

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD February 13,2024.**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:02 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Stefanie Page, Marcia Nichols, Susie Riegle, Karlyn Clark

Guests in attendance: none

2024-02-01: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve the minutes from the January 9, 2024 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported that the Career Tech dinner on 2.12.24 had good representation from the districts. March 19th is the date for voting on the levy. The levy needs to pass for the CTC to be able to expand their programs and not turn students down each year. They have received 700 applications, 474 students have been accepted for the 2024-2025 school year.

2024-02-02: Motioned by Dr. Knapp-Baird and seconded by Mrs. Estep to approve FINANCIAL items 1-3:

- 1. Approve January 2024 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).
- 3. Approve American Fidelity's 2024 Plan Document

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-02-03: Motion by Mr. Estep and seconded by Dr. Crankshaw to approve ADMINISTRATIVE items 1-2:

- 1. Approve support for the Springfield High School Mock Trial Team competition, not to exceed \$5000.00 to be paid out of City/County Funds. The Springfield City School District will invoice the Clark County ESC for the expense.
- 2. Approve the COTA/PTA salary schedule as presented for the 2024-2025 school year.

2024-02-04: Motion by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve PERSONNEL items 1-14:

- 1. Approve the Clark County Substitute list as presented.
- 2. Approve the retirement of **Sharon Saunders** effective end of school year.
- 3. Accept the resignation from **Jessica Tackett**, Aide, effective 1.29.24.
- 4. Accept the resignation from **Shanna Robinson**, MHT, effective 1.31.24.
- 5. Approve the employment of **Michele Willeford**, Tutor at Montessori, for \$27/hr, NTE 32 hours a week effective 2.10 through 7.3.
- 6. Approve the employment of **Barbara Boyer**, Tutor at Montessori, at \$27/hr, NTE 28 hrs a week effective 2.5 through 7.31.
- 7. Approve the employment of **Sivan Pardon**, MHT, at Step 9, for 100 days effective 1.17.24.
- 8. Approve the employment of **Samantha Boswell**, Aide SLP, at Step 8, as needed.
- 9. Approve the employment of **Shauna Johnson**, Payroll Specialist, Step 15, 25 hours a week through 6.30.24.
- 10. Approve 3 Dock Days for **Sylvia Keller**, Aide CEC.
- 11. Approve 2 Dock Days for **Missy Stoll**, Aide PS.
- 12. Approve 1 Dock Day for **Maleia Wood**, Aide NW.
- 13. Approve 5 Dock Days for **Shanna Robinson**, MHT.
- 14. Approve 3 Dock Days for **Aimee Brown**, Aide PS.

Dr. Knapp-Baird asked about the resignation of Shanna Robinson. What did we do to address it? Are there others? Mr. Bennett replied that we have a plan to try and be a voice for them.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-02-05: Motioned by Mrs. Estep and seconded by Mr. Wenclewicz to approve CALENDAR-ADDENDUM items 1-3:

1. Approve the employment of William O'Neill, Tutor CCHS, \$25/hr, NTE 15 hrs a week effective 2.14.24.
2. Amend the start date for Michele Willeford, Tutor to 2.8.24.
3. Accept the resignation of Ann Duckro, Psych Asst, effective 2.23.24.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-02-06: Superintendent & Treasurer Update:

- Mr. Bennett: Talked to the Superintendents about meeting in the Spring for next year. McKinley Hall is a possibility for the students to move to.
- Mrs. Carson: Gave financials presentation for January 2024.

2024-02-07: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 1:52 p.m.

Reconvened meeting at 4:23 p.m.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2024-02-08: Motion by Mr. Wenclewicz seconded by Mrs. Estep to adjourn the meeting.

Meeting adjourned at 4:25 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on March 12, 2024 at 1:00 p.m. at the Board of Education office at 4170 Allium Ct, Springfield, OH.

BOARD PRESIDENT

TREASURER