

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD May 9, 2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 12:58 p.m. The following answered the roll call: Mrs Estep, Mr. Wenclewicz, Mrs. Foreman, Dr. Crankshaw and Dr. Knapp-Baird.

ESC Staff Members present: Deborah Carson, Dan Bennett, Marcia Nichols, Susie Riegle, Salary Henrick

Guests in attendance: None

2023-05-01: Motion by Dr. Crankshaw and seconded by Mrs. Estep to approve the minutes from the April 18, 2023 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Abstain

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz gave report: CTC has a waiting list for all programs for next school year. Hiring communication Director, Senior signing day was May 15, 2023 for students getting credentials, job offers, and scholarships. May the Jaguar Jubilee car show, money made goes to Dick Ater drug free program. Will have a golf outing in August to support the club.

2023-05-02: Motioned by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve FINANCIAL items 1-2:

- 1. Approve April 2023 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-05-03: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADMINISTRATIVE items 1-12:

- 1. Approve 4 dock days for Cayla Sommer, Teacher.
- 2. Approve 1.25 dock days for Angela Crawford, Aide.
- 3. Approve 1 dock day for Kristen Myers, Aide.
- 4. Approve 2 dock days for Sylvia Keller, Aide.
- 5. Approve 5 dock days for Missy Ricketts, Nurse.
- 6. Approve Mia Joy for FMLA.
- 7. Approve the Non-Renewals for :
 - Sarah Armstrong, Teacher CCHS
 - Domina Page, MHT
 - Jeff Smith, Teacher CEC
 - Tanly Guevara Garcia, ESL Support SCS
 - Robenson Henry, Bilingual Assistant SCS
 - Tim Hale, Teacher Nightingale Montessori
 - Sheryl Bennett, Psych Asst SCS
 - Kellie Murphy, Nurse Tecumseh
 - Heidi Frates, Nurse GISA
 - MacKenzie Rice, Tutor CCHS
 - Carrie Brodess, Int Spec Spfld Christian
 - Jennifer Garrison, Teacher NW
 - Rhonda Craig, Aide NW
 - Bethany Hodge, Aide
- 8. Approve the FY24 Clark County Family and Children First Council Pooled Funding Agreement as presented in the amount of \$8373.00
- 9. Approve the salary schedule for 2023-2024 School Year.
- 10. Approve the School Resource Officer (SRO) contract as presented in the amount of \$68,648 for 23/24 school year.
- 11. Approve the contract as presented with MVECA, Jul 1, 2023 - June 30, 2026 for E-rate Connectivity Services.

12. Approve the job description for Director of Special Education as presented.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Dr. Crankshaw asked what the FCFC Contract was, Dan explained that it's a community resource that we pay into for our districts. SRO Contract, Dan explained that we are getting a new officer for 23/24. Amy asked about the MVECA contract. Debbie explained it was part of the E-rate internet/access for the school.

2023-05-04: Motioned by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-13:

1. Approve the Clark County Substitute list as presented.
2. Accept the resignation from **Darcy Franck**, Teacher PS, effective end of the year.
3. Accept the resignation from **Angela Crawford**, Aide SE, effective end of the school year.
4. Accept the resignation from **Janelle McClelland**, SLP, effective end of the year.
5. Accept the resignation from **Cayla Sommer**, Teacher CEC, effective end of the year.
6. Accept the resignation from **Sara Witten**, Nurse, effective end of the year.
7. Accept the resignation from **Kylee Perry**, Nurse, effective end of the year.
8. Amend **Deb Chapman** from Virtual SLP to SLP.
9. Approve the employment of **Kama Ramsey**, Tech Intern, at Step 0, \$15.00/hr NTE 20 hrs/week.
10. Approve summer hours for **Marcella Chavez**, SCS Bilingual Asst, NTE 40 hrs a week through June 30, 2023.
11. Approve extended time for **Melodie Davis**, Psych & **Chelsea Thome**, OT, at their current rates for NE IEE.
12. Approve the change of assignment for **Sally Hendrick**, to Director of Special Ed, Step 27, 230 days for FY 24.
13. Approve the ESC employment contracts for 2023-2024 school year as presented.

FIRST	LAST	DAYS	CLASSIFICATION	FY 24 STEP
STEPHANIE	HUDSON	255	ASST TREASURER	STEP 15
SHERRI	WRIGHT	255	ACCOUNTS PAYABLE	STEP 7
SCOTT	WEBB	255	ADMIN ASSIST TO SUPER	STEP 14
GREG	WHITT	255	MAINTENANCE SUPERVISOR	STEP 5
EMILY	HOOVER	180	AIDE SE 7.25	STEP 4
REBECCA	MORROW	180	AIDE SE 7.25	STEP 7
MAE	SPADA	180	AIDE SE 7.25	STEP 16
KELSEY	BELFORD	187	AIDE MD/ED	STEP 6
TINA	BROWNING	187	AIDE MD/ED	STEP 10
LORETTA	COFFEY	187	AIDE MD/ED	STEP 12
JAY	FOUTS	187	AIDE MD/ED	STEP 11
LINDA	HAGGY	187	AIDE MD/ED	STEP 10
TAMARA	JACOBS	187	AIDE MD/ED	STEP 8
SYLVIA	KELLER	187	AIDE MD/ED	STEP 5
CRISSY	PRICE	187	AIDE MD/ED	STEP 10
RACHELLE	YANCEY	187	AIDE MD/ED	STEP 10
DAVID	BAXTER	187	AIDE MD/ED	STEP 16
LINDY	BERRY	187	AIDE MD/ED	STEP 7
BRITTANY	BOWENS	187	AIDE MD/ED	STEP 5
CHANDRA	LARGENT (GLASS)	187	AIDE MD/ED	STEP 21
NICOLE	MATHEWS	187	AIDE MD/ED	STEP 14
HOWARD	WEST	187	AIDE MD/ED	STEP 16
THERESA	STEVENS	187	AIDE MD/ED 7.5	STEP 17
JULIE	GALLAGHER	187	AIDE NW	STEP 10
SANDRA	KELLY	187	AIDE NW	STEP 12
ERIN	LAFOLLETTE	187	AIDE NW	STEP 9
KRISTEN	MYERS	187	AIDE NW	STEP 6
AMY	SCHAEFER	187	AIDE NW	STEP 16
AMY	NEVIUS	187	AIDE NW	STEP 12

JULIE	AMSTUTZ	151	AIDE PS	STEP 9
ANDREA	BARNETT	151	AIDE PS	STEP 7
AIMEE	BROWN	151	AIDE PS	STEP 12
KATHY	HARGIS-NEFF	151	AIDE PS	STEP 18
JUDY	MCCREARY	151	AIDE PS	STEP 15
DONNA	WICK	151	AIDE PS	STEP 22
ANDREA	LYNCH	151	AIDE PS 7.25 SE	STEP 9
ANGEL	WILES	151	AIDE, PS	STEP 3
SHANNAN	BEARD	40	COTA	STEP 15*16
MEGAN	AMBURN	187	COTA	STEP 11
JENNIFER	BARBER	187	COTA	STEP 15
HALEY	GANNON	187	COTA	STEP 5
ANGELA	HANNAH	187	COTA	STEP 7
BETTE	LEGGE	187	COTA	STEP 7
LISA	MILLER	187	COTA	STEP 11
KRISTEN	PAYTON	187	COTA	STEP 6
TONI	COCKERHAM	185	COTA	STEP 13
CAROLE	DYER	185	COTA	STEP 14
RHONDA	SUMMERVILLE	185	COTA	STEP 20*23
GRACE	VILLANUEVA	185	COTA	STEP 15*16
JAMIE	NORRIS	185	COTA	STEP 2
ANNETTE	RYDER	185	COTA	STEP 12
AMANDA	SHEIDLER	184	COUNSELOR CEC	STEP 10 MAS
SHARON	SAUNDERS	204	DIRECTOR NW	STEP 14
CANDACE	COPELAND	160	GRADS/IS	STEP 9
SARA	NEARGARDER	184	INT SPEC NE	STEP 11 MAS
ANNA	KINSINGER	180	INT SPECIALIST SE	STEP 2
HEATHER	HOLT	182	INTERPRETER	STEP 3
SHANNON	NOREIKAS	182	INTERPRETER	STEP 8
RACHEL	RILEY	184	INTERVENTION SPEC CEC	STEP 3
JENNIFER	HARRAL	184	LEAD PS SUB/ GRADS COOR	STEP 10 MAS
MORGAN	BENNETT	184	LT SUB TEACHER MD/ED	STEP 1
MEGAN	LANDIS	160	MENTAL HEALTH THERAPIST	STEP 8
HAYLI	JACOBS	184	MENTAL HEALTH THERAPIST	STEP 3
SARAH	JERGENS	184	MENTAL HEALTH THERAPIST	STEP 14 MAS
JENNIFER	SCHLAGHECK	184	MENTAL HEALTH THERAPIST	STEP 14 MAS
MORGAN	SNYDER	184	MENTAL HEALTH THERAPIST	STEP 6
KIMBERLY	STEPHENS	184	MENTAL HEALTH THERAPIST	STEP 14 MAS
MARK	VAN NOORD	184	MENTAL HEALTH THERAPIST	STEP 12 MAS
REBECCA	NEWLAND	184	MENTAL HEALTH THERAPIST	STEP 4 BA
SAVANNAH	BRADY	184	NURSE BA RN	STEP 11
MELISSA	RADFORD	184	NURSE BA/LPN	STEP 8
MELISSA	RICKETTS	184	NURSE LPN	STEP 12
EILEEN	GAUDER		OCCUPATIONAL THERAPIST	AS NEEDED
BRENDA	CAIN	120	OCCUPATIONAL THERAPIST	STEP 14
HELEN	HOWLEY	145	OCCUPATIONAL THERAPIST	STEP 12
LAUREN	SEITZ	151	OCCUPATIONAL THERAPIST	STEP 2 MAS
JENNIFER	GRIFFITH	184	OCCUPATIONAL THERAPIST	STEP 8 MAS
DENISE	CUPPS	184	OCCUPATIONAL THERAPIST	STEP 20*22 MAS
MELINDA	SEVERTSON	184	OCCUPATIONAL THERAPIST	STEP 15*17 MAS
RACHEL	SPARKS	184	OCCUPATIONAL THERAPIST	STEP 3 MAS
LORI	STEMMER	184	OCCUPATIONAL THERAPIST	STEP 15*16
CHELSEA	THOME	184	OCCUPATIONAL THERAPIST	STEP 6 MAS'
DEBORAH	EVANS	184	PHYSICAL THERAPIST	STEP 20*22 MAS
ERIN	HAYDE	184	PHYSICAL THERAPIST	MA/20*22 DR
NICOLE	REMINDER	120	PHYSICAL THERAPIST	STEP 10 DR
ANN	DUCKRO	190	PSYCH ASST	STEP 10
ISAAC	HALLER	190	PSYCH ASST	STEP 4

MARK	HOLDER	190	PSYCH ASST	STEP 12
AMANDA	WILSON	130	PSYCHOLOGIST	STEP 12 MAS
KAREN	HALL	145	PSYCHOLOGIST	STEP 12 DR
TERESA	CLARK	195	PSYCHOLOGIST	STEP 12*14 DR
RACHAEL	ROCKWELL-HARVEY	195	PSYCHOLOGIST	STEP 4 MAS
HEATHER	STREIFF	195	PSYCHOLOGIST	STEP 13
MELODIE	DAVIS	210	PSYCHOLOGIST	STEP 8
ANDREA	TOBIAS	144	PTA	STEP 8
KIMBERLY	GRIEST	145	PTA	STEP 20*22
JOSHUA	COLLIER	185	PTA	STEP 9
TERRI	BURGOYNE-JENKS	187	PTA	STEP 15*19
SHELLY	JOHNSON	187	PTA	STEP 15*18
CHERYL	CLAPP-RANDOLPH	200	SECRETARY 7.5 CEC	STEP 15*17
JASON	RUNNER	205	SITE MANAGER CEC	STEP 5
KRISTI	KNIGHT-CRADDOCK	143	SLP	STEP 24
LINDSAY	BRUMFIELD	184	SLP	STEP 14
KRISTIN	GILLIG-CASALLAS	184	SLP	STEP 9
CHERYL	HEFLIN	184	SLP	STEP 27
SARAH	HEMER	184	SLP	STEP 5
MADISON	JACOBS	184	SLP	STEP 5 MAS
MARGARET	LEHMENKULER	184	SLP	STEP 3
ABIGAIL	PARKER	184	SLP	STEP 6
KATI	SCHNEIDER	184	SLP	STEP 6
ALYSSA	SHOVLIN	184	SLP	STEP 6
KYLIE	SOMODI	184	SLP	STEP 5 MAS
KELLY	WOODROW CINDRIC	184	SLP	STEP 9
YASMIN	DYE	184	TEACHER ESL	STEP 4 MAS PS
SAVANNAH	CAHOON	184	TEACHER MD/ED	STEP 3
MEGAN	LONGANO	184	TEACHER MD/ED	STEP 15 MAS
CLINTON	SCHRADER	184	TEACHER MD/ED	STEP 5 MAS
ELIZABETH	WASSERMAN	184	TEACHER MD/ED	STEP 15
BRITTANY	WRIGHT	180	TEACHER MD/ED Gifted	STEP 5
EMILY	BAKER	184	TEACHER NW	STEP 14
KRISTA	CAHOON	184	TEACHER NW	STEP 13
AMY	PERKINS	184	TEACHER NW	STEP 2
EMILY	HOLT	184	ASSOCIATE PRESCHOOL TEACHER	STEP 6
AMY	BACKUS	184	TEACHER PRESCHOOL	STEP 10 MAS
KATIE	KOEPP	184	TEACHER PRESCHOOL	STEP 10
ERIN	RUTTER	184	TEACHER PRESCHOOL	STEP 15* 16
HEATHER	ZURCHER	184	TEACHER PRESCHOOL	STEP 14
LAURA	CROSS	180	TEACHER PRESCHOOL SE	STEP 8
HEATHER	CLEM	184	TEACHER PRESCHOOL	STEP 5
KYLIE	LENNARTZ	184	TEACHER PRESCHOOL	STEP 9
JESSICA	MARSH	184	TEACHER PRESCHOOL	STEP 11
HEATHER	WESSELS	184	TEACHER PRESCHOOL	STEP 8 MAS
JENNIFER	ZIMMERMAN	184	TEACHER PRESCHOOL	STEP 4 MAS
BROOKE	HOFFMAN	184	TEACHER PRESCHOOL	STEP 5
SARAH	BIGGS	184	TEACHER SUB LT CEC	STEP 1
JEFFREY	KNIGHT		WORK STUDY COORDINATOR	35/Per Hour NTE 180 hours
CAROL	SUDDATH		SLP	54/Per Hour As needed
JENNIFER	WHETSTONE		TEACHER ITINERANT	38.61/Per hour NTE 29hrs/wk

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-05-05: Motioned by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve ADDENDUM items 1-4:

1. Approve extended time for **Jay Fouts**, Aide CEC, NTE 8 hours per week at \$18.36/hr.
2. Approve additional appropriations for FY23 in the amount of \$4,000,000 for payroll, benefits, grants, etc to finish out the fiscal year.
3. Approve an extended hour pay for, **Shannon Noreikas**, Interpreter, at \$26.97.
4. Approve the Non-Renewal for **Jerry Glass**.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-05-06: Superintendent and Treasurer Update:

- Mr. Bennett said that everyone has been working very hard, but the CEC has had to close a couple of days due to staff shortages from sickness.
- Mrs. Carson gave the financial overview for April.

2023-05-07: Motion by Mr. Wenclewicz and seconded by Dr. Crankshaw to adjourn the meeting.

Meeting adjourned at 1:45 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on May 9th, 2023 at 1:00 p.m. at the Board of Education Building.

BOARD PRESIDENT

TREASURER