

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD MEETING HELD NOVEMBER 19, 2024.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:03 p.m. The following answered the roll call: Mrs. Amy Foreman, Dr. Knapp-Baird, Mrs. Estep, Mr. Wenclewicz.

ESC Staff Members present: Stephanie Hudson, Karlyn Clark, Marcia Nichols, Janet Boblitt, Marian West, Susie Riegle

Guests in attendance: None

**2024-11-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the October 15, 2024, Educational Service Center Business Meeting.**

**Estep-Yes      Crankshaw-AB      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**A. Board Reports:**

1. Springfield-Clark CTC report - Mr. Wenclewicz - The CTC levy passed! So they are starting the process of selling bonds on the market. They are selling bonds to Clark County residents.
2. Press/Media/Community - Dan Bennett presented Dr. Knapp-Baird with the Outstanding Leadership Award.

**B. District Communications:**

1. Janet Boblitt - Gifted Program- Monthly meeting at the ESC for teachers in the county. Springfield is looking at doing PD for the gifted program teachers. Offering PD in February at the art museum.

**2024-11-02: Motioned by Dr. Knapp-Baird and seconded by Mrs. Estep to approve FINANCIAL items 1-2:**

1. Approve October 2024 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

**Estep-Yes      Crankshaw-AB      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2024-11-03: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve ADMINISTRATIVE items 1-7:**

1. Approve payment of the 2024-2025 Partner Match with Miami Valley Tech Prep Consortium/Sinclair Community College of \$3,220.00 to be paid from City/County Funds.
2. Approve FMLA leave for Rebecca Morrow, Aide, from 9/20/24 through 11/1/24.
3. Approve FMLA leave for Grace Villanueva, COTA, from 10/15/24 through 11/25/24.
4. Approve FMLA for Haley Bury, COTA, from 12/16/24 through 1/27/25
5. Approve \$3000.00 from City/County funds for 2024-2025 school year membership fee for the Digital Promise League of Innovative Schools - A coalition of leading superintendents committed to partnering with developers, research institutions and one another to demonstrate, evaluate and scale-up innovations that deliver better results for students.
6. Approve the Resolution for the Superintendent to accept resignations on the Board's behalf as presented.
7. Accept the School Safety Grant in the amount of \$40,000 for the Bureau of Workers Compensation for the purchase of a new condenser and air handler for the HVAC unit at our Pleasant Street building. Project not to exceed \$80,000.

**Estep-Yes      Crankshaw-AB      Foreman-Yes      Knapp-Baird-Yes      Wenclewicz-Yes**

**2024-11-04: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-12:**

1. Approve the Clark County Substitute list for the 2024-25 school year as presented.
2. Approve the contract for Taylor VanHoose, Tutor at Nightingale, at \$27/hr., NTE 28 hours a week, effective 10/21/24.
3. Approve the contract for Michele Willeford, Tutor at Nightingale, at \$27/hr., NTE 28 hours a week, effective 10/21/24.
4. Approve the contract for Barbara Boyer, Tutor at Nightingale, at \$27/hr., NTE 28 hours a week, effective 10/21/24.

5. Approve the employment of Leah Cahoon, Aide NW, at Step 5, effective 10/28/24.
6. Approve the employment of Douglas McDonald, Supervisor Spec Ed, SCSD, Step 17, effective 11/18/24 through 6/25/25.
7. Approve the employment of Meredith Carter, MHT SCSD, at Step 15, effective 11/18/24 through 5/21/25.
8. Approve the employment of Joshua Knox, Aide SE, at Step 1, 11/4/24.
9. Amend the contract for Wislande Hensley, Bilingual Asst., to 181 days effective 10/21/24 through 6/30/25 for a total of 238 days.
10. Approve additional time for Sarah Jergens, MHT, for PD, at \$50.15/hr., NTE 6 hours.
11. Accept the resignation of Marie Morett, BA SCSD, effective 11/12/24.
12. Accept the resignation of Rachel Hayes, Aide SE, effective 11/25/24.

**Estep-Yes    Crankshaw-AB    Foreman-Yes    Knapp-Baird-Yes    Wenclewicz-Yes**

**2024-11-05: Superintendent & Treasurer Update:**

1. Mr. Bennett: Virtual Meeting - Scheduled for Thursday, November 21st, 2024.
2. Mrs. Carson: Gave October financial report.

**2024-11-06: Motion by Dr. Knapp-Baird and seconded by Mrs. Estep to adjourn the meeting.**

**Estep-Yes    Crankshaw-AB    Foreman-Yes    Knapp-Baird-Yes    Wenclewicz-Yes**

**Meeting adjourned at 1:51 p.m.**

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

**The next regular board meeting will be held on December 10, 2024 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.**

  
 BOARD PRESIDENT

  
 TREASURER