

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD MEETING HELD November 21, 2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:00 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Susie Riegle, Marcia Nichols, Karlyn Clark

Guests in attendance: (none)

**2023-11-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the October 10, 2023, Board of Education Regular Meeting:**

**Estep-Yes   Crankshaw-Yes   Foreman-Yes   Knapp-Baird-Yes   Wenclewicz-Yes**

**Board/District Communications:**

A. Press/Media/Community - None at this time.

B. Springfield-Clark CTC report: Mr. Wenclewicz reported that the CTC levy failed. Discussion has been it failed possibly due to signs being too small and people not knowing what a CTC is. They will put the levy back on the March 24<sup>th</sup> ballot. They have 16 months to pass the levy for OFCC money. The Drivers Ed programs has started. There are 45 students enrolled. The CTC is going to try for a grant to offset the fees for the program. The Daycare building roof was damaged and the repairs will cost \$5000.

**2023-11-02: Motioned by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve FINANCIAL items 1-3:**

1. Approve October 2023 Financials as presented, including a cash reconciliation and check register.
2. Approve Transfers (as needed).
3. Approve amended appropriations as presented.

**Estep-Yes   Crankshaw-Yes   Foreman-Yes   Knapp-Baird-Yes   Wenclewicz-Yes**

**2023-11-03: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-3:**

1. Approve FMLA for Chelsea Thome, OT 11/1/2023 through 2/15/2024.
2. Approve the School-Based Mental Health Technician job description as presented.
3. Approve lease as presented with Greenon Local SD for Y24 for rental of extra room in the amount of \$3998.40 for preschool needs.

**Estep-Yes   Crankshaw-Yes   Foreman-Yes   Knapp-Baird-Yes   Wenclewicz-Yes**

**2023-11-04: Motioned by Dr. Crankshaw and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-22:**

1. Approve the 2023-24 Clark County Substitute list as presented.
2. Approve the non-acceptance of employment offer from Angela Worley, SCS.
3. Amend the contract for Melissa Stoll, Aide, to 115 days.
4. Amend the contract for Jennifer Priest, Counselor, to as needed at \$304.64/day, effective 11/1/2023.
5. Amend the contract for Ashley Niemitalo, Teacher to Step 5 effective, 12.1.2023.
6. Approve the employment of Colette Gerardi, Teacher, at Step 12, effective 11/20/2023.
7. Approve the employment of Daeinslor Delinois, Aide CEC, at Step 12, effective 10/13/2023.
8. Approve the employment of Laura Simons, SLP, at \$68/hr, NTE 40 days, effective 10/25/2023.
9. Approve the employment of Bradley Jean, Aide CEC, at Step 12 effective 10/23/2023.
10. Approve the employment of Jeff Yontz, Aide NW, at Step 20, effective 10/9/2023.
11. Approve the employment of Marie Morett, Bilingual Assistant SCS, \$25/hr, NTE 28 hours a week effective 11/1/2023.
12. Approve extended time for Frank Fouts, Aide CEC, as needed, NTE 1 hour a day, effective 8/18/2023.
13. Accept the resignation from Rinaldi Dessalines, Bilingual Assistant, effective 10/19/2023.
14. Accept the resignation from Desiree Caldwell, Aide CEC, effective 10/19/2023.
15. Accept the resignation from Kristen Myers, Aide NW, effective 10/20/2023.
16. Approve the contract for Sam Singletary, Tutor, to work additional hours at SE/CEC, at \$25/hour, as needed.
17. Approve the employment of Valentina Vaillant, Bilingual Assistant SCS, at \$25/hour, NTE 28 hours/week, as needed.
18. Approve the employment of Camden Miller, PTA, Step 0, as needed effective 11/7/2023.
19. Amend Brandye Taylor, to Step 0, Teacher PS, effective 11/28/2023.

20. Approve the employment of **Taylor VanHoose**, Tutor at Nightingale, \$27/hr., NTE 28 hr/week, effective 11/15/2023.
21. Approve the employment of Jesse Level, Tutor at Nightingale, \$27/hr., NTE 28 hr/week, effective 11/15/2023.
22. Approve Preschool Salary Schedule as present in accordance with HB 33 section 3317.13 with an effective date of 10/03/2023 when the house bill passed.

**Estep-Yes    Crankshaw-Yes    Foreman-Yes    Knapp-Baird-Yes    Wenclewicz-Yes**

**2023-11-05: Superintendent Report: Looking at mid-year review with Directors. Looking at budget and program costs with them.**

**Treasurer Report: Presentation of financials for Oct including Grants FY24/EANS.**

**2023-11-06: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.**

**Executive Session began at 1:37 p.m.**

**Reconvened meeting at 2:58 p.m.**

**Estep-Yes    Crankshaw-Yes    Foreman-Yes    Knapp-Baird-Yes    Wenclewicz-Yes**

**2023-11-07: Board Member Comments: Mrs. Foreman: OSBA - Delegation meeting comments**

**2023-11-08: Motion by Mrs. Estep seconded by Mr. Wenclewicz to adjourn the meeting.**

**Estep-Yes    Crankshaw-Yes    Foreman-Yes    Knapp-Baird-Yes    Wenclewicz-Yes**

**Meeting adjourned at 3:10 p.m.**

**ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO THE PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.**

**The next regular board meeting will be held on December 12, 2023, at 1:00 p.m. at the Board of Education Building at 4170 Allium Court, Springfield, OH**

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**BOARD PRESIDENT**

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**TREASURER**