EARLY GRADUATION APPLICATION

Ronald E. McNair High School

Please complete in ink & return this page, along with your entire packet, **to the Counseling Office by the second Friday in May at 3:30 PM.** Your packet must include:

- □ signed parent letter
- □ current transcript
- □ Graduating in May
- □ current attendance printout
- □ printout from the Bursar showing account paid in full
- □ Graduating in December

Name _____ ID # _____

Current Grade _____ GPA _____ Counselor _____

Circle Yes or No:

Yes **No** I have read the requirements for Early Graduation from McNair High School.
Yes **No** I believe I meet the requirements for Early Graduation from McNair High School.

I want to graduate early because:

My plan for January (& beyond) after I graduate is:

Please meet with your counselor & review your transcript & graduation requirements:

Freshman Pathway (5) Completed ___ Needed ___	Fine Art/Wrld Lang/CTE (10) Completed ___ Needed ___	Physical Ed. (20) Completed ___ Needed ___
Economics (5) Completed ___ Needed ___	Government (5) Completed ___ Needed ___	Physical Science (10) Completed ___ Needed ___
U.S. History (10) Completed ___ Needed ___	World History (10) Completed ___ Needed ___	Life Science (10) Completed ___ Needed ___
English (40) Completed ___ Needed ___	Math (10) & Algebra (10) Completed ___ Needed ___	Electives (90) Completed ___ Needed ___

** Be sure to ask your counselor for the Parent Letter. You are to complete the form with your counselor & take it home for your parents to read & sign. It must be submitted with your application packet.

Counselor Date Student Date

OFFICE USE ONLY

Received: _____ Approved: Yes ⬜ No ⬜ Administrator: _____ Date: _____

EARLY GRADUATION APPLICATION

Ronald E. McNair High School

Parent Letter

Dear Parent/Guardian,

Your student, _____, has requested permission to graduate mid-year during his/her senior year early provided all graduation requirements have been completed. We accept your signature below as your approval.

To earn an LUSD diploma and be eligible to participate in the graduation ceremony, students MUST earn 230 credits & meet all other state requirements. Early grads are not allowed to be on campus after completing their classes, except for the traditional senior activities, including Senior Picnic, Senior Meetings, Honors Night, Prom, and Graduation **(Attendance at graduation practices are mandatory).**

To be completed by the student with their counselor:
I met with my counselor. The requirements I still need to meet for graduation are:

***Student's UPDATED information is:

Personal Phone Number: _____

Personal Email Address: _____

Your student will find out the results of their request prior to the end of this school year. If the request is denied &/or these requirements are not completed, your student still has the opportunity to earn his/her diploma & graduate with their class at the end of the school year.

EAGLES
McNAIR HIGH

_____ _____ _____ _____

Counselor Date Student Date

As the parent/guardian of _____, I approve this request to be considered for graduation in December of their senior year (with the above requirements in mind). **I understand that my student must meet all of the requirements for Early Graduation** & the complete application packet must be submitted by the due date.

_____ _____ _____

Parent/Guardian (Print Name) Signature Date

Dear _____, Date_____

In early May of this year, you requested permission to graduate mid-year during your senior year. After much consideration, this letter informs you of the response to your request.

_____ **CONGRATULATIONS!** Your request to graduate early has been approved. Please see your counselor for your next steps.

_____ Unfortunately, your request to graduate early has been **DENIED** because:

- ☐ You are not up to date on credits as of the time of application.
- ☐ You have outstanding fines and/or losses.
- ☐ Your application packet was late.
- ☐ Your application packet was incomplete/missing required signatures
- ☐ Other_____

Thank you for your continued hard work here at McNair High School. Graduating early or not, I hope you continue to pursue academic excellence throughout your time here. If you have any questions about your request for early graduation, please make an appointment to see your counselor.

Sincerely,

_____ _____

Counselor Administrator

The McDREAM Team

Ronald E. McNair High School Counselors

Ms. Palmer: A - Gh	capalmer@lodiusd.net
Mrs. Alvarez: Gi - Mar	balvarez@lodiusd.net
Ms. McCracken: Mas - Sanc	rmccracken@lodiusd.net
Mrs. Rosales: Sand - Z	srosales@lodiusd.net

EARLY GRADUATION REQUIREMENTS

Ronald E. McNair High School

To be able to graduate in December of your Senior Year is a dream of many students. If it is a dream of yours, please review this page of information regarding requirements and the application process. Pay close attention to the timeline & see your counselor early if you have any questions. Remember, if your plan to graduate early is approved & you meet all of your requirements, you WILL graduate in December. The decision is final: **you will not be attending classes at McNair during Term 2. You will not be eligible to participate in sports/clubs after you graduate.**

In order to apply to graduate in December of Senior Year, a student MUST MEET the following requirements **at the time of application**:

- Up to date on credits (on track)
- Good attendance
- No serious discipline issues
- All bills/fines paid/no outstanding losses

The window of application for December Graduation is May of Junior Year. Students may pick up the application during this time in the Counseling Office, & all packets must be completed & returned to the Counseling Office during the application window. You will receive a letter detailing the response to your application before the end of the current school year.

If you are interested in applying, here's what you need to do:

1. Read this entire packet to determine your eligibility.
2. Complete your portion of the application form, including your reason for early graduation & plan for January.
3. Get an attendance printout & attach it to the application.
4. Pay any outstanding fines & get a printout from the Bursar's Office. Attach it to the application.
5. Make an appointment with your counselor & review your GPA & transcript/credits on the application form. Make sure you attach the transcript to your application.
6. While you are meeting with the counselor, request the Early Grad parent letter & complete it with the counselor. Ask your parents to sign it & attach it to the application.
7. Turn in the completed application packet to the Counseling Office by 3:30 PM on the date it is due.

Note: if you want to keep a copy of the packet, please make it before you submit it. Application packet must include:

- Application Form (completed)
- Parent letter – receive from Counselor (completed & signed)
- Attendance printout
- Bursar's Office printout
- Transcript

Good luck to you! If you have questions, please talk to your counselor 🙂

Revised February 2026