while attending the AASA National Convention on Education to be held February 12-14, 2026, at a cost not to exceed \$1,600.00, using city/county funds.
3. To pay for registration and hotel for Robert Hill, CEO, to attend the Suburban School Superintendent's conference to be held November 4-8, 2025, at a cost of \$2,994.00, using city/county funds.
4. Approve the contract with SCSD for Bilingual Assistant Support Services NTE \$119,510 from August 1 2025-July 31, 2026.

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2025-08-06: Motion by Dr. Knapp-Baird and seconded by Mrs. Estep to approve ADDENDUM ITEM 1-5: Action by the Board of Education in "Adoption of Consent Calendar" means that item 1 is Adopted by one single motion unless a member of the Board or the Superintendent requests That any such item be removed from the "Consent Calendar" and voted upon separately.**

1. Amend Alyssa Shovlin, SLP, to 147 days.
2. Approve the employment of Betsy Gannon, Psych Assistant, at Step 20, for 151 Days effective August 12th, 2025.
3. Approve the employment of Rachael Biggs, Aide CEC, at Step 5, effective August 12th, 2025.
4. Approve ESY hours for Jennifer Griffith, OT, as needed at \$58.25/hr.
5. Approve ESY hours for Heather Holt, Interpreter, as needed at \$24.54/hr.

**Estep-Yes      Crankshaw-Yes      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2025-08-07: Superintendent & Treasurer Update:**

1. Superintendent Update: Mr. Bennett - Opening day report to include the kindness and collaboration theme, he went over the organizational chart and discussed the future plans as well as goals.
2. Treasurer Update: Mrs. Hudson - The Hinkle Audit has been filed. Grants are coming in and she is getting program costs set up as well as invoicing in preparation to bill.

2025-08-08: Motion by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to enter execution Session to Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing and to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal). by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Executive Session began at 1:46 p.m.  
Reconvened meeting at 3:10 p.m.

## II. COMMENTS AND QUESTIONS FROM BOARD MEMBERS:

- A. **Comments and questions from Board Members:** Mr. Wenclewicz - presented a resolution to support the Harmony Farmland Preservation Coalition. Discussed the upcoming OSBA Conference November 16-19.

2025-08-09: Motion by Dr. Cranshaw and seconded by Mrs. Estep to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 3:26 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on September 9, 2025 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.

*J. Crankshaw*  
Vice BOARD PRESIDENT 9/9/25

*A. Hudson*  
TREASURER

**CLARK COUNTY EDUCATION SERVICE CENTER RESOLUTION**

The Clark County Educational Service Center met in **regular** session on August 12<sup>th</sup>, 2025 with the following members present:

**Amy Foreman      Dr John Crankshaw      Kathy Estep**  
**Stan Wenclewicz      Dr. Lucinda Kapp-Baird**

**Stan Wenclewicz** moved and **Dr. John Cranshaw** seconded the adoption of the following Resolution:

**WHEREAS**, the Clark County Educational Service Center is supportive of the Harmony Farmland Preservation Coalition and against the Sloopy Solar Project in Clark County.

*John Crankshaw 9/9/25  
Vice President Board  
John Crankshaw*