Board of Education

5 Minortown Road ~ Woodbury, CT 06798
www.ctreg14.org

Mission: The mission of Connecticut Region 14 Schools is to educate all students to their highest level of academic potential and to teach them the skills and knowledge to become capable, creative, collaborative lifelong learners and responsible members of the world community.

Board of Education Goals:
Academic Performance - The district will strive to improve academic performance for all students on multiple assessment indicators and the staff will be committed to continuous improvement.
Communication - Region 14 will develop partnerships with all stakeholders in the school community to highlight the exemplary programs the district offers
Safety - Region 14 will provide safe and secure facilities equipped with technology, enabling a 21st century learning environment that supports the values of the district
Budget - Region 14 will prepare a budget that meets the needs of every student and communicates the needs and priorities of Region 14 in a clear and concise manner.

A G E N D A

Board of Education - Regular Meeting
Monday, April 6, 2026; 6:00 p.m.
Mitchell Elementary School
Flanders Room

I. Call to Order……..…..Mr. Chris Matta

II. Pledge of Allegiance…….....Mr. Chris Matta

III. Introductions…….……....Mr. Chris Matta

IV. Approval of Minutes (Action Anticipated)……..……..…..Mr. Chris Matta
- A. Regular Meeting, Monday, March 2, 2026
- B. Regular Meeting, Budget Workshop, Monday, March 9, 2026
- C. Regular Meeting, Budget Presentation to the Towns, Monday, March 23, 2026
- D. Regular Meeting, Public Hearing, Tuesday, March 24, 2026

V. Superintendent's Report
- A. Student Representative Report
- B. End of 2025-2026 School Year (Action Anticipated)
- C. Nonnewaug High School Graduation Date (Action Anticipated)
- D. Agriscience Field Trip: Pacific Northwest, April Break 2027 (Action Anticipated)
- E. Special Education Development Plan

VI. Committee Reports

A. Finance Committee
Technology Lease for 2026-2027 (Action Anticipated)

B. Policy Committee
On a recommendation by the Policy Committee to approve the following policies (First Read, No Action Anticipated)
A. Policy 1110.1 Parent Involvement
B. Policy 5113.13 Work-Study Student Employment/Work-Release

VII. Board Chair's Comments……Mr. Chris Matta

VIII. Privilege of the floor
The Board of Education will recognize citizens of Bethlehem and Woodbury, any parent/guardian of a child enrolled in the Region 14 School District, or any current employee of the Region 14 School District who are asked to state their name and town of residence and to please limit comments to three (3) minutes. Up to 21 minutes of statements per topic are allowed. All comments should be addressed to the Board of Education Chair. Decorum will be enforced.

IX. Old Business

X. New Business

A. Discussion/possible action on Budget for 2026/2027

Move that the Region 14 Board of Education approves and adopts the Superintendent's proposed budget for the fiscal year 2026/2027 in the amount of $44,757,503 as presented to the Board.

B. Calling of Referendum (action anticipated)

Move that the Board of Education schedule and warn the Annual District Meeting for Monday, May 4, 2026 at 6:00 p.m. in the Flanders Room at Mitchell Elementary School, 14 School Street, Woodbury, CT concerning the 2026/2027 budget, with said meeting to be adjourned to a referendum on Tuesday, May 5, 2026 from 6:00 a.m. to 8:00 p.m. in the Towns of Bethlehem and Woodbury, CT.

C. Approval of Explanatory Text (action anticipated)

Move that the Secretary of the Board of Education is authorized, in such official's discretion, to prepare and cause to be printed and distributed explanatory text and other neutral printed materials regarding the 2026/2027 budget referendum scheduled for Tuesday, May 5, 2026, with such explanatory text and other neutral printed materials subject to the review and approval of the District's legal counsel and to be prepared and distributed in accordance with Section 9-369b of the Connecticut General Statutes.

D. Community Notification (action anticipated)

Move that the Chairman of the Board of Education is authorized, in such official's discretion, to request and cause the Superintendent of Schools to use the District's community notification system to provide notice of the referendum, in accordance with Section 9-369b of the Connecticut General Statutes.

XI. Other Business

XII. Adjournment

Minutes
Regular Meeting of the Region 14 Board of Education
Monday, March 2, 2026; 6:00 p.m.
Flanders Room
Mitchell Elementary School

Present:
Chris Matta, Chair
Alice Jones
Jim Crocker
Carol Ann Brown
Michael Carbonneau
Bridget Calabrese
Tikva Rose

Absent:
Caren Lipinski

Also Present:
Brian Murphy, Superintendent
Tina Tanguay, Director of Finance and Operations
Maia Colavito, Student Representative

I. Call to Order
Chairman Matta called the meeting to order at 6:00 p.m.

II. Pledge of Allegiance and Introductions
The Pledge of Allegiance was recited and acquaintances were made

Chris Matta paused and called for a Moment of Silence for the Region 14 students and families that were harmed and still recovering from the bus accident that occurred a few weeks ago.

II. Approval of Minutes

A. **Regular Meeting, Monday, February 2, 2026**
A motion was made by Chris Matta and seconded by Jim Crocker to accept/approve the minutes as presented, Alice Jones abstained, remaining in favor, motion carried.

III. Superintendent's Report

A. Student Representative Report
Student Representative Maia Colavita provided reports for both Nonnewaug High School (NHS) and Woodbury Middle School (WMS)

Recent NHS Events

- NHS FFA blood drive on February 4th had 17 successful donations

DRAFT

The Regional School District 14 Board of Education does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, gender identity or expression, sexual orientation, or disability in its programs, activities, and employment practices as set forth in compliance with the Office of Civil Rights, Title VI, Title IX, and Section 504. Any person having inquiries concerning Regional School District 14 Public Schools' compliance with Section 504, Title VI or Title IX should contact Dina Ericson, Director of Student Services, Regional School District 14, 5 Minortown Road, PO Box 469, Woodbury, CT 06798 (203) 263-6356

- NHS held NWEA math and English tests for seniors and PSAT for freshmen, sophomores, and juniors on February 4th
- NHS seniors attended postsecondary planning session on February 19th where Mr. McLean provided scholarship advice
- NHS held line dancing lessons on February 20th to benefit this year's Cancer Crusading team raising money for blood cancer

Upcoming NHS events:

- AgriScience adult education classes started Wednesday, March 4th
- Girls track sprint medley relay team competing at nationals at New Balance Track in Boston on Friday, March 13th
- FFA Bingo Night fundraiser on Thursday, March 19th
- Musical "Guys and Dolls" performances March 19th-20th in auditorium from 6:00-9:00 PM

Recent WMS Events

- WMS cheer squad took second place in their division at Rally and Valley cheerleading competition at Naugatuck High School the weekend of February 7th
- WMS held Super Bowl Sunday pancake breakfast February 8th
- WMS held Valentine's Day dance in the gym on February 12th

Upcoming WMS events:

- Multicultural night in cafeteria on Thursday, March 5th
- Seventh grade field trip to Flanders Nature Center on Friday, March 13th
- Drama performance for senior center on Wednesday, March 25th, followed by regular performance on Thursday, March 26th

B. Region 14 2026/2027 Budget Presentation
Superintendent Murphy Presented

- District ranked in the top 24% of school districts in Connecticut
- District accountability index 80.5 exceeding state average
- Superintendent Murphy's 2026/2027 budget is $44,757,503 which represents a 4.6% increase from previous year
- 79% of the 4.6% increase consists of salaries and benefits

Other takeaways:

- Hired Independent Company to review Region 14 Agriscience Revenue/Expenses/Presented to the Public
- Formed community Agriscience Funding Committee to increase state funding for the Region 14 Agriscience Program
- Worked with Bethlehem/Woodbury state legislators to increase agriscience funding
- Worked with School/State Finance Project to increase Agriscience funding

DRAFT

- Superintendent/High School Principal/Nonnewaug High School Agriscience Director met with Connecticut high school Agriscience Directors to increase agriscience funding
- Superintendent Murphy is a member of the State of Connecticut's Agriscience and Technology Committee and the State Superintendent Legislative Committee
- Superintendent Murphy implemented Region 14 Budget Task Force and worked with EdAdvance to appeal to the Governor to restore Social Worker positions in Region 14
- Superintendent attended area State Legislators' CABE Breakfast
- Superintendent and Director of Finance meet monthly with First Selectmen/Finance Committee Members from the towns of Woodbury and Bethlehem to increase communications

C. Region 14 Fine Arts Presentation

Jamie O'Dell, Region 14 Fine Arts Director presented to the Board
Ms. O'Dells report to the board included a segment on Visual Arts and Technology

Visual Arts

- Produced Fine Arts Monthly Newsletter
- Artists have consistently won state and national awards
- Scoring consistently in the fives on AP Exams

Technology

- Will Michael partnering with Goodwin University at Woodbury Middle School
- Katie Blake expanded dual enrollment in Video Production and Video Game Design at the high school with Post University and Quinnipiac. She also coaches a new Esport Team, which finished 2nd in the state in its first year of competition
- Producer at Fox 61 calls NHS Students top players for the news submissions

Ms. O'Dell's presentation included commendations for the Fine Arts Department's staff and their contributions to the program.

IV. Committee Reports

A. Finance Committee

- Revenue collected to date: $29,917,630 (69.94% of budget)
- Expenditures to date: $28,602,525 (66.87% of expenditures)
- Monitoring Snow Removal Costs
- Issued second installment of Vo-Ag tuition
- Trending on target

B. Policy Committee

On a recommendation by the Policy Committee to accept/approve the following policies (Second Read, Action Anticipated)

1. Policy 1312.3/6161.13 Library Materials Review and Reconsideration

DRAFT

Motion:
A motion was made Chris Matta and seconded by Alice Jones to accept/approve the Policy as presented, all in favor, none opposed, motion carried unanimously.

2. Policy 4212.42 Drug and Alcohol Testing for School Bus Drivers

Motion:
A motion was made Chris Matta and seconded by Alice Jones to accept/approve the Policy as presented, all in favor, none opposed, motion carried unanimously.

V. Board Chair Comments

Chairman Matta praised Superintendent Murphy for his 2026/2027 budget presentation, noting that there are plenty of opportunities for community members to view and/or attend budget presentations.

VI. Privilege of the Floor

There were no participants for Privilege of the Floor

VII. Old Business

There was no Old Business brought before the board

VIII. New Business

A. Healthy Food Certifications (Action Anticipated)

Vote 1: Required vote for participation in healthy food option of the Healthy Food Certification

Motion:
Chris Matta moved, that pursuant to C.G.S. Section 10-215f, the **Regional School District 14 Board of Education** certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2026, through June 30, 2027. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups, **seconded by Michael Carbonneau, all in favor, none opposed, motion carried unanimously.**

Vote 2: Required motion language for combined food and beverage exemptions:

Motion:
Chris Matta moved that the **Regional School District 14 Board of Education** will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular

DRAFT

school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales, **seconded by Jim Crocker, all in favor, none opposed, motion carried unanimously.**

IX. Other Business

Member Carol Ann Brown offered comments on the FFA Faculty Breakfast, the student art exhibit at the Woodbury Library, and the Woodbury Library Art Gala scheduled for April 11th, an effort to raise money for their programs.

X. Adjournment

A motion was made by Chris Matta and seconded by Jim Crocker to adjourn the meeting at 7:01 p.m., all in favor, none opposed, motion carried unanimously.

Respectfully Submitted,



Patricia Paige
Board Clerk

Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk
Minutes created with assistance of Circleback AI"

DRAFT

Minutes
Regular Meeting/Budget Workshop
Region 14 Board of Education
Monday, March 9, 2026; 6:00 p.m.
Flanders Room
Mitchell Elementary School

DRAFT

Present:
Chris Matta, Chairman
Alice Jones, Vice Chairman
Jim Crocker
Carol Ann Brown
Michael Carbonneau
Bridget Calabrese
Caren Lipinkski

Absent:
Tikva Rose

Also Present:
Brian Murphy, Superintendent
Tina Tanguay, Director of Finance and Operations

I. Call to Order
Chris Matta called the meeting to order at 6:00 p.m.

II. Pledge of Allegiance
The Pledge of Allegiance was recited

III. Board of Education Workshop

A. Discussion of the Superintendent's Proposed 2026/2027 Budget
The purpose of the meeting was to discuss the Superintendent's proposed budget for 2026/2027 and to answer questions solicited from members.

The meeting commenced with opening remarks from the Chairman Matta, including but not limited to, the following:

- The budget reflects thoughtful planning, strong advocacy for our district and a continued commitment to provide outstanding educational opportunities for the district's students
- Region 14 is currently ranked in the top 24% of school districts in Connecticut
- Accountability Index is 80.5, well above state average
- Proposed budget of $44,757,503 represents a 4.6% increase with 79% of the increase tied directly to salaries and benefits

The Regional School District 14 Board of Education does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, gender identity or expression, sexual orientation, or disability in its programs, activities, and employment practices as set forth in compliance with the Office of Civil Rights, Title VI, Title IX, and Section 504. Any person having inquiries concerning Regional School District 14 Public Schools' compliance with Section 504, Title VI or Title IX should contact Dina Ericson, Director of Student Services, Regional School District 14, 5 Minortown Road, PO Box 469, Woodbury, CT 06798 (203) 263-6356

- Superintendent Murphy has shown strong leadership and transparency
- Formed an independent review of the Agriscience Program, working closely with state legislators and state-wide education groups to advocate for increased Agriscience funding
- Strengthened collaboration with local town leadership with regular meetings
- Created a Region 14 Budget Task Force to ensure continued fiscal responsibility

Other Members:

- Expressed pride in the many positive developments and achievements benefiting students
- Acknowledged the strength and dedication of the teaching staff, as well as the exceptional leadership across the district
- Reaffirmed the Board of Education's commitment to continuing its progress toward excellence

At their previous meeting, Board members were asked to review the proposed 26/27 budget and to reach out to Tina Tanguay with questions. The questions encompassed SRBI/MTSS, required services that interventionists provide, and outplacement of students with associated transportation/tuition costs responsibilities.

The questions were asked in an effort to help educate community members who may not be familiar with the complexities of special education.

IV. Adjournment

The meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Patricia Paige
Board Clerk
Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk
Chatgbt

DRAFT

Minutes
Region 14 Board of Education
Budget Presentation to the Boards of Selectmen and Boards of Finance
of the Towns of Bethlehem and Woodbury
Monday, March 23, 2026; 6:00 p.m.
Woodbury Middle School
Cafeteria

DRAFT

Present:
Chris Matta, Chairman
Alice Jones
Jim Crocker
Carol Ann Brown
Caren Lipinski
Michael Carbonneau
Bridget Calabrese

Absent:
Tikva Rose

Also Present:
Brian Murphy, Superintendent
Tina Tanguay, Director of Finance and Operations
Board of Selectmen and Finance Committee members of the Towns of Woodbury and Bethlehem

I. Call to Order

Chris Matta called the meeting to order at 6:00p.m.

II. Pledge of Allegiance/Introductions

The Pledge of Allegiance was recited and acquaintances were made

III. Presentation of the Superintendent's proposed 2026-2027 budget to the Boards of Selectmen and Finance of the towns of Bethlehem and Woodbury

- Superintendent Brian Murphy presented the 2026–27 budget of $44,757,503 — a 4.6% increase (~$1.9M), below last year's initial ask of 4.9% and below the current state average of 5.1% and last year's average of 5.4%
- Budget supports the district's goals and meets the needs of all students and staff
- Nearly 75% of the budget is salaries and health benefits, with very limited discretionary spending

The Regional School District 14 Board of Education does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, gender identity or expression, sexual orientation, or disability in its programs, activities, and employment practices as set forth in compliance with the Office of Civil Rights, Title VI, Title IX, and Section 504. Any person having inquiries concerning Regional School District 14 Public Schools' compliance with Section 504, Title VI or Title IX should contact Dina Ericson, Director of Student Services, Regional School District 14, 5 Minortown Road, PO Box 469, Woodbury, CT 06798 (203) 263-6356

Staffing changes

- Eliminating 1 full-time first-grade teacher at Mitchell Elementary — enrollment dropped to 2 kindergarten sections, only 2 first-grade sections are needed next year instead of 3
- Adding 1 full-time Spanish teacher for grades 4–5 at Mitchell, a position that was cut two years ago
- Exploring a shared technology specialist between Region 14 and the Town of Bethlehem — credited to First Selectman Ray Butkus' suggestion
- After two budget defeats, the district has cut nearly 6 full-time positions over recent years, which Brian flagged as increasingly impactful on operations

Health insurance cost spike

- Health insurance premiums are increasing ~16% for Region 14 — accounting for $764,141 of the total budget increase
- Tina confirmed the district went out to bid; Anthem came in lowest at ~16%, one competitor bid 19%, another bid 33%, and United Healthcare declined to bid at all
- The district is not locked into a long-term contract and plans to go out to bid again next year
- Double-digit health insurance increases are common across CT school districts this year

Special ed and out-of-district costs

- Region 14 currently has 14 students placed out of district for special education — up 2 from last year
- Out-of-district placement tuition and transportation costs are rising, contributing to a nearly $200,000 increase on that budget line
- Brian noted Region 14's out-of-district special ed population is smaller than comparable districts, but costs are still significant and unpredictable year to year
- By law, the district must fund both tuition and transportation for these placements

Budget line item Q&A

- A question-and-answer period followed, during which discussions addressed legal counsel, additional purchasing services, constables and security, special education and magnet school tuition, as well as repair and maintenance budget lines.

IV. Adjournment

Chris Matta adjourned the meeting at 6:47 p.m.

Respectfully Submitted,



Patricia Paige
Board Clerk

Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk
Minutes created with assistance of Circleback AI"

DRAFT

PUBLIC HEARING
Minutes
Tuesday, March 24, 2026; 6:00 p.m.
Auditorium, Nonnewaug High School
5 Minortown Road, Woodbury, CT

Present:
Chris Matta, Chairman
Alice Jones
Jim Crocker
Carol Ann Brown
Michael Carbonneau
Caren Lipinski
Bridget Calabrese

Absent:
Tikva Rose

Also Present:
Brian Murphy, Superintendent
Tina Tanguay, Director of Finance and Operations
Dina Ericson, Director of Student Services
Taryn Fernandez, Director of Teaching and Learning
Jamie McLaughlin, Moderator

Patricia Paige, Board Recording Clerk

I. Call to Order
Chairman Matta called the Public Hearing to order at 6:00 p.m.

II. Pledge of Allegiance/Introductions
The Pledge of Allegiance was recited and acquaintances were made

III. Appointment of Moderator
Chairman Matta appointed Mr. Jamie McLaughlin as moderator of the meeting.

IV. Appointment of Meeting Clerk by the Moderator
Mr. McLaughlin appointed Patricia Paige as meeting clerk.

DRAFT

The Regional School District 14 Board of Education does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, gender identity or expression, sexual orientation, or disability in its programs, activities, and employment practices as set forth in compliance with the Office of Civil Rights, Title VI, Title IX, and Section 504. Any person having inquiries concerning Regional School District 14 Public Schools' compliance with Section 504, Title VI or Title IX should contact: Dina Ericson, Interim Director of Student Services, Regional School District 14, 5 Minortown Road, PO Box 469, Woodbury, CT 06798 (203) 263-0416

V. Call of the Meeting

Mr. McLaughlin read the Call of the Meeting:
To present and receive questions about the Regional School District 14 Superintendent's proposed budget for 2026-2027. Mr. McLaughlin deferred to Superintendent Brian Murphy to present the proposed budget.

VI. Presentation of the Superintendent's proposed Region 14 Budget for the 2026/2027 School Year

- Budget increase is 4.6% — below the state average of 5.1%
- Approximately 75% of the budget is salary (40%) and benefits (39%); health insurance alone is up 16%. Superintendent Murphy noted some districts are seeing 24–30% increases and one northwest CT district is up nearly 40%
- Key additions: full-time Spanish teacher for grades K–4, 0.5 FTE technology specialist (a shared services position with Region 14 and Town of Bethlehem); key reductions: 1 FTE 1st grade teacher at Mitchell Elementary
- Outplacement costs for 14 special ed students remain a significant and a growing driver
- 2 full-time social workers, previously funded by a federal grant that was cut, were retained after the district worked with state and federal delegations to recover over $200,000, a savings to the taxpayers

Agriscience funding advocacy

- The district formed a public an Agri-science funding committee in the fall, which includes board members, the state representative from Woodbury Karen Reddington-Huges, and stakeholders from both towns, to advocate for increased state funding
- Superintendent Murphy is a member of the State of Connecticut's Agriscience and Technology Committee working with the state Board of Education to increase state agriscience funding.

VII. Budget Comments and Questions by the Public

Gary Suslavich, Woodbury
Raised pointed questions about inflation figures, cost per pupil, class sizes, and the priority of adding an elementary school Spanish teacher

Stephanie Chapman, Woodbury
Supports the budget as proposed
Happy with work Superintendent Murphy is doing, feels like district is improving, thankful for Vo-ag program, no one immuned to inflation

DRAFT

Katy Aseltine, Woodbury
Supports the budget as proposed
Argued that elementary Spanish improves ELA and SAT scores by building Greek and Latin root knowledge

Mike Sturges, Woodbury
Supports the budget as proposed
Wants his daughter to take the new Spanish class

VIII. <u>Adjournment</u>
Hearing no further comments, Mr. McLaughlin adjourned the Public Hearing at 6:40 p.m.

Respectfully Submitted,



Patricia Paige
Board Clerk

Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk

DRAFT

FIELD TRIP REQUEST FORM

RECEIVED DEC 05 2025

Revised 2/7/2025

Procedural Guidelines: Field trips are covered under Board policy 6153. Field trips should support course or club curriculum. The following parameters will be applied to all field trips:

- Three weeks prior to the field trip (or six weeks prior to an out of state overnight trip) submit this field trip request form with a curriculum justification statement and a proposed roster of students.
- Upon approval of the trip, formalize all arrangements for transportation and other costs.
- Ensure that all students and parents complete and sign the permission form.
- Provide alternative plans for students who are not attending the field trip.
- Submit a final roster of participating students to all faculty and administrators at least 7 calendar days prior to trip. The list cannot be changed after this point. (There are no refunds after this point.)
- Blackout dates apply including: first week of each semester, last week of each quarter, week before, during and after Smarter Balance; exam week; last week of April; the month of June. SAT & PSAT (see your school administrator for more information).
- On the morning of the trip, submit the final roster and a copy of every permission form to the attendance secretary.
- Keep the original permission forms in your possession throughout the trip.
- Students will be allowed to take 5 field trip days per marking period/ 12 trip days per year. It is both the student's and the sponsoring teacher's responsibility to know this. The main office will publish a field trip attendance report upon request.

Field Trip Request Form

Date of Request:	Title and Destination of Trip:	Date of Trip:
12/8/2025	Ag travel to Pacific NW - see itinerary	2027 - April Break - Mon-Sun?
Sponsoring Department:	**Person in Charge:**	**Is this an overnight trip?**
Ag	J. Jedd	YES X No
Number of Students: 20 **Number of Busses** 4	**Number of Chaperones:** 2-3	**Names:** J Jedd, TBD
Type of Trip: Educational [X] Recreational [ ]	**Time of Departure:** TBD **Time to Arrive:**	**Time of Expected Return:** TBD
Mode of Transportation:	**Cost of Transportation:**	**Cost of Food:**
Plane/Van/Ferry	see spreadsheet	see spreadsheet
Cost of Lodging:	**Other Costs:**	**Other Costs:**
see spreadsheet	see spreadsheet	
Total Cost of Trip:	**Source of Revenue:**	**Student Cost:**
35890 - hoping for discounts upon booking	fundraising, chaperone	1,700

Cost Checklist:	Checklist:		
_____ *Transportation*	____ Yes	____ No	*Cafeteria Notified*
_____ *Food*	____ Yes	____ No	*Substitute Arranged*
_____ *Lodging*	____ Yes	____ No	*Master Calendar Notated*
_____ *Other*	____ Yes	____ No	*Plans Made for Non-Attendees*
$_____ *Total*	____ Yes	____ No	*Tracphones needed* _____ *# of phones*

Signature of Person in Charge of the Field Trip: Jennifer Jedd

Date of Signature: 12/8/2025

FIELD TRIP APPROVAL PROCESS

	Approved	Not Approved	Date
Department Chair			12/8/25
Principal	MK		12/9/25
Superintendent			
Board of Education (For overnight, out-of-state trips)			12/16/25

IN-STATE DAY TRIPS
OUT-OF-STATE DAY TRIPS
IN-STATE OVERNIGHT TRIPS

Approved by Principal

Approved by Superintendent

OUT-OF-STATE OVERNIGHT TRIPS

Approved by Principal

Approved by Superintendent

Approved by Board of Education

USE OF ALL STAR TRANSPORTATION

When the field trip is approved, the main office secretary will fax this form to All Star Transportation at (203) 263-0841.

Date of Trip: _____ Destination: _____

Departure Time: _____ Time to arrive at event: _____ Time to leave event: _____ Return Time: _____

Number of Students and Chaperones: _____ Number of Busses needed _____

Secretary's Signature: _____

TEACHER IN CHARGE MUST EMAIL CATHERINE.GOODFIELD@ALL-STARTRANSPORTATION.COM, SHE WILL THEN RESPOND WITH A PRICE QUOTE AND ESTIMATED TIME AND MILEAGE OF EACH TRIP. ALSO, WHEN A FIELD TRIP IS CANCELED, THE PERSON IN CHARGE OF THE TRIP MUST NOTIFY THE TRANSPORTATION COMPANY.

Field Trip Permission Form Parent Section

Dear Parent or Guardian: A field trip has been planned involving your child. If you approve of your child's participation, please complete the following information.

Field Trip date: TBD- April 2027 spring break Destination: Pacific Northwest - Olympic NP, Washington State, San Juan Islands, Seattle
cost effective flights

Mode of Transportation: plane, van, ferry Cost to Student: 1700 est. minus fundraising

Departure Time: TBD Return Time: TBD

Overnight: Yes X No_____ (If yes, roommates will be assigned; students' requests will be considered.)

My son/daughter _____ has my permission to go on the described field trip. I give my permission for emergency medical care if the need should arise. The trip sponsor should know about the following medical conditions (if applicable):

_____.

Here is the emergency contact and any other additional medical information that may assist in caring for my son/daughter:

_____.

I understand that field trip arrangements are based on the number of students who choose to participate. Students may receive a refund if they cancel their reservations eight or more days before the field trip date. Refunds cannot be given after that time.

Parent Signature:_____ Date: _____

Field Trip Permission Form Student Section

I understand that I am responsible for obtaining permission from teachers to attend this field trip. I am responsible for all work missed during this activity, making prior arrangements for missed tests and quizzes, obtaining class notes, and completing missed homework. I also understand that I am responsible to follow the rules established by the school and the organization hosting the field trip.

Student's Signature:_____ Date: _____

Principal's Signature:_____

April +/-11-17 2027 (based on cheapest flight)

Costs: 20 students, 3 chaperones- Price calculated with 8 boys, 12 girls, 2 chaperones in one room so 7 hotel rooms total. I am hoping that once I book I can get more discounts. I will have to cap based on availability of flight tickets, van seats, boat seats, etc.
Van- can get 2- 12 passenger from avis or hertz for less

Item	Info	Price	Price extended for group
Flight	JFK 4/15 8am, 4/20 8am	~$500 p/p	11,500
2- 15 passenger van	Enterprise, Unlimited miles	$1,200 (107 p/p)	2,500
America the Beautiful Pass	Admission to National Parks	2x$80 (7 p/p)	160
San Juan Ferry	Youth under 19 free?	45 per chaperone	60
Tacoma Sun hotel	7 rooms est- Hampton Inn and Suites Bremerton	150	1,050
San Juan Mon Hotel	7 rooms est- Island Inn at 123 West or Bird Rock Hotel	200	1,400
Naturebridge W-F Program (incl. food)	Incl. food 3 day 2 night, rent linens	308 p/p	7,084
Naturebridge hotel only Tu/Fri	Incl. food	200 p/p	4,600
2 Whale Watches	Western Prince	155 p/p x2 outings (will be discounted)	7,130
Whale Museum	250 for 2 programs (Orca ID, Acoustics Lab)	6 per student, 12 per chaperone plus programs	406
		Total for trip (above)	35,890
		Total per Student/Parent Chaperone	1,700

On Own: Breakfast M/Tu/Sa Lunch Su/Sa Dinner Su/M/Sa

Sunday 4/11/27 Hotel: Tacoma Hampton Inn and Suites Bremerton
Arrive at JFK Airport ~ 4:30AM- Parents drive or carpool
Fly out of JFK, layover,
Seattle- Ballard Locks- Salmon Ladder
Pike Place Market
Waterfront
Discovery Park

Monday 4/12/27 Hotel: San Juan 123 West or Bird Rock Inn (call tourism center)
Breakfast
Travel to San Juan Island- overnight
Sightsee/lunch
Museum- Orca ID program
PM orca watch

Tuesday 4/13/27 Hotel: Forks Olympic Suites Inn (call Naturebridge to see if they have a better suggestion)
Breakfast at hotel
AM orca watch
Whale Museum- Acoustics Lab
Back to mainland- salmon or native american activity

Wednesday 4/14/27 Hotel: Naturebridge **Alternative- rainierinstitute.org
https://naturebridge.org/funding-ideas see if i am eligible for any of these grants
Breakfast at hotel
Hurricane Ridge
Checkin to NatureBridge (3 day 2 night)

Thursday 4/15/27 Hotel: Naturebridge
Nature Bridge (3 day 2 night)

Friday 4/16/27 Hotel: Forks Olympic Suites Inn
Naturebridge and check out
Hoh rainforest, hot springs
Evening Rialto beach

Saturday 4/17/27
Apple farm
Native American culture
Fly out

Trip Justification

- Create a more worldly student who gets outside of Connecticut and has new experiences
- Provide an educational agricultural based trip
- Content areas addressed: Animal Science, Natural Resources, Plant Science
- Encourage physical activity and fitness
- Learn about ecosystems in other parts of the country
- Learn how the environment and agriculture work together
- Learn how the national park system works and how it is beneficial to all Americans
- Learn how climate change is impacting wildlife populations
- Yellowstone is home to more than half of the world's geysers
- We will see two National Parks in this trip
- Observe wildlife in their natural habitat most active time of year- spring
- Practice responsible wildlife viewership
- Having a large trip like this every year is a recruitment tool

Community Relations

Communications with the Public

Parent Involvement

Considerable experience and related evidence indicates that meaningful involvement of parents, guardians, and other care-givers in the schooling of children improves the quality of education significantly. The Board of Education believes that closer connections of parents and others responsible for the home care of the children with our schools can result in enhanced academic performance, improved behavior, and reduced absenteeism.

Therefore, all parents, guardians, and care-givers of students enrolled in our school district are encouraged to take an active role in the education of their children.

Further, the Board of Education believes that the professional staff must take whatever steps are necessary to facilitate a broad variety of opportunities for parents to connect frequently with the schools in which their children are enrolled, and with the overall system. These steps should include the following:

- Parenting skills should be promoted and supported.
- Communication between home and school should be regular, two-way and meaningful. Such communication may include monthly newsletter, required regular contact with all parents, two required flexible parent-teacher conferences for each school year and drop in hours for parents, home visits and use of technology.
- Parents should play an integral role in assisting student learning.
- Parents should be welcome in every school and their support and assistance sought.
- Parent input should be sought regarding decisions that affect children and families.
- Community resources should be made available to strengthen school programs, family practices and student learning.
- The two required parent-teacher conferences can be fulfilled by the District offering parents the option of attending any parent-teacher conference by the use of telephonic, video, or other conferencing platforms.

The Superintendent will report annually to the Board of Education on parent involvement activities.

Legal Reference: Connecticut General Statutes

10-221(g)(1)-(3) Boards of Education to prescribe rule(s), policies, and procedures.

Policy adopted: REGIONAL SCHOOL DISTRICT NO. 14
Bethlehem and Woodbury, Connecticut

Students

Work-Study Student Employment/Work-Release

In cooperation with various local and area businesses and industries, the District shall establish and maintain work-study and work-release programs for students who are at least sixteen (16) years of age. Student work-release allows eligible students to be released during the school day to work for an employer.

Insofar as feasible, each of those work experience programs shall be tailored to meet the vocational needs of the individual students by their school counselor, who shall guide them in selecting appropriate academic courses, and by the vocational coordinator, who shall ensure proper placement in the most relevant training/employment. Students' course schedules and graduation requirements take priority over work-student or work-release.

Program Conditions/Roles and Responsibilities

- Through the work-release program, students may earn eligible credits provided that the curriculum for those credits aligns directly with the course and other program requirements.
- The principal or designee, in collaboration with school counselors, will determine the maximum number of work hours for each student.
- The student must receive approval for work release from the principal or designee.
- The student must obtain written consent from the parent and/or legal guardian.
- The student must obtain a Promise of Employment letter from the prospective employer and apply for and be issued working papers.
- The student must show proof of employment, which will be reviewed quarterly by the principal or designee.
- The student is responsible for maintaining good academic standing, attendance, and behavior in both school and vocational settings.
- The principal or designee is responsible for ensuring that student work-release is compliant with Connecticut's Student Work-Release Policy, including but not limited to:
    - Discussing the student work-release program with each student;
    - Verifying eligibility and reviewing quarterly with the student; and
    - Adhering to all applicable laws, including the Guidelines and Procedures for the Employment of Minors in Connecticut.

Eligibility Requirements:

- Work-release may be provided to any student who is at least 16 years of age and who is enrolled in the district's high school and must comply with state labor laws.
- The student must be in good standing academically and on track to graduate within four years, as determined by the school principal or designee.

Students

Work-Study Student Employment/Work-Release

Eligibility Requirements: (continued)

- The student must have an acceptable attendance record and must not be considered "chronically absent."
- The student must have a record demonstrating their ability to comply with school behavioral expectations and be deemed able to comply with workplace attendance and behavioral expectations.

Legal References: Connecticut General Statutes

4-124II. Model Student Work-Release Policy

Public Act 24-45, An Act Concerning Mandate Relief, School Discipline and Disconnected Youth

Policy adopted:
cps 10/25