

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD May 14, 2024.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:02 p.m. The following answered the roll call: Mrs. Amy Foreman, Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz.

ESC Staff Members present: Dan Bennett, Deborah Carson, Marcia Nichols, Susie Riegle, Karlyn Clark, Stephanie Hudson, Julie Savage, Megan Landis, Candace Copeland, Marian West

Guests in attendance: none

2024-05-01: Motion by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to approve the minutes from the April 9, 2024 Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported OFCC is voting May 23, to let the CTC have another opportunity to vote on the levy on the November ballot. He explained Bond Millage Estimates and Market Value vs Appraised Value. The CTC building is in need of a new roof. Water leaks into the building when it rains. Future Students program bringing in 5th & 6th grade students to start thinking about future careers. The CTC will be starting a new Air Traffic Controlling program next year.
- C. District Communication- Megan Landis and Julie Savage, Family Resource Coordinator: reported 143 families have been referred to the program in the last 2 years. They help families get resources from agencies within the Clark County schools. They are hoping to expand the program next year. Candace Copeland, GRADS: reported she works with kids who are pregnant or already parents. The main goal is to get them to graduate. She works with WIC, Rocking Horse, PRC etc. She explained how important it is to build a relationship with the students.

2024-05-02: Motioned by Mrs. Estep and seconded by Dr. Crankshaw to approve FINANCIAL items 1-2:

- 1. Approve March 2024 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-05-03: Motion by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-6:

- 1. Approve the amended 2024-25 CEC calendar as presented.
- 2. Approve the job description for **Public Health Assistant** as presented.
- 3. Approve the job description for **Assistant Treasurer** as presented.
- 4. Approve the 2024-2025 Salary Schedule as presented.
- 5. Approve the **MVECA** Member Agreement for Services in the amount of \$17,049.00 from 7/1/24-6/30/25.
- 6. Approve the contract with **Sheriff of Clark County** for School Resource Officer in the amount of \$77,974.11 for the 2024-2025 school year.
Dr. Crankshaw asked about the Public Health Assistant.
Mr. Wenclewicz asked about the SRO salary difference.
Mrs. Carson explained.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-05-04: Motion by Mrs. Estep and seconded by Dr. Crankshaw to approve PERSONNEL items 1-30:

- 1. Approve the Clark County Substitute list as presented.
- 2. Approve FMLA for Jay Frank Fouts effective 2.17.24-5.30.24.
- 3. Approve Dock Days for Sylvia Keller (.5), Maleia Wood (4), Mae Spada (2), Kristen Mize (1)
- 4. Accept the resignation of **Aimee Brown**, PS Aide, effective 8.20.24.
- 5. Accept the resignation of **Amber Enscoe**, Psych Asst SCSD, effective 4.29.24.
- 6. Accept the resignation of **Junie Onaiwu**, Int. Spec., effective 8.1.24.
- 7. Accept the resignation of **Sara Neargarder**, Teacher NE, effective 8.1.24.
- 8. Accept the resignation of **Heather Clem**, Teacher PS, effective 8.1.24.
- 9. Accept the resignation of **Chance Bauer**, Int. Spec, effective 4.16.24.
- 10. Accept the resignation of **Miranda Guisinger**, Aide, effective 8.1.24.

10. Accept the resignation of Miranda Guisinger, Aide, effective 8.1.24.
11. Accept the resignation of Alberto Gonzalez, Aide NW, effective 6.1.24.
12. Accept the resignation of Brandye Taylor, Teacher PS, effective 8.1.24.
13. Accept the resignation of Lori Lewis, Latchkey, effective 8.1.24.
14. Accept the resignation of Daniel Vilmond, CCCHD Bilingual Asst., effective 6.1.24.
15. Accept the resignation of Ashley Niematalo, Teacher NW, effective 8.1.24.
16. Accept the resignation of Carrie Brodess, Aide, effective 8.1.24.
17. Approve one extended day for Chandra Largent, Aide NW, at her hourly rate
18. Approve the employment of Michelle Duncan, SLP, for FY25, at Step 27.
19. Approve the employment of Kama Ramsey, Summer Tech Intern, at Aide Step 1, NTE 35 hours a week, effective 5.1.24.
20. Approve the employment of Luckens Merzius, CCHD Bilingual Asst., at \$28/Hr., for 30 days effective 5.20.24.
21. Approve the employment of Aimee Lovin, Aide PS, at Step 4, effective 8.12.24.
22. Approve the contract for Kylie Taylor, Int. Spec., Step 9 MAS, for FY25.
23. Approve extended time for Laura Simons, Virtual SLP.
24. Approve additional hours for Jeff Hawes, Tutor, SCSD.
25. Approve additional hours for Candace Copeland, Int Spec., at \$50/hr for ESY, NTE 25 hours.
26. Approve additional hours for Callum Empsom, Teacher, at \$50/hr for ESY, NTE 65 hours.
27. Approve as needed July hours for the following SCS Bilingual Assistants at their hourly rates:
Hortencia Meyer
Malachi Thebaud
Ever Perez
Marcella Chavez
Bernadette Dor Dominique
Emma Adonis
Vania Medeiros Horstman
28. Approve ESY hours from May 28- June 28, for the following at Nightingale Montessori, \$23/hr, NTE 28 hours per week for each:
Abigail Engi
Andrew Hahn
Krista Lambdin
Maria Soana
Eve Sturm
Tasha Williams
Guyia Wilson
Jayne Woodard
Olivia Westfall
29. Approve 4.5 hours of extended time for each of the following at \$25/Hr., for the CCHD:
Bradley Jean
Dalinsor Delinois
Sarah Richard
Bernadette Dor Dominique
Hortencia Meyer
Valentina Meyer
Ever Perez
30. Approve the ESC employment contracts for 2024-2025 school year as presented.

LAST	FIRST	DAYS	CLASSIFICATION	FY 25 STEP
AMBURN	MEGAN	184	COTA	STEP 12
AMIDON	TRACI	180	AIDE SE	STEP 11
ARTHUR	AMBER	187	AIDE CEC	STEP 9
BACKUS	AMY	184	TEACHER PRESCHOOL	STEP 11 MAS
BARBER	JENNIFER	184	COTA	STEP 15*16
BARNETT	ANDREA	151	AIDE PS	STEP 8
BEARD	SHANNAN	40	COTA	STEP 15
BELFORD	KELSEY	151	AIDE PS	STEP 8
BENNETT	MORGAN	184	TEACHER MD/ED	STEP 3

BENNETT	SHERYL	180	AIDE SLP	STEP 16
BERRY	LINDY	187	AIDE MD/ED	STEP 8
BERRY	TRINITY	190	PSYCH ASST	STEP 0
BIGGS	SARAH	184	TEACHER SUB LT	STEP 2
BLEVINS	DARLA	187	AIDE NW	STEP 12
BOWEN	PAULA	184	NURSE	STEP 5
BOWENS	BRITTANY	187	AIDE MD/ED	STEP 6
BRADY	SAVANNAH	189	NURSE BA RN	STEP 12
BROWNING	TINA	187	AIDE MD/ED	STEP 11
BRUMFIELD	LINDSAY	184	SLP	STEP 15
BURTON	ERICA	184	OCCUPATIONAL THERAPIST	STEP 6 DR
BURY	HALEY	184	COTA	STEP 6
CAHOON	KRISTA	184	TEACHER NW	STEP 14
CAIN	BRENDA	75	OCCUPATIONAL THERAPIST	STEP 14
CHRISTMAS THOMAS	NATALIE	180	AIDE SE CLASSROOM	STEP 6
CLAPP-RANDOLPH	CHERYL	195	SECRETARY 7.5	STEP 18
CLARK	KARLYN	205	COMM COOR/ADM ASST	2% INCREASE
CLARK	TERESA	195	PSYCHOLOGIST	STEP 15 DR
COCKERHAM	TONI	184	COTA	STEP 14
COFFEY	LORETTA	187	AIDE MD/ED	STEP 13
COLLIER	JOSHUA	185	PTA	STEP 10
COOPER	TRACEY	184	OCCUPATIONAL THERAPIST	STEP 27*28
COPELAND	CANDACE	184	GRADS/IS	STEP 10
COULTER	AMANDA	184	INT SPEC	STEP 1 MAS
CROSS	LAURA	180	TEACHER PRESCHOOL SE	STEP 9
CUPPS	DENISE	184	OCCUPATIONAL THERAPIST	STEP 23
DELINOIS	DAEINSLOR	187	AIDE CEC	STEP 13
DYE	DANIEL	155	TEACHER CEC	STEP 6 MAS
DYER	CAROLE	184	COTA	STEP 15
EMPSON	CALLUM	184	TEACHER MD/ED	STEP 3
EVANS	DEBORAH	184	PHYSICAL THERAPIST	STEP 23
FOUTS	JAY	187	AIDE MD/ED	STEP 12
GERARDI	COLETTE	184	TEACHER MD/ED	STEP 13
GILLIG-CASALLAS	KRISTIN	184	SLP	STEP 10
GRIEST	KIMBERLY	145	PTA	STEP 22*23
GRIFFITH	JENNIFER	184	OCCUPATIONAL THERAPIST	STEP 9
GRISWOLD	SHARI	184	TEACHER PS	STEP 6
HAGGY	LINDA	187	AIDE MD/ED	STEP 11
HALL	KAREN	145	PSYCHOLOGIST	STEP 13 DR
HALLER	ISAAC	190	PSYCH ASST	STEP 5
HANNAH	ANGELA	184	COTA	STEP 8
HARGIS-NEFF	KATHY	151	AIDE PS	STEP 19
HARRAL	JENNIFER	184	ASST PS DIR	STEP 11 MAS
HART	TERESA	151	AIDE PS	STEP 23
HAYDE	ERIN	184	PHYSICAL THERAPIST	STEP 23 DR
HAYES	RACHEL	180	AIDE SE CLASSROOM	STEP 3

HEFLIN	CHERYL	184	SLP	STEP 27*28
HEMER	SARAH	184	SLP	STEP 6
HOLDER	MARK	190	PSYCH ASST	STEP 13
HOLT	EMILY	184	ASSOCIATE PRESCHOOL TEACHER	STEP 7
HOLT	HEATHER	182	INTERPRETER	STEP 4
HOOVER	EMILY	180	AIDE SE	STEP 5
HORAN	RACHEL	184	SLP VIRTUAL	STEP 10
HOWLEY	HELEN	145	OCCUPATIONAL THERAPIST	STEP 13
HUDSON	STEPHANIE	255	ASST TREASURER	STEP 16
JACOBS	TAMARA	187	AIDE NW	STEP 9
JEAN	BRADLEY	187	AIDE CEC	STEP 13
JERGENS	SARAH	184	MENTAL HEALTH THERAPIST	STEP 15MAS
JOHNSON	SHAUNA	255	PAYROLL SPECIALIST 25 hrs/wk	STEP 15
JOHNSON	SHELLY	151	PTA	STEP 17*19
JORDAN	LAURA	180	TEACHER SE MD/ED	STEP 5
KAHLE	TAMMY	184	NURSE	STEP 9
KELLER	SYLVIA	187	AIDE MD/ED	STEP 6
KELLY	SANDRA	187	AIDE NW	STEP 13
KIDD-PALMER	TIFFANY	151	AIDE PS	STEP 12
KITCHEN	REBECCA	156	COTA	STEP 3
KNIGHT	JEFFREY	NTE 180 hr	WORK STUDY COORDINATOR	\$35/hr
KNIGHT-CRADDOCK	KRISTI	157	SLP	STEP 25
KOEPP	KATIE	184	TEACHER PRESCHOOL	STEP 11
KROGG	KAREN	151	SLP	STEP 11
LAFOLLETTE	ERIN	187	AIDE NW	STEP 10
LANDIS	MEGAN	160	MENTAL HEALTH THERAPIST	STEP 9
LARGENT (GLASS)	CHANDRA	187	AIDE NW	STEP 22
LEHMENKULER	MARGARET	184	SLP	STEP 4
LIVINGSTON	MADISON	184	SLP	STEP 6
LONGANO	MEGAN	184	TEACHER MD/ED	STEP 15*16MAS
LOY	JUDY	184	INT SPEC NW	STEP 15 MAS
LUDLOW	AUBREY	184	TEACHER MD/ED	STEP 15*16
LYNCH	ANDREA	151	AIDE PS	STEP 10
MARAVETZ	LAURIE	184	TEACHER MD/ED	STEP 27*28
MARSH	JESSICA	184	TEACHER PS ASSOC	STEP 12
MATHEWS	NICOLE	187	AIDE MD/ED	STEP 15
MCCREARY	JUDY	151	AIDE PS	STEP 16
MILLER	LISA	184	COTA	STEP 12
MILLER	CHARIS	184	TEACHER PS	STEP 13
MILLS	LANEY	180	AIDE SE	STEP 1
MIZE	KRISTEN	151	AIDE PS	STEP 10
MONTERO ROJAS	MEGHAN	120	TEACHER ESL	STEP 11
MOORE	KAREN	184	NURSE	STEP 13
MORROW	REBECCA	180	AIDE SE 7.25	STEP 8
NEAL	ROBERT	187	AIDE CEC	STEP 21
NEVIUS	AMY	187	AIDE NW	STEP 13

NEWLAND	REBECCA	184	MENTAL HEALTH THERAPIST	STEP 5
NICHOLS	MARCIA	255	DIRECTOR OF OPERATIONS	STEP 6
NOREIKAS	SHANNON	182	INTERPRETER	STEP 9
NORRIS	JAMIE	184	COTA	STEP 3
O'CONNOR	CANDYCE	184	SLP	STEP 15*16
PARDON	SIVAN	184	MENTAL HEALTH THERAPIST	STEP 9
PARKER	ABIGAIL	184	SLP	STEP 7
PARKER	AMY	184	TEACHER PS	STEP 12 MAS
PATRICK	JOSIE	190	PSYCH ASSISTANT	STEP 4
PAULEY	SOPHIA	151	AIDE PS	STEP 8
PEDROTTI	LILY	184	TEACHER PS	STEP 9
POWELL	SCOTT	255	TECHNOLOGY DIRECTOR	STEP 6
POWERS	RACHEL	75	VIRTUAL SLP	STEP 8
PRICE	CRISSY	187	AIDE MD/ED	STEP 11
RADFORD	MELISSA	184	NURSE BA/LPN	STEP 9
REMINDER	NICOLE	120	PHYSICAL THERAPIST	STEP 11 DR
REXROTH	BRIDGET	187	AIDE NW	STEP 18
RILEY	SUMMER	184	ESL TEACHER	STEP 6
ROCKWELL-HARVEY	RACHAEL	195	PSYCHOLOGIST	STEP 5 MAS
RUNNER	JASON	205	SITE MANAGER	STEP 6
RUTTER	ERIN	184	TEACHER PRESCHOOL	STEP 15*17
RYDER	ANNETTE	184	COTA	STEP 13
SAVAGE	JULIE	160	AIDE (Mental Health)	STEP 11
SCHAEFER	AMY	187	AIDE NW	STEP 17
SCHLAGHECK	JENNIFER	184	MENTAL HEALTH THERAPIST	STEP 15 MAS
SCHNEIDER	KATI	184	SLP	STEP 7
SCHRADER	CLINTON	184	TEACHER MD/ED	STEP 6 MAS
SEITZ	LAUREN	151	OCCUPATIONAL THERAPIST	STEP 4 MAS
SEVERTSON	MELINDA	184	OCCUPATIONAL THERAPIST	STEP 18
SHOVLIN	ALYSSA	184	SLP	STEP 7
SMALLEY	JAMIE	187	AIDE CEC	STEP 10
SMILEY GREGG	JOELLE	151	AIDE PS	STEP 21
SOMODI	KYLIE	184	SLP	STEP 6
SPADA	MAE	180	AIDE SE 7.25	STEP 17
SPARKS	RACHEL	184	OCCUPATIONAL THERAPIST	STEP 4
STEMMER	LORI	184	OCCUPATIONAL THERAPIST	STEP 17
STEPHENS	KIMBERLY	184	MENTAL HEALTH THERAPIST	STEP 15 MAS
STEVENS	THERESA	184	TEACHER MD/ED	STEP 11
STOLL	MELISSA	151	AIDE PS	STEP 11
STREIFF	HEATHER	195	PSYCHOLOGIST	STEP 14
SUMMERVILLE	RHONDA	184	COTA	STEP 22*24
THOME	CHELSEA	184	OCCUPATIONAL THERAPIST	STEP 8
TOBIAS	ANDREA	144	PTA	STEP 9
TRULOCK	JENAE	187	AIDE NW	STEP 13
TUGGLE	BEVERLY	187	AIDE AUTISM	STEP 13
VAN NOORD	MARK	184	MENTAL HEALTH THERAPIST	STEP 13 MAS

VILLANUEVA	GRACE	184	COTA	STEP 17
WEBB	SCOTT	255	ADMIN ASSISTANT TO SUPT	STEP 15
WELBAUM	BRANDIE	151	AIDE PS	STEP 8
WESSELS	HEATHER	184	TEACHER PS	STEP 9 MAS
WHETSTONE	JENNIFER	AS NEEDED	TEACHER ITINERANT	STEP 14
WHITT	GREG	255	MAINTENANCE SUPERVISOR	STEP 0
WICK	DONNA	151	AIDE PS	STEP 23
WILES	ANGEL	151	AIDE. PS	STEP 5
WILSON	AMANDA	130	PSYCHOLOGIST	STEP 13
WINTER	SANDRA	184	SLP VIRTUAL	STEP 15*18
WOOD	MALEIA	187	AIDE MD/ED	STEP 8
WOODROW CINDRIC	KELLY	184	SLP	STEP 10
WRIGHT	SHERRI	255	ACCOUNTS PAYABLE	STEP 8
WRIGHT	BRITTANY	180	TEACHER MD/ED Gifted	STEP 6
YANCEY	RACHELLE	187	AIDE MD/ED	STEP 11
YONTZ	JEFFREY	187	AIDE NW	STEP 21
ZIZZO	ALYXANDRA	184	MENTAL HEALTH THERAPIST	STEP 2 MAS
ZURCHER	HEATHER	184	TEACHER PRESCHOOL	STEP 15
FALTYS	TONYA	AS NEEDED	TEACHER ESL	STEP 10 MAS
BOBLITT	JANET	DEF	GIFTED	\$50/hr

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-05-05: Superintendent & Treasurer Update:

- Mr. Bennett: Talked about how important the GRADS and Family Resource program is to the county districts.
- Mrs. Carson: Gave the April financial report

2024-05-06: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 2:17 p.m.

Reconvened meeting at 3:12 p.m.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-05-07: Motioned by Dr. Crankshaw and seconded by Dr. Knapp-Baird to approve CALENDAR-ADDENDUM items 1-6:

1. Approve the non-renewal of Samantha Lamb, ESL Teacher.
2. Approve the non-renewal of Learwinson Jackson, Comm Engagement, effective 6.19.24.
3. Approve the employment of Selena Allen, Aide NW, at Step 25 for FY 25.
4. Approve the employment of Lori Lewis, Aide PS, at Step 12 for FY 25.
5. Approve the contract for Kaitlyn Backus, Aide PS, at Step 2 for FY 25.
6. Accept the resignation of Anna Bird, Int. Spec. SE effective 8.1.24.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-05-08: Motion by Mrs. Estep seconded by Mr. Wenclewicz to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 3:13 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION, INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on June 17, 2024 at 5:30 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER