

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD SEPTEMBER 17, 2024.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:01 p.m. The following answered the roll call: Mrs. Amy Foreman, Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz.

ESC Staff Members present: Dan Bennett, Deborah Carson, Marcia Nichols, Susie Riegle, Stephanie Hudson, Marian West, Karlyn Clark, Scott Powell, Sally Henrick

Guests in attendance: None in attendance

2024-09-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the September 17, 2024, Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

1. Press/Media/Community - Mr. Bennett gave an update on the City of Springfield Immigration situation.
2. Springfield-Clark CTC report - In the midst of Levy Campaign. There is a new cooperative program with Clark State electric vehicle maintenance program. They have a new phone points program for earning the opportunity to keep your phone.
3. District Communication - Marian West, BACS -Behavior Analysis Coaching Program Support
 - a. Amanda Wilson, Teri Armstrong and Marian West go into the district to observe and meet with the team to see how they can help. Two districts have signed up to participate.

2024-09-02: Motioned by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve FINANCIAL items 1-2:

1. Approve September 2024 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-09-03: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve ADMINISTRATIVE items 1-4:

1. Approve the Clark Education Center Course Guide as presented.
2. Approve the payment for CPI training for Jenny Harral for FY24 invoice in the amount of \$200.00.
3. To approve \$1,500.00 for city/county funds for participation in the Chronic Absenteeism: Insights and Innovations Cohort June 2024-February 2025, with Digital Promise Global.
4. To approve \$2,500.00 from city/county funds for the Springfield Chapter of Peacekeepers Global Initiative to provide replacement equipment and/or upgrading safety vests and flags, outdoor garments, two-way radios or other items to assist in providing a safe environment at Springfield City School District Schools for the 2024-2025 school year. The Springfield City School District will invoice Clark County ESC for reimbursement of purchased supplies.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-09-04: Motion by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve PERSONNEL items 1-25:

1. Approve the Clark County Substitute list for the 2024-25 school year as presented.
2. Accept the resignation of Kristen Mize, Aide PS, effective August 14, 2024.
3. Accept the resignation of Brittany Wright, Teacher, effective August 7, 2024.
4. Accept the resignation of Alyx Zizzo, MHT, effective August 26, 2024.
5. Accept the resignation of Julie Rastatter, Tutor CCHS, effective September 3, 2024.
6. Amend the contract for Bethany Hodge, COTA, to 120 days, effective September 17, 2024.
7. Amend the contract for Martine Bercy, BA, to NTE 40 hours, effective August 8, 2024.
8. Amend the contract for Stephanie Clark, Tutor, to NTE 9 hours a week.
9. Approve the employment of Jackie Robinson, Counselor SCSD, at \$295/Day, as needed, effective August 19, 2024 through November 15, 2024.
10. Approve the employment of Jennifer Holdren, Special Education Supervisor NE, at \$82,800 for 190 days, effective August 19, 2024.
11. Approve the employment of Mark Tracy, Teacher NE, at Step 13 MAS, effective August 19, 2024.

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12. Approve the employment of Tiffany Gibson, Accounts Payable, at Step 13, effective September 9, 2024.
13. Approve the employment of Loraine Wright, Aide PS, at Step 10, effective August 26, 2024.
14. Approve the employment of Jessica Celbeau, Bilingual Asst., at \$25/hr, NTE 28 hours a week, effective September 9, 2024.
15. Approve the employment of Todd Justice, Supervisor, at Step 18, effective September 3, 2024.
16. Approve the employment of Amanda Crowe, Aide PS, at Step 7, effective September 3, 2024.
17. Approve the employment of April Roush, Psychologist, at Step 20, effective September 3, 2024.
18. Approve the employment of Lisa Holmes, Tutor SCSD, at \$25/hr, NTE 16 hours a week, effective August 12, 2024-May 30, 2025, based on approval of SCSD board meeting.
19. Approve the employment of Alex Morr, Teacher CEC, at Step 6, effective September 5, 2024.
20. Approve the employment of Breighn Johnson, Special Education Support, at \$150/Day, as needed, effective September 6, 2024.
21. Approve the employment of Mackenzie Rice, Special Education Support, at \$150/Day, as needed, effective September 16, 2024.
22. Approve the employment of Brittany Hunter, Aide NW, at Step 12, effective September 11, 2024.
23. Approve the contract for William O'Neill, Tutor CCHS, at \$25/hr, NTE 8 hours a week, effective September 18, 2024.
24. Amend the contract for Naomi Moeller, Psych, to as needed, effective August 30, 2024.
25. Approve extended time for Lindsay Brumfield, SLP, as needed at her hourly rate.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-09-05: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve ADDENDUM 1-4:

1. Approve the job description for Special Education Itinerant Support as presented.
2. Amend the step for Jennifer Whetstone, PS Itinerant, to Step 15 effective Aug. 12.
3. Approve Erin Kuhn for FMLA from April 2024 through April 2025.
4. Accept the resignation of Marckinsonn Raymond, BA SCSD, effective September 16th.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-09-06: Superintendent & Treasurer Update:

- Mr. Bennett: Building - Marcia Nichols - Pleasant St. needs. See Report. DDS Region 10 coming to the meeting.
- Mrs. Carson: Gave a financial report for August 2024.

2024-09-07: Motion by Dr. Crankshaw and seconded by Dr. Knapp-Baird to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 2:09 p.m.
Reconvened meeting at 2:35 p.m.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-09-08: Motion by Dr. Crankshaw and seconded by Dr. Knapp-Baird to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 2:41 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on October 15, 2024 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER