

***SPECIAL MEETING OF THE LAKEWOOD BOARD OF EDUCATION HELD ON FRIDAY,
SEPTEMBER 2, 2011, AT 1771 MADISON AVENUE, LAKEWOOD, NEW JERSEY 08701***

Mr. Meir Grunhut, Board President, called the meeting to order. Arlene Biesada, Interim Business Administrator/Board Secretary read the following notice:

SUNSHINE LAW

Sunshine Law

Pursuant to the provisions of Chapter 231, of the Laws of 1976 (THE OPEN PUBLIC MEETINGS ACT), Ms. Miller notified the public that notice of the date, time, location and agenda of this meeting, to the extent known, was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice on the public announcement board of the Lakewood Board of Education Offices, and the Lakewood Township Municipal Building.
2. By mailing such notice to the offices of the Asbury Park Press and the Tri-Town News.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

ROLL CALL:

Roll Call

Board Members Present: Mr. Friedman, Mr. Grunhut,
Mr. Greenspan, Ms. Miccio,
Mr. Seidler

Board Members Absent: Mr. Silver, Mr. Tift,
Mr. Zlatkin

Also Attending: Lydia Silva, Superintendent
Arlene Biesada,
Interim Business Administrator/Board Secretary
Lisa Miller, Accounts Manager
Michael I. Inzelbuch, Esq.
Board Attorney/Parliamentarian

Mr. Inzelbuch – “There’s an agenda. There are several addendum I was just given. One is to approve Karl Schaefer to complete his Administrative Internship at the Ella G. Clarke School during the 2011-2012 school year under the supervision of the principal Rose Abreu. I assume at no cost to the district; is that correct?”

Mr. Inzelbuch

Ms. Silva – “That’s correct.

Ms. Silva

Mr. Inzelbuch – “One is to hire a teacher Sarah Brown; teacher of art, SSS, Spruce street School; effective September 1st through June 30, 2012; BA, step one, \$44,541; replacing J. Marsh, resigned at 46,541; pending negotiation; mentoring costs paid by employee. There is one Helen Newman; teacher, Clifton Avenue; sick and personal leave, paid; effective, September 1, 2011; terminating September 20, 2011; and then unpaid, September 21 2011 through January 9, 2012, or sooner. There are three coordinators. I see Mr. Gilson here. I’m assuming he recommended them.”

Mr. Inzelbuch

Mr. Gilson – “Yes”

Mr. Gilson

Mr. Inzelbuch – “Caryn Pall; Math Coordinator at the high school; salary \$3,960 2011-12 school year. Will Schmidt; Science Coordinator, \$3,960; 2011-12 school year. And Joseph Spinelli; Social Studies Coordinator; \$3,960; for the 2011-12 school year. Mr. Gilson, these are all your recommendations?”

Mr. Inzelbuch

Mr. Gilson – “Yes”

Mr. Gilson

Mr. Inzelbuch – “Ms. Silva these are your recommendations?”

Mr. Inzelbuch

Ms. Silva – “Yes”

Ms. Silva

Mr. Inzelbuch – “These are not new positions, just filling existing positions, for sake of Board Members.”

Mr. Inzelbuch

Mr. Gilson – “Correct.”

Mr. Gilson

Ms. Silva – “Yes.”

Ms. Silva

Mr. Inzelbuch – “Those are what I have. And there

Mr. Inzelbuch

was one termination of Jamie Lepore; operations facilitator, district; September 1st was his last day.

Ms. Silver – “Correct.”

Ms. Silver

Ms. Biesiada – “One change to the agenda.”

Ms. Biesiada

Mr. Inzelbuch – “One change to the agenda – two changes. What are those changes?”

Mr. Inzelbuch

Ms. Biesiada – “Okay. Page seven, number two the Mrs. Bultron-Pena declined the position.”

Ms. Biesiada

Mr. Inzelbuch – “So we’ll remove her from the agenda.”

Mr. Inzelbuch

Ms. Biesiada – “Yes. And on page three H, not to exceed \$2,000.”

Ms. Biesiada

Mr. Inzelbuch – “Are there any questions on the agenda as amended?”

Mr. Inzelbuch

Mr. Greenspan – “Motion to approve the agenda with all changes.”

Mr. Greenspan

Mr. Inzelbuch – “Is there a second?”

Mr. Inzelbuch

Mr. Friedman – “Second.”

Mr. Friedman

Mr. Seitler – “Second.”

Mr. Seitler

Mr. Inzelbuch – “The second was a tossup, Mr. Seitler and Friedman jointly. Is there any discussion?”

Mr. Inzelbuch

MOTION TO APPROVE AGENDA WITH ALL CHANGES

***Motion to Approve
the agenda with all
changes.***

ROLL CALL

Roll Call

YES: Mr. Friedman, Mr. Greenspan,
 Ms. Miccio, Mr. Seitler,
 Mr. Silver, Mr. Tift,
 Mr. Grunhut,

MOTION PASSES

AGENDA
SEPTEMBER 2, 2011

- I. PLEDGE OF ALLEGIANCE – PRESIDENT, LAKEWOOD BOARD OF EDUCATION
- II. ROLL CALL
- III. PRESENTATIONS – NONE AT THIS MEETING
- IV. MINUTES – NONE AT THIS MEETING
- V. RECOGNITION OF THE PUBLIC
- VI. CORRESPONDENCE AND COMMUNICATIONS – NONE AT THIS MEETING
- VII. COMMITTEE REPORTS – NONE AT THIS MEETING
- VIII. REPORTS AND RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATION

▪ **BOARD SECRETARY and BUSINESS ADMINISTRATOR ITEMS:**

- A. Acknowledge the receipt of Requests for Proposals for Professional Development and Support for Core Curriculum Teachers including evaluation and English Language Learning Strategies for the Lakewood High School, Lakewood, NJ in conjunction with the **School Improvement Grant (SIG)** for the 2011-2012 school year, opened on Wednesday, August 17, 2011, and **reject** all of the proposals as follows:
 - 1. Total Training Solutions
 - 2. Leadership Matters, LLC
 - 3. Seton Hall University
- B. Approval to re-advertise for Request for Proposals Professional Development and Support for Core Curriculum Teachers including evaluation and English Language Learning Strategies for the Lakewood High School, Lakewood, NJ (as amended) in conjunction with the **School Improvement Grant (SIG)** for the 2011-2012 school year.
- C. Approval to correct the Administrative Fee of \$158,000.00 previously approved on June 30, 2011 to \$158,875.00 for contract renewal, the third year of a five year contract option, for Food Service Management Services for the 2011-2012 school year, beginning July 1, 2011 and terminating June 30, 2012 to Sodexo Management Company, Gaithersburg, Maryland as follows:
Administrative Fee: General Support Services Allowance equal One Hundred Fifty-Eight Thousand Dollars (\$158,875) for the 2011-2012 contract year, payable in ten (10) equal installments of Fifteen Thousand Eight Hundred Eighty-Seven Dollars and Fifty cents (\$15,887.50), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.
- D. Approval to approve the revised School Nutrition/Wellness Policy as per the attached.
- E. Acknowledge receipt of Bids for Preschool Meals, which were opened on August 30, 2011 and approve the award of the bid to the lowest responsible bidder; The Café on Clifton, LLC, Lakewood, NJ:

The Café on Clifton, LLC	Breakfast	\$ 1.76
(sole bidder)	Lunch	\$ 2.79
	Snack	\$ 0.55

- F. Approval to renew Aramark management Services, LLP, Philadelphia, Pennsylvania for the first year of a two year renewal for custodial and maintenance services in the amount of \$ 2,536,261.00. There is no increase in the contract amount from the 2010-2011 school year.
- G. Approval of a lease agreement with Catapult Learning, Philadelphia, PA for the sublease of trailers/modular classrooms to vendors working with non-public schools for the 2011-2012 school year in the amount of \$500,000.00. The lease payment is subject to the availability of appropriate non-public funds from Title I and Chapter 192 and the actual usage by non-public schools. In addition, Catapult agrees to reduce the lease payments and adjust the actual use of the trailers/modular classrooms in order to reduce the lease payments to the level of funding available, if needed. No local funds are to be used for the payment of the lease, only Title I and Chapter 192 funds. There is no increase in the amount from the 2010-2011 school year.
- H. Approval to renew Johnson Realty Services for Appraisal Services in the amount of \$100.00 per hour for appraisal of non-public school instructional space.
- I. Approval of \$10,094.00 per trailer/modular classroom removed by Catapult Learning during the course of the 2011-2012 school year lease agreement provided appropriate non-public funding is available with the NJDOE approval. Catapult will indemnify and be responsible for any and all costs should they arise with regard to the trailer removal. No local funds will be utilized. There is no increase in the amount from the 2010-2011 school year.
- J. Approval to renew the Tree of Knowledge and Catapult Learning for Title I Basic Skills Services for Nonpublic Schools for the 2011-2012 school year subject to the final contract terms.
- K. Approval to renew Bayada Nurses and Catapult Learning for Nonpublic Nursing Services – Chapter 226 for the 2011-2012 school year subject to the final contract terms.
- L. Approval to renew Tree of Knowledge and Catapult Learning for Chapter 192 (Compensatory Education, ESL and Home Instruction) and Chapter 193 (Supplemental Instruction and Speech Services) for the 2011-2012 school year subject to final contract terms.
- M. Approval to renew Psych Ed and Catapult Learning for Chapter 193 (Examinations and Classifications) for the 2011-2012 school year subject to final contract terms.

IX. REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

▪ **SUPERINTENDENT'S ITEMS**

- 1. Approve to submit the No Child Left Behind (NCLB) application on EWEG.
- 2. Approve the No Child Left Behind (NCLB) General Assurances.
- 3. Approve to accept the award for the 21st Century Grant in the amount of \$535,000 for the 2011-2012 school year.
- 4. Approve the Lakewood Public Schools Parental Involvement Policy. (see attached)
- 5. Approve the Oak Street School Parental Involvement Policy. (see attached)
- 6. Approve the Clifton Avenue Grade School Parental Involvement Policy.

(see attached)

7. Approve the Ella G. Clarke School Parental Involvement Policy.
(see attached)
8. Approve the Spruce Street School Parental Involvement Policy.
(see attached)
9. Approve the Middle School Parental Involvement Policy. (see attached)
10. Approve the High School Parental Involvement Policy. (see attached)
11. Approve Jennifer Bunnell, Secretary Grant Office and/or substitute to work additional hours during the 2011-2012 school year. Not to exceed \$5,000. Paid through grant funds.
12. Approve Laura Winters, Principal Oak Street School \$1,616.86 for the creation of the District Improvement Plan (DIP) for the NJDOE QSAC.
13. Approve the "Update to the Uniform Statement Memorandum of Agreement" for use during the upcoming school year as per requested by Marlene Lynch, Ocean County Prosecutor and Thomas Dowd, Executive County Superintendent.
14. Approve the following students for Out of District Placement:
 - 17Z to Woodcliff Academy from July 5, 2011 through June 30, 2012. As per IEP. Cost: \$48,076.
 - 218Z to SCHI from September 6, 2011 through June 30, 2012. As per IEP. Cost: \$91,952. Personal Aide Cost: \$17,820. Nursing Services Cost: \$44,836.
15. Approve the following student for the Commission of the Blind and Visually impaired services at a rate of \$1,700 per student.
 - 191Z
 - 217Z

▪ **PERSONNEL**

Reports and Recommendations of the Superintendent of Schools for the following professional staff in accordance with the requirements of Element 6, Indicator 6.5 of the monitoring process.

1. **CERTIFICATED**

a. **Resignations**

- (1) HEANEY, Kathleen
Language Arts Teacher – LHS
Effective: October 25, 2011 or sooner
- (2) JIMENEZ, Cindy
Bilingual Teacher – OSS
Effective: October 25, 2011 or sooner
- (3) MARCH, Jennifer
Art Teacher – SSS

Effective: October 25, 2011 or sooner

(4) OLESKIEWICZ, Jessica
Mathematics Teacher – LHS
Effective: September 1, 2011
(Refused Position)

(5) PURI, Melissa
Band Teacher – LHS
Effective: October 24, 2011 or sooner

b. Retirements – N/A at this meeting

c. Terminations - N/A at this meeting

d. Leaves of Absence - N/A at this meeting

e. Transfers - N/A at this meeting

f. Appointments

(1) *HURATADO, Paula
Occupational Therapist – District
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: BA, Step 16 - \$55,469
(Pending Negotiations)
(Pending NJDOE Certification)
(Replacement for Consultant – as per IRS settlement)

(2) *LEARY, Mackenzie
Special Education Teacher SC – CAGS
Certificate of Eligibility with Advanced Standing
Effective: September 1, 2011
Terminating: June 30, 2011
Salary: MA, Step 1 - \$47,541
(Pending Negotiations)
(New Position)
(Mentoring Costs Paid by Employee)

(3) *PLOTNIK, Chani
Occupational Therapist – District
Effective; September 1, 2011
Terminating: June 30, 2012
Salary: MA, Step 9 - \$52,288
(Pending Negotiations)
(Replacement for Consultant – as per IRS settlement)

(4) TATUM, Frances
TEMPORARY
Certificate of Eligibility with Advanced Standing
Teacher of Students with Disabilities – OSS
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: BA, Step 1 - \$44,541

(Pending Negotiations)
(Replacement for E. Robson – LOA - \$53,769)
(Mentoring Costs Paid by Employee)

- (5) TOMASSINI, Kimberly
Certificate of Eligibility with Advanced Standing
Teacher of Students with Disabilities – EGC
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: BA, Step 1 - \$44,541
(Pending Negotiations)
(New Position – Increase ICS 2nd Grade)
(Mentoring Costs Paid by Employee)

- (6) ***SUBSTITUTES/SUPPLEMENTAL/NURSE
Effective: 2011-2012 School Year
Salary: \$85 per day/\$100 after 30 days
\$40 per hour supplemental
\$150 per day for nurses
(as needed)

TSAPATARIS, Ana BA

g. Reappointments – N/A at this meeting

h. Salary Adjustments

- (1) ABREU, Rose
Principal – EGC
From: MA, Step 1 - \$109,810 (pro-rated)
To: MA 30, Step 1 - \$114,810 (pro-rated)
Effective: September 1, 2011
(Proper Documentation Provided)

- (2) BULTRON-PENA, Maria **REMOVED**
Bilingual Teacher – OSS
From; MA, Step 7 - \$51,181
To: MA30, Step 7 - \$53,181
Effective: September 1, 2011
(Pending Negotiations)
(Proper Documentation Provided)

- (3) ROONEY, Thomas
Social Studies Teacher – LHS
From: BA, Step 6 - \$46,941
To: MA, Step 6 - \$49,941
Effective: September 1, 2011
(Pending Negotiations)
(Proper Documentation Provided)

i. Stipends

- (1) Mc HARRIS, Daniel
Assistant Football Coach
Effective: 2011-2012 School Year
Salary: Group I, Step 4 - \$5,978

(Pending Negotiations)
(As per recommendation of Mr. J. Craddox, Athletic Director)

- (2) CURRY, Joseph
Assistant Boys Soccer Coach
Effective: 2011-2012 School Year
Salary: Group II, Step 1 - \$3,954
(Pending Negotiations)
(As per recommendation of Mr. J. Craddox, Athletic Director)

j. Tuition Reimbursement – N/A at this meeting

k. Miscellaneous - N/A at this meeting

2. NON-CERTIFICATED

a. Resignations

- (1) JACKSON, Gerald
Paraprofessional – CAGS
(Refused Position)
- (2) KORNBLUH, Leah
Paraprofessional – LECC
Effective: September 1, 2011

b. Retirements - N/A at this meeting

c. Terminations - N/A at this meeting

d. Leaves of Absence - N/A at this meeting

e. Transfers - N/A at this meeting

f. Appointments

- (1) DOWNEY, Shannon
Paraprofessional – CAGS
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: 90 credits, Step 1 - \$18,179
(New Position)
(Pending Negotiations)
- (2) *GERVOLINO, Donna
Secretary I – HS CST
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: \$18,816 (pro-rated)
(Replacement for C. Liberti – retired - \$23,677)
(Pending Negotiations)
- (3) *GUADAGNO, Linda
Paraprofessional – OSS
Effective: September 1, 2011
Terminating: June 30, 2012

Salary: 0 credits – Step 14 - \$18,599
(New Position)
(Pending Negotiations)

(4) *MARION, Anthony
Paraprofessional – LHS
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: 90 credits, Step 2 - \$18,304
(New Position – one on One MD student per IEP)
(Pending Negotiations)

(5) *TERRELL, Deena
Paraprofessional – LMS
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: 90 credit, Step 1 - \$18,179
(New Position – One on One per IEP)
(Pending Negotiations)

(6) *WHITE, Robert
Paraprofessional – LHS
Effective: September 1, 2011
Terminating: June 30, 2012
Salary: 90 credits, Step 7 - \$19,003
(New Position – one on One MD student per IEP)
(Pending Negotiations)

- g. Reappointments - N/A at this meeting
- h. Salary Adjustments – N/A at this meeting
- i. Stipends - N/A at this meeting
- j. Tuition Reimbursements - N/A at this meeting
- k. Miscellaneous - N/A at this meeting

* Appointment subject to approval of Criminal History background check by State Department of Education, as per NJSA 18A:6-7-1, et. seq., NJSA 18A:39-17 et. seq., or NJSA 18A:6-4.13 et seq., as applicable.

** As required by law and code, this Emergent Employee Resolution, upon motion duly made, seconded and carried, it was RESOLVED that this person be employed by the Board of Education of the Lakewood Public School District in the County of Ocean on an emergent basis.

*** This position does not include the following:

Medical Coverage	Personal Days
Dental Coverage	Professional Days
Prescriptions	Vacation Days
Optical Coverage	Sick Days
Reimbursement for Credits	

Mr. Inzelbuch – “There was a sign-in sheet. We did not see anyone signed in; is that correct? There’s members of the public here. Did we miss that? All right. Is there a motion?”

Mr. Inzelbuch

Mr. Seidler – “Motion to adjourn.”

Mr. Seidler

Mr. Greenspan – “Motion to adjourn.”

Mr. Greenspan

Mr. Inzelbuch – “All in favor? Have a good holiday weekend.

Mr. Inzelbuch

Meeting adjourned at:
9:30 A.M. 9/2/11

RESPECTFULLY SUBMITTED BY:
ARLENE BIESIADA
INTERIM BUSINESS ADMINISTRATOR/
BOARD SECRETARY