

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD February 8th, 2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 5:50 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson

Guests in attendance: Marcia Nichols

2023-02-01: Motion by Mrs. Estep and seconded by Mr. Crankshaw to approve the minutes from the January 10th, 2023 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported that the CTC is consulting with different schools for Class Career Kits for use in the classroom and at home. The CTC is also looking at camps for the summer for different programs offered at the CTC.

2023-02-02: Motioned by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to approve FINANCIAL items 1-3:

- 1. Approve January 2023 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).
- 3. Approve American Fidelity's 2023 Plan Document

Discussion: Dr. Knapp-Baird asked what were the plan document changes, Deborah Carson advised there was only one change, we added "bank of employees choosing" into HSA allowable banks.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-02-03: Motion by Mr. Crankshaw and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-3:

- 1. Approve FMLA Leave for Erin Rutter, Teacher, effective 11.23.23.
- 2. Approve FMLA Leave for Lauren Seitz, OT, effective 3.25.23.
- 3. Approve contract with Greenon Local Schools for Transportation services for CEC field trips at \$5.77/mile for the 22-23 school year.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-02-04: Motioned by Mrs. Estep and seconded by Dr. Knapp-Baird to approve PERSONNEL items 1-16

- 1. Approve the Clark County Substitute list as presented.
- 2. Approve the new CCESC sub rates effective 1.29.23. \$100 for teachers/\$90 for aides.
- 3. Amend the contract for **Tim Hale**, Int. Spec.at Montessori, to 164 days.
- 4. Approve the employment of **Brandie Welbaum**, PS Aide, @ \$17.47/ hour.
- 5. Approve the employment of **Martine Bercy**, Bilingual Asst at SCS, \$25/hr, NTE 28 hours a week.
- 6. Approve the employment of **Danielle Gonyea**, Int Spec, virtual for CEC, at \$43.52/hr as needed.
- 7. Approve the employment of **Shelby Davy**, Speech Aide, at \$15.30/hour.
- 8. Approve the employment of **Patricia Russell**, Ridgewood Tutor, at \$25/hour.
- 9. Approve the extra duty pay at \$35/day for **Sherri Wright**, Accounts Payable, to cover lunch duty at the front desk.
- 10. Approve extended time for **Andrea Barnett**, Aide, to cover latchkey at \$15.91/hour.
- 11. Approve extended time for **Jennifer Priest**, Counselor, at \$38.21/hour.
- 12. Approve the extended time for **Lindsay Brumfield**, SLP, for virtual speech at \$60.24/hour.
- 13. Accept the voluntary resignation of **Samantha Carter**, Aide.
- 14. Accept the resignation of **Rick Newssock**, Supervisor, effective 2.2.23.
- 15. Accept the resignation of **Amber Arthur**, Aide CEC, effective 2.14.23.
- 16. Approve dock days for:
 - Tiffany Kidd-Palmer 5 days
 - Aimee Brown 4 days
 - Kristen Myers 1 day

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-02-05: Motioned by Dr. Crankshaw and seconded by Mrs. Estep to approve ADDENDUM item 1:

1. Approve the employment of Anthony D’Andrea, Tutor at CCHS, at \$125/day, as needed.

2023-02-06: Superintendent & Treasurer Update:

- Marcia Nichols: Safety Grant- Working on getting 2 quotes
- Marcia Nichols: Pleasant St Project- 99% Complete
- Dan Bennett: State Budget update from the Governor
- Fellow of Distinction- March 9th
- Deborah Carson gave overview of January’s financial reports

2023-02-07: Motion by Dr Knapp Baird and seconded by Mrs. Estep to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 7:00 p.m.

Reconvened meeting at 7:45 p.m.

2023-02-08: Motion by Mr. Wenclewicz seconded by Mrs. Estep to adjourn the meeting.

Meeting adjourned at 7:46 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on March 7, 2023 at 1:00 p.m. at the Board of Education Building.

BOARD PRESIDENT

TREASURER