

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD OCTOBER 15, 2024.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:01 p.m. The following answered the roll call: Mrs. Amy Foreman, Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz.

ESC Staff Members present: Amanda Wilson, Karlyn Clark, Marcia Nichols, Deborah Carson

Guests in attendance: Dan Schall, Heather Arling

2024-10-01: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve the minutes from the September 17, 2024, Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

A. Board Reports:

1. Springfield-Clark CTC report - Mr. Wenclewicz - There are twenty-one days until the Levy is on the ballot. Hopes are that it will pass in the November election. A grant was received for Drivers Education and the program has started the year with two vehicles. Also, the Grammarly program has been very successful.
2. Press/Media/Community - None at this time

B. District Communications:

1. Amanda Wilson - Behavior Specialist - Curriculum Development: Training developing and delivery = goal. Supports the district in PBIS and BACS team. Working with the districts to help prevent instead of reacting to situations.
2. Dan Schall and Bradley Payne - Ten year financial plan, capital plan and financing for building. The first year (set up) \$20,000 and the second year (update) \$12,500.

2024-10-02: Motioned by Dr. Crankshaw and seconded by Dr. Knapp-Baird to approve FINANCIAL items 1-2:

1. Approve September 2024 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-10-03: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve ADMINISTRATIVE items 1-6:

1. Approve FMLA for **Bette Legge**, COTA, effective August 22, 2024 through December 22, 2024.
2. Approve FMLA for **Kathy Hargis-Neff**, Aide PS, from October 2, 2024 through October 14, 2024.
3. Approve the job description for Family Resource Coordinator as presented.
4. Approve the job description for Adult Education/ESOL Specialist as presented.
5. Approve payment (Then and Now) for Crown Market for \$4,268.10 invoice dated September 24, 2024.
6. Accept donation of dryer at Pleasant Street building approximate value is \$289.00.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-10-04: Motion by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve PERSONNEL items 1-16:

1. Approve the Clark County Substitute list for the 2024-25 school year as presented.
2. Accept the resignation of **Pam Esterline**, Tutor CCHS, at \$25/Hour, effective September 23, 2024.
3. Motion to hire **Bradly Payne**.
4. Approve the employment of **Johnny Forges**, Bilingual Outreach CCCHD, at \$20/Hour, 8 hours a day, effective October 7, 2024.
5. Approve the employment of **Emanual Bibbs**, Aide CEC, at Step 22, effective October 8, 2024.
6. Approve the employment of **Kerby Phanor**, Bilingual Asst. SCSD, at \$25/Hour, NTE 28 hours a week, effective October 14, 2024.
7. Approve the employment of **Andrew Buckles**, Adult Ed/ESOL Specialist SCSD, at \$30/Hour, NTE 40 hours a week, effective October 7, 2024 through June 30, 2025.

8. Approve the employment of Lucien Wilkemps, Bilingual Outreach CCCHD, at \$20.25/Hour, effective October 7, 2024.
9. Approve the contract for Ruby Guzman, Bilingual Asst. SCSD, at \$25.50/Hour, NET 35 hours a week, effective October 7, 2024.
10. Approve the contract for Sarah Richard, Special Ed Support, at \$150/Day, as needed.
11. Approve extended time for Melodie Davis, Psych, for work at NE and GISA, at her hourly rate, as needed.
12. Approve a stipend for Jennifer Schlagheck, MHT, paid in December (\$5000) and May (\$5000) for a total of \$10,000.
13. Accept the resignation of Amber Arthur, Aide CEC, effective October 7, 2024.
14. Accept the resignation of Darla Blevins, Aide NW, effective October 11, 2024.
15. Amend Julie Savage to Family Resource Coordinator.
16. Amend the contract for Alyssa Shovlin, SLP, to 155 days.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-10-05: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve ADDENDUM 1-5:

1. Approve the employment of Carline Bisker, Public Health Assistant CCCHD, at \$20.25/Hour for 8 a day, effective October 16, 2024.
2. Approve extended time for Kristi Knight-Craddock and Rachel Horan, for PD with SE, at their hourly rates.
3. Approve extended time for Abigail Parker, SLP, at \$58/Hour, as needed for GISA.
4. Approve a stipend for Cheyenne McGough, Psychologist, for \$17,500 to cover leave, effective October 15, 2024.
5. Approve the employment of Michelle Giguere, Psychologist, at \$65/Hour, as needed, effective October 14, 2024.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-10-06: Superintendent & Treasurer Update:

1. Mr. Bennett: Building - Went to tour the old Speedway building. Board will return to tour soon.
2. Mrs. Carson: Gave September financial report.

2024-10-07: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to hire Bradley Payne for public finance advisor services.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-10-08: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

**Executive Session began at 2:36 p.m.
Reconvened meeting at 3:29 p.m.**

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-10-09: Motion by Dr. Crankshaw and seconded by Mr. Wenclewicz to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 3:30 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on November 19, 2024, at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER