

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD December 12, 2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 1:31 p.m. The following answered the roll call: Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Marian West, Karlyn Clark, Marcia Nichols and Bradley Castle

Guests in attendance: Caitlyn Tyler-BAC and Rosie Mathies- BAC

2023-12-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the November 21, 2023, Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird–Absent Wenclewicz–Yes

2023-12-02: Motion by Dr. Crankshaw and seconded by Mr. Wenclewicz to enter into Executive Session for the purpose of: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student; unless the employee, official, licensee or student requests a public hearing.

**Executive Session began at 1:34pm
Reconvened meeting at 3:18pm**

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported the # of applications for upcoming sophomores Open House have almost doubled from last year.
- C. BAC reported the council has grown from 12 to 17 members.

2023-12-03: Motioned by Mr. Wenclewicz and seconded by Mrs. Estep to approve FINANCIAL items 1-3:

- 1. Approve November 2023 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).
- 3. Approve amended appropriations as presented.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird–Absent Wenclewicz–Yes

2023-12-04: Motion by Dr. Crankshaw seconded by Mr. Wenclewicz to approve CALENDAR – Administrative Items 1-5:

- 1. To approve payment to the **Springfield City School District** for membership and registration fees for the Superintendent in an amount not to exceed \$7,750.00 to be paid out of city/county funds. Springfield City School District will invoice the Clark County ESC for the expenses.
- 2. To approve the contract with **Northwestern Local Schools** for Interim Superintendent services in the amount of \$75,000.
- 3. Approve NEOLA policy dates as presented.
- 4. Appoint Dr. Cindy Knapp-Baird by the current Board President to preside over the January 9th, 2023 Organizational meeting, at which time a new president will be elected.
- 5. Designate Mr. Wenclewicz to serve as the CTC representative from the Clark County ESC for the term of January 1, 2024-December 31, 2027.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird–Absent Wenclewicz–Yes

2023-12-05: Motion by Mr. Estep and seconded by Dr. Crankshaw to approve PERSONNEL items 1-8:

- 1. Approve the Clark County Substitute list as presented.
- 2. Approve the employment of **Shanna Robinson**, MHT, Step 10 effective 11.27.2023
- 3. Approve the employment of **Kristen Clark**, Family Outreach for SCS, at \$28/HR, NTE 28 hours a week effective 12.18.2023
- 4. Amend the salary of the PS teachers below to reflect the new salary schedule effective 10.3.2023:

Heather Clem STEP 5
Laura Cross STEP 8
Shari Griswold STEP 5
Katie Koepp STEP 10
Charis Miller STEP 12
Lily Pedrotti STEP 8
Erin Rutter STEP 16
Jennifer Whetstone STEP 13
Heather Zurcher STEP 14

5. Approve 24 additional days for **Tanya Faltys**, ESL Teacher, effective 11.27.2023
6. Ament the contract for **Terri Burgoyne-Jenks**, PTA, to 135 days.
7. Amend the pay for **Bernadette Dor Dominique**, Bilingual Asst. SCS to \$29.50.hr effective 11.20.2023.
8. Approve the termination of **Bradley Castle**, Aide NW, effective 12.11.2023.

Estep-Yes Crankshaw-Yes Foreman-Abstain Knapp-Baird–Absent Wenclewicz–Yes

2023-12-06: Superintendent & Treasurer Update:

**Treasurer’s Report- Deborah Carson- November financial overview was given to the board.
Superintendent’s Report- Dan Bennett- Karlyn Clark gave overview of insurance survey.**

2023-12-07: Motion by Mrs. Estep seconded by Dr. Crankshaw to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Abstain Knapp-Baird–Absent Wenclewicz–Yes

Meeting adjourned at 4:13 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on January 9, 2024 at 1:00 p.m. at the Board of Education Building at 4170 Allium Ct, Springfield, Ohio 45505.

BOARD PRESIDENT

TREASURER