

**MEETING OF THE LAKEWOOD BOARD OF EDUCATION, HELD ON WEDNESDAY, JANUARY 24, 2018,
AT 6:30 P.M., IN THE COMMONS, 855 SOMERSET AVENUE, LAKEWOOD, NEW JERSEY 08701**

I. PLEDGE OF ALLEGIANCE: Moshe Bender, Board President

Kevin Campbell, Interim Business Administrator/Board Secretary called the meeting to order at 6:38 p.m. Mr. Campbell read the following:

SUNSHINE LAW

Pursuant to the provisions of Chapter 231, of the Laws of 1976 (THE OPEN PUBLIC MEETINGS ACT), Mr. Campbell notified the public that notice of the date, time, location and agenda of this meeting, to the extent known, was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice on the public announcement board of the Lakewood Board of Education Offices, and the Lakewood Township Municipal Building.
2. By e-mailing such notice to the office of the Asbury Park Press.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

II. ROLL CALL

Board Members Present: Mr. Moshe Bender
Mrs. Ada Gonzalez
Mr. Chanina Nakdimen
Mr. Heriberto Rodriguez
Mr. Moshe Tendler

Board Members Absent: Ms. Thea Jackson-Byers
Mr. Moshe Newhouse
Mr. Bentzion Treisser
Mr. Isaac Zlatkin

Also Attending: Mrs. Laura A. Winters, Superintendent
Mr. Kevin Campbell, Interim Business Administrator/Interim Board Secretary
Mr. Robert Finger, Interim Asst. Business Administrator/Interim Asst. Board Secretary

Translator: Ana Faone

III. EXECUTIVE SESSION - RESOLUTION

Whereas, Public Law 1975, Chapter 231, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

Whereas, the Board of Education of the Township of Lakewood has determined that the following items must be discussed in closed session and that the public must be excluded from said deliberations; and

Whereas, the Board of Education of the Township of Lakewood has determined that the subject matter of the closed discussion falls within those matters described in subsection 7b of the Open Public meetings Act;

Now, Therefore, Be It Resolved, by the Board of Education of the Township of Lakewood, County of Ocean, State of New Jersey, that

- A. The Board of Education, in closed session, may discuss one or more of the following subject matters:
1. Collective Bargaining Agreement
 2. Any pending or anticipated litigation or contract negotiation other than as stated in #1
 3. Involving the employment, appointment, termination of employment
 4. Any deliberations occurring after a public hearing

Which subject matters constitute a subject matter described in the sub-section 7b of the open Public Meetings Act.

Be It Further Resolved that, the Board of Education, of the Township of Lakewood, will disclose to the public the subject matter of said closed discussions, as soon as the matters have been resolved and the determination can be disclosed to the public.

At 6:41 p.m. Mrs. Gonzalez motion for the Board to go into Executive Session. Mr. Rodriguez seconded the motion.

MOTION TO GO INTO EXECUTIVE SESSION (passed)

Motion: Mrs. Gonzalez **Second:** Mr. Rodriguez

5 Ayes: Mrs. Gonzalez, Mr. Nakdimen, Mr. Rodriguez, Mr. Tendler, Mr. Bender

0 Nays:

0 Abstained:

4 Absent: Mrs. Jackson-Byers, Mr. Newhouse, Mr. Treisser, Mr. Zlatkin

At 8:45 the Board returned from Executive Session. Mr. Rodriguez motioned to return to Public Session and Mr. Bender seconded the motion. Mr. Campbell did Roll Call.

IV. ROLL CALL

Board Members Present: Ms. Thea Jackson-Byers
Mr. Moshe Bender
Mrs. Ada Gonzalez
Mr. Chanina Nakdimen
Mr. Heriberto Rodriguez
Mr. Moshe Tendler

Board Members Absent: Mr. Moshe Newhouse
Mr. Bentzion Treisser
Mr. Isaac Zlatkin

Also Attending: Mrs. Laura A. Winters, Superintendent
Mr. Kevin Campbell, Interim Business Administrator/Interim Board Secretary
Mr. Robert Finger, Interim Asst. Business Administrator/Interim Asst. Board Secretary
Mr. Michael I. Inzelbuch, Esq., Board Attorney

Translator: Ana Faone

- V. PRESENTATIONS:**
1. Superintendent's Recognition Award
 2. Financial Audit Report - Dieter Lerch and Robert Haag

- VI. MINUTES**
- Executive Meeting Minutes – October 18, 2017
Executive Meeting Minutes – November 15, 2017
Executive Meeting Minutes – December 11, 2017
Executive Meeting Minutes – December 21, 2017
Executive Meeting Minutes – January 16, 2018

MOTION TO APPROVE EXECUTIVE MEETING MINUTES FOR THE FOLLOWING: (passed)

Motion: Mr. Rodriguez **Second:** Mrs. Jackson-Byers

Board Member	10/18/2017	11/15/2017	12/11/2017	12/21/2017	1/16/2018
Mr. Bender	Yes	Yes	Yes	Yes	Yes
Mrs. Jackson-Byers	Yes	Yes	Yes	Yes	Yes
Mrs. Gonzalez	Abstained	Abstained	Yes	Yes	Yes
Mr. Nakdimen	Abstained	Abstained	Abstained	Abstained	Abstained
Mr. Newhouse	Absent	Absent	Absent	Absent	Absent
Mr. Rodriguez	Yes	Yes	Yes	Yes	Yes
Mr. Tendler	Yes	Yes	Yes	Yes	Yes
Mr. Treisser	Absent	Absent	Absent	Absent	Absent
Mr. Zlatkin	Absent	Absent	Absent	Absent	Absent
Results	Passed	Passed	Passed	Passed	Passed

Public Meeting Minutes – December 11, 2017
Special Meeting Minutes – December 21, 2017

Public & Special Meeting Minutes passed. Results are at end of the Agenda.

VII. COMMITTEE REPORTS - None At This Meeting

VIII. CORRESPONDENCE AND COMMUNICATIONS – None At This Meeting

IX. RECOGNITION OF THE PUBLIC: 1. Ary Berkowitz

STATEMENT BY BOARD PRESIDENT

Pursuant to Board Policy 0164, Roberts' Rules of Order shall govern the Board of Education in its deliberations and in the conduct of its meetings. As such, all comments from the public and from other members of the Board should be directed to the Board President who is responsible for presiding over the meeting.

The President shall direct all inquiries or comments to the appropriate Administrator or Board member for response, as appropriate. The law requires a period of public comment at our meetings, not a question or answer session or debate. The board president at his discretion may or may not feel it is appropriate to answer questions raised during the public comment period. The board and administration do take all public comments seriously and consider them when conducting business.

The President may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene. In addition, Security Personnel may direct any individual to leave the meeting when that person does not observe reasonable decorum, whether the person is at the microphone or at any other place in the meeting room. New Jersey law makes it a crime for any person to intentionally disrupt a public meeting. Law enforcement will be contacted if a person disrupts the meeting and fails to desist after being directed to do so.

Finally, we ask that you silence all electronic devices.

MOTION TO APPROVE THE CORRECTIONS TO THE AGENDA (passed)

Motion: Mr. Nakdimen **Second:** Mrs. Gonzalez

6 Ayes: Mrs. Gonzalez, Mr. Nakdimen, Mr. Rodriguez, Mr. Tendler, Mrs. Jackson-Byers,
Mr. Bender

0 Nays:

0 Abstained:

3 Absent: Mr. Newhouse, Mr. Treisser, Mr. Zlatkin,

MOTION TO APPROVE TO ACCEPT THE ADDITIONS TO THE AGENDA 1 & 2 (passed)

Motion: Mrs. Jackson-Byers **Second:** Mrs. Gonzalez

6 Ayes: Mrs. Gonzalez, Mr. Nakdimen, Mr. Rodriguez, Mr. Tendler, Mrs. Jackson-Byers, Mr. Bender

0 Nays:

0 Abstained:

3 Absent: Mr. Newhouse, Mr. Treisser, Mr. Zlatkin,

X. REPORTS AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY:

A. Approve the attached Budgetary line item Transfers for November 2017.

B. Acceptance of the Treasurers' and Board Secretary Reports for November 2017.

C. Certification of No Over expenditures:

Pursuant to N.J.A.C. 6A:23A-16.10, I, Kevin Campbell Interim Business Administrator/ Board Secretary, certify that as of November 30, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance.

Kevin Campbell

Interim Business Administrator/ Board Secretary

January 24, 2018

Date

D. Approve Bills List for January 24, 2018 for the Warrant Account in the amount of \$10,375,552.83

1. Approve Bills List for January 24, 2018 for Referendum Related items in the amount of \$119,664.07
2. Approve Supplemental Bills List for January 24, 2018 for the Warrant account in the amount of \$473,382.34

E. Approve Bills List for the Cafeteria Account for January 24, 2018 in the amount of \$369,876.94

F. Approval of the Payroll and Board Share of Fica/Medi for:

- Payroll of January 18, 2017 in the amount of \$2,215,082.05

G. Approval of payment of New Jersey State Health Benefit Plan for November 2017 in the amount of \$1,374,192.81

H. Transportation Items:

1. Approval to record and award results from 2017/2018 Transportation BID T09-1718 to cover routes from 1/25/18 – 6/30/18 for Ocean Academy Charter School as follows:

ROUTE	COST	AIDE	INC/DEC	DAYS	TTL COST	VENDOR
OACS3	\$350.00	N/A	\$0.01	92	\$32,200.00	Seman- Tov Bus Co.
OACS3	\$445.00	N/A	\$0.01	92	\$40,940.00	Klarr Transport Svcs
OACS4	\$350.00	N/A	\$0.01	92	\$32,200.00	Seman –Tov Bus Co.

Move to award routes OACS3 and OACS4 to Seman-Tov Bus Company at a cost of \$32,200.00 per route for the 2017/2018 school year.

2. Approve correction to the following existing routes effective 9/1/17- 6/30/18
(AGENDA 9/26/17)

ROUTE	BID	MULIT	Contract Amount	CONTRACTOR
PBC1W C	15-0006	1518	\$23,006.88	KLARR Transportation Services
PB2WC	15-0006	1518	\$21,543.84	KLARR Transportation Services

- I. WHEREAS, the Lakewood Board of Education issued Bid 08-1718 for Nonpublic Security Guard Services; and

WHEREAS, a notice was published in the Asbury Park Press on December 27, 2017 and advertised on the District website; and

WHEREAS, the Bid was received on Wednesday, January 17, 2018 @ 11:00 A.M.; and

WHEREAS, Thirteen (13) firms were solicited and Two (2) proposals were received; and

WHEREAS, neither firm was responsive to the bid specifications; and

WHEREAS, firm one, Iron Rock Security, located at 548 Seton Circle, Lakewood New Jersey, did not comply with the Qualification requirement requesting evidence of having three (3) years of contracting services in Public, Private and Charter Schools within the last five (5) years and a minimum of one (1) year of contracting services in these areas for Retired and/or Active Police Officers; and

WHEREAS, firm two, U.S. Security Associates, Inc. located at One Woodbridge Center Drive, Woodbridge, New Jersey, listed Exceptions to General Specifications regarding the following:

- Section 9, provision in subsection C and D "Intentionally Omitted" under Anti-Discrimination Provisions
- Section 10, subsection C, requires a Performance Bond. U.S. Security Associates inserted "Intentionally Omitted"
- U.S. Security Associates proposed adding Section 46 "Indemnification of Contractor" which was not part of original specifications.
- U. S. Security Associates eliminated "Liquidated Damages" on page 39 of the specifications
- U.S. Security Associates added a "Termination of Convenience" clause and a "Rate Increase" clause in their proposal.

NOW THEREFORE, BE IT RESOLVED, that the Lakewood Board of Education reject both responses for Bid 08-1718 for Nonpublic Security Guards as being non responsive; and

BE IT FURTHER RESOLVED, that the Business Administrator requests permission from the Board of Education to again advertise Bids for Nonpublic Security Guards.

- J. **Correction** to BID award for Bid 06-1718 Nonpublic Security Supplies and Installation awarded on January 16, 2018.

Remove from Advanced Database Management award the following schools as the schools decided to purchase equipment only. They will be included in the next Bid for Nonpublic Security Supplies or items will be purchased thru State Contract.

- Yeshiva Ohr Yissocher
- Yeshiva Toras Menachem

- K. Move that the Board of Education accept the Correction Action (CA) for the one violation cited on the Administrative Review (AR) conducted by the Department of Agriculture School Nutrition Program during its On-Site Assessment. The CA was approved by the Department of Agriculture School Nutrition Program on January 16, 2018. A copy of the AR and the CA are on file in the office of the Business Administrator.

- L. Correction to Bid Award for Bid 06-1718 Nonpublic Security Supplies from January 16, 2018 agenda. The *Not to Exceed* amount awarded to Advanced Database Management for Bais Faiga is changed to \$143,736.00 based on the Nonpublic School Security Grant Allocation.

XI. REPORTS AND RECOMMENDATIONS OF SUPERINTENDENT:

A. Superintendent Items

1. Approve First Reading of the following Bylaws, Policies and Regulations:
 - Bylaw 0169.02 Board Member Use Of Social Networks (New)
 - Policy 3437 Military Leave (R)
 - Policy 4437 Military Leave (R)
 - Policy 5516.01 Student Tracking Devices (New)
 - Policy 7425 Lead Testing of Water in Schools (New)
 - Regulation 5460.01 High School Transcripts (R)
 - Regulation 7101 Educational Adequacy of Capital Projects (R)
2. Approve the revised 2017-2018 School Calendar.
3. Approve the 2018-2019 School Calendar.
4. Approve the revised Lakewood Board of Education 2017-2018 Organizational Chart.
5. Approve the Lakewood Public School District's QSAC District Improvement Plan (DIP) and to submit via email to gsac@doe.state.nj.us (copy on file in the Office of the Superintendent).
6. Approve resolution for acceptance of 2016-17 annual audit:
That the Board, in accordance with N.J.S.A. 18A:23-5, acknowledge the receipt and acceptance of the Comprehensive Annual Financial Report and Auditor's Management Report on Administrative Findings for the fiscal year ended June 30, 2017, prepared by the firm of Lerch, Vinci & Higgins, Fair Lawn, New Jersey. Furthermore, that the Board publicly reviewed the Audit Synopsis, auditor's recommendations and the Corrective Action Plan submitted by the School Business Administrator as appended to and made a part of the Minutes.
7. Approve the submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff 2017-2018 School Year
8. Approve the reimbursement of employees affected by the late enrollment into the Pension Plan reimbursement to be paid through Salary Budget Line.
9. Approve revised Job Description: Parent Liaison Program Coordinator.
10. Approve Homebound Instruction Services to the following Nonpublic student to be paid through Chapter funding budget account # 20-504-100-320-16-0000. Not to exceed 30 days at a rate of \$36.25 per hour, maximum of 10 hours per week:

ID #	Rational
218	Medical

11. Approve Susan Smith-Foley, student from the University of Kansas Medical Center to conduct a qualitative research study that examines the *Perceptions of the Developmental, Individual Differences, Relationship-Based (DIR) Model among Preschool Staff in a Public School Setting*, under the supervision of Heni Mozes, Supervisor of LECC, during the 2017-2018 school year, at no cost to the district.
12. Approve Non-Public Professional Development for Yeshiva Ohr Shraga, presented by Mashie Frankl, Time Wise Training, at a cost of \$500.00, to be paid through Nonpublic Technology State Aid Funds, budget account # 20-510-100-610-16-004 (Correction from December 11, 2017 Agenda approval)
13. **Be It Hereby Resolved**, that the Board of Education approves the settlement in the student matter captioned Y.Y. & R.Y. o/b/o N.Y. v. Lakewood Township Board of Education, Docket Nos.: EDS-01847-15/EDS-19084-15/EDS-17302-16/EDS-00014-18. Parent filed "Due Process Petition" in 2015, 2016, and 2017 to maintain "stay put" at an out of district program/placement, etc. **Tuition/Related Services/Costs for Student 906888** is currently \$108,545.00 per year.

The proposed cost of the settlement for a special education program will be reduced and not exceed \$48,816.00 plus related services per year. Student will transfer to her new program on or before February 1, 2018. Approximate **savings to the district is \$59,729.00 per year through the 2019-2020 school year**. Settlement Agreement and Release once approved by an ALJ will be on file in the office of the Business Administrator (**correction from Agenda January 16, 2018**).

14. Approve Maria Janusz and Javier Cachon Vergara to present *Conversational Spanish Teacher Institute*, January 19th, 2018, a maximum of two (2) hours each to plan, organize and present the workshop, at a rate of \$40.00 per hour, not to exceed \$80.00 each, to be paid through LMS Title I RAC funds, budget account # 20-231-200-100-04-0999.
15. Approve the following LMS staff to attend, *Conversational Spanish Teacher Institute*, January 19, 2017, the session shall be one (1) hour in duration, at a rate of \$40.00 per hour (teacher) and \$20.00 per hour (paraprofessional), not to exceed \$1,160.00, to be paid through LMS Title I RAC funds, budget account # 20-231-100-300-04-0999

Paraprofessional
Diane Weber
Michele Donato

Teacher	Teacher
Augliera, Carlee	Mackow, Nicole
Barton, Courtney	Moore, Tara

Teacher	Teacher
Black, Jennifer	Nielsen, Catherine
Caravano, Cheri	Pivetz, Benjamin
Carpenter, Jamie	Putman, Eric
Celenza, Taylor	Resignato, Rachel
Cirlincione, Jamie	Ross, Heather
D'Amico, Joseph	Shemeley, Lyndsay
Dotts, Jodi	Silinonte, Gina
Glatzer, Barbie	Slocum, Heather
Goble, William	Smith, Krista
Jankowski, Kelly	Toal, Morgan
Klotz, MaryEllen	Young, Danielle
Konar, Michele	Zwick, Garen

16. Approve the following LMS staff to attend the Achieve 3000 training, January 26, 2017. Five (5) substitutes are needed, at a rate of \$125.00 per substitute, cost not to exceed \$625.00, to be paid through LMS Title I RAC, budget account # 20-231-100-300-04-0999.

Cirlincione, Jamie
Darnowski, Sheila
Dunn, Gladys
Romo, Paulina
Smith, Krista

17. Approve Colleen Giaconia, Carmella Quick, Kelly Jankowski, Jonathan Blaydes, Gina Silinonte, to chaperone, as needed, the Lakewood Middle School Valentine's Day Dance, February 9, 2018, at a rate of \$50.00 per chaperone, to be paid through budget account # 15-130-100-101-04-1017. A maximum number of chaperones will be determined based on the number of confirmed students attending as of Thursday, February 8, 2018.
18. Approve two (2) security specialists to attend the Lakewood Middle School Valentine's Day Dance, February 9, 2018, to be paid \$23.78 per hour, for a maximum of 4 hours each, not exceed \$190.24, to be paid through budget account # 11-000-266-100-00-0000.
19. Approve the following LMS staff to attend the SIOP training, March 2, 2018. Eleven (11) substitutes are needed, at a rate of \$125.00 per substitute, not to exceed \$1,375.00, to be paid through LMS Title I RAC, budget account # 20-231-100-300-04-0999.

Nadeau, Meghan
Kravetz, Rose
Reilly, David
Lake, Daniel
Truisi, Valerie

Cirlincione, Jamie
Pivetz, Benjamin
Zwick, Garen
Hatcher, Laura
Markey, George
Tu, Quoc

20. Approval for the following Title III Professional Development:

School	Workshop Title	Amount	Grant	Account
Toras Imecha	Teaching Letter Recognition via Skillboards	\$2,000.	Title III	20-241-100-600-16-0951
Toras Imecha	Comprehension Without Tension	\$1,250.	Title III	20-241-100-600-16-0951

21. Approve Ana Faone to replace Justin Mandara for data processing for Chapter 192/193, at a rate of \$40.00 per hour, on an as needed basis, for the 2017-2018 school year, to be paid through payroll budget account.

22. Approve the 2017-2018 tuition costs for the following out-of-district placements, to be paid through budget account # 11-000-100-566-00-0000.

Number	Placement	Per Diem Rate/Monthly Rate	Aide/Nurse Per Diem/Monthly	Billable Days	Start Date
924739	Children's Center of Monmouth County, Inc.	\$296.12/day	\$160.00/day	100 days	1/16/2018-6/30/2018
925058	The Center for Education	\$315.59/day		102 days	1/12/2018-6/30/2018
924589	The Center for Education	\$315.59/day		123 days	12/11/2017-6/30/2018
924915	The Center for Education	\$315.59/day		111 days	1/2/2018-6/30/2018
925264	The Center for Education	\$315.59/day	\$93.00/day	75 days	2/20/2018-6/30/2018
925044	SEARCH Day Program	\$323.78/day	\$170.00/day	87 days	2/5/2018-6/30/2018

23. Approve the 2017-2018 tuition costs for the following out-of-district placements, to be paid through budget account # 11-000-100-569-00-0000.

Number	Placement	Per Diem Rate/Monthly Rate	Aide/Nurse Per Diem/Monthly	Billable Days	Start Date
195329	Bais Shaindel High School	\$1,750.00/month	\$3,870.00/month	215 days or 11 months	7/1/2017-6/30/2018
906888	Bais Faiga School For Girls	\$7,505.00/month	\$1,750.00/month	5 months	9/7/2017-1/31/2018

24. Approve the 2017-2018 tuition costs for the following out-of-district placements, to be paid through budget account # 11-000-100-561-00-0000.

Number	Placement	Per Diem Rate/Monthly Rate	Aide/Nurse Per Diem/Monthly	Billable Days	Start Date
912487	Brick Township BOE	\$1,323.90/month		10 months	9/5/2017-6/14/2018
912486	Brick Township BOE	\$1,323.90/month		10 months	9/5/2017-6/14/2018
912488	Brick Township BOE	\$1,323.90/month		10 months	9/5/2017-6/14/2018
926236	Township of Ocean BOE	\$1,582.00/month		10 months	9/7/2017-6/21/2018
913256	Barnegat Township BOE	\$82.91/day		180 days	9/5/2017-6/30/2018
913542	Barnegat Township BOE	\$1,492.30/month		10 months	9/6/2017-6/30/2018

25. Approve the 2016-2017 tuition costs for the following out-of-district placements, to be paid through budget account # 11-000-100-561-00-0000.

Number	Placement	Per Diem Rate/Monthly Rate	Aide/Nurse Per Diem/Monthly	Billable Days	Start Date
913256	Barnegat Township BOE	\$76.46/day		142 days	10/12/2016-6/30/2017
913542	Barnegat Township BOE	\$1,426.40/month		10 months	9/6/2016-6-6/30/2017

26. Approve NJ Commission for the Blind and Visually Impaired to service the following students for the 2017-2018 school-year, to be paid through budget account # 11-000-216-320-00-0000.

Number	Placement	Rate	Start Date
924121	Commission For The Blind and Visually Impaired	\$1,712.00	9/1/2017-6/30/2018

Correction from 12/11/2017 Board Agenda

27. Approve the following nursing companies to provide one to one nursing for the 2017-2018 school year; to be paid through budget account #11-000-217-320-00-0000 as follows:

Student ID	Agency	Rate per hour
909113	Starlight Homecare Agency, Inc./d/b/a Star Pediatric Home Care Agency	\$49.00/hr.
926012	Bayada Home Health Care, Inc.	\$49.00/hr.

28. **Be It Hereby Resolved**, that the Board of Education approved the settlement in the student matter captioned, E.G. and G.G. o/b/o A.G. v. Lakewood Township Board of Education, Agency Reference # 2018-26742, OAL Docket # EDS 11100-17. Modify Page 2, Paragraph 3: Instead of reimbursement to the parent for tuition; the Lakewood Board of Education will pay the school directly for the non-sectarian portion of the student's academic day at \$750.00/month. All other requirements must be met in accordance with the terms of the

original Settlement Agreement and Release which was Board Approved on August 9, 2017 and is on file in the office of the Business Administrator. **At no additional cost.**

29. Approve Medical/Administrative Homebound Instruction for the following students by the following agency/consultant. (Budget Account #11-150-100-320-00-0000).

Number	Agency/Consultant	Date	Hourly Rate
907710	Education Inc.	12/18/17 – 12/22/17	\$49.00
915712	Tracy Brenman	11/27/17 – 1/27/18	\$40.00
909136	Matthew Payne, Iryna Magbanua, Gina Pagliaro	12/6/17 – 12/13/17	\$40.00
191277	Iryna Magbanua, Michael Hadley	11/25/17 – 1/25/18	\$40.00
181339	Patricia Gregory	12/19/17 – 1/9/18	\$40.00
912193	Kathryn Bower, Jeanette Callahanmelia	12/28/17 – 1/28/18	\$40.00
195329	Kathryn Bower	1/7/18 – 2/7/18	\$40.00
205333	Kathryn Bower/Rachel Klein	1/1/18 – 2/7/18	\$40.00
906829	CHOP	1/1/18– 2/1/18	\$55.19
9589	Rachel Klein	12/21/17 – 1/21/18	\$40.00
181107	Preferred	11/3/17 – 11/30/17	\$40.00
175325	Barry Hoberman	1/7/18 – 2/7/18	\$40.00
6025	Carmella Quick	1/6/8 – 2/6/18	\$40.00
925442	Tree of Knowledge	1/3/18 – 2/3/18	\$50.00
181017	Tanya Lees	12/13/17 – 2/13/18	\$40.00
906382	Morgan Toal, Gina Silinonte, Kelly Jankowski	1/15/18 – 2/15/18	\$40.00
6640	Silvergate Prep	1/15/18 – 2/15/18	\$50.00
214755	Brenda Douglas	12/11/17 – 2/11/18	\$40.00
181497	Patricia Gregory, Michael Hadley, Iryna Magbanua	12/18/17 – 2/18/17	\$40.00
908512	Jon Wudzki	1/3/18 – 2/3/18	\$40.00
181149	Patricia Gregory	12/20/17 – 1/11/18	\$40.00
191362	Ocean Mental Health PHP	1/15/18 – 2/15/18	\$40.00
914144	Shari Muller	1/12/18 -2/12/18	\$40.00
194436	Richard Kelly, Iryna Magbanua, Nicole Delgiodice	12/21/17 – 1/11/18	\$40.00
191080	Michael Hadley	1/18/18 – 2/18/18	\$40.00
181313	Daniel Silvestri, Michael Hadley	12/21/17 – 1/12/18	\$40.00
194138	Patricia Callahan	12/20/17 – 1/11/18	\$40.00

30. REMOVED by Administration

31. Approve the purchase of a SmartBoard for Clifton Avenue School from CDW, at a cost of \$5,201.76, to be paid through budget account 20-231-400-731-06-0999.

32. WHEREAS, the Lakewood Board of Education has identified the attached listed equipment as having no education or mechanical value; and

WHEREAS, Lakewood Board of Education Policy 7300 provides for the disposal of public property; and

WHEREAS, this property has exceeded its useful life for the Lakewood School District.

NOW, THEREFORE be resolved, that the Lakewood Board of Education authorizes the Facilities Director to dispose of this equipment.

33. Approve Gay Huggins Dickey for 50 hours of SLE internship hours to monitor and evaluate student internship placements, at a rate of \$40.00 per hour, not to exceed \$2,000.00, to be paid through Perkins budget account # 20-360-200-104-03-0000.

34. Approve Leslie Eaves, Project based learning consultant through SREB to provide professional development for Lakewood High School CTE staff in addition to on site coaching, six (6) professional days, at a cost of \$1,900.00 per day, not to exceed \$11,400.00, to be paid through Perkins Grant budget account # 20-360-200-300-03-0000.

35. Approval of the following school trips:

Date	School	Where to	# Students	# Staff / Adults	Admission Cost/Acct#	Transportation Cost/Acct#
3/22/18 3/23/18	LHS	*FCCLA COMPETITION CHERRY HILL	10	2	\$0.00	\$1,840.00
5/24/18	OSS	**OCC PLANETARIUM	89	9	\$935.00	\$280.00 IN- HOUSE
5/25/18	OSS	**OCC PLANETARIUM	135	18	\$1,440.00	\$420.00 IN- HOUSE
5/23/18- 5/25/18	LHS	***HERSHEY LODGE SENIOR CLASS TRIP	40	4	\$8,761.00 (ADM., MEALS, LODGING, SOUVENIRS)	\$3,286.00

Date	School	Where to	# Students	# Staff / Adults	Admission Cost/Acct#	Transportation Cost/Acct#
3/20/18	LHS	****I PLAY AMERICA	18	11	\$480.00 ADM. \$139.00 MEALS	\$300.00 IN-HOUSE
4/25/18	LHS	***** COUSINS PAINTBALL	50	2	\$2,000.00 ADM \$500.00 MEALS	\$152.00 IN-HOUSE
1/25/18	LHS	***** MONMOUTH UNIVERSITY TOUR	40	2	\$0.00	\$105.00 IN-HOUSE
2/24/18	LHS	\$JROTC DRILL TEAM COMPETITION STERLING HS	28	2	\$150.00	\$315.00 IN-HOUSE
2/3/18	LHS	\$JROTC DRILL TEAM COMPETITION LENAPE HS	28	2	\$150.00	\$315.00 IN-HOUSE
3/23/18	LMS	***GROUNDS FOR SCULPTURE TOUR OF MUSEUM & SCHOOL GROUNDS	45	0	\$225.00	\$148.75 IN-HOUSE
3/19/18	EGC	#\$ SHOW @ OCC-KUNIKO YAMANO	154	8	\$0.00	\$450.00 IN-HOUSE
3/20/18	LHS	##\$ TEEN ARTS FESTIVAL OCC	40	2	\$250.00	\$660.00
4/25/18	LHS	####\$ FRANKLIN INSTITUTE PA	40	4	\$879.00 (Admission & Extra Exhibit)	\$1,488.00
1/15/18	LHS	& DELSEA REGIONAL HS JROTC DRILL TEAM	28	2	\$160.00	\$350.00

Date	School	Where to	# Students	# Staff / Adults	Admission Cost/Acct#	Transportation Cost/Acct#
		COMPETITION				
3/16/18	LHS	&* JOE KUBERT SCHOOL OF CARTOONING & GRAPHIC ART	24	2	\$0.00	\$715.00
5/22/18	OSS	**NOVINS PLANETARIUM OCC	88	8	\$920.00	\$280.00 IN-HOUSE
5/23/18	OSS	**NOVINS PLANETARIUM OCC	104	12	\$1,095.00	\$420.00 IN-HOUSE
1/30/18	LMS	&*& OCC-PERFORMANCE OF LAS CAFETERAS	100	10	\$0.00	\$262.50 IN-HOUSE
2/5/18	LMS	! PARSIPPANY HS NJASC EXEC BOARD MTG	1	1	\$0.00	\$350.00
2/9/18	LHS	* DRINKING & DRIVING PROGRAM OCC	25	2	\$0.00	\$330.00
2/9/18	LHS	!@ BERKELEY COLLEGE TOUR	40	2	\$0.00	\$0.00
2/23/18	LHS	* CALDWELL COLLEGE TOUR	40	2	\$0.00	\$495.00
2/26/18	LHS	* ST. JOHNS UNIVERSITY TOUR	40	2	\$0.00	\$715.00
3/14/18	LHS	* NJCU TOUR	40	2	\$0.00	\$605.00
4/17/18	LHS	* RUTGERS TOUR	40	2	\$0.00	\$605.00
4/25/18	LHS	* COLUMBIA UNIV TOUR	40	2	\$0.00	\$715.00

Date	School	Where to	# Students	# Staff / Adults	Admission Cost/Acct#	Transportation Cost/Acct#
5/2/18	LHS	* NYU TOUR	40	2	\$0.00	\$605.00
4/12/18	LMS	!!@ STATE THEATER	11	1	\$0.00	\$210.00 IN-HOUSE
2/9/18	LMS	*!* FRANKLIN INSTITUTE	90	9	\$1,080.00	\$1,930.00
3/27/18-4/2/18		**@ Olympic Complex, Athletic Competition, Puerto Rico	15	4	\$2,850.00 (lodging)	\$5,400.00 airfare \$450.00 in-house bus

*ACCOUNT #15-000-270-512-03-0003

**ADMISSION PAID BY FUNDRAISING, TRANS. IN-HOUSE

***ALL STUDENT PAID

****PAID THROUGH MD CLASS CLUB FUNDS

*****ADM. PAID THROUGH CLUB FUNDS, MEALS PAID BY STUDENTS

*****IN-HOUSE

\$REGISTRATION PAID THROUGH PERKINS 20-360-100-500-03-0000 TRANS 20-360-200-580-03-0000

#\$ TRANSPORTATION REIMBURSED BY O.C. CULTURAL HERITAGE ORGANIZATION

###\$ ADMISSION ACCT #15-190-100-890-03-0003 TRANSPORTATION ACCT #11-000-270-512-00-0000

####\$ ADMISSION/EXHIBIT PAID THROUGH STUDENTS/CLUB FUNDS TRANS 11-000-270-512-00-0000

& DATE CHANGE ONLY PREVIOUSLY APPROVED 12/11/17 AGENDA

&* PERKINS ACCT # 20-360-200-580-03-0000

&* & ADMISSION PAID BY OCC HISTORICAL SOCIETY

! 15-000-270-512-00-0000

!@ BUS PROVIDED BY BERKELEY COLLEGE

!!@ NJNG PAYS FOR TICKETS, LUNCH, BUS & CHAPERONE FEE

*!*STUDENTS PAY

**@STUDENT/STAFF PAY AIRFARE, HOTEL & MEALS, BUS ACCOUNT #15-000-270-512-03-0003 – SUBJECT TO APPROVAL OF ROSTER AND ALL DONATIONS MUST BE APPROVED BY THE SUPERINTENDENT

36. Approve the following placements for the Spring 2018 semester for student teaching (subject to approval of Criminal History background check):

LAST NAME	FIRST NAME	COLLEGE/UNI VERSITY	PLACEMENT	DATES FOR PLACEMENT
Guevara-Palincios	Luis	Kean	CAGS	1/16-5/12/2018
Poltorak	Kelly	GCU	Piner	1/29-May 11, 2018
Lowinger	Leah	GCU	LMS	Jan-June
Heller	Amanda	GCU	CAGS	Jan-June
Katz	Ethel	GCU	LHS	Jan-June

LAST NAME	FIRST NAME	COLLEGE/UNI VERSITY	PLACEMENT	DATES FOR PLACEMENT
Signorino	Trevor	Kean	Piner	1/16-5/12/18
Logan	Jessica	GCU	CAGS	2/6-15 days

37. Approve Professional Development for the following staff for the 2017-2018 school year:

Last Name	First Name	Workshop	Date(s)	Register Fee	Mileage	Other
Bell	Laura	OOD Meeting SCHI	11/21/17	\$0.00	\$2.67	\$0.00
Bell	Laura	OOD Collier	11/20/17	\$0.00	\$13.02	\$0.00
Bell	Laura	***** Utilizing Person Centered Approaches to Improve IEP Meetings	1/12/18	\$0.00	\$22.01	\$0.00
Bell	Laura	OOD Bancroft	1/4/18	\$0.00	\$38.56	\$0.00
Bell	Laura	OOD Collier	12/20/17	\$0.00	\$14.19	\$0.00
Cilino	Eileen	NJMEA Monthly Meeting	2/20/18	\$0.00	\$6.08	\$0.00
Cilino	Eileen	NJMEA Monthly Meeting	3/20/18	\$0.00	\$8.43	\$0.00
Cilino	Eileen	NJMEA Monthly Meeting	5/15/18	\$0.00	\$8.43	\$0.00
Dunn	Gladys	NJSLA Committee Mtg.	2/13/18 2/17/18 2/15/18	\$0.00	20.96	\$20.00 (tolls & parking)
Carey	Ana	**NJTESOL	5/30/18 5/31/18	\$284.00	\$40.80	\$0.00
Feifer	Tova	*Strategies & Structures for Teaching, Reading & Writing	3/8/18	\$209.00	\$0.00	\$0.00
Garcia- Blackwell	Marisol	***** Utilizing Person Centered Approaches to Improve IEP Meetings	1/12/18	\$0.00	\$22.00	\$0.00
Gonzalez	Gladys	**NJTESOL	5/30/18 5/31/18	\$284.00	\$40.80	\$0.00
Huggins- Dickey	Gay	***D&I Student Training Plans Course	2/12/18 2/13/18 2/14/18	\$375.00	\$137.64	\$0.00
Huggins- Dickey	Gay	***OSHA 10 & Training	1/30/18 1/31/18	\$258.00	\$91.76	\$0.00
Huggins- Dickey	Gay	***Fed W&H Child Labor Laws	1/11/18	\$125.00	\$0.00	\$0.00

Last Name	First Name	Workshop	Date(s)	Register Fee	Mileage	Other
Huggins-Dickey	Gay	***NJ Wage & Hr Laws	1/25/18	\$125.00	\$45.88	\$0.00
Kaufman	Carolyn	*Strategies & Structures for Teaching, Reading & Writing	3/8/18	\$209.00	\$49.54	\$0.00
Mena	Elsa	**NJTESOL	5/30/18 5/31/18	\$284.00	\$40.80	\$0.00
Paolantonio	Tracy	# Legal One Affirmative Action Training	1/23/18 1/24/18 1/25/18	\$450.00	\$0.00	\$0.00
Panora	Diane	**NJTESOL	5/30/18 5/31/18	\$284.00	\$40.80	\$0.00
Rodriguez	Lisette	**Latino Family Literacy Project Webinar	1/31/18	\$200.00	\$0.00	\$0.00
Sorrentino	William	****101 Strategies to Increase the Effectiveness & Impact of Your School Library Program	1/9/18	\$249.00	\$0.00	\$0.00
Stern	Peter	***** Utilizing Person Centered Approaches to Improve IEP Meetings	1/12/18	\$0.00	\$22.00	\$0.00
Stross	Lauren	*Strategies & Structures for Teaching, Reading & Writing	3/8/18	\$209.00	\$0.00	\$0.00
Trischitta	James	2018 PARCC Mandatory Training	3/5/18	\$0.00	\$16.80	\$0.00
Vargas	Lisa	#\$ STS conference	3/22/18 3/23/18	\$350.00	\$32.24	\$172.00 Lodging \$160.00 Meals
Bell	Laura	OOD Meeting Coastal Learning Center	1/19/18	\$0.00	\$1.92	\$0.00
Bowers	Carol	IEP Ed Academy	1/10/18	\$0.00	\$13.52	\$0.00
Cinman	Nicole	## NJMEA Conference	2/22/18 2/23/18	\$170.00	\$0.00	\$0.00
Lazewnik	Rochel	!# Early Childhood Summit	2/5/18	\$133.34	\$0.00	\$0.00
Mazzeo	Debra	!# Early Childhood Summit	2/5/18	\$133.33	\$0.00	\$0.00
Mozes	Heni	!# Early Childhood Summit	2/5/18	\$133.34	\$0.00	\$0.00

Last Name	First Name	Workshop	Date(s)	Register Fee	Mileage	Other
Mozes	Heni	!# Early Childhood Educatoion & The Framework for Teaching	11/29/17	\$59.00	\$0.00	\$0.00
Palmieri	Ida	!# Early Childhood Summit	2/5/18	\$133.33	\$0.00	\$0.00
Salguero	Aleida	!# Early Childhood Summit	2/5/18	\$145.00	\$0.00	\$0.00

*ACCOUNT #20-270-200-500-15-0015

**ACCOUNT #20-241-200-500-15-0015

***ACCOUNT # REGISTRATION 20-360-100-800-03-0000 TRANSPORTATION 20-360-200-580-03-0000

****ACCOUNT #15-000-223-320-07-0007

*****CHANGE IN DATE ONLY PREVIOUSLY APPROVED 10/18/17 ADDITIONS

REGISTRATION ACCOUNT # 11-000-251-890-00-0000

#\$ ACCOUNT #11-000-270-800-00-0000

##ACCOUNT #15-000-223-320-06-0006

!#ACCOUNT #20-220-200-590-00-0000

38. Approval for the Lakewood School District to participate in the Ocean County Teacher Recognition Program at the Holiday Inn in Manahawkin on May 25, 2018 at a cost of \$360.00.
39. Approval for the Lakewood School District to participate in the Student Recognition Breakfast at the Days Hotel, Toms River on May 24, 2018 at a cost of \$350.00 and a half page ad for the Journal at a cost of \$100.00.
40. Approve Peter Stern, a student of Fairleigh Dickinson University, Psy.D. Program, to do course work during the 2017-2018 school year. Lakewood Board of Education authorizes Dr. Daniel Meyer to provide Peter Stern guidance and supervision, at no cost to the district.
41. Approve the following LECC staff on an as needed basis for transportation After-Care for the 2017-2018 school year, at a rate for non-certificated staff at \$20.00 per hour, to be paid through payroll budget lines. (Originally on Board Agenda December 11, 2018.)

Non-Certificated
Herrera, Rosa
DelPezzo, Angela

42. Approve Jessica DeSantis, Georgian Court University Administrator & Leadership Program, Internship during the 2017-2018 & 2018-2019 school year, under the supervision of Tracy Paolantonio, during non-working hours, at no cost to the district.
43. Approve Charles Fallon, Treasurer of School Moneys, to receive payment for completing the Treasurers Report for November 2017 and December 2017, at a rate of \$1,125.00 each report.

44. Approve acceptance of the donation from the Lakewood Elks Lodge #1432 for \$300.00 to the P.A.L.S. program for their assistance at the Elks annual Veterans Luncheon held on December 2, 2017.
45. Approve acceptance of the donation from the Lakewood Elks Lodge #1432 for \$400.00 to the JROTC program for their Color Guard Services at the Elks annual Veterans Luncheon held on December 2, 2017.
46. Approve Freehold Child Diagnostic Center to complete Psychiatric Evaluations, at a rate of \$550.00 per evaluation for the 2017-2018 school year, not to exceed \$14,850.00, to be paid through budget account #11-000-219-320-00-0000.

IMPORTANT INFORMATION:

Fire Drill Report – December 2018

Security Drill Report – December 2018

HIB Report – as of January 24, 2018

B. PERSONNEL

1. CERTIFICATED

a. Resignations

1. ZACHARIA, Rivca
School Psychologist
Effective: February 9, 2018
2. RANUCCI, Jamie
Teacher – ESL – OSS
Effective: March 19, 2018 or sooner
3. MARONEY, Bahar
Teacher – LLD – Science/Math/ELA
Effective: June 30, 2018
4. BLACK, Jennifer
Teacher – 6-8 Grades Special Education – LMS
Effective: March 23, 2018

b. Retirements – None At This Meeting

c. Terminations - None At This Meeting

d. Leaves of Absence

1. BOETTCHER, Angela
Teacher-LMS
FMLA-Sick (20 days) & Personal (3 days)-Paid
Effective: April 9, 2018
Terminating: May 9, 2018
(pending attendance data)
NJFL-Unpaid
Effective: May 10, 2018
Terminating: June 30, 2018
2. BOTUCK, Yaffa
Math Coach-BOE
FMLA-Sick (13.5 days) and Personal (4 days)-Paid
Effective: November 27, 2017
Terminating: December 20, 2017 (.5)
FMLA-PEAD-Minus Sub Pay- (3 days)-PAID
Effective: December 20, 2017 (.5)
Terminating: January 2, 2018 (.5)
FMLA-Extra Consideration minus Sub (10 days)-Paid
Effective: January 2, 2018 (.5)
Terminating: January 19, 2018 (.5)
NJFL-Unpaid
Effective: January 19, 2018(.5)
Returning: March 2, 2018
(corrected from Board approved 12/11/17 & Snow days)
3. BOUNEY, Michele
SSS-Teacher
FMLA-Sick (46.5 days) & Personal (4 days) & Extra Consideration minus Sub (6 days)-Paid
Effective: December 7, 2017
Terminating: March 20, 2018
NJFL-Extra Consideration minus Sub (9 days)-Paid
Effective: March 21, 2018
Terminating: April 10, 2018
NJFL-Unpaid
Effective: April 11, 2018
Returning: April 27, 2018
(revised from original Board approved 11/15/17 request-delivered early & snow days)

4. DESANTIS, Jessica
FMLA-Sick (14 days) & Personal (4 days)-Paid
Effective: September 6, 2017
Terminating: October 2, 2017
FMLA-Extra Consideration minus Sub (10 days)-Paid
Effective: October 3, 2017
Terminating: October 17, 2017
NJFL-Unpaid
Effective: October 18, 2017
Terminating: January 17, 2018
FMLA-Unpaid
Effective: January 18, 2018
Terminating: February 21, 2018
Contractual: Unpaid
Effective: February 22, 2018
Returning: April 9, 2018
(Revised from original Board approved 8/30/17 per extension request)
5. DESILVESTRI, Marianna
Teacher-SSS
FMLA-Sick (9 days) & Personal (4 days)-Paid
Effective: September 7, 2017
Terminating: September 26, 2017
NJFL-Unpaid
Effective: September 27, 2017
Terminating: December 19, 2017
Contractual-Unpaid
Effective: December 20, 2017
Terminating: June 30, 2018
(Extended per request from original Board approved 8/9/17 request)
6. FLETCHER, Jodi
Teacher-SSS
FMLA-Sick (54 days) & Personal (3 days)-Paid
Effective: February 26, 2018
Terminating: May 23, 2018
NJFL-Sick (17 days)-Paid
Effective: May 24, 2018
Terminating: June 30, 2018
7. HIDALGO, Marlene
Teacher-CAGS
FMLA-Sick (14.5 days) & Personal (4 days)-Paid
Effective: September 11, 2017

Terminating: October 10, 2017 (.5)
FMLA-Unpaid
Effective: October 10, 2017 (.5)
Terminating: December 3, 2017
NJFL-Unpaid
Effective: December 4, 2017
Returning: February 5, 2018
(extended end date per new request from original board approved 8/9/17 request)

8. JANKOWSKI, Kelly
Teacher-LMS
FMLA-Sick (36 days)-Paid
Effective: May 1, 2018
Terminating: June 30, 2018
(pending attendance data)
9. KORBER, Jessica
Teacher-Piner
FMLA-Sick (30 days) & Personal (4 days)-Paid
Effective: September 7, 2017
Terminating: October 29, 2019
FMLA-Extra consideration minus sub pay (21 days)-Paid
Effective: October 30, 2017
Terminating: December 3, 2017
NJFL-Extra consideration minus sub pay (4 days)-Paid
Effective: December 4, 2017
Terminating: December 7, 2017
NJFL-Unpaid
Effective: December 8, 2017
Returning: March 12, 2018
(revised from original Board approved 8/9/17 per extended end date request)
10. LAZARA, Danielle
Teacher-SSS
FMLA-Sick (31 days) & Personal (1 day)-Paid
Effective: April 9, 2018
Terminating: May 22, 2018
(pending attendance data)
NJFL-Unpaid
Effective: May 23, 2018
Terminating: June 30, 2018

11. OSINA, Chana

Speech Therapist-Related Services

Contractual-Sick (4 days)-Paid

Effective: November 6, 2017

Terminating: November 13, 2017

(pending attendance data)

NJFL-Unpaid

Effective: November 14, 2017

Returning: January 8, 2018

(revised from original board approved 11/15/17 per new Dr.'s note)

e. Transfers

1. ANDERSON, Sherriese

School Social Worker

From: CAS

To: OSS

Effective: January 22, 2018

Terminating: June 30, 2018

(budget account #11-000-219-104-13-0013)

2. MRUK, Lisa

From: Teacher Kindergarten ICR - Piner

To: Teacher – LLD - Piner

Effective: January 2, 2018

Terminating: June 30, 2018

(Replacement for Blima Berman – placement changed)

(budget account #15-204-100-101-10-0010)

3. BERMAN, Blima

From: Teacher – LLD - Piner

To: Teacher - Kindergarten ICR - Piner

Effective: January 2, 2018

Terminating: June 30, 2018

(Replacement for Lisa Mruk – placement changed)

(budget account # 15-213-100-101-10-0010)

f. Appointments

1. *ANTONUCCI, Joseph
Teacher – ABA – Piner
Effective: January 16, 2018
Terminating: June 30, 2018
Salary: Step 9, BA30 - \$53,341.00 prorated
(Mentoring paid by employee if necessary)
(new position)
(budget account # 15-214-100-101-10-0010)
2. *RODRIGUEZ, July Alejandra
Teacher – Spanish – CAS
Effective: February 1, 2018
Terminating: June 30, 2018
Salary: Step 7, MA - \$52,941.00 prorated
(Mentoring paid by employee if necessary)
(replacement for C Cook – resigned - \$51,741.00)
(budget account # 15-120-100-101-06-0006)
3. *DERITIS, Christopher
Teacher – Social Studies – LHS
Effective: January 29, 2018
Terminating: June 30, 2018
Salary: Step 1, BA - \$47,741.00 prorated
(Mentoring paid by employee if necessary)
(Replacement for D. Devine – resigned - \$50,741.00)
(budget account # 15-140-100-101-03-0003)
4. *DIBARTOLO, Michael
Teacher – Art – OSS
Effective: February 7, 2018 or sooner
Terminating: June 30, 2018
Salary: Step 2, BA - \$48,041.00 prorated
(Mentoring paid by employee if necessary)
(Replacement for P Lowe – resigned - \$59,671.00)
(budget account # 15-12-100-101-09-0009)

g. Reappointments – None At This Meeting

h. Salary Adjustments

1. WILSON, Jessica
From: Step 6, BA15 - \$50,241.00
To: Step 6, BA30 - \$51,241.00
Effective: February 1, 2018
Terminating: June 30, 2018
(budget account # 15-120-100-101-09-0009)
2. MANN, Melissa
From: Step 12, BA - \$53,271.00
To: Step 12, BA15 - \$54,271.00
Effective: February 1, 2018
Terminating: June 30, 2018
(budget account # 15-120-100-101-05-0005)
3. TSAPATSARIS, Ana
From: Step 5, BA - \$48,741.00
To: Step 5, MA15 - \$52,741.00
Effective: February 1, 2018
Terminating: June 30, 2018
(budget account # 15-240-100-101-10-0010)
4. MILLER, Rivka
From: Step 7, MA - \$52,941.00
To: Step 7, MA15 - \$53,941.00
Effective: February 1, 2018
Terminating: June 30, 2018
(budget account # 11-216-100-101-15-0015)
5. MAURIELLO, Cassandra
From: Step 3-4, BA - \$48,341.00
To: Step 3-4, BA15 - \$49,341.00
Effective: February 1, 2018
Terminating: June 30, 2018
(budget account # 15-240-100-101-09-0009)

i. Stipends

1. Co-Curriculum Stipend Positions - OSS
2017-18 School Year per LEA contract Schedule G.
Account #15-401-100-100-09-0009

Teacher	Position	Stipend
Barney, Austin	Winter/Spring Concert	\$546.00

2. Co-Curriculum Stipend Positions - LHS
2017-18 School Year per LEA contract Schedule G.
Account #15-401-100-100-03-0003

Teacher	Position	Stipend
Salguero, Samuel	Gospel Choir Accompanist	\$538.00

j. Tuition Reimbursement

1. CURRAO, Cynthia
Teacher – OSS
3 credits
\$1,332.00
ED5504 Strategies for Eliminating the Achievement Gap
2. PAGAN BURGOS, Elsa
Teacher – SSS
3 credits
\$1,995.00
BLED 40510 Issues & Cultural Diversity in ESL Classroom
3. PAGAN BURGOS, Elsa
Teacher – SSS
3 credits
\$1,995.00
BLED 40512 Linguistics & SLA for Teaching Second Language
4. JUDE, Patricia
Teacher – OSS
3 credits
\$1,950.00
EDUC 5202 Introduction to Linguistics

5. WILSON, Natasha
Teacher – SSS
3 credits
\$2,067.00
BLED 40512 Linguistics & SLA for Teaching Second Language
6. MONAHAN, Olya
Teacher – EGC
3 credits
\$2,067.00
BLED 40510 Issues & Cultural Diversity in ESL Classroom
7. MONAHAN, Olya
Teacher – EGC
3 credits
\$2,067.00
BLED 40512 Linguistics & SLA for Teaching Second Language
8. SHERIDAN, Susan
Teacher – EGC
3 credits
\$2,067.00
EDC 5035 Strategies for Development of Literacy
9. ELSBREE, Shelleen
Teacher – LHS
3 credits
\$1,950.00
EDC5014 Methods of Research for Leaders in the Inclusive School
10. ELSBREE, Shelleen
Teacher – LHS
3 credits
\$1,950.00
EDC6101 Organizational Leadership Theory in the Inclusive School
11. STEPIEN, Alyssa
Teacher – OSS
3 credits
\$2,025.00
BLED 40520 Planning, Teaching & Assessments in ESL Classrooms

12. MAURIELLO, Cassandra
Teacher – OSS
3 credits
\$1,995.00
BLED 40520 Planning, Teaching & Assessments in ESL Classrooms
13. MAURIELLO, Cassandra
Teacher – OSS
3 credits
\$1,995.00
BLED 40522 Integrating Lang. & Content in the ESL/Bilingual Educ.
Classroom

k. Miscellaneous – None At This Meeting

2. NON-CERTIFICATED

a. Resignations

1. HENSHAW, Thomas
Treasurer of School Moneys
Declined Position
2. CURRY, Jr., Joseph
Paraprofessional – LMS
Effective: January 22, 2018
3. GIROLAMO, Ashley
Paraprofessional – OSS
Effective: January 17, 2018
4. MANDARA, Justin
Health Benefits Coordinator/Workers Compensation Coordinator
Effective: February 2, 2018
5. FERNANDEZ, Maria
Paraprofessional – OSS
Effective: January 19, 2018
6. MESSER, Christine
Paraprofessional – CAS
Effective: February 1, 2018

b. Retirements – None At This Meeting

c. Terminations - None At This Meeting

d. Leaves of Absence

1. OLIVER, Robyn
Secretary-LMS
FMLA-Vacation (1 day) & Sick (54 days)-Paid
Effective: October 2, 2017
Terminating: January 1, 2018
Contractual-Sick (23 days) & Vacation (10 days)-Paid
Effective: January 2, 2018
Returning: February 22, 2018
(extended from original Board approved 11/15/17 per new Dr.'s note)
2. POWELL, Mary Ann
HR Associate-BOE
Contractual-Vacation (19 days) & Personal (4 days) & Sick (35 days)-
Paid
Effective: January 2, 2018
Terminating: April 9, 2018
3. RODRIGUEZ, Jeanette
Secretary-SSS
FMLA-Sick (5 days) & Vacation (5 days)-Paid
Effective: January 2, 2018
Terminating: January 18, 2018
FMLA-Unpaid
Effective: January 19, 2018
Returning: January 24, 2018
4. SIMONETTI, Lisa
Paraprofessional-SSS
Contractual-Medical-Personal (4 days)-Paid
Effective: December 14, 2017
Terminating: December 19, 2017
Contractual-Medical-Unpaid
Effective: December 20, 2017
Terminating: June 30, 2018

5. TAVARES, Stephanie
Paraprofessional-LMS
NJFL-Sick (8 days) & Personal (4 days)-Paid
Effective: January 16, 2018
Terminating: January 31, 2018
NJFL-Unpaid
Effective: February 1, 2018
Terminating: April 17, 2018
FMLA-Unpaid
Effective: April 18, 2018
Returning: June 11, 2018
6. VESCOVI, Jake
Paraprofessional-OSS
Medical-Unpaid
Effective: January 2, 2018
Terminating: February 28, 2018

e. Transfers

1. RODGER, Renee
From: Paraprofessional - Kindergarten Program - Piner
To: Paraprofessional - ABA 1:1 - Piner
Effective: January 2, 2018
Terminating: June 30, 2018
(New ABA Class)
(budget account # 11-000-217-106-10-0010)
2. PANORA, Jennifer
From: Paraprofessional 1:1 Self Contained 1st grade - SSS
To: Paraprofessional 1:1 Self Contained 1st grade - OSS
Effective: January 2, 2018
Terminating: June 30, 2018
(moved with student)
(budget account # 11-000-217-106-09-0009)
3. CASTANEDA, Margieth
From: Paraprofessional 3:1 Bilingual 1st - SSS
To: Paraprofessional LLD K Program Para - SSS
Effective: January 2, 2018
Terminating: June 30, 2018
(Replacement for Y Crump – reassigned)
(budget account # 15-204-100-106-07-0007)

4. CRUMP, Yaqueline
From: Paraprofessional LLD K Program Para - SSS
To: Paraprofessional 3:1 Bilingual 1st grade- SSS
Effective: January 2, 2018
Terminating: June 30, 2018
(Replacement for M Castaneda – reassigned)
(budget account # 11-000-217-106-07-0007)
5. MULLER, Shari
From: Paraprofessional - 1:1 - LECC Campus III
To: Paraprofessional - PSD - LECC Campus I
Effective: January 3, 2018
Terminating: June 30, 2018
(replacement for Gina Castillo – non-renewed)
(budget account # 11-216-100-106-15-0015)
6. ASKIN, Kimberly
From: Paraprofessional – 1:1 – LECC Campus III
To: Paraprofessional – 1:1 – LECC Campus I
Effective: January 3, 2018
Terminating: June 30, 2018
(replacement for Shari Muller – transferred)
(budget account # 11-000-217-106-08-0015)
7. TOBON, Blanca
From: Paraprofessional – 1:1 – LECC Campus I
To: Paraprofessional – 1:1 – LECC Campus III
Effective: January 3, 2018
Terminating: June 30, 2018
(replacement for Kim Askin- transferred)
(budget account # 11-000-217-106-08-0015)
8. RODRIGUEZ, Ravin
From: Paraprofessional – 1:1 – LECC Campus III
To: Paraprofessional – 1:1 – LECC Campus I
Effective: January 3, 2018
Terminating: June 30, 2018
(replacement Blanca Tobon- transferred)
(budget account # 11-000-217-106-08-0015)

9. AVILA, Nilsa
From: Paraprofessional – 1:1 - LECC Campus I
To: Paraprofessional – 1:1 – LECC Campus III
Effective: January 3, 2018
Terminating: June 30, 2018
(replacement Ravin Rodriguez- transferred)
(budget account # 11-000-217-106-08-0015)

f. Appointments

1. *FALLON, Charles
Treasurer of School Moneys
Effective: January 25, 2018
Terminating: June 30, 2018
Salary: \$13,500.00 prorated
(replacement for T. Henshaw – declined position)
(budget account # 11-000-251-100-00-0000)
2. *TOBON, Blanca
Paraprofessional – 1:1 – LECC - Campus III
Effective: January 8, 2018
Terminating: June 30, 2018
Salary: Step 7, 60 Credits - \$19,086.00 prorated
(New Position)
(budget account # 11-000-217-106-08-0015)
3. *RODRIGUEZ, Ravin
Paraprofessional – LECC – Campus III
Effective: January 8, 2018
Terminating: June 30, 2018
Salary: Step 7, 60 Credits - \$19,086.00 prorated
(New Position)
(budget account # 11-216-100-16-15-0015)
4. *SHAMES, Michelle
Paraprofessional – K Program – 1:1 – SSS
Effective: January 16, 2018
Terminating: June 30, 2018
Salary: Step 5, 90 Credits - \$19,475.00 prorated
(replacement for S Wesch - \$19,631.00)
(budget account # 11-000-217-106-07-0007)

5. *SUBSTITUTE PARAPROFESSIONAL
20172018 School Year
\$12 Hour

DALEY, Diana-Highly Qualified (name correction from 12/11/18 Board approved)

SAID, Nevien-Highly Qualified

6. *YILMAZ, Kimberlee
Paraprofessional – K Program – Piner
Effective: January 16, 2018
Terminating: June 30, 2018
Salary: Step 17, 90 Credits - \$25,017.00 prorated
(replacement for R Roger - reassigned - \$20,281.00)
(budget account # 15-190-100-106-10-0010)
7. *HORNER, Jacquelyn
Paraprofessional – 1:1 – LLD – OSS
Effective: January 25, 2018
Terminating: June 30, 2018
Salary: Step 3-4, 90 Credits - \$19,339.00 prorated
(replacement for M Fernandez - reassigned - \$19,339.00)
(budget account # 11-000-217-101-09-0009)
8. *FELIX, Janet
Accounts Payable Assistant
Effective: February 22, 2018 or sooner
Terminating: June 30, 2018
Salary: \$47,335.00 prorated
(returning to original position with accumulated time and benefits reinstated.)
(budget account # 11-000-251-100-00-0000)
9. *PYSNIAK, Donna
Secretary I – CST - LHS
Effective: January 25, 2018
Terminating: June 30, 2018
Salary: Step 14 - \$30,228.00 prorated
(replacement for M Torres – reassigned - \$24,750.00)
(budget account # 11-000-219-105-13-0013)

10. *KNAPP, Eileen
Paraprofessional – 1:1 LECC – Campus III
Effective: January 29, 2018
Terminating: June 30, 2018
Salary: Step 5, 0 Credits - \$17,293.00 prorated
(New Position)
(budget account # 11-000-217-106-08-0015)
11. *MARQUES, Kristen
Paraprofessional – 1:1 – Piner
Effective: January 29, 2018
Terminating: June 30, 2018
Salary: Step 10, 90 Credits - \$20,281.00 prorated
(new position)
(budget account # 15-190-100-106-10-0010)
12. *GONZALEZ, Krizia
Paraprofessional – 1:1 LLD – EGC
Effective: February 7, 2018
Terminating: June 30, 2018
Salary: Step 15, 60 Credits - \$22,446.00 prorated
(new position)
(budget account # 15-204-100-106-05-0005)
13. *POSS, Heather P.
Data Processing Clerk – Chapter 192/193
Effective: February 15, 2018
Terminating: June 30, 2018
Salary: \$35,000.00 prorated
(new position)
(budget account #20-502-200-110-15-0000)

g. Reappointments – None At This Meeting

h. Salary Adjustments

1. NOVATIN, Kari
Administrative Secretary (LEA) – LECC Campus III
Effective: January 2, 2018
Terminating: June 30, 2018
From Salary: Step 24 - \$45,779.00 prorated
To Salary: Step 24 - \$45,799.00 prorated
(Correction from Agenda 12/11/2017)

2. GONZALEZ, Yasmin

From: Step 3-4, 60 credits - \$18,637.00
To: Step 3-4, 90 credits - \$19,339.00
Effective: February 1, 2018
Terminating: June 30, 2018
Account #: 15-190-100-106-07-0007

i. Stipends – None At This Meeting

j. Miscellaneous

1. *DEINHARDT, Darlene

From: Health Benefits Coordinator
To: Health Benefits/Workers Compensation Coordinator
(Title Correction from Board Agenda 1-16-2018)

* Appointment subject to approval of Criminal History background check by State Department of Education, as per NJSA 18A:6-7-1, et. seq., NJSA 18A:39-17 et. seq., or NJSA 18A:6-4.13 et seq., as applicable.

** As required by law and code, this Emergent Employee Resolution, upon motion duly made, seconded and carried, it was RESOLVED that this person be employed by the Board of Education of the Lakewood Public School District in the County of Ocean on an emergent basis.

*** This position does not include the following:

Medical Coverage	Personal Days
Dental Coverage	Professional Days
Prescriptions	Vacation Days
Optical Coverage	Sick Days
Reimbursement for Credits	

MOTION TO APPROVE PUBLIC MEETING MINUTES OF DECEMBER 11, 2017, SPECIAL MEETING MINUTES OF DECEMBER 21, 2017, BUSINESS AGENDA, SUPERINTENDENT AGENDA AND ADDITIONS TO THE AGENDA #s 1 & 2. (passed)

Motion: Mr. Rodriguez **Second:** Mrs. Jackson-Byers

6 Ayes: Mrs. Gonzalez, Mr. Nakdimen, Mr. Rodriguez, Mr. Tendler, Mrs. Jackson-Byers, Mr. Bender

0 Nays:

0 Abstained:

3 Absent: Mr. Newhouse, Mr. Treisser, Mr. Zlatkin

Note: Mr. Nakdimen's vote should reflect his abstention from any item pertaining to or involving SCHI. Also, Mr. Nakdimen Abstained from voting on all Minutes from December 2017, as he was not a Board member at the time.

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. GOOD AND WELFARE

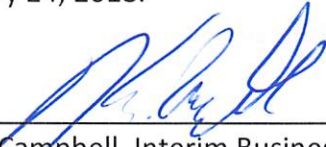
XV. ADJOURNMENT

Motion to Adjourn:

Motion: Mrs. Jackson-Byers. **Second:** Mr. Heriberto Rodriguez

Meeting was adjourned at 9:23 p.m.

I, Kevin Campbell, Interim Business Administrator/Board Secretary, of the Lakewood Board of Education, hereby certify this to be a true copy of the Minutes from a public meeting held on January 24, 2018.



Kevin Campbell, Interim Business Administrator/Board Secretary

January 25, 2018

0169.02 BOARD MEMBER USE OF SOCIAL NETWORKS

In accordance with the School Ethics Act - N.J.S.A. 18A:12-21 et seq., Board of Education members must avoid conduct which is in violation of the public trust or which creates a justifiable impression among the public that such trust is being violated. To avoid conduct that may be in violation or perceived to be in violation of the School Ethics Act, the Board of Education adopts this Policy to provide guidance to Board members in their use of social networks.

For the purposes of this Policy, "social network(s)" shall include, but not be limited to: Internet blogs, electronic bulletin boards, emails, social networking websites, text messages, or any other online platform where people may post or communicate interests, opinions, or any other information that may be viewed by others with or without permission from the person making such post or re-publishing such post. "Social networks" also means an Internet-based service that allows individuals to: construct a public or semi-public profile within a bounded system created by the service; create a list of other users with whom they share a connection within the system; and view and navigate their list of connections and those made by others within the system.

For the purposes of this Policy, "use of a social network" shall include, but not be limited to: posting to a social network, reposting another person's post to a social network, messaging, or any other publication of material on a social network.

Nothing in this Policy prevents a Board of Education member from using a social network. However, a Board member must avoid conduct on a social network that would violate the School Ethics Act – N.J.S.A. 18A:12-21 et seq., which includes the Code of Ethics for Board Members. Board members should be advised communications, publications, photographs, and any other information posted by the Board member or reposted by the Board member on a social network could violate the School Ethics Act and be cause for sanctions in accordance with the law.

While this Policy respects the right of Board members to use social networks, Board members shall recognize they are held to a higher standard than the general public with regard to standards of conduct and ethics. A Board member's use of social networks shall not damage the reputation of the school district, employees, students, or their families. Board members who use social networks shall ensure their conduct is appropriate for a Board of Education member. Board members should exercise care in



setting appropriate boundaries between their personal and public online behavior, understanding what is private in the digital world often has the possibility of becoming public, even without their knowledge or consent.

Board members should carefully review the privacy settings on social networks they use and exercise care and good judgment when posting content and information. When using social networks, Board members are advised to:

1. Not post anything that would violate any of the district's policies for Board members;
2. Uphold the district's value of respect for any individual(s) and avoid making defamatory statements about the Board of Education, the school district, employees, students, or their families;
3. Not disclose any confidential information about the school district or confidential information obtained as a result of being a Board member, about any individual(s) or organization, including students and/or their families;
4. Not use or refer to their Board of Education title or position when soliciting for a business organization that he or she or any immediate family member has an interest in, as well as posting or referencing any confidential information regarding the Board of Education or the school district obtained through their Board membership, unless authorized by law;
5. Refrain from having communications through social networks with other Board members regarding any Board of Education business to avoid any potential violation of the New Jersey Open Public Meetings Act;
6. Not respond to any postings regarding Board of Education or school district business or respond to any question or inquiry posted to the Board member or posted on any social network regarding Board of Education or school district business and shall refer any such questions or inquiries to the Superintendent of Schools to address, as appropriate; or
7. Not post any information on a social network determined by the New Jersey School Ethics Commission to be a violation of the New Jersey



School Ethics Act.

A Board member shall comply with all Board policies regarding acceptable use of computers and computer networks whenever a Board member is using a Board of Education electronic device.

If the Board or Superintendent believes a Board member's activity on any social network may violate the Board's policies or the New Jersey School Ethics Act, the Board or Superintendent may request the Board member cease such activity.

This Policy has been developed and adopted by this Board to provide guidance and direction to a Board member to avoid actual and/or a perceived appearance of inappropriate conduct or conduct prohibited by the School Ethics Act while using social networks.

N.J.S.A. 18A:12-21 et seq.

N.J.S.A. 10:4-6 et seq.

Adopted:



3437 MILITARY LEAVE

The Board of Education recognizes that military service rendered by any district employee in the defense of the country or in maintaining preparedness for conflict, foreign or domestic, is a service benefiting all citizens. A permanent or full-time **temporary** officer and/or employee of the district will be provided military leave and related benefits pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq., P.L. 2001 Chapter 351 amending N.J.S.A. 38:23-1, N.J.S.A. 38A:1-1 and N.J.S.A. 38A:4-4., and any other applicable Federal and State laws.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized militia of New Jersey (New Jersey National Guard, New Jersey Naval Militia Joint Command) shall be entitled, in addition to pay received, if any, as a **member of the organized militia**, to a leave of absence from his or her respective duties without loss of pay or time on all days during which he or she shall be engaged in any period of State or Federal active duty; provided, however, that the leave of absence for Federal active duty or active duty for training shall not exceed ninety work days in the aggregate in any calendar year. Any leave of absence for such duty in excess of ninety work days shall be without pay, but without loss of time. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. A temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized reserve of the Army of the United States, United States Naval Reserve, United States Air Force Reserve, or United States Marine Corps Reserve, or other organization affiliated therewith, including the National Guard of other states, shall be entitled, in addition to pay received, if any, as a **member of a reserve component of the Armed Forces of the United States**, to a leave of absence from his or her respective duty without loss of pay or time on

all work days on which he or she shall be engaged in any period of Federal active duty, provided, however, that such leave of absence shall not exceed thirty work days in any calendar year. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave



of absence for such duty in excess of thirty work days shall be without pay, but without loss of time. A full-time temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time

Military leave with pay is not authorized for Inactive Duty Training (IDT) as defined in N.J.A.C. 5A:2-2.1.

The district will provide benefits and rights for staff on military leave as required by Federal and State laws.

Pursuant to N.J.S.A. 52:13H-2.1, in accordance with the provisions of Article VIII, Section II, paragraph 5 of the New Jersey Constitution, upon application by the district to the State Treasury and approval of the application by the Director of the Division of Budget and Accounting, reimbursement shall be made by the State of New Jersey for any costs incurred as a result of the provisions of P.L. 2001, Chapter 351.

N.J.S.A. 18A:6-33; 18A:28-11.1; 18A:29-11; 18A:66-8.1

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 17 October 2013

Revised:



4437 MILITARY LEAVE

The Board of Education recognizes that military service rendered by any district employee in the defense of the country or in maintaining preparedness for conflict, foreign or domestic, is a service benefiting all citizens. A permanent or full-time **temporary** officer and/or employee of the district will be provided military leave and related benefits pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq., P.L. 2001 Chapter 351 amending N.J.S.A. 38:23-1, N.J.S.A. 38A:1-1 and N.J.S.A. 38A:4-4., and any other applicable Federal and State laws.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized militia of New Jersey (New Jersey National Guard, New Jersey Naval Militia Joint Command) shall be entitled, in addition to pay received, if any, **as a member of the organized militia**, to a leave of absence **from his or her respective duties** without loss of pay or time on all days **during which he or she shall be engaged** in any period of State or Federal active duty; **provided, however, that** the leave of absence for Federal active duty or active duty for training shall not exceed ninety work days in the aggregate in any calendar year. **Any leave of absence for such duty in excess of ninety work days shall be without pay, but without loss of time. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee.** A full-time temporary officer or employee who has served **under such temporary appointment** for less than one year in the district shall receive this leave without pay, but without loss of time.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized reserve of the Army of the United States, United States Naval Reserve, United States Air Force Reserve, or United States Marine Corps Reserve, or other organization affiliated therewith, including the National Guard of other States, shall be entitled, in addition to pay received, if any, **as a member of a reserve component of the Armed Forces of the United States**, to a leave of absence **from his or her respective duty** without loss of pay or time

all work days **on which he or she shall be engaged** in any period of **Federal** active duty, **provided, however, that** such leave of absence shall not exceed thirty work days in any calendar year. **Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of thirty work days shall be without pay, but**



without loss of time. A full-time temporary officer or employee who has served **under such temporary appointment** for less than one year in the district shall receive this leave without pay, but without loss of time.

Military leave with pay is not authorized for Inactive Duty Training (IDT) as defined in N.J.A.C. 5A:2-2.1.

The district will provide benefits and rights for staff on military leave as required by Federal and State laws.

Pursuant to N.J.S.A. 52:13H-2.1, in accordance with the provisions of Article VIII, Section II, paragraph 5 of the New Jersey Constitution, upon application by the district to the State Treasury and approval of the application by the Director of the Division of Budget and Accounting, reimbursement shall be made by the State of New Jersey for any costs incurred as a result of the provisions of P.L. 2001, Chapter 351.

N.J.S.A. 18A:6-33; 18A:29-11

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 17 October 2013

Revised:



5516.01 STUDENT TRACKING DEVICES

The Board of Education recognizes students may have in their possession while in school, at a school-sponsored activity, or on a school bus an electronic tracking device that uses a global positioning system (GPS) or any other similar system. A tracking unit is a device, normally carried by a moving vehicle or person, that uses a GPS or similar system to determine and track its precise location, and hence that of its carrier, at intervals. The recorded location data can be stored within the tracking unit or it may be transmitted to another location, including, but not limited to, a central location database or an Internet-connected computer, using a cellular, radio, or satellite modem embedded in the unit. This allows the tracking unit's location to be displayed against a map backdrop either in real time or when analyzing the tracking path later, using tracking software. A tracking unit may be a device designed just for tracking or may be an application installed on any other electronic device.

A tracking unit may also have the ability to transmit in real time or through taping electronic communications to another location. These electronic communications may be one-way or two-way audio or video communications between the student and a person with a device at another location or an audio and/or video feature that enables a person remote from the student, with or without the permission of the student, to listen-in or have voice communications with the student and/or access video through the unit either in real time or by taping such communications.

The Board of Education permits the use of a tracking unit or an application on an electronic device that can track the location of the student while in school, at a school-sponsored event, or on a school bus. However, to protect the privacy rights of all students and to maintain the school district's legal obligation to maintain confidential student information in accordance with Federal and State law and regulations, the use of a tracking device or an application on an electronic device that enables any type of one-way or two-way audio and/or video communications or taping is not permitted.

A violation of the provisions of this Policy will result in a violation of the Student Code of Conduct Policy and appropriate discipline will be imposed.

Adopted:



7425 LEAD TESTING OF WATER IN SCHOOLS

The health, safety, and welfare of the children in the school district are of utmost importance to the Board of Education. The potential exposure to lead-contaminated drinking water poses serious health problems, particularly for children, as well as for teachers and school personnel, since the risk of lead contamination can come from pipe and plumbing fixtures in school facilities or on school grounds. The Board shall assure the availability of potable drinking water through sanitary means in school facilities or on school grounds. The Board of Education shall provide, in accordance with N.J.A.C. 6A:26-12.4, testing for lead in all district sources of drinking water.

The Board shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has or may have access in each school facility, other facility, or temporary facility, as soon as practicable, but no later than July 13, 2017, unless the district qualifies for an exemption in accordance with N.J.A.C. 6A:26-12.4(d)(h)(i). This testing shall be conducted with a lead sampling plan in accordance with N.J.A.C. 6A:26-12.4(d)1, 2, and 3, and shall be in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1.

Within twenty-four hours after the Board or designee has completed a review of final laboratory results in accordance with the provisions of N.J.A.C. 6A:26-12.4(e), the test results shall be made publicly available at the school facility and on the Board of Education's website. If any results exceed the permissible lead action level, the Board shall provide written notification to the parents of all students attending the facility, facility staff, and the New Jersey Department of Education. This notification shall include: a description of the measures taken by the Board or designee to immediately end the use of each drinking water outlet where the water quality exceeded the permissible lead action level; the measures taken to ensure that alternate drinking water has been made available to all students and staff members; and information regarding the health effects of lead in accordance with N.J.A.C. 6A:26-12.4(e)1 and 2. After the initial screening, the Board will conduct these lead screenings every six years and shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet, in accordance with N.J.A.C. 6A:26-12.4(f)1 and 2.

The Board shall submit to the New Jersey Department of Education by June 30 of each year a statement of assurance, that the school district completed lead testing in accordance with N.J.A.C. 6A:26-12.4; that notifications were provided consistent with N.J.A.C. 6A:26-12.4; and that alternative drinking water continues to be made available



to all students and staff, if necessary, pursuant to N.J.A.C. 6A:26-12.4(g).

The Board may apply for reimbursement for the costs of any water supply testing and analysis conducted, in accordance with N.J.A.C. 6A:26-12.4(j).

N.J.S.A. 58:12A-1 et seq.
N.J.A.C. 6A:26-12.4

Adopted:



R 5460.1 HIGH SCHOOL TRANSCRIPTS (M)

A transcript is defined as a document for all high school students exiting the school district that describes a student's progress toward achievement of the New Jersey **Student Learning Standards (NJSLS)** and other relevant experiences and achievements.

The Board of Education, in accordance with N.J.A.C. 6A:8-4.2, shall maintain for every student a ninth grade through graduation transcript that contains the following, as available:

1. **Results of all applicable State assessments, including assessments that satisfy graduation requirements set forth in N.J.A.C. 6A:8-5.1(a)6;**
2. **Results of any English language proficiency assessments according to N.J.A.C. 6A:8-5.1(h);**
3. **Evidence of instructional experience and performance in the NJSLS;**
4. **Evidence of technological literacy;**
5. **Evidence of career educational instructional experiences and career development activities;**
6. **Evidence of State-issued occupational licenses and credentials, industry-recognized occupational credentials, and/or technical skill assessments for students enrolled in Department-approved career and technical education programs pursuant to N.J.A.C. 6A:19-3.2; and**
7. **Any other information deemed appropriate by the Board of Education.**

The Board of Education shall transmit within ten business days any official records, including transcripts, of students who transfer to other school districts or institutions in accordance with N.J.A.C. 6A:8-4.2(b). Disciplinary records will only be sent to other public districts or private schools in accordance with Board Policy and Regulation 8330 and N.J.A.C. 6A:16-7.8 and shall not be sent to any other institution without the written consent of the parent or adult student.

Issued: 17 October 2013

Revised:



R 7101 EDUCATIONAL ADEQUACY OF CAPITAL PROJECTS

Capital projects that affect any of the following criteria for educational adequacy shall be reviewed and approved by the Division of Administration and Finance (Division). The criteria are the number, configuration, size, location, or use of educational spaces within a school facility. The review for educational adequacy shall take into consideration the suitability of the number, configuration, size, location, and use of educational spaces; built-in furniture and equipment; and provisions for the disabled.

- A. Projects Requiring Approval for Educational Adequacy – N.J.A.C. 6A:26-5.1
 - 1. Capital projects that involve the following types of building construction work shall be approved for educational adequacy:
 - a. New school facilities including pre-fabricated facilities;
 - b. Additions to existing school facilities;
 - c. Alterations to the total number, dimension in volume and/or area, configuration or location of educational spaces or the number of any one kind of educational space; and
 - d. Installation of temporary facilities.
- B. New Jersey Schools Development Authority (Development Authority), Regular Operating District (ROD), and Other Capital Projects – N.J.A.C. 6A:26-5.1(b)
 - 1. Both Development Authority and ROD school facilities projects, along with other capital projects, shall be subject to educational adequacy reviews. The review process and types of documents subject to review will differ depending on whether the project is a school facilities project or other capital project, and if a school facilities project, on whether it is a Development Authority project or a ROD project.
 - a. For a Development Authority school facilities project, the Development Authority on behalf of the school district shall apply for the review and approval for educational adequacy in conjunction with the application for approval of a school facilities project pursuant to N.J.A.C. 6A:26-3.



The application shall be made prior to the review and approval of capital projects for compliance with the Uniform Construction Code (UCC), N.J.A.C. 5:23, by the Division of Codes and Standards in the Department of Community Affairs, and prior to local share authorization. The educational adequacy review shall cover the following types of project documents: educational specifications; schematic plans and related documents; detailed plans and specifications; and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the Development Authority on behalf of the school district at the time of project application. Detailed and final plans and specifications shall be forwarded to the Division by the Development Authority after project approval, but prior to the Division determination of final eligible costs and Department of Community Affairs review for UCC compliance.

- b. For a ROD school facilities project, school districts shall apply for the review and approval for education adequacy in conjunction with the application for approval of a school facilities project. The educational adequacy review shall cover the following types of documents: educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time of project application. Final plans and specifications shall be submitted by the school district after project approval, but prior to the UCC-compliance review.
- c. For any other capital project, school districts shall apply for the review and approval for educational adequacy in conjunction with the application for the Division review for consistency with the school district's approved LRFP. The educational adequacy review shall cover educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time the project is reviewed for consistency with the school district's approved LRFP. Final plans and specifications shall be submitted by the



school district after the consistency review, but prior to the UCC-compliance review.

- C. Change of Use of Instructional Space, Non-Capital Project – N.J.A.C. 6A:26-5.1(c)
 - 1. The Executive County Superintendent shall approve any change of use of instructional space that is not a capital project.
- D. Educational Specifications – N.J.A.C. 6A:26-5.2
 - 1. Submissions of educational specifications for educational adequacy reviews shall include the following:
 - a. Details of the educational program activities and requirements for each space proposed in the capital project, and shall refer to the New Jersey Student Learning Standards wherever appropriate;
 - b. An itemized list of furniture, equipment, and support spaces required to conduct the educational program specified for each space, together with their net areas in square feet, as well as the net of the total room area required for each space;
 - c. Specific technical and environmental criteria, adjacencies, and other requirements for the educational program; and
 - d. A building-space program that indicates the number and net area in square feet of each instructional, specialized instructional, administrative, and support space in each existing or proposed building included in the capital project and/or the temporary facility.
- E. Schematic Plans and Other Related Project Documents – N.J.A.C. 6A:26-5.3
 - 1. Submissions of schematic plans for educational adequacy reviews shall include the following:
 - a. Four sets of schematic plans showing the entire existing and proposed building drawn to a scale of not less than 1/16 inch per foot. The approved use of each space, the proposed number of occupants, and the net square feet area shall be clearly labeled on all existing and proposed spaces;



- b. Layouts of the built-in and movable furniture and equipment for examples of all occupied spaces drawn to a scale of not less than 1/8 inch per foot;
 - c. Information required to demonstrate compliance with the Facility Planning Standards of N.J.A.C. 6A:26-6 including dimensions, clearances, ceiling heights, and required equipment;
 - d. Paths of travel for disabled persons;
 - e. A completed plot plan when work site is required, including the intended location of the school and a layout of the locations of all other structures, multi-purpose physical education fields, playgrounds, walkways, roadways, access roads, buffer and set back zones, parking areas, deed restrictions, easements, protective covenants, right of ways, and environmentally sensitive areas. If the land for the site is being acquired, an application also shall be submitted for approval under N.J.A.C. 6A:26-7.1; and
 - f. The signature and seal of a New Jersey licensed architect or professional engineer, if there is an architect or engineer engaged for the project, and signatures of the President of the Board of Education and the Superintendent. In the case of Development Authority school facilities projects, schematic plans shall also be signed by the Development Authority, pursuant to N.J.S.A. 59:4-6.
2. Other project documents to be submitted with the schematic plans shall include:
- a. A project cost estimate on a form provided by the Commissioner;
 - b. A project schedule;
 - c. A copy of the dated transmittal letter to the Executive County Superintendent indicating project document submission to the Division; and



- d. A copy of the transmittal letter indicating the date of plan submission to the local planning board, where required by N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16, including, but not limited to, whenever the project consists of a new building, the conversion of an existing building to school use, or the building footprint, volume, pedestrian, or vehicular access are altered by the project.
- F. Detailed Plans and Specifications and Final Plans and Specifications – N.J.A.C. 6A:26-5.4
 - 1. In the case of a Development Authority school facilities project, the Development Authority on behalf of the school district shall apply upon completion of detailed plans and specifications for final approval of the project's educational adequacy. Detailed plans and specifications shall be considered adequate for calculations of final eligible costs if the plans and specifications are at least sixty percent complete. Final approval of the educational adequacy of the project shall occur prior to the calculation of the final eligible costs of the school facilities project pursuant to N.J.A.C. 6A:26-3.5. The application for final approval shall include:
 - a. Four individually packaged sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey licensed architect or professional engineer and signed by the President of the Board of Education, Superintendent, and the Development Authority, and specifications to sufficiently demonstrate the school facilities project conforms to schematic plans approved by the Division. To demonstrate such conformance, the submission shall include architectural floor plans, an architectural site plan, as applicable, and architectural drawings that will allow verification of ceiling heights and other applicable standards in N.J.A.C. 6A:26-6.3. If the Division determines the documents are not sufficient to demonstrate conformity with the schematic plans, it may request additional drawings and/or technical specifications;
 - b. The fee calculated according to the fee schedule pursuant to



N.J.A.C. 6A:26-5.5; and

- c. In the event there is a change affecting the number, configuration, size, location, or use of educational spaces as set forth in the detailed plans and specifications submitted to the New Jersey Department of Education, the Development Authority shall submit to the Division the application with two sets of final plans and specifications, as set forth in subparagraph 2.a. below. No additional fee will be imposed.
2. In the case of a ROD school facilities project or another capital project, the school district shall apply upon the completion of final plans and specifications for final approval of the educational adequacy of the project. The application shall include:
 - a. Four individually packaged sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey licensed architect or professional engineer and signed by the President of the Board of Education and Superintendent, and specifications to sufficiently demonstrate the capital project conforms to schematic plans approved by the Division as described in F.1.a. above;
 - b. A properly executed copy of a "Request for Local Release of School Construction Plans" for a district that chooses to have a municipal code enforcing agency review of its plans for UCC conformance. The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate. The Superintendent and municipal code enforcing agency chief shall sign the form, which may be obtained from the Division; and
 - c. A check, payable to the "Treasurer, State of New Jersey," for the fee calculated according to the fee schedule pursuant to N.J.A.C. 6A:26-5.5.
3. In the case of a temporary facility, the school district or the Development



Authority on behalf of the school district for Development Authority school facilities projects, shall apply to the Division upon the completion of detailed plans and educational specifications for approval of the temporary facility's adequacy. Detailed plans and educational specifications shall be considered adequate for calculations of eligible costs if the plans and educational specifications are at least sixty percent complete unless otherwise provided in N.J.A.C. 6A:26-5.4. The application shall include items in accordance with N.J.A.C. 6A:26-5.4(c) as outlined below:

- a. Four sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey registered architect or licensed engineer and signed by the President of the Board of Education and Superintendent, as well as the Development Authority in the case of a temporary facility that is part of a Development Authority school facilities project, and educational specifications to sufficiently demonstrate the educational adequacy of the temporary facility and compliance with the temporary facility standards at N.J.A.C. 6A:26-8;
- b. A completed plot plan whenever site work is required for the temporary facility. On it shall be shown the intended location of the temporary facility and a layout of all other structures, play and recreation areas, athletic fields, walkways, roadways, access roads, buffer and set-back zones, and parking areas. It also clearly shall indicate the impact that placement of the temporary facility will have on the site of the permanent school facility;
- c. A copy of the dated transmittal letter to the Executive County Superintendent indicating plan submission to the Division;
- d. A copy of the transmittal letter indicating the date of plan submission to the local planning board, whenever required by N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16;
- e. A temporary facility schedule addressing the relationship to the school facilities project schedule, in the event that the temporary facility is part of a school facilities project;



- f. The fee calculated according to the fee schedule pursuant to N.J.A.C. 6A:26-5.5. If the temporary facility is not part of a Development Authority school facilities project, payment shall be in the form of a check, payable to the "Treasurer, State of New Jersey";
 - (1) If the fee for the temporary facility is submitted to the Division prior to the submission of the fee for the final educational adequacy review for the school facilities project, the amount paid for the temporary facility will be credited toward the fee for the school facilities project;
 - g. If the temporary facility is not part of a Development Authority school facilities project, a properly executed copy of a Request for Local Release of School Construction Plans for a school district that chooses to have a municipal code enforcing agency review its plans for conformance with the UCC. Such review shall require the documentation required by the UCC, N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate. The Superintendent and municipal code enforcing agency chief shall sign the form, which may be obtained from the Division; and
 - h. If the temporary facility was previously used for school purposes and a certificate of occupancy for Group E as **designated by the Commissioner of the Department of Community Affairs**, is in effect and no change of use is required, a floor plan with proposed occupancy in lieu of signed and sealed plans shall be submitted to the Division to meet the requirements of N.J.A.C. 6A:25-5.4.
- G. Fee Schedule— N.J.A.C. 6A:26-5.5
- The Division will collect fees for its reviews of detailed/final plans and specifications for educational adequacy in the case of Development Authority school facilities projects and for its reviews of final plans and specifications for educational adequacy in ROD school facilities projects and other capital projects in accordance with the fee schedule outlined in N.J.A.C. 6A:26-5.5.



H. Capital Projects Not Subject to Educational Adequacy Review – N.J.A.C. 6A:26-5.6

1. For a Development Authority school facilities project not subject to educational adequacy review, the Division shall issue a preliminary project report and shall forward to the Department of Community Affairs for review the report along with drawings or narrative sufficient to delineate the scope of work, so the Department of Community Affairs may review construction documents for UCC conformance. The review shall require the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate.
2. For a ROD school facilities project or other capital project not subject to educational adequacy review, the Division shall make a determination of the project's final eligible costs and shall forward to the Department of Community Affairs for review the determination along with drawings or narrative sufficient to delineate the scope of work, so the Department of Community Affairs may review construction documents for UCC conformance. The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for a construction-permit or plan-review application, as appropriate. If the school district has submitted to the Division a properly executed copy of a "Request for Local Release of School Construction Plans," pursuant to N.J.A.C. 6A:26-5.4(b)2, the Division shall forward the release form to the Department of Community Affairs for its action.

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