

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER GOVERNING
BOARD MEETING HELD January 9, 2024**

Board President Mrs. Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:15 p.m. The following answered the roll call: Dr, Knapp-Baird, Mrs. Estep, Mr. Wenclewicz, and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Susie Riegle, Karlyn Clark, Marcia Nichols **Guests**

in attendance: None

2024-01-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the December 12, 2023 Board of Education Regular Meeting:

Estep- Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Abstain Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported Jaimie Calen remains President of the Board. A dinner to celebrate the CTC will be held on February 12th @ 4:00 pm. A 1.4 mil levy will be on ballot on March 19th. We need to get information out the CTC is the old JVS. The new building will be built on the current property. The state will contribute 40 mil.

2024-01-02: Motioned by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to approve FINANCIAL items 1-3:

- 1. Approve December 2023 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).
- 3. Approve amended appropriations as presented. (none)

Estep-Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Yes Wenclewicz-es

2024-01-03: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve ADMINISTRATIVE items 1-3:

- 1. Approve \$5000.00 to **Issue Media Group** from city/county funds for Springfield City Schools to enter into an agreement with Issue Media Group to identify and capture the story of talent, investment, innovation, and emerging assets that are shaping the future of Springfield and the region via the Issue Media Group digital platform.
- 2. Approve lease contract with **Pitney Bowes** for postage machine for duration of 60 months for a total of \$4,269.60.
- 3. Approve the job description for Literacy Coach/Tutor as presented.

Estep-Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-01-04: Motioned by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-13:

- 1. Approve the Clark County Substitute list as presented.
- 2. Accept the resignation of **Alejandra Sepulveda**, CCCHS Outreach, effective 12.31.23.
- 3. Amend the salary of **Jessica Marsh**, Teacher PS, to reflect the new salary schedule effective 10.3.23.
- 4. Amend the contract for **Bette Legge**, COTA, to 169 days effective 1.1.24.
- 5. Approve the change of assignment for **Alberto Gonzalez**, Bilingual Asst. SCS, to NW Clinic Aide, Bilingual Asst. effective 1.3.24.
- 6. Approve an increase in hours for **Jennifer Whetstone**, to NTE 40 hrs/wk effective 1.1.24 based on itinerant caseload.
- 7. Accept the resignation of **Tim Hale**, Youth Connections, effective 12.19.23.
- 8. Approve the employment of **Jacob Ford**, Tutor at Risen Christ, at \$25/hr, NTE 35 hrs a week, effective 1.3.24.
- 9. Approve the employment of **Alyxandra Zizzo**, Mental Health Therapist, at Step 2, effective 1.3.24.
- 10. Approve the employment of **Jessica Tackett**, Aide NW, at Step 5, for 86 days effective 1.16.24.
- 11. Approve the employment of **Valerie Burkhardt**, Support Staff at SCSD, at \$23/hr., NTE 28 hrs a week effective 1.17.24-5.17.24.
- 12. Approve the employment of **Cheyenne McGough**, Psychologist, at Step 2 Masters, for school year 24-25.
- 13. Approve the employment of **Hortencia Meyer**, Bilingual Asst SCS, at \$25/hr, NTE 28 hours a week effective 1.15.24.

Estep-Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-01-05: Superintendent and Treasurer Update:

Dan Bennett: Board Member Appreciation Certificates were given to the board members.

Debbie Carson: Presented December financials.

2024-01-06: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 1:47 p.m.

Reconvened meeting at 2:35 p.m.

Estep-Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-01-07: Motioned by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve the following amounts for the services provided to Northwestern Local School to serve as the Interim Superintendent from December 1st-July 31st, 2024.

Dan Bennett: \$37,000.00

Susie Riegle: \$ 7,000.00

Estep-Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-01-08: Motion by Dr. Knapp-Baird seconded by Mrs. Estep to adjourn the meeting.

Estep-Yes Crankshaw-AB Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 2:39 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on February 13, 2024 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield OH.

BOARD PRESIDENT

TREASURER