

**MINUTES OF THE CLARK COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING HELD September 19, 2023**

Board President Amy Foreman called the regular meeting of the Clark County Educational Service Center Governing Board to order at 12:56 p.m. The following answered the roll call: Dr. Knapp-Baird, Dr. Crankshaw, Mr. Wenclewicz and Mrs. Foreman.

ESC Staff Members present: Dan Bennett, Deborah Carson, Susie Riegle, Stephanie Hudson, Karlyn Clark, Marian West, Marcia Nichols

Guests in attendance: Michelle Patrick, Julie Wallace, Caden Davis, Mike Davis

2023-09-01: Motion by Mr. Wenclewicz and seconded by Dr. Knapp-Baird to approve the minutes from the August 8, 2023 Board of Education Regular Meeting:

Estep- AB Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Board/District Communications:

- A. Press/Media/Community - None at this time.
- B. Springfield-Clark CTC report: SCCTC Building Project and Innovation updates by Superintendent Michelle Patrick. 5 Challenges: Safety/Security, ADA, undersized classrooms, no space for assemblies, age of buildings. They need 1.4 mils to be able to come up with 38%. 62% will be state-funded, for a total cost of 90 mil.
- C. Michelle Patrick gave the history of the CTC: 1st in the state of Ohio, they currently offer 16 pathways.
- D. Caden reported ECE will be safer to access.
- E. Susie Riegle reported Mr. Lemer talked to her about Caden be an intern as a parapro. Mr. Wenclewicz stated this is perfect example of why the CTC needs Drivers Education for the programs.

2023-09-02: Motioned by Dr. Crankshaw and seconded by Mr. Wenclewicz to approve FINANCIAL items 1-2:

- 1. Approve August 2023 Financials as presented, including a cash reconciliation and check register.
- 2. Approve Transfers (as needed).

Estep-AB Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-09-03: Motion by Dr. Knapp-Baird and seconded by Mr. Wenclewicz to approve ADMINISTRATIVE items 1-2:

- 1. Accept the request for an unpaid leave of absence for FY24 Kylie Lennartz, PS Teacher.
- 2. Approve FMLA for Linda Haggy, Aide, through 11/21/2023.

Estep-AB Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-09-04: Motioned by Mr. Wenclewicz and seconded by Dr. Crankshaw to approve PERSONNEL items 1-34:

- 1. Approve the 2023-24 Clark County Substitute list as presented.
- 2. Accept the resignation from Yasmin Dye, Teacher, effective immediately.
- 3. Approve the contract for Jennifer Priest, Counselor, Step 10 MAS effective 8/1/2023.
- 4. Approve the contract for Briana O'Neill, Counseling Support, Step 3 MAS, 95 days for SCS effective 8/1/2023.
- 5. Approve the employment of Kylie Taylor, Int. Spec. at NE, Step 8 effective 8/1/2023
- 6. Approve the employment of Rachel Powers, Virtual SLP, Step 8 effective 8/1/2023.
- 7. Approve the employment of Josekada Auguste, Bilingual Asst SCS, at \$25/hour as needed effective 8/1/2023.
- 8. Approve the employment of Summer Riley, Teacher ESL, Step 5 effective 8/1/2023.
- 9. Approve the employment of Carrie Brodess, Aide CEC, Step 8 effective 8/1/2023.
- 10. Approve the employment of Sam Singletary, Tutor SCS, at \$24/hr, NTE 1235 hours effective 7/1/2023.
- 11. Approve the employment of Leotha Chilton-Davis, SCS Family Connection, at \$25/hr.
- 12. Approve the employment of Desiree Caldwell, Sub Aide, Step 10, \$19.50/hr as needed effective 8/1/2023.
- 13. Approve the employment of Maleia Wood, Aide CEC, Step 7, \$18.15/hr effective 8/1/2023.
- 14. Approve the contract for Risa Elrod, Aide SLP, Step 5, as needed, effective 8/1/2023.
- 15. Approve the contract for Bethany Hodge, Aide SLP, Step 12 as needed effective 8/1/2023.
- 16. Approve the contract for Sheryl Bennett, Aide SLP, Step 15 effective 8/1/2023.
- 17. Revise the contract for Brenda Caine, OT to 75 days.
- 18. Revise the contract for Rebecca Kitchen, COTA, to 156 days.

19. Revise the contract for **Theresa Stevens**, to Teacher, Step 10.
20. Approve the contract for **Lee Osborn**, SLP, as needed at \$68/hr effective 8/1/2023.
21. Approve extra time for **Andrea Tobias**, PTA, at her hourly rate, as needed to cover leave effective 8/1/2023.
22. Approve ESY for **Heather Wessels**, Teacher PS, at Greenon to cover summer 2023 testing.
23. Approve extended time for SE Aides, at their hourly rate, to cover morning bus duty as needed effective 8/1/2023.
24. Amend **Laura Jordan**, Aide SE, to Teacher SE, at Step 4.
25. Accept the resignation from **David Baxter**, Aide CEC, effective 9/1/2023.
26. Accept the resignation from **Tim Hale**, Teacher, effective 9/1/2023.
27. Accept the resignation from **Robenson Henry**, Aide, effective 9/14/2023.
28. Approve extended time for **Kathleen Magill**, Interpreter, as needed at \$25/hr effective 9/1/2023.
29. Approve the employment of **Amber Enscoe**, Psych Asst. SCS, Step 8, start date TBD.
30. Approve extended time for **Melodie Davis**, Psychologist, as GISA, as needed starting 8/1/2023.
31. Approve extended time for **Kelly Cindric**, SLP, at Greenon, as needed starting 8/18/2023.
32. Approve extended time **Lindsay Brumfield**, SLP, at NE, as needed starting 8/18/2023.
33. Approve employment for **Selena Allen**, Aide NW, at Step 25, starting 10/2/2023.
34. Approve employment for **Robert Neal**, Aide CEC, at Step 20, starting 9/26/2023.

Comments:

Mr. Wenclewicz asked, How we are getting employees?
 Mr. Bennett replied We call people, from sources and try to recruit them
 Mr. Bennett reported Preschool is expanding, Clark Shawnee and Greenon are expanding and may need to open a new unit.
 Mr. Wenclewicz also asked, What are college numbers like for graduates?
 Mr. Bennett replied, We don't know
 Mr. Wenclewicz asked, What role we played in the NW accident?
 Mr. Bennett replied, We had a crisis team in place at NW school during the incident. The county Superintendents rode the NW busses their first Friday back to school after the incident.

Estep-AB Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-09-05:

Dan Bennett: Went over the Star Report Card rating.
Debbie Carson: Proposed adding a new payroll person and having Stephanie Hudson move to Assistant Treasurer to help with workload. Hinkle report is done and has been sent to the Auditor. All FY23 Grants are done and FER's sent.

2023-09-06:

Motioned by Dr. Knapp-Baird and seconded by Dr. Crankshaw to approve ADDENDUM ITEMS 1-3:

1. Approve the employment of **Maria Saona Jean**, Tutor at Nightingale, at \$25/hr, NTE 28 hours a week.
2. Approve **Caden Davis**, CTC Early Childhood and Care Program student, as Unpaid Paraprofessional Intern at ESC Preschool and CEC at Enon Primary Campus effective 9/19/2023.
3. Approve Transportation contract with Greenon Local School District as presented.

Estep-AB Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

2023-09-07:

Motion by Mr. Wenclewicz seconded by Dr. Crankshaw to adjourn the meeting.

Estep-AB Crankshaw-Yes Foreman-Yes Knapp-Baird-Yes Wenclewicz-Yes

Meeting adjourned at 2:09 p.m.

ALL CONTRACTS VOTED ON BY THE BOARD OF EDUCATION ARE SUBJECT TO PROPER CERTIFICATION BEING RECEIVED FROM THE OHIO DEPARTMENT OF EDUCATION. INCLUDING IN THAT CERTIFICATION PROCESS IS AN APPROVED BCI/FBI FINGERPRINT AS REQUIRED BY LAW.

The next regular board meeting will be held on October 10, 2023 at 1:00 p.m. at the Board of Education Building.

BOARD PRESIDENT

TREASURER