

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD August 8, 2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 12:57 p.m. The following answered the roll call: Dr. Knapp-Baird, Mrs. Estep, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Susie Riegle

Guests in attendance: (none)

2023-08-01: Motion by Mr. Wenclewicz and seconded by Mrs. Estep to approve the minutes from the July 18,2023 Board of Education Regular Meeting:

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: Mr. Wenclewicz reported that the CTC received a workforce development grant. They have also hired a Career Awareness Counselor to help students with credentials for trades. The 1.4 mil levy could be reduced in the future. The cost would be \$49/year for a \$100,000 house. Video "Five aspects of CTC" was created to let people know more about the CTC. The Dick Atter Golf Outing took place on 8/5/2023. They made over \$10,000, the proceeds will go to the Drug Free program at the CTC.

2023-08-02: Motioned by Dr. Crankshaw and seconded by Dr. Knapp-Baird to approve FINANCIAL items 1-2:

- 1. Approve June 2023 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-08-03: Motion by Mr. Wenclewicz and seconded by Dr. Knapp- Baird to approve ADMINSTRATIVE items 1-2:

- 1. Approve the 2023-2024 Clark Education Center Student Handbook as presented.
- 2. Approve CCECSC Employee Handbook as presented.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-08-04: Motioned by Dr. Crankshaw and seconded by Mrs. Estep to approve PERSONNEL items 1-33:

- 1. Amend the salary for Erica Burton, extra summer work, to the OT scale of \$52.17/hr.
- 2. Amend Morgan Bennett, LT Teacher Sub, to Step 2.
- 3. Amend Kelsey Belford, Aide CEC, to Step 7
- 4. Amend the contract for Candace Copeland, GRADS, to 184 days.
- 5. Accept the resignation from Shannon Baker, Counselor CCHS, effective immediately.
- 6. Accept the resignation from Kayla Smith, Aide, effective immediately.
- 7. Accept the resignation from Leah Ann McCurdy, Int. Spec., effective immediately.
- 8. Accept the resignation from Kim Catanzaro, Nurse CCHS, effective immediately.
- 9. Accept the resignation from Amber Kinard, Counselor CCHS, effective immediately.
- 10. Approve the contract for Tracey Cooper, OT, at Step 27.
- 11. Approve ESY hours for Lori Stemmer, SCS OT, Deb Evans, SCS PT, Helen Howley, SCS OT at their hourly rates, pending SCS board approval on August 10, 2023.
- 12. Approve the employment of Sandra Winer, Virtual SLP, at Step 17.
- 13. Approve the employment of Sophia Pauley, Aide, at Step 7.
- 14. Approve the employment of Paula Bowen, Nurse TEC, Step 4.
- 15. Approve the employment of Erin Kuhn, Teacher, Step 9.
- 16. Approve the employment of Laura Jordan, Aide SE, Step 8.
- 17. Approve the employment of Traci Amidon, Aide SE, Step 10.
- 18. Approve the employment of Patricia Russell, Ridgewood Tutor, \$25/Hr as needed.
- 19. Approve the employment of Teresa Foreman, Ridgewood Tutor, \$23/Hr as needed.
- 20. Approve the employment of Tera Mohler, Ridgewood Tutor, \$25/Hr as needed.
- 21. Approve the employment of Tami Milam, Ridgewood Tutor, \$25/Hr as needed.
- 22. Approve the employment of Junice Onaiwu, Teacher CEC, at Step 15.
- 23. Approve the employment of Brandve Taylor, LT PS Sub, at \$100/Day as needed.
- 24. Approve the employment of Amy Parker, Teacher PS, at Step 11 MAS.
- 25. Approve the employment of Charis Miller, Int. Spec. PS, at Step 12.
- 26. Approve the employment of Amber Arthur, Aide CEC, at Step 8.

27. Approve the employment of Karlyn Clark, Comm/Admin. Asst. at \$60,000, 7.5 hours/day, 205 days. August 21st start date.

28. Approve the employment of Laurie Maravetz, Teacher MD/ED, at Step 27 MAS.

29. Approve the employment of Aubrey Ludlow, Teacher MD/ED, at Step 15, 151 days.

30. Approve the employment of Maggie Sarenson, Teacher CCHS, at \$63,240.

31. Approve the employment of Janelle Delaet, Teacher CCHS, at \$63,240.

32. Approve the employment of Julie Rastatter, Laura Austerman and Jamie Fricke, Tutor CCHS, at \$25/hr NTE 28 hours a week.

33. Accept the resignation from Jennifer Priest, Psych Asst., effective immediately.

Comments: Mr. Wenclewicz asked about openings, Mr. Bennett reported the last IS had been hired yesterday.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-08-05: Motioned by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve the ADDENDUM ITEMS 1-5:

1. Amend the contract for Yasmin Dye, Teacher ESL, to 155 days, Step 3 MAS.
2. Approve Jessica Celbeau for part time bilingual secretarial position for SCSD to work from July 27-December 31, 2023 @ \$25/Hr as needed.
3. Approve the employment of Chance Bauer, Int. Spec. NW, at Sep 10 MAS.
4. Approve a contract with Monica Lee for cleaning services for Enon/Pleasant in the amount of \$29,000.00 a year for 3 years, August 1, 2023- June 30, 2026 with additional cleanings as needed.
5. Approve the 2023-24 Sub list as presented.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-08-06: Dan Bennett: Reported that Opening Day is 8/18/2023 at the Marriott @ 8:00 am. A new Admin/Communications person has been hired.

Debbie Caron: Reported that we have about \$12.8 million in contracts so far for FY24 and growing fast. Hinkle Audit is in the final stage of being reported to AOS and should be done in a couple weeks. We are looking at a new invoicing module for SCView and will get it up and running as quickly as possible.

2023-08-07: Motion by Mrs. Estep seconded by Dr. Crankshaw to adjourn the meeting.

Estep-Yes Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 1:29 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on September 19, 2023 at 1:00 p.m. at the Board of Education Building.


BOARD PRESIDENT


TREASURER