

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD DECEMBER 10, 2024.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:30 p.m. The following answered the roll call: Mrs. Amy Foreman, Dr. Knapp-Baird, Mrs. Estep, Mr. Wenclewicz, Dr. Crankshaw.

ESC Staff Members present: Scott Webb, Karlyn Clark, Marcia Nichols, Debbie Carson, Dan Bennett, Stefanie Page.

Guests in attendance: None

2024-12-01: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve the minutes from the November 19, 2024, Educational Service Center Business Meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

A. Board Reports:

1. Springfield-Clark CTC report - Mr. Wenclewicz - Board Night will be held on February 10th, 2025. Exciting things happening now that the building is underway. Branding from the other businesses around Clark County are being included in the process.
2. Press/Media/Community - None

2024-12-02: Motioned by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve FINANCIAL items 1-2:

1. Approve November 2024 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-12-03: Motion by Dr. Knapp-Baird and seconded by Mrs. Estep to approve ADMINISTRATIVE items 1-5:

1. Approve FMLA for Rachael Rockwell-Harvey, Psych, from 8/1/24 through 12/1/24.
2. Approve unpaid leave of absence for Rachael Rockwell-Harvey from 12/2/24-7/31/25.
3. Approve payment for Maximum Potential in the amount of \$3000, "Then and Now".
4. Approve NEOLA updates as presented.
5. Appointment of Dr. Cindy Knapp-Baird as pro temp to preside over the January 14, 2025, Organizational meeting, at which time a new president will be elected.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-12-04: Motion by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-9:

1. Approve the Clark County Substitute list for the 2024-25 school year as presented.
2. Approve extended time for Kristi Knight-Craddock, SLP, at her hourly rate, for Guiding Shepard, NTE 69 hours, effective 11/1/24.
3. Approve the stipend for Tamara Jacobs, Aide NW, for \$25/Day to sub for teachers, as needed, effective 12/5/24.

4. Approve returning contract for Bette Legge, COTA, for 116 Days effective 11/18/24.
5. Approve stipend payment for Science of Reading PD in the amount of \$1200 to be reimbursed for ODEW for the following employees on the 12/20 payroll:
 - *Amy Backus
 - *Laura Jordan
 - *Erin Kuhn
 - *Sarah Nelson
 - *Kylie Talor
 - *Laura Cross
6. Approve the employment of Melanie Barnhill, Psychologist, Step 25, effective 12/2/2024, as needed.
7. Approve the employment of Addison Keener, Teacher ESOL, Step 4, effective 12/13/24-5/21/25.
8. Approve the employment of Alice Holbrook, Aide SE, Step 5, effective 1/6/25.
9. Amend Shari Griswold, Teacher, to Masters Teacher Salary schedule effective 1/1/25.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-12-05: Superintendent & Treasurer Update:

1. Mr. Bennett: Treasures/Superintendent meeting scheduled 12/13/24. Christmas party scheduled 12/19/24.
2. Mrs. Carson: Gave November financial report.

2024-12-06: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 2:02 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on January 14, 2025, at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.


BOARD PRESIDENT


TREASURER