

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD January 10, 2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:42 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson

Guests in attendance: Susie Riegle, Marcia Nichols, Marian West

2023-01-01: Motion by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve the minutes from the December 8, 2022 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported that the enrollment numbers at CTC are up and retention rate is staying up. Applications for next school year are up this year. He also reported that the Driver's Education Course should start soon.

2023-01-02: Motioned by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve FINANCIAL items 1-2:

- 1. Approve December 2022 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-01-03: Motion by Mr. Estep and seconded by Mr. Wenclewicz to approve PERSONNEL items 1-10:

- 1. Approve the Clark County Substitute list as presented.
- 2. Approve the termination of contract for Sierra Stahl, Aide Speech, due to no shows and no communication.
- 3. Approve the resignation from Kara LeBrun, Aide CEC, effective 1/6/23.
- 4. Amend the resignation of Steve Bartlett, Int. Spec., effective date of 12/20/22
- 5. Accept the resignation from Todd Jones, Supervisor, effective 1/4/23.
- 6. Accept the resignation from Teresa Kirby, Aide CEC, effective 1/20/23.
- 5. Approve the employment of Laura Moon, Tutor at Ridgewood, beginning 8/1 at \$25/hr.
- 6. Approve the employment of Samantha Carter, Aide SE, at \$15.91/hr.
- 7. Approve the employment of Vania Horstman, Bilingual Assistant SCS, at \$25/hr NTE 28 hrs/week.
- 8. Revise contract for Andrea Lynch, move to PS Aide, 80 days eff 1/2/23.
- 9. Approve extended time for Angel Wiles, Sub for latchkey on Fridays.
- 10. Amend contract for Elizabeth Looney, Tutor CCHS, to 87 days.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-01-04: Motioned by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve ADDENDUM items 1-3:

- 1. Approve the employment of Emma Wasinger, Nightingale, EANS, Tutor \$17/hr, start date of 1/16/23.
- 2. Approve the employment of Teresa Hart, Preschool, Long Term Sub @\$125/day, as needed.
- 3. Approve the employment of Risa Elrod, Aide, SE @ \$14.69/hr, start date of 1/3/23.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-01-05: Motion by Dr. Knapp-Baird seconded by Dr. Crankshaw to approve CALENDAR – Springfield City items 1-3:

- 1. Approve payment of the 2022-2023 Partner Match with Miami Valley Tech Prep Consortium/Sinclair Community College of \$3,330.00 to be paid from City/County Funds.

2. To approve \$3,000.00 from city/county funds for 2022-2023 school year membership fee for the Digital Promise League of Innovative Schools - A coalition of leading superintendents committed to partnering with developers, research institutions and one another to demonstrate, evaluate and scale-up innovations that deliver better results for students.
3. To approve \$5,000.00 from city/county funds to enter into an agreement with Issue Media Group to identify and capture the story of talent, investment, innovation and emerging assets that are shaping the future of Springfield and the region via the Issue Media Group digital platform.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-01-06: Superintendent & Treasurer Update:

- Board Member Appreciation Month
- DOE Update – Waiting on supplies to complete job.
- Safety Grant – Waiting on 3rd Bid, then will start processing of purchasing system
- Audit Update – Went well, is in final draft and awaiting AOS certification for making it public.
- BAC – Report given by Marcia Nichols – Intern interviews going to be conducted at the ESC this year. Working to improve You Science participation with districts this year. Working to get more business involvement from Springfield City businesses.

2023-01-07: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

Executive Session began at 2:31 p.m.

Reconvened meeting at 3:00 p.m.

2023-01-08: Motion by Mrs. Estep to adjourn the meeting.

Meeting adjourned at 3:02 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on February 8th at 6:00 p.m. at the Board of Education Building.

BOARD PRESIDENT

TREASURER