

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD June 17, 2024**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 5:30 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Susie Riegle, Marcia Nichols and Karlyn Clark

Guests in attendance: Heather Stambaugh, Allyson King, Sarah Wilson, Lisa Storm, Ashley and Chris Sandlin and Michael and Andrea Geiger.

2024-06-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the May 14, 2024 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community – Ms. Stambaugh, Ms. Storm, Ms. Sandlin and Mr. Geiger all read statements petitioning the board to continue to offer the Latchkey program at Greenon School District for the preschool program in FY25.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported that the CTC received notice that OFCC voted to give them another chance to vote to approve the levy on the November election ballot. Over 100 students participated in the career camp, this included student from the 4th grade and up. 16 CTC students got their private pilot license last year.

2024-06-02: Motioned by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve FINANCIAL items 1-3:

- 1. Approve May 2024 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).
- 3. Approve the Temporary Appropriations as presented for FY25.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-06-03: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve ADMINISTRATIVE items 1-3:

- 1. Approve NEOLA policy updates on policies 2623, 2623.02, 3120.04, 3140, 4124, 4140, 5310, 8600.04, 8640, 8650, and 8660 as presented.
- 2. Approve the Title-1 Lead Teacher job description as presented.
- 3. Approve the Bilingual Assistant job description as presented.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-06-04: Motioned by Mr. Wenclewicz and seconded by Mrs. Estep to approve PERSONNEL items 1-29:

- 1. Accept the resignation of Guyia Wilson, Tutor, effective 6.30.
- 2. Accept the resignation of Tasha Williams, Tutor, effective 6.30.
- 3. Accept the resignation of Jacob Ford, Tutor, effective end of school year.
- 4. Accept the resignation of Michelle Willeford, Tutor, effective 7.31.24.
- 5. Accept the resignation of Catherine Peyroux, Coordinator for SCS, effective 6.18.24.
- 6. Accept the resignation of Morgan Snyder, MHT SCS, effective 7.31.24.
- 7. Accept the resignation of Hayli Jacobs, MHT SCS, effective 7.31.24.
- 8. Accept the resignation of Joshua Trapp, Int Spec. Nightingale, effective end of school year.
- 9. Accept the resignation of Sherri Wright, Accounts Payable, effective 6.14.24.
- 10. Accept the resignation of Olivia Westfall, Tutor, effective 7.1.24.
- 11. Accept the resignation of Bailey Allen, SCSD Psych Asst, effective 8.1.24.
- 12. Accept the resignation of Julie Amstutz, Aide Ps, effective 8.1.24.
- 13. Approve the Non-Renewal of Alicia Chambers, Parent Spec. SCS, effective 8.1.24.
- 14. Approve the Non-Renewal of Leotha Chilton-Davis, Parent Spec. SCS, effective 6.17.24.
- 15. Approve the Non-Renewal of Tina May, Parent Spec, SCS, effective 8.1.24.
- 16. Approve extended time NTE 12 hours for each for the following PS Aides for additional training at their hourly rates: Kathy Hargis- Neff, Donna Wick, Teresa

- Hart, Angel Wiles.
17. Approve the employment of **Katherine Ulloa Dominguez**, Bilingual Assistant SCSD, at \$20/hr, NTE 15 Hours a week, effective 5.16 through 7.31.24.
 18. Approve the change of assignment for **Andrea Barnett**, Aide, to Teacher PS, Step 3, effective FY 25.
 19. Approve the employment of **Richard Salisbury**, Supervisor CEC, at Step 9, effective 8.1.24.
 20. Approve the employment of **Hilary Philistin**, Bilingual Outreach CCHD, at \$20.25/Hr., 8 hr/day for 38 days through 7.31.24.
 21. Approve the contract for **Kylie Lennartz**, Teacher PS, at Step 9 for FY 25.
 22. Approve extended time for **Kristen Mize**, Aide PS, to sub, at her hourly rate.
 23. Approve payment of \$20/Hr for LPDC Committee for FY 24 for the following: Scott Webb, Amy Backus, Shannon DeWeese, Megan Longano, Erin Rutter, Heather Wessells
 24. Amend **Sivan Pardon**, MHT, to Step 10 MAS.
 25. Amend **Alyx Zizzo**, MHT, to Step 3 MAS.
 26. Approve ESY for **Wislande Hensley**, Bilingual Asst., July 1-31, 2024 at \$25/hr NTE 40 hours a week.
 27. Approve ESY hours as needed for the following at their hourly rates:
 Jenny Griffith, OT
 Margaret Lehmenkuler, SLP
 Rachael Rockwell, Psych
 Chelsea Thome, OT
 Mindy Severtson, OT
 Melodie Davis, Psych
 Maddie Livingston, SLP
 28. Approve Lead Stipends paid on 5.20.24 for the following:
 Tracy Cooper OT \$500
 Deb Evans PT SCSD \$1500
 Sarah Jergens MHT \$500
 Kristi Knight Craddock SLP \$500
 Nicole Reminder PT \$500
 Lori Stemmer OT SCSD \$1500
 Heather Streiff Psych \$500
 29. Approve the ESC employment contracts for 2024-2025 school year as presented.

LAST	FIRST	DAYS	CLASSIFICATION	FY 25 STEP
ARMSTRONG	TERI	215	SUPERVISOR	STEP 20
BAKER	ROBERT	AS NEEDED	AIDE SLP	STEP 11
BERCY PASCAL	MARTINE	NTE 28 hrs/wk	BILINGUAL ASST	\$25/hr
BOSWELL	SAMANTHA	DEF	AIDE SLP	STEP 8
BURGOYNE- JENKS	TERRI	151	PTA	STEP 20
CARMEN	MARY ANN	205	SUPERVISOR SPEC ED	STEP 17
CHAPMAN	DEBORAH	DEF	SLP	\$86/Hr
DEWEESE	SHANNON	215	DIRECTOR EARLY CHILDHOOD	STEP 6
ELROD	RISA	As Needed	AIDE SLP	STEP 5
GAUDER	EILEEN	As Needed	OCCUPATIONAL THERAPIST	\$510.30/Day
HAWES	JEFFREY	NTE 180 Hours	TUTOR	\$75/Hr
HENRICK	SALLY	215	DIRECTOR OF SPECIAL ED	STEP 16
HODGE	BETHANY	74	COTA	STEP 1

HODGE	BETHANY	110	AIDE SLP	STEP 20
HOLLIDAY	LIZA	215	SUPERVISOR	STEP 11
HUNTER	LEXI	NTE 15 Hrs/week	TUTOR SUMMER May 27 2025- Aug 15	\$22/Hr

KOONTZ	MARK	215	SUPERVISOR- Mental Health	STEP 15
LEGGE	BETTE	151	COTA	STEP 8
LENNARTZ	KYLIE	184	TEACHER PS	STEP 9
DAVIS	MELODIE	230	PSYCH	STEP 9
MILORD	JEANNE	160	SUPERVISOR	STEP 15*16
ORR	KARA	184	TEACHER PS	STEP 9
OSBORNE	LEE	As Needed	SLP	\$68/Hr
PAGE	STEFANIE	215	DIRECTOR OF STUDENT SERVICES	STEP 9
PAYTON	KRISTEN	151	COTA	STEP 7
RICKETTS	MELISSA	184	NURSE LPN	STEP 13
RIEGLE	SUSAN	205	ASSOCIATE SUPERINTENDENT	\$97,000
ROJAS (SERRANO)	NIGER	215	SUPERVISOR	STEP 10
SIMONS	LAURA	NTE 40 DAYS	SLP	\$68/Hr
STEINER	DEANNA	215	SUPERVISOR	STEP 20
SUDDATH	CAROL	As Needed	SLP	\$54/Hr
TIPPIE	AMY	215	SUPERVISOR	STEP 17
UNANGST	COURTNEY	As Needed	AIDE SLP	STEP 10
WEST	MARIAN	184	DIRECTOR	STEP 18

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-06-05: Superintendent Update: Dan stated that we still need 2-3 speech therapists, 1 psychologist and 1 Physical Therapist for FY25 school year.

Treasurer Update: Debbie gave the financial report for May.

2024-06-06: Motion by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 6:31 p.m.

Reconvened meeting at 7:28 p.m.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-06-07: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 7:32 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BC/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on July 9, 2024 at 1:00 p.m. at the Board of Education Building.


BOARD PRESIDENT


TREASURER