

MEETING OF THE LAKEWOOD BOARD OF EDUCATION, HELD ON WEDNESDAY, JANUARY 4, 2017, AT 7:00 P.M., AT THE LAKEWOOD HIGH SCHOOL COMMONS, 855 SOMERSET AVENUE, LAKEWOOD, NEW JERSEY 08701

I. PLEDGE OF ALLEGIANCE – Regina Robinson, Interim Board Secretary

Regina Robinson, Interim Business Administrator/Board Secretary called the meeting to order at 7:07 p.m. She then read the following:

SUNSHINE LAW

Pursuant to the provisions of Chapter 231, of the Laws of 1976 (THE OPEN PUBLIC MEETINGS ACT), Ms. Robinson notified the public that notice of the date, time, location and agenda of this meeting, to the extent known, was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice on the public announcement board of the Lakewood Board of Education Offices, and the Lakewood Township Municipal Building.
2. By e-mailing such notice to the office of the Asbury Park Press.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

II. ELECTION RESULTS CERTIFIED BY REGINA ROBINSON, INTERIM BOARD SECRETARY:

Annual School Board Election, November 8, 2016

For Three-Year Term

Total Votes

Barry A. Iann	11,709
Moshe S. Newhouse	12,729
Isaac Zlatkin	11,096
Dovid Egert	6,052
Write-Ins	503

For One-Year Term

Total Votes

Moshe B. Raitzik - Write-In	4,992
Total Write-Ins	5,882

III. OATH OF OFFICE:

Regina Robinson, Interim Board Secretary, administered the Oath of Office to the newly elected members:

Barry A. Iann	3 year term – 2017 – 2019
Moshe S. Newhouse	3 year term – 2017 – 2019
Isaac Zlatkin	3 year term – 2017 – 2019
Moshe B. Raitzik	1 year term - 2017

IV. ROLL CALL

BOARD MEMBERSHIP

	<u>Term Expires</u>	<u>Present</u>	<u>Absent</u>
Ada Gonzalez	2017	<u>X</u>	<u> </u>
Barry A. Iann	2019	<u>X</u>	<u> </u>
Thea Jackson	2017	<u>X</u>	<u> </u>
Moshe Newhouse	2019	<u>X</u>	<u> </u>
Moshe Raitzik	2017	<u>X</u>	<u> </u>
Heriberto Rodriguez	2018	<u> </u>	<u>X</u>
Josh Weinberger	2017	<u> </u>	<u>X</u>
Isaac Zlatkin	2019	<u>X</u>	<u> </u>
Vacancy	2018		

SUPPORT PERSONNEL

	<u>Present</u>	<u>Absent</u>
Laura A. Winters, Superintendent	<u>X</u>	<u> </u>
Regina Robinson, Interim Business Administrator/Board Secretary	<u>X</u>	<u> </u>
Kevin Campbell, Asst. Business Administrator/Asst. Board Secretary	<u>X</u>	<u> </u>
Michael Azzara, State Monitor	<u> </u>	<u>X</u>
David Shafter, State Monitor	<u>X</u>	<u> </u>
Theresa Pollifrone-Sinatra, State Monitor	<u> </u>	<u>X</u>
Joseph Roselle, Esq., Board Attorney	<u>X</u>	<u> </u>

V. ELECTION OF OFFICERS

Regina Robinson, Interim Board Secretary called for nominations for President.

a) Nominations and Election of President

Nominee #1 – Barry Iann

Nominated by: Isaac Zlatkin

Second by: Moshe Raitzik

ROLL CALL VOTE:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ada Gonzalez	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Barry A. Iann	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thea Jackson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Newhouse	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Raitzik	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Heriberto Rodriguez	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Josh Weinberger	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Isaac Zlatkin	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

Mr. Barry Iann was elected President of the Board of Education and was seated.

Close of Nominations. The Board Secretary turned the meeting over to the newly elected President.

The President called for nominations of Vice-President.

b) Nominations and Election of Vice-President

Nominee #1 – Ada Gonzalez

Nominated by: Barry Iann

Second by: Isaac Zlatkin

ROLL CALL VOTE:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ada Gonzalez	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Barry A. Iann	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thea Jackson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Newhouse	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Raitzik	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Heriberto Rodriguez	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Josh Weinberger	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Isaac Zlatkin	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

Mrs. Ada Gonzalez was elected Vice President of the Board of Education and was seated.

VI. BOARD MEMBER CODE OF ETHICS (read by Board Secretary):

RESOLVED, the Board of Education hereby adopts the following Code of Ethics as per N.J.S.A 18A:12-21 *et seq.* and Policy 0142.

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts this Code of Ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution; and

BE IT FURTHER RESOLVED, that each Board member shall sign an acknowledgment that he/she received a copy, read and will become familiar with the Code of Ethics for School Board Members contained within N.J.S.A. 18A:12-21 *et seq.*

MOTION TO APPROVE THE CODE OF ETHICS FOR SCHOOL BOARD MEMBERS CONTAINED WITHIN N.J.S.A. 18A:12-21 ET SEQ.

MOTION: Mr. Iann **SECOND:** Mr. Zlatkin

ROLL CALL VOTE:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ada Gonzalez	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Barry A. Iann	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thea Jackson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Newhouse	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Raitzik	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Heriberto Rodriguez	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Josh Weinberger	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Isaac Zlatkin	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

VI. RECOMMENDATIONS OF THE SUPERINTENDENT:

1. **Be It Resolved**, upon the recommendation of the Superintendent of School, the Board approves the calendar for the Monthly Regular Conference and Public meetings:

January 2017 to January 2018		
DATE	CONFERENCE & PUBLIC MEETINGS	TIME
Wednesday, January 25, 2017	Opening of Public Meeting	6:30 p.m.
	Conference Meeting	6:40 p.m.
	Reopening of Public Meeting	7:30 p.m.
Wednesday, February 15, 2017	Opening of Public Meeting	6:30 p.m.
	Conference Meeting	6:40 p.m.
	Reopening of Public Meeting	7:30 p.m.
Wednesday, March 15, 2017	Opening of Public Meeting	6:30 p.m.
	Conference Meeting	6:40 p.m.
	Reopening of Public Meeting	7:30 p.m.
Thursday, April 20, 2017	Opening of Public Meeting	6:30 p.m.
	Conference Meeting	6:40 p.m.
	Reopening of Public Meeting	7:30 p.m.
Wednesday, May 10, 2017 (Annualized Meeting & Employees Contract Renewal)	Opening of Public Meeting	6:30 p.m.
	Conference Meeting	6:40 p.m.
	Reopening of Public Meeting	7:30 p.m.

Wednesday, June 21, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Wednesday, July 19, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Wednesday, August 9, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Wednesday, August 30, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Wednesday, September 20, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Wednesday, October 18, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Wednesday, November 15, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Tuesday, December 12, 2017	Opening of Public Meeting Conference Meeting Reopening of Public Meeting	6:30 p.m. 6:40 p.m. 7:30 p.m.
Thursday, January 4, 2018 (Reorganization of Board)	Public Meeting	7:00 p.m.

2. Approve that the Board of Education adopts the current Board By-Laws, Policies and Regulations effective January 4, 2017 through January 4, 2018.
3. RESOLVED, that the following Financial Institutions be designated as approved depositories for the Lakewood School District funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:
 - a. New Jersey Cash Management Fund
 - b. New Jersey Class
 - c. Investors Savings Bank
 - d. Nuveen
 - e. First Financial Credit Union

AND BE IT FURTHER RESOLVED that the following warrant signatures be approved:

Board President, Board Secretary, Treasurer, Assistant Board Secretary through the Reorganizational Meeting, January 4, 2018.

4. Approval of authorization of signers for Student Activities and Athletic bank accounts (Business Administrator or Assistant Business Administrator and Student Account Treasurer) through January 4, 2018.
5. Annual Appointments - Approval of the following Board Officials to be appointed/reappointed through January 4, 2018:

Position	Appointee
Board Secretary	Regina Robinson
Assistant Board Secretary	Kevin Campbell
Custodian of Public Records	Business Administrator
Alternate Custodian of Public Records	Assistant Business Administrator
Treasurer of School Monies	Kenneth Jannarone
Qualifying Purchasing Agent	Regina Robinson
Bond Counselor of Record	Wilentz, Goldman, Spitzer, PA
Architect of Record for current existing contracts	Parette Somjen Architects LLC
Employee Benefits Broker of Record	Connor Strong
Insurance Broker of Record	Public Risk Group
Doctors	Professional Orthopedic Group of Tinton Falls New Jersey - Athletics RWJ Barnabas Health - Athletics Physician of Record – District - TBD
Chemical Hygiene Officer	Timothy Adams

Position	Appointee
Affirmative Action Officer	Dennis W. Kotch
ADHERA Compliance Officer	Timothy Adams
Indoor Air Quality Officer	Timothy Adams
Integrated Pest Management (IPM) Coordinator	Timothy Adams
HCS / Right to Know Contact Person	Timothy Adams
Health & Safety Officer	John Stillwell
ADA Officer	Justin Mandara
Asbestos Management & PEOSA Officer	Timothy Adams
Compliance Officer for the Rehabilitation (504) Act	Kathryn Bower
Privacy Officer	Superintendent of Schools
Public Agency Compliance Officer	Superintendent of Schools
District Representative for Grant Filing	Business Administrator
Homeless Liaison	Ana Faone
Issuing Officer of Working Papers	Marcy Marshall

6. **Resolved**, upon the recommendation of the Superintendent that Employee I.D. # 5294 is hereby terminated effective immediately.

MOTION TO APPROVE THE RECOMMENDATIONS OF THE SUPERINTENDENT OF SCHOOLS:

MOTION: Mrs. Gonzalez **SECOND:** Mr. Iann

ROLL CALL VOTE:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ada Gonzalez	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Barry A. Iann	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thea Jackson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Newhouse	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Moshe Raitzik	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Heriberto Rodriguez	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Josh Weinberger	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Isaac Zlatkin	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

VII. RECOGNITION OF THE PUBLIC – None at this meeting

STATEMENT BY BOARD PRESIDENT

Pursuant to Board Policy 0164, Roberts' Rules of Order shall govern the Board of Education in its deliberations and in the conduct of its meetings. As such, all comments from the public and from other members of the Board should be directed to the Board President who is responsible for presiding over the meeting.

The President shall direct all inquiries or comments to the appropriate Administrator or Board member for response, as appropriate. The law requires a period of public comment at our meetings, not a question or answer session or debate. The board president at his discretion may or may not feel it is appropriate to answer questions raised during the public comment period. The board and administration do take all public comments seriously and consider them when conducting business.

The President may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene. In addition, Security Personnel may direct any individual to leave the meeting when that person does not observe reasonable decorum, whether the person is at the microphone or at any other place in the meeting room. New Jersey law makes it a crime for any person to intentionally disrupt a public meeting. Law enforcement will be contacted if a person disrupts the meeting and fails to desist after being directed to do so. Finally, we ask that you silence all electronic devices.

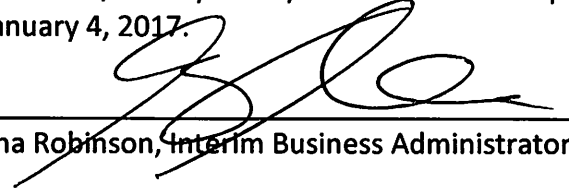
VIII. ADJOURNMENT

MOTION TO ADJOURN THE ANNUAL BOARD ORGANIZATION MEETING:

MOTION: Mr. Iann **SECOND:** Mr. Raitzik

Meeting was adjourned at 7:24 p.m.

I, Regina Robinson, Interim Business Administrator/Board Secretary, of the Lakewood Board of Education, hereby certify this to be a true copy of the Minutes from a public meeting held on January 4, 2017.



Regina Robinson, Interim Business Administrator/Board Secretary

January 26, 2017