

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD July 18,2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 12:55 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Susie Riegle, Marcia Nichols

Guests in attendance: (none)

2023-07-01: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to approve the minutes from the

June 13,2023 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported that the CTC is looking for a new building. Michelle will host coffee/informational meetings to start getting information out not county. Will put a 1.4 mil levy for the entire county. It was discovered that many buildings are on the CTC property lines. They are looking into starting a Drone, Criminal Justice, LPN and Exercise Science programs in the future.
- C. Mr. Wenclewicz also reported there will be a total eclipse on 4/8/24 between 2-3 pm, most students will be on the bus at this time. We will see what other schools are planning for this.

2023-07-02: Motioned by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve FINANCIAL items 1-3:

- 1. Approve June 2023 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).
- 3. Approve FY24 Appropriations as presented.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-07-03: Motion by Mrs. Knapp-Baird and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-12:

- 1. Approve the use of **City/County funds** in the amount of \$48,579.44 for Springfield City School District students in the FY23 GRADS program.
- 2. Approve the 2023-24 Clark Education Center calendar as presented.
- 3. Approve the CCESC Organizational Chart as presented.
- 4. Approve the payment for FY22 in the amount of \$500 to Strategic Management Solutions for E-rate funding.
- 5. Approve the contract with **SCSD** for FY24 Related Services for the 23-24 school year, estimated at \$1,478,970 as presented.
- 6. Approve the contract with **SCSD** to process compensation for Program Assistants NTE \$124,870.00 as presented for July 1, 2023-June 30, 2024.
- 7. Approve **OESCA** membership and payment of dues in the amount of \$7792.92 and **AESA** up to \$1125 (estimate) for a total NTE \$8,917.92 for the 2023-2024 school year.
- 8. Approve the new FY24 insurance rates as presented effective 1/1/24-12/31/24.
- 9. Approve the Liability, Fleet and Property Insurance premium of \$23,511 for FY24.
- 10. Approve the Food Service agreement with **Greenon LSD** for \$12,340 for the 2023-2024 school year.
- 11. Approve the lease agreement with **Greenon LSD** for the 2023-2024 school year. Lessor of 6,054 sq ft building located at 120 S. Xenia Street, Enon 45323 Clark County Ohio @ \$4.90 per square foot for a total of \$29,665 and 24/25 school year @ \$5.05 per sq ft for a total of \$30,57.

**** Mrs. Foreman asked about the rent for FY23, Mrs. Carson explained the rent had increased about \$2000.00 for this year.**

- 12. To approve the administration of the EANS and SRP EANS II Program to the following non-public schools as determined by ODE, NTE amount determined by ODE as follows:

CRSSA EANS -\$21,686.79 ARP EANS II= \$1,050,473.25

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-07-04: Motioned by Dr. Crankshaw and seconded by Mrs. Estep to approve PERSONNEL items 1-34:

1. Revise the contract for **Hayli Jacobs**, MHT, to Step 3 Masters.
2. Revise the contract for **David Baxter**, Aide CEC, to Step 18.
3. Revise the contract for **Jewell Hall**, Int Spec., to 155 days.
4. Revise the FY24 contract for **Susie Riegle**, Assistant Superintendent to \$94,500.
5. Amend contract for **Erica Burton** to include Doctorate stipend.
6. Accept the resignation of **Eve Sturm**, Tutor at Nightingale, effective immediately.
7. Accept the resignation of **Amanda Scheidler**, Counselor at CEC, effective immediately.
8. Accept the resignation of **Jennifer Zimmerman**, Teacher PS, effective July 31.
9. Accept the resignation of **Julie Gallagher**, Aide NW, effective immediately.
10. Accept the resignation of **Emily Baker**, Teacher NW, effective immediately.
11. Accept the resignation of **Libby Wasserman**, Teacher MD/ED, effective immediately.
12. Accept the resignation of **Holley Holbrook**, Psych Asst, effective immediately.
13. Accept the resignation of **Stephanie Whiteside**, Psych Asst SCS, effective immediately.
14. Accept the resignation of **Alicia Rittenhouse**, Communications, effective July 1.
15. Approve extended summer hours for **Margaret Lehmenkuler**, SLP, as needed.
16. Approve extended summer hours for **Amy Backus**, Teacher, as needed.
17. Approve extended summer hours for **Erica Burton**, OT, as needed.
18. Approve the employment of **Leah Ann McCurdy**, Teacher MD/ED, Step 9/BA 120 days.
19. Approve the employment of **Liza Holiday**, Supervisor, at Step 13, 205 days.
20. Approve the employment of **Karen Moore**, Teacher MD/ED, at Step 12, 184 days.
21. Approve the employment of **Rachel Horan**, Virtual SLP, at Step 9.
22. Approve the employment of **Judy Loy**, Int. Spec at NW, at Step 14 MAS.
23. Approve the employment of **Darla Blevins**, Aide NW, at Step 11.
24. Approve the employment of **Robenson Henry**, Classroom Aide NW, at Step 10.
25. Approve the employment of **Tammy Kahle**, Nurse at Tecumseh, Step 8.
26. Approve the employment of **Risa Elrod & Cheryl Bowen** as sub ESC front desk help at the rate of \$90/day.
27. Approve contracts for the following Bilingual Assistants at **SCSD** at \$25/hour, up to 40 hours a week
August 1, 2023 – June 30/2024

Marcella Chavez	Rinaldi Dessalines
Bernadette Dor-Dominique	Malachi Thebaud
Alberto Gonzalez	Ruby Guzman
Emmanuela Adonis	Vania Hortsman
28. Approve the contract for **Martine Bercy**, Bilingual Asst SCS, at \$25.hur, NTE 28 hours a week.
29. Approve contracts for the following positions at SCSD:

Catherine Perroux @ \$68,711.92
Jeffrey Hawes @ \$75/hour as needed
Learwinson Jackson @ \$31.65/hour as needed
Alicia Chambers @ \$22.26/hour as needed
Tina May @ \$28.79/hour as needed

30. Approve contracts for the following Bilingual Assistants at **CCCHD** from August 1, 2023- July 31, 2024.
 Maria Rodriguez \$26/hour as needed
 Ajejandra Sepulveda \$26/hour as needed
 Dorline Lucien \$26/hour as needed
 Daniel Vilmond \$29/hour as needed
 Rodolph Paul \$29/hour as needed
31. Approve summer hours for July for the following SCS Bilingual Assistants, \$25/hour NTE 40 hours a week:
 Marcella Chavez Rinaldi Dessalines
 Bernadette Dor-Dominique Malachi Thebaud
 Alberto Gonzalez Ruby Guzman
32. Approve payment of \$20/hour for LPDC Committee for FY 23:
 Dan Bennett, Amy Backus, Katie Koepp, Scott Webb, Shannon De Weese, Megan Longano
33. Approve the ESC employment contract for 2023-2024 school year as presented:

Bailey Allen, Psych. Assist SCS, Step 9, 7.5 hours/day for 203 days
 Teri Armstrong, Supervisor, Step 20, 225 days
 Callum Empson, Tutor, Step 2, 184 days
 Wendy Musselman, Teacher, Title, 184 days @ \$45,200.00
 Deanna Steiner, Supervisor, Step 20, 205 days
 Amy Tippie, Supervisor, Step 20, 215 days
 Joshua Trapp, Int Spec., 180 Days @ \$40,000.00
 Marian West, Director of Curriculum, Step 20, 205 days
 Guyia Wilson, Student Support Tutor, \$25.00/hour, NTE 29 hours/week

**** Dr. Crankshaw asked about Leah Ann McCurdy, Susie Riegle explained she will be helping the teacher with supervision.**

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-07-05: Motioned by Mr. Wenclewicz and seconded by Dr. Knapp- Baird
ADOPTION OF CONSENT CALENDAR- ADDENDUM ITEMS 1-12 Action by the Board of Education is "Adoption of Consent Calendar" means that **items 1-12** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

1. Approve the contract for **Alicia Chambers**, SCSD Family Connections Specialist, at \$38,295.
2. Approve the contract for **Tina May**, SCSD Coordinator, at \$47,762.
3. Approve the contract for **Catherine Peyroux**, SCSD Coordinator, at \$68,711.92.
4. Approve the contract for **Jeff Hawes**, SCSD Tutor, at \$75/hr, NTE 180 hours.
5. Approve the contract for **Learwinson Jackson**, SCSD Community Engagement, at \$53,172.
6. Approve the contract for **Daniel Dye**, Teacher CEC, Step 5 MAS, 155 days.
7. Approve the contract for **Tiffany Kidd-Palmer**, Aide PS, at Step 11.
8. Approve the employment of **Bradley Castle**, Aide NW, at Step 10.
9. Revise the contract for **Tim Hale** to \$36,260, 148 days.
10. Approve the 2023-24 Sub list as presented
11. Approve FY24 grant with **Mental Health Recovery Board (MHRB)** in the amount of \$25,000.
12. To authorize the payment to the **Ohio Coalition for Equity and Adequacy of School Funding** for annual dues for the 2023-2024 school year at a cost not to exceed \$14,215.00, to be paid out of City/County funds.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-07-06: Motion by Mrs. Estep and seconded by Dr. Crankshaw to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

**Executive Session began at 2:18 p.m.
 Reconvened meeting at 3:38 p.m.**

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-07-07: Motion by Mrs. Estep and seconded by Mr. Wenclewicz to amend the following contract:

- 1. Approve compensation for Superintendent, Daniel Bennett in the amount of \$120,000 and contribution of 3% of contract/\$3,600 into a 403b for the 2023-2024 contract year.**

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-07-08: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to amend the following contract:

- 2. Approve compensation for Treasurer, Deborah Carson in the amount of \$110,000 and contribution of 2% of contract/\$2,200 into a 403b for the 2023-2024 contract year.**

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-07-09: Motion by Dr. Crankshaw seconded by Dr. Knapp-Baird to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 3:42 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on August 8, 2023 at 1:00 p.m. at the Board of Education Building.

BOARD PRESIDENT

TREASURER