



BOULDER VALLEY SCHOOL DISTRICT  
**Early Childhood  
Education**

## Tuition Policy Agreement

**Carefully read the agreement and policies below. Your agreement to our tuition policy is required in order to complete the enrollment process.** Completion of this billing registration form and/or payment of the application fee does not confirm your acceptance into the program or enrollment at any particular school. The application fee will not be applied to monthly tuition.

\*Families applying for a Community Montessori scholarship, Preschool and/or Enrichment tuition waiver or entering the Preschool through Special Education DO NOT need to complete this billing registration form. (However, families enrolled in Preschool through Special Education who are adding Enrichment *do* complete this form and pay an application fee for Enrichment.)

\*To apply at any BVSD Early Childhood Education Preschool program, you must complete the [Preschool Online Registration](#) form, if you have not done so already. If you need assistance with completing the form, please contact the Early Childhood Education Department at 720-561-5075.

### **Application Fees**

Payment of the \$75 (per program) application fee is required of all tuition applicants for the BVSD Early Childhood Education Preschool and Enrichment programs.

Families eligible for the Child Care Assistance Program (CCAP) do not pay an application fee.

If families have not been offered a seat within 6 months of applying, they may request a refund of their paid application fee by emailing [preschool@bvsd.org](mailto:preschool@bvsd.org). The amount of refund will be the amount of application fees paid minus \$25.00 for administrative fees. Prospective families who are offered enrollment in a BVSD preschool program and do not accept the seat are not eligible for a refund of fees.

\*If you are applying during the Preschool Lottery window for the next academic school year, you must complete the Preschool Lottery application before the close of the Preschool Lottery period. Upon lottery closing you may be offered a seat or placed on a waitlist. If you apply after the lottery (Post Lottery), you may be offered a seat at a preschool with openings.



# BOULDER VALLEY SCHOOL DISTRICT Early Childhood Education

## Tuition Fees and Billing Schedule

Annual tuition for either or both of our programs covers the full school year, from mid-August to May and is divided into 9 monthly payments for the convenience of parents. Monthly payments are billed in advance.

Preschool tuition invoices will be sent on the 1st of the month and will be due on the 5th of the month (e.g. September tuition will be invoiced on September 1 and due on September 5th). Families who sign up for Auto Pay will see the tuition withdrawn on the 5th of the month. Tuition is considered late after the 10th of the month and a \$25 late fee will be applied to the account the following business day.

Tuition for families eligible for the Child Care Assistance Program is based on the CCAP determination of the Parent Responsibility Fee.

**Please be aware that non payment of tuition may result in the withdrawal of your student from all affected tuition programs. If you are experiencing financial hardship, please reach out to Lisa Collins at 720-561-5692 as soon as possible to explore options.**

PROGRAM	ANNUAL TUITION	MONTHLY TUITION 9 monthly payments
Preschool Tuition for half-day 15 hours	\$6,381 annual	\$ 709 Per Payment
Preschool Tuition for 30 hours (Alicia Sanchez)	\$12,762 annual	\$1418 Per Payment
Preschool Enrichment Tuition	\$7,065 annual	\$ 785 Per Payment
Preschool & Preschool Enrichment Tuition	\$13,446 annual	\$1494 Per Payment
Community Montessori Half-Day	\$7,830 annual	\$ 870 Per Payment
Community Montessori Full Day	\$15,345 annual	\$1705 Per Payment
Late start enrollments will receive an invoice (prorated if applicable) for current and next month's tuition, due within 2 weeks of enrollment.		

**A \$75 application fee is required for each tuition program enrollment.**



# BOULDER VALLEY SCHOOL DISTRICT

## Early Childhood Education

### Discounts Available

- Sibling discounts: A monthly tuition discount of 15% is given for each additional child after the 1st full paying tuition child.
- Employee discounts: A monthly tuition discount of 15% is given for each child enrolled for a current district benefit-eligible employee.
- *Discounts do not stack*, the maximum discount for any child is 15%.

If you are interested in a tuition discount, please contact 720-561-5692 for more information.

### PROGRAM OR FUNDING ELIGIBILITY CHANGES

If your student's tuition eligibility for preschool changes over the course of the year (for example, if you have paid tuition for a month and your child qualifies for an IEP mid-month and begins receiving special education services, or your child was on an IEP and is no longer receiving special education services, or you no longer are eligible for Colorado Child Care Assistance Program [CCAP]), the Early Childhood Education (ECE) office will apply a daily rate. You will pay for the preschool days used until or after the program eligibility changes. If you enroll after the first day of the month, the ECE office will prorate the tuition amount which will be due within 2 weeks of invoice date.

### REFUND AND PROGRAM WITHDRAWAL POLICY

No refunds or prorated amounts will be given for absences and/or vacations. Regular tuition and fees will be charged regardless of any absences for illness or vacation, etc. This policy is in place because the cost for staff and programming remains the same when children are absent.

No refunds or credits will be given for district or school closings for any reason, including days off, weather-related closures (example, snow days), COVID or other health quarantines, etc.

If you choose to withdraw from the preschool program, BVSD requires a 4-week advance written notice addressed to [preschool@bvsd.org](mailto:preschool@bvsd.org). No refund of the application fee will be given due to withdrawals. In addition, if you do not give a full 4 week notice, you will be billed for the following 4 weeks of preschool services. If you choose to withdraw your child, you may be able to re-enroll if space is available but there is no guarantee. All unexcused absences over 10 consecutive days will result in termination of enrollment for all funded programs.

In the event of a 4-week notification of withdrawal or program eligibility change, unused tuition will be prorated and refunded based on the last day of attendance. There will be no refund of tuition already paid.

*Program policies and procedures are subject to change and parents/guardians will be notified of any changes.*