

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD March 12, 2024.**

Board Vice President Dr. Cindy Knapp-Baird called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:00 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz.

ESC Staff Members present: Dan Bennett, Deborah Carson, Marcia Nichols, Susie Riegler, Karlyn Clark

Guests in attendance: none

2024-03-01: Motion by Dr. Crankshaw and seconded by Mrs. Estep to approve the minutes from the February 13, 2024 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Absent Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported that if the levy does not pass, they will not be able to build a new building. The E-Sports program is up and running. Parent teacher conferences are on March 15th. Teacher evaluations are happening at the CTC. 462 students have been accepted for the 24/25 school year.

2024-03-02: Motioned by Mr. Wenclewicz and seconded by Mrs. Estep to approve FINANCIAL items 1-2:

- 1. Approve February 2024 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Absent Knapp-Baird-Yes Wenclewicz-Yes

2024-03-03: Motion by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-2:

- 1. Approve 2 dock days for Melissa Stoll, Aide.
- 2. Approve the updated Psychologist Assistant job description as presented.

Estep-Yes Crankshaw-Yes Foreman-Absent Knapp-Baird-Yes Wenclewicz-Yes

2024-03-04: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve PERSONNEL items 1-4:

- 1. Approve the Clark County Substitute list as presented.
- 2. Accept the resignation from **Kristen Clark**, Family Liaison SCS, effective Feb. 29th.
- 3. Approve the employment of **Trinity Berry**, Psych. Asst., as needed Step 0 effective March 11th.
- 4. Approve the employment of **Bridget Rexroth**, Aide NW, at Step 18, effective March 7th.

Estep-Yes Crankshaw-Yes Foreman-Absent Knapp-Baird-Yes Wenclewicz-Yes

2024-03-05: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve ADDENDUM items 1-6:

- 1. Accept the resignation of Howard West, Aide, effective 4.1.24.
- 2. Accept the resignation of Marian West, Director, effective 3.9.24.
- 3. Approve the employment of Xiaobin Huang, Bilingual Asst.SCS, at \$25/Hr., as needed, effective 3.18.24.
- 4. Approve 3 dock days for Chance Bauer, Teacher.
- 5. Approve the employment of Taylour McMullen, SLP, at Step 0, \$51,681, effective 8.1.24.
- 6. Approve the employment of Kaitlyn Backus, Aide PS, Step 1, as needed, effective 3.12.24.

Estep-Yes Crankshaw-Yes Foreman-Absent Knapp-Baird-Yes Wenclewicz-Yes

2024-03-06: Superintendent & Treasurer Update:

- Mr. Bennett: Gave an update on the progress of an Alternative School being developed in Clark County.
- Mrs. Carson: Gave financials presentation for February 2024.

2024-03-07: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 2:05 p.m.

Reconvened meeting at 3:47 p.m.

Estep-Yes Crankshaw-Yes Foreman-Absent Knapp-Baird-Yes Wenclewicz-Yes

2024-03-08: Motion by Mrs. Estep seconded by Dr. Crankshaw to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Absent Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 3:47 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on April 9, 2024 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.



BOARD PRESIDENT



TREASURER