

MEETING OF THE LAKEWOOD BOARD OF EDUCATION, HELD ON MONDAY, NOVEMBER 25, 2019, AT 6:30 P.M., 855 SOMERSET AVENUE, LAKEWOOD, NEW JERSEY 08701

I. PLEDGE OF ALLEGIANCE: Ada Gonzalez, Board Member

Kevin Campbell, Assistant Business Administrator/Board Secretary called the meeting to order at 6:41 p.m. Mr. Campbell read the following:

SUNSHINE LAW

Pursuant to the provisions of Chapter 231, of the Laws of 1976 (THE OPEN PUBLIC MEETINGS ACT), Mr. Campbell notified the public that notice of the date, time, location and agenda of this meeting, to the extent known, was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice on the public announcement board of the Lakewood Board of Education Offices, and the Lakewood Township Municipal Building.
2. By e-mailing such notice to the office of the Asbury Park Press.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

AT 6:54 P.M., DUE TO THE LACK OF A _QUORUM THE BOARD OPENED IN COMMITTEE. WHEN THERE WAS A QUORUM THE BOARD OPENED THE EXECUTIVE SESSION.

II. PLEDGE OF ALLEGIANCE - Moshe Bender, President

At 7:48 p.m., the Board returned to Public Session from Executive Session. Mr. Bender motioned and Mrs. Jackson-Byers seconded the motion.

MOTION TO RETURN FROM EXECUTIVE SESSION (passed)

Motion: Mr. Bender **Second:** Mrs. Jackson-Byers

6 Ayes: Mrs. Gonzalez, Mr. Nakdimen, Mr. Stern, Mr. Treisser, Mrs. Jackson-Byers, Mr. Bender

0 Nays:

0 Abstained:

3 Absent: Mr. Zlatkin, Mr. Newhouse, Mr. Rodriguez

III: ROLL CALL

Board Members Present: Mr. Moshe Bender
Mrs. Thea Jackson-Byers
Mrs. Ada Gonzalez
Mr. Chanina Nakdimen
Mr. Shlomie Stern
Mr. Bentzion Treisser

Board Members Absent: Mr. Moshe Newhouse
Mr. Heriberto Rodriguez
Mr. Isaac Zlatkin

Also Attending: Mrs. Laura A. Winters, Superintendent
Mr. Kevin Campbell, Assistant Business Administrator/Board Secretary
Mr. David Shafter, State Monitor
Mr. Michael I. Inzelbuch, Esq., General Counsel

IV. PRESENTATIONS:

1. El Associates
2. **Test Prep/After School Academic Assistance**
 - NJSLA Test Prep,
General Counsel Michael I. Inzelbuch,
Esquire (Incentives),
Malka Stein & Kevin Walters
 - SAT Test Prep, Benjamin Lieberman
 - ACCESS Club, Benjamin Lieberman
3. Student Council President – Paige Steinnen
4. Superintendent's Recognition Award
5. Girls Varsity Volleyball Team
6. **Curriculum Overview:**
 - ELA Curriculum K-2, Tova Feifer, Supervisor of ELA K-2
& Title 1 Intervention
 - ELA K-12, Kevin Walters, Supervisor of Social Studies
and Fine Arts
 - Mathematics K-12, Malka Spitz-Stein, Supervisor of
STEM
 - Science K-12, Malka Spitz-Stein & Benjamin Lieberman
 - Social Studies & Fine Arts, Dance, Drama K-12, Kevin
Walters
 - Health K-12, Sara Garfunkel, Supervisor of Early
Childhood and Curriculum and Instruction

- Bilingual, ESL & World Language, Tracy Paolantonio, Supervisor of Bilingual/ESL Programs & World Languages
- Special Education Programs, Devorie Stareshesky, Supervisor of Special Education

V. MINUTES

Executive Meeting Minutes – October 31, 2019

Public Meeting Minutes – October 31, 2019

VI. COMMITTEE REPORTS – None At This Meeting

VII. CORRESPONDENCE AND COMMUNICATIONS– None At This Meeting

Mr. Stern requested to make a statement to the Public:

*"I have a quick statement to make.
First, thank you all for coming,*

A concerned citizen recently made an OPRA seeking the "breakdown of [our district] staff by religion".

As a "Hebrew" I have decided to fulfill his request by resurrecting the time honored tradition of displaying this star on my clothing.

For the edification of the News Media, the term "professional agitators" is not fake news!

*Lastly, with Thanksgiving this week we should look for things to be grateful and thankful to god for- not hateful! Hate has no place in this town, this state, and this country!
I yield my time."*

VIII. RECOGNITION OF THE PUBLIC 1. Andrew Meehan

STATEMENT BY BOARD PRESIDENT

Pursuant to Board Policy 0164, Roberts' Rules of Order shall govern the Board of Education in its deliberations and in the conduct of its meetings. As such, all comments from the public and from other members of the Board should be directed to the Board President who is responsible for presiding over the meeting.

Anyone who desires to speak must sign-in and provide their proper name and address. The Sign-In sheet will be available from 6:00 p.m. to 7:30 p.m. or 30 minutes before a meeting is to start until the opening of the Public Session.

The President shall direct all inquiries or comments to the appropriate Administrator or Board member for response, as appropriate. The law requires a period of public comment at our meetings, not a question or answer session or debate. The board president at his discretion may or may not feel it is appropriate to answer questions raised during the public comment period. The board and administration do take all public comments seriously and consider them when conducting business.

The President may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene. In addition, Security Personnel may direct any individual to leave the meeting when that person does not observe reasonable decorum, whether the person is at the microphone or at any other place in the meeting room. New Jersey law makes it a crime for any person to intentionally disrupt a public meeting. Law enforcement will be contacted if a person disrupts the meeting and fails to desist after being directed to do so.

Finally, we ask that you silence all electronic devices.

IX. REPORTS AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY:

- A. Approve the attached Budgetary line item Transfers as of September 2019 and October 2019.
- B. Acceptance of the Treasurers' and Board Secretary Reports as of September 2019 and October 2019.
- C. Certification of No Over Expenditures: - Pursuant to N.J.A.C. 6A:23A-16.10, I, Robert Finger /Interim Business Administrator/ Board Secretary, certify that as of September 30, 2019 and October 31, 2019 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance.

Robert Finger
Interim Business Administrator/ Board Secretary

November 25, 2019
Date

- D. 1. Approval of Bills List for the Warrant Account for November 25, 2019 in the amount of \$7,968,658.23
- E. Approval of Bills List for Cafeteria Account for November 25, 2019 in the amount of \$543,465.39
- F. Approval of the Payroll and Board Share of Fica/Medi and DCRP for:
 - November 15, 2019 in the amount of \$2,598,196.22
 - November 30, 2019 in the amount of \$2,526,940.09

G. Approval of payment of New Jersey State Health Benefit Plan for September 2019 in the amount of \$1,618,528.30

H. Transportation Items:

1. Move to approve a Joint Transportation Agreement with Howell Township as the Host District for 2018/2019 school year as of April 12, 2019 for six (6) students for a per diem cost of \$162.36 for 44 days. Total cost of \$42,863.04.
2. Approve Jays Bus Service to cover student transportation routes SIPOWL3 and SIPOWL5 for the dates of 10/21/19 & 10/22/19 at \$159.00 per diem.
3. Move to award student transportation quote RFQ-T32-1920 received on November 1, 2019 as follows:

Vendor	HT BUS				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
TVOC1AM	\$75.00	\$0.01	N/A	X3	\$225.00
TVOC2AM	\$75.00	\$0.01	N/A	X3	\$225.00
TVOC3PM	\$75.00	\$0.01	N/A	X3	\$225.00
TVOC4PM	\$75.00	\$0.01	N/A	X3	\$225.00

Vendor	TTTTY				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
TVOC1AM					
TVOC2AM	\$209.00	\$0.01	N/A		
TVOC3PM					
TVOC4PM	\$189.00	\$0.01	N/A		

4. Correction to the 10/31/19 agenda item H-7 should read as follows: Move to award Student Transportation Quote T24-1920 as follows received on October 3, 2019.

Vendor	MR TRANSPORTATION				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
RUGBYVOC	\$200.00	\$1.00	\$25.00	X12	\$2,700.00

5. Move to award student transportation quote RFQ-T33-1920 for SAT PREP classes as follows for the 19/20 school year.

Vendor	KLARR				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
LHSSAT1	\$272.00	\$0.01	N/A	X8	\$2,176.00
LHSSAT2	\$272.00	\$0.01	N/A	X8	\$2,176.00

6. Correction to the 10/31/19 agenda item H-4 should read as follows: Move to award Student Transportation Quote T15-1920 as follows received on September 5, 2019

Vendor	DAG				
Route#	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
SCHWC9	\$400.00	\$0.01	X2 \$50.00	x21	\$10,500.00

7. Correction to the 10/31/19 agenda item H-14 RUGBYVOC route awarded to Mr. Transportation is billable for 2x days with an aide. Total \$18,159.00
8. Move to award student transportation quote RFQ-T34-1920 received on November 12, 2019 as follows:

Vendor	HT BUS				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
SIPOWL8					
SIPOWL11	\$195.00	\$0.01	N/A	X105	\$20,475.00

9. Move to award student transportation quote RFQ-T35-1920 received on November 12, 2019 as follows:

Vendor	HT BUS				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
SIPOWL8	\$195.00	\$0.01	N/A	X104	\$20,280.00

10. Move to award student transportation quote RFQ-T36-1920 received on 11/21/19 as follows:

Vendor	A2Z				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
HOMES2	\$150.00	\$1.00	\$40.00	X131	\$19,650.00
HOMES4	\$150.00	\$1.00	\$40.00	X131	\$19,650.00
Vendor	HAPPY LIME				
Route #	Rte Cost	Inc/Dec	Aide	# Days	TOTAL
HOMES2					
HOMES4	\$128.00	\$1.98	N/A	X131	\$16,768.00

11. Approve the following school trips:

Thursday, December 12, 2019	EDU	9:30 AM	1-54 PASS	OCREA LUNCHEON	FRONT LHS	290 NJ-37E TOMS RIVER	1:30 PM	\$550.00
Saturday, January 18, 2020	EDU	8:00 AM	1-54 PASS	JROTC	FRONT LHS	RANNY SCHOOL TINTON FALLS	3:00 PM	\$840.00

- H12. Move to approve the following school trip from Lakewood Middle School:

Date	Type	Pick-up Time	Bus Type		Pick-up	Location	Return Time	Cost of Transportation
Monday December 16, 2019	Educational	7:00 a.m.	1-W/C Bus	CBI	Front -LMS	LIFETOWN-10 MICROLAB RD LIVINGSTON	1:30 P.M.	\$980.00
Monday December 16, 2019	Educational	7:00 a.m.	1-54 passen ger bus	CBI	Front -LMS	LIFETOWN-10 MICROLAB RD LIVINGSTON	1:30 P.M.	\$840.00

- I. Move that the Board approves the award of a contract in an amount not to exceed \$500,000 to Mobilease Modular Space Inc. for the purchase of two temporary classroom units for the Lakewood Early Childhood Center. The contract is awarded without bid as an Emergency in accordance with N.J.S.A. 18A:18A-7. Furthermore, the Board authorizes the Superintendent to file all necessary paperwork with the Executive Ocean County Superintendent of Schools. Contract amount is funded from Capital Reserve Surplus. (Pending NJDOE Approval)

- J. WHEREAS, the Lakewood BOE ("Plan Sponsor") maintains the Lakewood BOE 403(b) Retirement Plan ("Plan"); and

WHEREAS, pursuant to Rev. Procs. 2013-22 and 2019-39, and IRS Notice 2018-95, the Plan Sponsor amends the plan documents in a good faith effort to meet the requirements of law, regulations or other issuances regarding eligibility requirements and hardship distributions; and

WHEREAS, this amendment is intended as a good faith effort to comply with the requirements of eligibility to participate in the Plan and hardship distribution final regulations and is to be construed in accordance with the same. Both the Amendment and the eligibility and hardship distribution final regulations will supersede any inconsistent Plan Provisions;

NOW, THEREFORE, BE IT RESOLVED, that the "Note" provisions set forth in the Adoption Agreement, "Employee Eligibility" is hereby restated, amended and summarized as follows:

- Part Time Employee Eligibility:

The IRS has provided guidance that makes clear that once a part time employee is eligible to participate in the plan, he/she cannot be excluded in any later year. The IRS has also required that this "once in always in" condition be explicitly stated in the plan document.

- Hardship Distribution Amendments (Effective 1/1/2020)

- a. There is no longer the 6 months suspension of elective deferrals if you receive a hardship;
- b. There is no longer a requirement that a participant take a loan prior to receiving a hardship;
- c. There is a new safe harbor expense which allows a participant to take a hardship for expenses relating to a FEMA disaster;
- d. In addition to elective contributions, non-elective contributions and matching contributions will be included as sources from which a participant can take a hardship withdrawal. However, this is only applicable to funds held in a non-custodial account; and
- e. The criteria needed to demonstrate an immediate and heavy financial need will be revised to make it easier to obtain a hardship distribution.

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

- K. Move to approve Tyler Technologies for an additional 8 hours to aide in the route building for the completion of the DRTRS at a cost of \$175 per hour not to exceed \$1,400.00 (11-000-270-800-00-0000)

- L. WHEREAS, the Lakewood Board of Education has identified the attached listed Transportation equipment and supplies that have no educational or mechanical value to the District since the sale of District Student Transportation Vehicles; and

WHEREAS, Lakewood Board of Education Policy 7300 provides for the disposition of public property by sealed bid or public auction; and

WHEREAS, this property has exceeded its useful life for the Lakewood School District.

NOW, THEREFORE be it resolved, that the Lakewood Board of Education authorizes the Business Administrator to advertise a sealed bid for these items

DESCRIPTION	SIZE	FROM	MODEL #
ABSORBANT POWDER	GALLON	BUS PARTS	
ROSCO STUDENT MIRRORS	6"X30"	BUS PARTS	630
ROSCO	12"X9"	BUS PARTS	3365
ROSCO SUN VISOR	6"X30"	BUS PARTS	8635
ROSCO MIRROR		BUS PARTS	150-80D
ROSCO MIRROR		BUS PARTS	155-80D
ROSCO CROSS OVER MIRROR		BUS PARTS	5360
ROSCO FLAT MIRROR		BUS PARTS	152-2
RODCO CONVEX MIRROR		BUS PARTS	
ROSCO HEAD MIRRORS MOTOR		BUS PARTS	8912H
E EXIT DOOR STAY OPEN BRACKET		BUS PARTS	64003534
BRAKE FLUID	QUARTS	NAPA	
SPRAY NINE DEGREASER/CLEANER	GALLONS	NAPA	
BODY FLUID CLEAN UP KITS		BUS PARTS	
BODY FLUID KIT REFILLS		BUS PARTS	
SURE LOK QUICK STRAPS	16"	BUS PARTS	FE200750-16
SURE LOK QUICK STRAPS			
EXHAUST CLAMPS	3"	NAPA	
EXHAUST CLAMPS	3.5"	NAPA	
EXHAUST CLAMPS	4"	NAPA	
ORANGE ANTIFREEZE COOLANT	GALLONS	NAPA	
GREEN ANTIFREEZE COOLANT	GALLONS	NAPA	
15W40 OIL	GALLONS	NAPA	
INTERNAT. ROUND RED LITE	4"	WOLFINGTON	
LOW BEAM BULBS		NAPA	9006
HIGH BEAM BULBS		NAPA	9005
LOW/HIGH BULB		NAPA	9007

BULBS		NAPA	1142
BULBS		NAPA	3157
H3 BULBS		NAPA	H3
BLUBS		NAPA	BP886
FOG/DRIVING BULBS		NAPA	BP1255/H3-N
BLULBS		GE	3156
AMBER LENS		BUS PARTS	WELDON 5000
RED LENS		BUS PARTS	WELDON 5000
AMBER LIGHT COMPLETE		BUS PARTS	WELDON 5000
RED LIGHT COMPLETE		BUS PARTS	WELDON 5000
LED RED LIGHTS		BUS PARTS	1501940
RED MARKER LIGHTS		BUS PARTS	
AMBER MARKER LIGHTS		BUS PARTS	
LICENSE PLATE LIGHTS CLEAR		BUS PARTS	8101-0100-30
AMBER MARKER LIGHTS		BUS PARTS	
AMBER LED MARKER LIGHTS		BUS PARTS	
RED LED MARKER LIGHT		BUS PARTS	
16ct. FUSES 20 AMP-100 AMP		NAPA	
4" ROUND RED WELDON C2		THOMAS	159018
4" ROUND AMBER WELDON C2		THOMAS	9186-5525-20
RED RECT. C2 REAR LIGHT		THOMAS	
RED RECT. C2 REAR LIGHT		THOMAS	
CLEAR RECT. C2 REAR LIGHTS		THOMAS	
AMBER RECT. C2 REAR LIGHTS		THOMAS	
RED WELDON LIGHTS		NAPA	1080
AMBER WELDON LIGHT		NAPA	1080
RED WELDON LENSE		BUS PARTS	1080
AMBER WELDON LENSE		BUS PARTS	1080
ROSCO MIRROR BRACKETS		BUS PARTS	66-2207
INTERNATIONAL SUN VISOR		BUS PARTS	434700001
AUTOMANN BACKUP ALARMS		BUS PARTS	6107
BACKUP ALARM		BUS PARTS	64G-107-12
WINDOW LATCHES - DAIMLER		WOLFINGTON	TBB THSP84001
INTERNATIONAL WINDOW LATCH			
BOXES WINTER FRONTS		THOMAS	
ZONAR V3 500K BAUD	ID 140219801	ZONAR	
ZONAR V3	ID 8811235	ZONAR	
ZONAR V3	ID 8114290	ZONAR	
ZONAR V3 500K BAUD	ID 14021341	ZONAR	

ZONAR V3 KIT	ID 8142385	ZONAR	
ZONAR V3	ID 8137575	ZONAR	
ZONAR V3	ID 8142412	ZONAR	
ZONAR 2010 WAND W/ BASE		ZONAR	
ZONAR ODB CABLES		ZONAR	
ZONAR MISC. INSTALL CABLES		ZONAR	
INTERNATIONAL DOOR MOTORS		WOLFINGTON	SMC7514
INTERNAT. 12V BLOWER MOTOR		WOLFINGTON	2607897C91
FSH DORAN C4 PC BOARD			
C-4R REV A PC BOARD			
NAPA AR272 PARTS		NAPA	AR272
NAPA TG6571 PARTS		NAPA	TG6571
NAPA TG6260 PARTS		NAPA	TG6260
STAR SAFETY SEATS		BUS PARTS	
INTERN. DOOR LATCHES		WOLFINGTON	3779765C1
Q-STRAINT KITS FOR L TRACK		BUS PARTS	Q8300-A1-L
3 SEATER BUS BENCH SEATS		THOMAS C2	
2 SEATER BUS BENCH SEATS		THOMAS C2	
SPRAY NINE DEGREASER/CLEANER	QUARTS	NAPA	
SPEEDEX KEY CUTTER			
10R22.5 MOUNTED TIRED RECAP		EDWARDS TIRE	
BOX FULL OF MATCHED SEAT BELTS		THOMAS C2	H.A DeHART
BLUE DEF	2.5 GALLON	NAPA	
DIESEL 911 FUEL TREATMENT	QUARTS	NAPA	(2 CA. & 4 QTS.)
HEAT WASHER FLUID ADDITIVE	BOTTLES	NAPA	
CASE FLEET CHARGE	6 - 1 GALLON	NAPA	
CASE MACS DIESEL FUEL COND.	QUARTS	NAPA	
FUEL CANS	5 GALLON	NAPA	
TUBES OF WHEEL BEARING GREASE		NAPA	NP75.600
SPRAY CANS CLEAR COAT		NAPA	
POWER STEERING FLUID	QUARTS	NAPA	
THOMAS C2 YELLOW SPRAY PAINT		BUS PARTS	10098C2
CASE BRAKE CLEAN	SPRAY CANS	NAPA	
SPRAY CANS MARKING PAINT	SPRAY CANS	NAPA	

WALK BEHIND LINE SPRAY MARKER			
CASE BLACK SPRAY PAINT	SPRAY CANS	NAPA	
CROSSING ARMS NEW SNOW BLOWERS	MINITOR	BUS PARTS	
SPREADER FOR ICE MELT			
CROSSING STICK	THOMAS C2	BUS PARTS	
CASES LUCAS OIL STABILIZER		NAPA	
24" WIPER BLADES		NAPA	
26" WIPER BLADES		NAPA	
28: WIPER BLADES		NAPA	
22" WIPER BLADES		NAPA	
ORANGE 50/50 ANTIFREEZE	GALLONS	NAPA	
FLEET CHARGE PINK CAP	GALLONS	NAPA	
BUS BATTERIES		NAPA	7236
CASES TR cair DEF	2.5 GALLONS	NAPA	
STOP SIGNS W/ MOTOR		BUS PARTS	
CROSSING ARM MOTORS		BUS PARTS	
BUS HORN		BUS PARTS	
MISC. DOOR SWITCHES		BUS PARTS	
BULBS			
RD. INT AMBER STOP TURN LIGHTS		BUS PARTS	
RIGHT STOP / WARNING LIGHTS	RED & AMBER	BUS PARTS	
12 VOLT BLOWER MOTORS		NAPA	
CLEAR LIGHTS C2	THOMAS C2	BUS PARTS	
200 AMP PORT. BATTERY CHARGER		NAPA	
8 FOOT ALUMINUM LADDER		NAPA	
11R22.5 MOUNTED STEERS		EDWARDS TIRE	
11R22.5 REAR TIRES		EDWARDS TIRE	
11R22.5 HANKOOK STEERS		EDWARDS TIRE	
SEAT BACK & SEAT COVERS	THOMAS C2	H.A DeHART	
SEAT BACK & SEAT FOAM	THOMAS C2	H.A DeHART	
SPRAY PAINT, BROOMS, SCRAPERS		ASST.	
CROSS OVER MIRROR		BUS PARTS	3365
SEALED BEEM HEAD LAMPS		NAPA	6050
20 TON BOTTLE JACKS		NAPA	
CASE 50 CT. SPEED ABSORB PADS		NAPA	
11-2 WAY RADIOS REMOVED	BUSES	KENWOOD	

FROM			
SNOW REMOVAL SCRAPER SYSTEM	DEEP V PLOW BLADE 16" HIGH 5 ROW POLY BRUSH UNIT OPERATING FOOTPRINT 17'X18'	STOKES EQUIPMENT	880
VARIOUS TOOLS, CLAMPS, FASTENERS, NUTS, BOLTS & SCREWS IN PULL DRAWER CABINETS			

- M. Approve EI Associates to prepare plans for an 8 classroom permanent addition to Spruce Street School for Preschool/Kindergarten classrooms, not to exceed \$75,000.00.
- N. Approve EI Associates to provide engineering services to evaluate the heating system serving Ella G. Clarke Elementary School at a lump sum fee of Six Thousand Eight Hundred Dollars (\$6,800) plus project-related expenses estimated not to exceed \$500. (11-230-334-02-0000).
- O. Approval of Release and Settlement Agreement Klacza v. Lakewood Board of Education, et als, Docket Nos: L-1134-18 & L-2072-17; Consolidated Under L-2072-17 in the amount of Twenty Five Thousand Dollars (\$25,000) (pending review and approval of the Board and General Counsel.)

X. REPORTS AND RECOMMENDATIONS OF SUPERINTENDENT:

A. Superintendent Items

1. Motion to approve the second reading and adoption of Board Policy and Regulation:

- Policy 8630 Bus Driver/Bus Aide Responsibility (M)(R)
- Regulation 8630 Bus Driver/Bus Aide Responsibility (M)(R)
- Policy 8670 Transportation Of Special Needs Students (M)(R)
- Policy 9210 Parent Organizations (R)
- Policy 9400 Media Relations (R)
- Policy 8600 Student Transportation (M) (R)
- Regulation 8600 Student Transportation (M) (R)

2. Rescind the following Policy/Regulation:

- Policy 1642 Earned Sick Leave Law
- Regulation 1642 Earned Sick Leave Law

3. Motion to approve the Reading and Adoption of Regulation 5200 Attendance (M)(R).
4. Motion to approve First Reading of the Policy 4219 Commercial Driver's License Controlled Substance And Alcohol Use Testing (M)
5. Approve the submission of the 2018-2019 Harassment, Intimidation & Bullying (HIB).
6. Approve the submission of the 2020-2021 Preschool Expansion Aid (PEA) one-year Preschool Program Plan.
7. Approved the submission of the Health & Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2019-2020 School Year.
8. **Resolved**, on the recommendation of the Superintendent that the Board terminates employee #8258 immediately, to be paid through November 28, 2019, as per the contract.
9. Approve the following staff as the attendance liaison, at a rate of \$40.00 per hour for certificated staff and \$20 per hour for non-certificated staff, 5 hours per week, pending the return of the District Wide Elementary Attendance Officer:

Name	Location
Walter Orellana	PINER
Juan Guarian Yunda	OSS
Tara Napolitano	EGC
Delia Lopez	CAS
Lizette Antuna	SSS
Tova Jospeh	LECC

10. Approve LECC to accept the donation of school supplies, snacks, socks and student clothing from Psi Chi National Honor Society.
11. Approve the following LECC staff to translate during parent conferences, at their contractual rate, November 25, 2019, November 26, 2019 and November 27, 2019.

Blanca Tobon
Candace Dries
Diana Colon
Elizabeth Zaragosa
Graciela Terreazas de Cortes
Karina Nieves
Miladys Shor

Reina Flores
Rosa Herrera
Veronica Ordenana
Noemi Mendez

12. Approve Douglas Riley, the Administrator for after school clubs at Piner Elementary, beginning Tuesday, October 22, 2019 through Thursday, June 11, 2020. 59 days, 1 hour per day, at a rate of \$80.00 per hour, not to exceed \$4,720.00, to be paid through budget account # 15-401-100-100-10-0010. Originally Board approved August 28, 2019 agenda.
13. Approve the NJ Commission for the Blind and Vision Impaired to do vision screenings at Piner Elementary School, December 16, 2019, January 27, 2020, and February 4, 2020. No Additional Cost to the District.
14. Approve the following staff members to work the Parent Academy at Piner Elementary School, 1 night per month (December 2019 through June 2020). Two Presenters per grade level will receive 3 hours per month to prepare for the workshop, and 2 hours to present the topic for a total of 5 hours per month. Three additional staff members will be paid 2 hours per month to monitor children that attend and provide enriching activities while the parents attend the workshops. At a rate of \$40.00 per hour for certificated staff, program is not to exceed \$10,080.00, to be paid through account # 15-000-211-173-10-0010.

Staff Member	Position	Hours	Total
Staci Wolfe	Pre-K presenter	5 hours per month	35 hours = \$1,400.00
Jennifer Mullen	Pre-K presenter	5 hours per month	35 hours = \$1,400.00
Marianna Fiani	Kindergarten presenter	5 hours per month	35 hours = \$1,400.00
Kelly Albertson	Kindergarten presenter	5 hours per month	35 hours = \$1,400.00
Monica Carretta	Grade 1 presenter	5 hours per month	35 hours = \$1,400.00
Yasmin Gonzalez	Grade 1 presenter	5 hours per month	35 hours = \$1,400.00
Maryellen Brown	Student Facilitator	2 hours per month	14 hours = \$560.00
Jennifer McCarthy	Student Facilitator	2 hours per month	14 hours = \$560.00
Trudy McCracken	Student Facilitator	2 hours per month	14 hours = \$560.00
PARENT ACADEMY SUBSTITUTES			
Mruk	Lia	As needed	
Sweigart	Lizia	As needed	
Moore	Elizabeth	As needed	

15. Approve Jessica Giorgiantonio to continue reviewing 192/193 Grants 407-1 submissions for services in the 2019-2020 school year, at a rate of \$40.00 per hour, 10 hours a week, 9 weeks, not to exceed \$3,600.00, to be paid through 192/193 administration funds, budget account #20-506-200-110-15-0000. (Originally approved on the August 28, 2019 agenda.)

16. Approve Ms. Clampfers ELA Class at LMS to accept from J. B. Hunt Transport contest award of \$1,000.00 of school supplies of their choosing.
17. Approve LMS to accept the Jets Grant award in the amount of \$5,000.00. To be used in the following manor: \$2,500.00 for a bicycle program and \$2,500.00 for a water filling station.
18. Approve the following LMS staff to work the LMS NJSLA After School Enrichment Program beginning December 2, 2019 ending May 29, 2020, Mondays and Wednesdays, 2.) hours per day, at a rate of \$40.00 per hour, maximum of \$4,000.00 per staff member, not to exceed \$80,000.00, to be paid through budget account # 15-421-100-101-04-0004.

Catherine Nielsen	Kathleen Doherty
Mary Ellen Klotz	Jacquelyn Burke
Brian Quinlan	Susan Myers
Maria Janusz	Kathleen Kirby
Courtney Barton	Brian Pivetz
Gina Silinonte	Kathleen Dudley
Brian Quinlan	Aleksandra Santiago
Alicia Intromasso	Holly Pietruska
Sarah Johnson	William Goble
Amanda Doran	Andrea Palermo

19. Approve the following LMS staff to attend night time parent meetings to discuss NJSLA data from the NJSLA Enrichment Program with their child on the following dates: December 19, 2019, January 23, 2020, February 20, 2020, March 19, 2020, April 23, 2020, at a rate of: teachers \$40.00 per hour, administration \$80 per hour, maximum of two hours per meeting, not to exceed \$8,800.00 to be paid through budget accounts: Teacher #15-421-100-100-04-0004 & Administrator #15-421-200-100-04-0004.

Catherine Nielsen	Susan Myers
Mary Ellen Klotz	Kathleen Kirby
Brian Quinlan	Brian Pivetz
Maria Janusz	Kathleen Dudley
Courtney Barton	Aleksandra Santiago
Gina Silinonte	Holly Pietruska
Brian Quinlan	William Goble
Alicia Intromasso	Andrea Palermo
Sarah Johnson	Administrators
Amanda Doran	Richard Goldstein
Kathleen Doherty	Scott Horowitz- as needed
Jacquelyn Burke	Deborah Rolston- as needed

20. Approve the following LMS staff to participate in the 6th Annual Family Expo, Monday December 9, 2019, teachers at a rate of \$40.00 per hour, paraprofessionals at a rate of \$20.00 per hour, and administrators at a rate of \$80.00 per hour, not to exceed \$5,900.00, to be paid through account #15-401-100-100-04-0004.

Position	Staff	Hours
Teacher	Nielsen, Catherine	6
Teacher	Nadeau, Meghan	6
Teacher	Palermo, Andrea	6
Teacher	Klotz, Maryellen	6
Teacher	Bruno, Julie	6
Teacher	Darnowski, Shelia	6
Teacher	Young, Danielle	6
Teacher	Douglas, Brenda	6
Teacher	Stone, Jessica	6
Teacher	Giaconia, Colleen	4
Teacher	Truisi, Valerie	4
Teacher	Silinonte, Gina	6
Teacher	Moore, Tara	6
Teacher	Quinlan, Brian	6
Teacher	Smith, Krista	6
Teacher	Tu, Quoc	6
Teacher	Ambrozaitas, Lindsay	6
Teacher	Toal, Morgan	6
Teacher	Quick, Mella	6
Teacher	Elizabeth Barone	4
Teacher	Kelsey Baron	4
Paraprofessional	Janet Wood	3
Paraprofessional	Karen Zuczek	3
Secretary	Oliver, Robyn	5
Administrator	Goldstein, Richard	4
Administrator	Horowitz, Scott	4
Administrator	Rolston, Deborah	4
Teacher	Mackow, Nicole	10
Teacher	Dudley, Kylene	10
Teacher	Janusz, Maria	10

21. Approve the following EGC staff and NJSLA program, effective December 2, 2019 through April 24, 2020, for 20 weeks, to meet Tuesdays and Thursdays from 2:30 p.m. to 3:30 p.m. at a weekly rate for administrators at \$80.00 per hour, certificated staff at \$40.00 per hour, non-certificated staff at \$20.00 per hour, and on Saturdays from 9:00 a.m. to 11:00 a.m., at a weekend rate for administrators at \$120.00 per hour, certificated staff at \$60.00 per hour, and non-certificated staff at \$30.00 per hour, to be paid through budget accounts: Administrator/Secretary #15-421-200-100-05-00005 & Teacher #15-421-100-100-05-0005.

Staff	Position	Hours/Days Per Week
Alexis Gervasini	Teacher	4.5hrs/Tues, Thurs, Sat
Laura Hatcher	Teacher	2hrs/Tues, Thurs
Jill Ferri	Teacher	2hrs/Tues, Thurs
Jonathon Jones	Teacher	4.5hrs/Tues, Thurs, Sat
Jody Olivier	Teacher	2hrs/Tues, Thurs
Eric Holmberg	Teacher	2hrs/Tues, Thurs
Alissa Kindangen	Teacher	2hrs/Tues, Thurs
Shirley Sagarese	Teacher	4.5hrs/Tues, Thurs, Sat
Zahranna Monesson	Teacher	2hrs/Tues, Thurs
Dena Stuart	Teacher	2.5hrs/Saturday
Bernice Wilson	Teacher	4.5hrs/Tues, Thurs, Sat
Todd Pizzella	Teacher	2.5hrs/Saturday
Shannon Downey	Teacher	2.5hrs/Tues, Thurs
Amy Elsbree-Corbet	Teacher	2.5hrs/Saturday
Cristina Pfeifer	Teacher	2.5hrs/Saturday
Rondalyn Correia	Teacher	4.5hrs/Tues, Thurs, Sat
Tracey Kearney-Canace	Teacher	4.5hrs/Tues, Thurs, Sat
Rutricia Longsworth	Teacher	4.5hrs/Tues, Thurs, Sat
Kathleen Tuorto	Substitute Teacher	As Needed
Eileen Jinks	Substitute Teacher	As Needed
Jill Ferri	Substitute Teacher	As Needed Saturdays Only
Laura Hatcher	Substitute Teacher	As Needed Saturdays Only
Tara Napolitano	Substitute Teacher	As Needed Saturdays Only
Alissa Kindangen	Substitute Teacher	As Needed Saturdays Only
Deborah Meabe	Administration	3/Saturday
Tobree Mostel	Administration	3/Saturday
Cathy Perez	Bilingual Secretary	3/Saturday

22. Approve the following CAGS staff and NJSLA program, to meet once a week on Saturdays for 15 weeks, effective December 7, 2019 through April 4, 2020, administration at a rate of \$120.00 per hour, certificated staff at a rate of \$60.00 per hour and non-certificated staff at a rate of \$30.00 per hour, to be paid through budget accounts: Administrator #15-421-200-100-06-0006, Teacher # 15-421-100-101-06-0006 & Paraprofessional #15-421-100-106-06-0006.

Staff	Position	Hours/Day
Bedrose, Marissa	Teacher	2.5 hrs/day
Butler, Michelle	Teacher	2.5 hrs/day
Costello, Barbra	Teacher	2.5 hrs/day
Foster, Sandra	Teacher	2.5 hrs/day
Havemann, Allison	Teacher	2.5 hrs/day
Leahey, Meghan	Teacher	2.5 hrs/day
Lowman, Jennifer	Teacher	2.5 hrs/day
McLaughlin, Maryellen	Teacher	2.5 hrs/day
Palheta, Maureen	Teacher	2.5 hrs/day
Romito, Marissa	Teacher	2.5 hrs/day
Steinmetz, Doreen	Teacher	2.5 hrs/day
Wiemken, Susan	Teacher	2.5 hrs/day
Wudzki, Jon	Teacher	2.5 hrs/day
Bowers, Carol	Substitute Teacher	2.5 hrs/day
Coplan, Lisa	Substitute Teacher	2.5 hrs/day
Dahrouge, Nicole	Substitute Teacher	2.5 hrs/day
Davis, Cristine	Substitute Teacher	2.5 hrs/day
Dineen, Meghan	Substitute Teacher	2.5 hrs/day
Drag, Dawn	Substitute Teacher	2.5 hrs/day
Fobes, Lauren	Substitute Teacher	2.5 hrs/day
Gregson, Angelique	Substitute Teacher	2.5 hrs/day
Small, Leilanie	Substitute Teacher	2.5 hrs/day
Truax, Paige	Substitute Teacher	2.5 hrs/day
Turner, Georgette	Substitute Teacher	2.5 hrs/day
Iacobino, Jennifer	Paraprofessional	2 hrs/day
Maldonado, Delilah	Paraprofessional	2 hrs/day
Long, Debra	Administrator	3 hrs/day
Maldonado, Annette	Administrator	As Needed
Asad, Josefa	Bilingual Secretary	2.5 hrs/day
Cedeno, Alexandra	Substitute Secretary	As needed
Chacon, Ashley	Substitute Secretary	As needed
Domenech, Melissa	Substitute Secretary	As needed

23. Motion to approve the addition to the 2019-2020 District Mentors list.

Mentor Name	School
Samuel Salguero	LHS

24. Approve Eileen L'Heureux to attend K-2 ELA Curriculum & Assessment grade-specific training sessions on the specified dates. The training will be presented by the K-2 ELA Supervisor and the ELA K-2 Coaches. The only cost that will be incurred by the district is the cost of substitutes which will not exceed \$1,674.00, to be paid through Title 2A, budget account # 20-270-100-300-15-0015. (Originally approval on the October 31, 2019 agenda.)
25. Approve Shannon Patel to work the Oak Street School After School Program effective November 26, 2019 terminating May 21, 2020, 1 hour per day, Tuesdays, Wednesdays and Thursdays, not to exceed 3 hours per week, at a rate of \$40.00 per hour, paid through account #15-421-100-101-09-0009. (Originally approved on September 25, 2019 agenda.)

26. Approve Professional Development for the following staff for the 2019-2020 school year

LAST NAME	FIRST NAME	WORKSHOP	DATE(S)	REGISTRATION FEE	MILEAGE	OTHER
Bower	Kathryn	504 Team Training	10/25/19		\$36.96*	\$0.00

*Mileage Reimbursement #11-000-223-690-00-0000

27. Approve Books International Inc., DbA Letterland International to provide three days of program coaching support to K-2 teachers at CAGS, EGC, and Kinder at LECC, January 7, 2020, January 8, 2020 and January 9, 2020, not exceed \$8,250.00, to be paid through budget account # 20-270-200-300-15-0015.
28. Approve the 2019-2020 tuition costs for the following out-of-district placements to be paid through budget account #11-000-100-566-00-0000. Subject to review by General Counsel; Moreover, no payments will be made more than 30 days in advance unless and until the Administration provides a written rationale as to the basis for same and the Board specifically approves same at a Board meeting. In addition, as to the New Jersey Department of Education Mandated Tuition Contract, Page 10, Paragraph "A." (and/or anywhere delineated in the Contract) "any and all monies owed, if any, by the district to the approved private school(s) shall be paid throughout the 2021-2022 school year provided there are no applicable Audit findings, applicable with State law , provided there are available funds, and shall be paid throughout the 2021-2022 school year." Correction from the September 25, 2019 Board Agenda

Number	Placement	Per Diem Rate/ Monthly Rate	Aide Per Diem/ Monthly	Billable Days/Months	Start Date
918920	Center for Education	\$328.20/day		180 days	9/3/2019-6/30/2020
930213	Center for Education	\$328.20/day		180 days	9/3/2019-6/30/2020
908512	Coastal Learning Center Monmouth Corp.	\$287.41/day		30 days	7/1/2019-8/12/2019
4241	Collier School	\$331.00/day		180 days	9/4/2019-6/30/2020
930415	Collier School	\$331.00/day		180 days	9/4/2019-6/30/2020
924390	Maple Lake Academy for Boys. LLC	\$4,320.00 /month		210 days	7/1/2019-6/30/2020
905715	Monmouth County Vocational School District Board of Education	\$922.50 /month		180 days	9/1/2019-6/30/2020
926412	Neptune Township Board of Education	\$305.56/day		210 days	7/8/2019-6/30/2020
905715	Neptune Township Board of Education	\$152.78/half day		210 days	7/8/2019-6/30/2020
909635	Neptune Township Board of Education	\$305.56/day		210 days	7/8/2019-6/30/2020
907769	Ocean Academy	\$341.50/day		180 days	9/4/2019-6/30/2020
929642	SCHI	\$543.26/day	\$166.66/day	210 days	7/1/2019-6/30/2020
930278	SCHI	\$543.26/day	\$166.66/day	180 days	9/2/2019-6/30/2020
930170	SCHI	\$543.26/day		167 days	9/19/2019- 6/30/2020
907783	SCHI	\$543.26/day	\$166.66/day	190 days	7/15/2019- 6/30/2020
926793	SCHI	\$543.26/day	\$166.66/day	210 days	7/1/2019-6/30/2020
907205	SCHI	\$543.26/day		210 days	7/1/2019-6/30/2020
215341	SCHI	\$543.26/day		180 days	9/2/2019-6/30/2020
912227	SCHI	\$543.26/day		180 days	9/2/2019-6/30/2020
923733	SCHI	\$543.26/day	\$166.66/day	180 days	9/2/2019-6/30/2020
920188	SCHI	\$543.26/day		210 days	7/1/2019-6/30/2020
912782	SCHI	\$543.26/day	\$166.66/day	180 days	9/2/2019-6/30/2020
928930	The Alpha School. LLC.	\$173.24/half day	\$72.50/ half day	180 day	9/4/2019-6/30/2020
910307	Wall Township Board of Education	\$3,076.60/m onth \$8.20/month- OT		180 days	9/5/2019-6/30/2020

29. Approve the 2019-2020 tuition costs for the following out-of-district placements to be paid through budget account #11-000-100-569-00-0000. Subject to review by General Counsel; Moreover, no payments will be made more than 30 days in advance unless and until the Administration provides a written rationale as to the basis for same and the Board specifically approves same at a Board meeting. In addition, as to the New Jersey Department of Education Mandated Tuition Contract, Page 10, Paragraph "A." (and/or anywhere delineated in the Contract) "any and all monies owed, if any, by the district to the approved private school(s) shall be paid throughout the 2021-2022 school year provided there are no applicable Audit findings, applicable with State law , provided there are available funds, and shall be paid throughout the 2021-2022 school year."
- Correction from the 9/25/2019 Board Agenda

Number	Placement	Per Diem Rate/Monthly Rate	Aide/Nurse Per Diem/Monthly	Billable Days/Months	Start Date
915764	Bnos Tzippa	\$320.00/month (Case Management \$1,200.00/month (Special Education Teacher)	\$3,000.00 /month	185 days	9/4/2019-6/24/2020
927342	Yeshiva Orchos Chaim	\$1,600.00/month (Special Education Services)	\$3,000.00 /month	245 days	9/5/2019-6/30/2020
915088	Yeshiva Orchos Chaim	\$1,600.00/month (Special Education Services)		245 days	9/1/2019-6/30/2020
915874	Yeshiva Orchos Chaim		\$3,750.00 /month	245 days	9/1/2019-6/30/2020
920699	Yeshiva Orchos Chaim		\$3,000.00 /month	245 days	9/1/2019-6/30/2020

30. Approve the 2019-2020 tuition costs for the following out-of-district placements to be paid through budget account #11-000-100-567-00-0000. Subject to review by General Counsel; Moreover, no payments will be made more than 30 days in advance unless and until the Administration provides a written rationale as to the basis for same and the Board specifically approves same at a Board meeting. In addition, as to the New Jersey Department of Education Mandated Tuition Contract, Page 10, Paragraph "A." (and/or anywhere delineated in the Contract) "any and all monies owed, if any, by the district to the approved private school(s) shall be paid throughout the 2021-2022 school year provided there are no applicable Audit findings, applicable with State law , provided there are available funds, and shall be paid throughout the 2021-2022 school year."
- Correction from the 9/25/2019 Board Agenda

Number	Placement	Per Diem Rate/Monthly Rate	Aide/Nurse Per Diem/Monthly	Billable Days/Months	Start Date
929683	Neptune Township Board of Education	\$80.56/day		180 days	9/6/2019-6/30/2020

31. Approve the 2019-2020 tuition costs for the following out-of-district placements to be paid through budget account #11-000-100-567-00-0000. Subject to review by General Counsel; Moreover, no payments will be made more than 30 days in advance unless and until the Administration provides a written rationale as to the basis for same and the Board specifically approves same at a Board meeting. In addition, as to the New Jersey Department of Education Mandated Tuition Contract, Page 10, Paragraph "A." (and/or anywhere delineated in the Contract) "any and all monies owed, if any, by the district to the approved private school(s) shall be paid throughout the 2021-2022 school year provided there are no applicable Audit findings, applicable with State law , provided there are available funds, and shall be paid throughout the 2021-2022 school year."

Number	Placement	Per Diem Rate/Monthly Rate	Aide/Nurse Per Diem/Monthly	Billable Days/Months	Start Date
931402	Toms River Regional Board of Education	\$65.88/day		27 days	9/4/2019-10/10/2019
931402	Tinton Falls Board of Education	\$1,274.35/month		9 months	10/8/2019-6/30/2020

32. Approve the 2019-2020 tuition costs for the following out-of-district placements to be paid through budget account #11-000-100-566-00-0000. Subject to review by General Counsel; Moreover, no payments will be made more than 30 days in advance unless and until the Administration provides a written rationale as to the basis for same and the Board specifically approves same at a Board meeting. In addition, as to the New Jersey Department of Education Mandated Tuition Contract, Page 10, Paragraph "A." (and/or anywhere delineated in the Contract) "any and all monies owed, if any, by the district to the approved private school(s) shall be paid throughout the 2021-2022 school year provided there are no applicable Audit findings, applicable with State law , provided there are available funds, and shall be paid throughout the 2021-2022 school year."

Number	Placement	Per Diem Rate/Monthly Rate	Aide Per Diem/Monthly	Billable Days/Months	Start Date
907036	The Alpha School, LLC.	\$346.48/day		141 days	11/16/2019-6/30/2020
931095	Marie H.	\$297.15/day		150 days	10/23/2019-

Number	Placement	Per Diem Rate/Monthly Rate	Aide Per Diem/Monthly	Billable Days/Months	Start Date
	Katzenbach School for the Deaf				6/30/2020
907788	New Road School of Ocean	\$296.27/day		180 days	9/4/2019- 6/30/2020
204271	New Road School of Ocean	\$296.27/day		180 days	9/4/2019- 6/30/2020
205165	New Road School of Ocean	\$296.27/day		210 days	7/1/2019- 6/30/2020
909963	Collier School	\$331.00/day		131 days	11/18/2019- 6/30/2020

33. **Be It Hereby Resolved**, that the Board of Education continue with the following modifications in the student matter captioned, C.G. & M.G. o/b/o S.G. v. Lakewood Township Board of Education, EDS-03963-15 / Ref: 2015-22334, and in accordance with the terms of the current Agreement for the 2018-2019 and 2019-2020: The Lakewood School District will provide OT and PT by District providers or at parent choice as to PT, OT and Speech. As to Speech (2x a week) at \$70.00 per hour, OT (2 x a week) for \$70.00 an hour and PT (2 x a week) for \$80.00 an hour. Full time One to One aide at \$3,000 per month for no less than 5 hours per day, 5 days per week. Counseling Services will be (1 hour per week) by a certified a Social Worker at \$40.00 an hour. Special Education Instruction will be (8 hours a week) at \$40.00 an hour and ESY; in accordance with independent evaluation. No Tuition, No Transportation, No Stay Put. All other requirements must be met in accordance with the terms of the Settlement Agreement and Release provided to the Board, which is on file in the office of the Business Administrator. Correction to Board Agenda from October 31, 2019

34. **Be It Hereby Resolved**, that the Board of Education continue with the following modifications in the student matter captioned, Y.G. & B.G. o/b/o J.G. v. Lakewood Township Board of Education, EDS-07611-2019, ID 915874, and in accordance with the terms of the current Agreement: The student 915874 shall leave the SCHI School where he has a full time 1:1 aide and shall attend Orchos Chaim with a full time 1:1 aide not to exceed \$3,500 per month commencing September 2019 through June 2020. Related Services as contained within the most recent IEP (5/24/18) shall continue and shall be provided at District rates. Speech and OT - \$70.00 per hour; PT - \$80.00 per hour; Counseling Services - \$40.00 per hour; Special Education Instruction -\$40.00 per hour. Subject to ALJ. No ESY. No Tuition. No Specialized Transportation. No IEP. All other requirements must be met in accordance with the terms of the Settlement Agreement and Release provided to the Board, which is on file in the Office of the Business Administrator. Clarification/Correction to August 28, 2019 agenda

35. Medical/Administrative Homebound Instruction for the following students by the following agency/consultant. (Budget Account #11-150-100-320-00-0000).

Number	Agency/Consultant	Date	Hourly Rate
913648	Tree of Knowledge	11/25/19–12/15/19	\$50.00
912193	Tree of Knowledge	11/6/19 – 12/30/19	\$50.00
912193	Carmella Quick, Valerie Truisi	11/6/19-12/30/19	\$40.00
927724	Shannon Meyers	11/13/19– 12/13/19	\$40.00
922719	Tara Chapman	11/6/19 – 11/25/19	\$40.00
930012	Joan Bivins	11/21/19 – 12/21/19	\$40.00
913155	Barry Hoberman	11/5/19 – 12/5/19	\$40.00
194419	Barry Hoberman	11/19/19 – 11/29/19	\$40.00
905890	Silvergate Prep	10/6/19-11/15/19	\$40.00
919347	Silvergate Prep	10/6/19 – 11/23/19	\$50.00
214755	Silvergate Prep	10/6/19 – 12/6/19	\$50.00
194277	New Hope	11/7/19 – 1/7/20	\$550/week
907823	Leilanie Small	11/19/19 – 11/27/19	\$40.00
923671	Learnwell/Education Inc.	10/17/19 – 11/17/19	\$51.00
930952	Learnwell/Education Inc.	10/23/19 – 11/23/19	\$51.00
913085	Learnwell/Education Inc.	10/28/19 – 11/28/19	\$51.00
910124	Learnwell/Education Inc.	11/16/19 – 12/16/19	\$51.00
905890	Learnwell/Education Inc.	11/15/19 – 12/15/19	\$51.00
923988	Todd Pizzella	11/11/19 – 12/11/19	\$40.00
185340	Tanya Lees	11/6/19 – 12/6/19	\$40.00
906187	Tanya Lees	11/13/19 – 12/2/19	\$40.00
906562	Kathryn Bower	11/21/19 – 12/4/19	\$40.00
194469	Kathryn Bower	10/9/19 – 12/9/19	\$40.00
906112	Michael Hadley	11/4/19 – 11/22/19	\$40.00
909722	Michael Hadley	10/31/19 – 11/19/19	\$40.00

36. Approve Tree of Knowledge to provide student #913648 with art therapy and counseling, at a rate not to exceed \$130.00 per session (one per week) from July 1, 2019 through August 15, 2019, to be paid from budget account #11-150-100-320-00-0000.

37. Approve Tree of Knowledge to provide student #913648 with art therapy, at a rate not to exceed \$130.00 per session (one per week) from September 25, 2019 through December 15, 2019, and provide home instruction at a rate of \$50.00 per hour, not to exceed 10 hours per week, to be paid through budget account # 11-150-100-320-00-0000.

38. Approve Tree of Knowledge to provide student #912193 as per IEP for art therapy and counseling, at a rate not to exceed \$130.00 per session (one per week) until the week of December 30, 2019, to be paid through budget account # 11-150-100-320-00-0000.

39. Approve Margaret O'Hare to complete educational evaluations and attend CST meetings for the 2019-2020 school year, at a rate of \$65.00 per hour and \$350.00 per evaluation, not to exceed \$10,000.00, to be paid through budget account #11-000-219-320-00-0000.
40. Approve Jacqueline Wilhelm to complete psychological evaluations and attend CST meetings for the 2019-2020 school year at a rate of \$65.00 per hour and \$350.00 per evaluation, at a rate not to exceed \$10,000.00, to be paid through budget account #11-000-219-320-00-0000.
41. Approve Letterland training and coaching to be held for 5 days throughout the 2019-2020 school year, at a cost of \$3,100.00 per day, not to exceed \$15,500.00, to be paid through Title IIA funds, budget account #20-270-200-300-15-0015.
42. Approve Sondag Training and coaching at a cost of \$11, 000.00 which includes training and materials to be held on December 2, 2019, December 12, 2019 and December 13, 2019, to be paid through Title IIA funds, budget account# 20-270-200-300-15-0015, not to exceed \$11,000.00. (correction from board agenda 8-28-19)

Lakewood Middle	Oak Street	Clifton
Courtney Barton	Kimberly Gold	Michelle Pederson
Brenda Douglas	LeeAnn Pribula	Nandieta Itwaru
Carmella Quick	Victoria Pescatore	Mary Drawbaugh
Janet Sturman	Estera Singer	Frances Pallante
Jamie Weiss	Kimberly Lane-Downing	Marissa Bedrose
Michele Konar		Maureen Palhetta
Dawn Thomas		Lauren Zaza
Danielle Young		Delilah Maldonado
		Juliann O'Neill

43. Approve Frances Santoro, as a consultant for the Business Office for the 2019-2020 school year, on an as needed basis, at a rate of \$40.00 per hour, not to exceed \$8,000.00, to be paid through budget account #11-000-251-340.
44. Approve Darlene Deinhardt and Evelyn Vulpis to work additional hours, on an as needed basis, in the Business Office for the 2019-2020 school year, at a rate of time and a half, to be paid through budget account #11-000-251-100.

45. Approve the following placements for the Spring 2020 semester for student teaching(subject to approval of Criminal History background check):

LAST NAME	FIRST NAME	COLLEGE/UNIVERSITY	PLACEMENT	DATES FOR PLACEMENT
Baubles	Peter	Liberty	EGC	1/2020 – 5/20/2020
Solomon	Shashanna	Touro	SSS	1/2020 100 hours
Lett	Loucadia	GCU	LHS	1/2020 - 300 hours
O'Boyle	Erin	GCU	LECC	2/10/20 – 5/8/20

46. Approve Professional Development for the following staff for the 2019-2020 school year:

LAST NAME	FIRST NAME	WORKSHOP	DATE(S)	REGISTRATION FEE	MILEAGE	OTHER
Ritter	Christina	Trauma Informed Compassionate Training	11/13/19	***\$219.99	\$0.00	\$0.00
Milon	Danielle	7 Habits of Highly Effective People	11/20/19 – 11/21/19	\$0.00	**\$90.30	\$0.00
Dunn	Gladys	NJDOE:NJSLA-Science Spanish Language Committee Mtg	12/9/19 – 12/13/19	\$0.00	\$0.00	\$0.00
Liebhauser	Rachael	HIB Certification for NJ Anti-Bullying Specialists	12/12/19	\$0.00	**\$51.45	**\$10.00
Orellana	Oscar	Issuing Officer Training for Employment Certificates	12/4/19	\$0.00	**\$46.90	\$0.00
Wehl	Rachel	Dyslexia, Dyscalculia and Dysgraphia	12/17/19	****\$219.99	\$0.00	\$0.00
Nussbaum	Gila	Dyslexia, Dyscalculia and Dysgraphia	12/17/19	****\$219.99	\$0.00	\$0.00
Kurzweil	Christine	Perkins Workshop	10/30/19	\$0.00	*****\$37.10	*****\$4.75
Zentman	Chana	Autism: De-Escalate Meltdowns & Diffuse Explosive	12/11/19	****\$219.99	\$0.00	\$0.00

LAST NAME	FIRST NAME	WORKSHOP	DATE(S)	REGISTRATION FEE	MILEAGE	OTHER
		Behaviors in Children & Adolescents				
Paolantonio	Tracy	Affirmative Action & Discrimination Law Training	12/13/19	*****\$150.00	\$0.00	\$0.00
Matson	Michael	LinkIt! Principal & Teacher Data Leadership	11/21/19	*****\$175.00	\$0.00	\$0.00
Ring	Jessica	7 Habits Regional Training	11/21/19	\$0.00	**\$44.31	**\$3.00
Kawka	Shannon	7 Habits Regional Training	11/21/19	\$0.00	**\$44.31	**\$3.00
Schechter	Leah	7 Habits Regional Training	11/21/19	\$0.00	**\$83.30	\$0.00
Bonner	Owen	7 Habits Regional Training	11/21/19	\$0.00	**\$88.90	**\$9.00
Ortiz	Luisanny	HIB Certification for Anti-Bullying Specialist & School Safety/Climate Team Members	12/12/19	**\$150.00	***\$24.15	\$0.00
Napolitano	Tara	HIB Certification for Anti-Bullying Specialist & School Safety/Climate Team Members	12/12/19	**\$150.00	\$0.00	\$0.00
Walters	Kevin	LGBTQ Inclusive Pedagogy	1/16/20	\$50.00		

*Mileage Reimbursement #11-000-223-690-00-0000

**Registration Fee Account & Mileage Account #20-270-200-500-15-0015

***Registration Fee Account #15-000-223-320-07-0007

****Mileage Account #11-000-219-580-00-0000

*****Mileage Account #20-360-200-580-03-0000

*****Registration Fee Account #11-00-223-320-00-0000

47. Approve Kristen Widmer of Staff Workshops to provide NJSLA workshops, for teachers in grades 3-5 and grades 6-8, December 11, 2019, December 12, 2019, December 18, 2019, December 19, 2019, December 20, 2019, March 20, 2020, March 30, 2020, and March 31, 2020, at a cost of \$1,700.00 per session, not to exceed \$11,900.00, to be paid through budget account # 20-270-200-300-15-0015.

48. Approve Catherine Simone of SRI & ETTC to provide up ten (10) Math sessions between January 2, 2020 and June 30, 2020, at a cost of \$1,090.00 per day, not to exceed \$10,900.00, to be paid through budget account # 11-000-223-300-00-0000.

49. Approve the following **Game Workers for the Centennial Football**, November 28, 2019, at a rate of \$50.00, to be paid through 11-402-100-100-15-0000.

EVENT STAFF: these positions include sideline control strategically placed around the complex- designated by Tom Stead
Hours are 10:00-2:00pm

John Kulesza	John Revell	Edgar Gallegos
Steven Acosta	Jon Wudski	Krista Smith
Michael Randolph	Charles Mecina	Nicoletta Katechis
Darren Lee	Janet Hendry	Wendy McClave
Amy Watson	Katherine Clarke	Shacana Smith
Cathleen Lloyd	Todd Pizzella	Andy Carlstrom

BREAKFAST STAFF: these positions will assist with alumni breakfast
Hours are 730-1130am

Valerie Sierchio	Barbara Costello	Brocha Neumann
Gisela Malgeri	Alicia Carney (Alumni)	Aymen Abdouh

Corey Goldfarb, Sodexo - will provide food and paper goods for breakfast
James Conroy -food prep (7:30-11:00AM)

TICKETS: these positions include ticket selling / checking tickets/ stamping for re-entry
Hours are 9-1pm

Allie Baird	Mary (Gail) Hague	Sonia Segui	Luann Cash
Nancy Torres	Rachel Klein		

ALTERNATE WORKERS: (if staff back out, add these workers)
Aimee Klinger

50. Approval for renewal of Lightspeed Relay with CDW for \$25,050.00, for a one year subscription December 15, 2019 through December 14, 2020, to be paid through budget account #11-000-252-500-00-0000.

51. Approval to lease a Canon wide format printer at a cost of \$89.00 per month for 60 months. Charge to account 11-190-100-500-00-0000, December 5, 2019 through December 4, 2024.

52. Approve the following OSS staff for the NJSLA program to meet on Saturdays, for 15 weeks, effective December 7, 2019 through April 4, 2020, at a rate for Administrator of \$120.00 per hour, certificated staff of \$60.00 per hour, and non-certificated staff of \$30.00 per hour, to be paid through budget accounts: Administrator #15-421-200-100-09-0009, Teacher # 15-421-100-101-09-0009 & Paraprofessional #15-421-100-106-09-0009.

Staff	Position	Hours/Days Per Week
Banka, Teresa	Teacher	2.5 Hrs/Saturday
Bender, Lindsey	Teacher	2.5 Hrs/Saturday
Bugbee, Peter	Teacher	2.5 Hrs/Saturday
Carpenter, Dawn	Teacher	2.5 Hrs/Saturday
Chapman, Tara	Teacher	2.5 Hrs/Saturday
Coviello, Peter	Teacher	2.5 Hrs/Saturday
Crenshaw, Katrina	Teacher	2.5 Hrs/Saturday
Crewe, Dana	Teacher	2.5 Hrs/Saturday
Czech, Margaret	Teacher	2.5 Hrs/Saturday
Doyle, Courtney	Teacher	2.5 Hrs/Saturday
Fattori, Alyssa	Teacher	2.5 Hrs/Saturday
Herman, Jenna	Teacher	2.5 Hrs/Saturday
Horner, Jacquelyn	Teacher	2.5 Hrs/Saturday
Katechis, Nicoletta	Teacher	2.5 Hrs/Saturday
Lane-Downing, Kimberly	Teacher	2.5 Hrs/Saturday
Patel, Shannon	Teacher	2.5 Hrs/Saturday
Pipes, Karen	Teacher	2.5 Hrs/Saturday
Tsapatsaris, Anna	Teacher	2.5 Hrs/Saturday
Bury, Jessica	Substitute Teacher	2.5 Hrs/Saturday
Patella, Jennifer	Program Coordinator	3 Hrs/Saturday
Bonner, Owen	Administrator	3 Hrs/Saturday (as needed)
Ring, Jessica	Administrator	3 Hrs/Saturday (as needed)
Schroepfer, Joseph	Administrator	3 Hrs/Saturday
Schneller, Luz	Bilingual Secretary	3 Hrs/Saturday
Bals, Brianna	Bilingual Secretary	3 Hrs/Saturday (as needed)
Guarin, Juan	Bilingual Secretary	3 Hrs/Saturday (as needed)

53. Approve Kelly Hammel as Event Staff for the Winter 2019-2020 season, at a cost of \$50.00 per event, at a maximum not to exceed \$450.00, on an as needed basis, to be paid through budget account #11-402-100-100-15-0000.

54. Approve Ashley Antuna and Caron-Gayle Flagg for a total of 3 hours each, at a rate of \$40.00 per hour, to paint and beautify the Football Fieldhouse, beginning Monday, November 25, 2019 through Wednesday, November 27, 2019.

55. Approve 36 LMS, MD students and their Teachers and Paraprofessionals to go to LifeTown in Livingston, NJ. (10 Microlab Road) on December 10, 2019. Students will depart LMS at 7:00 a.m. and arrive back to school by 1:30 p.m.

LifeTown's goal is to provide students with an immersive, real-world environment where they can reinforce classroom lessons in a supportive and encouraging environment, and where they can practice critical life and job skills. A visit to the LifeTown Shoppes (15 in total), a working, indoor mini-city, will reinforce classroom lessons.

Students are given \$12.00 when they enter the "bank" and are able to spend the money as they wish throughout the various 15 stores. Students then deposit whatever is leftover back into their savings account at the "bank" at the end of the trip.

Cost - \$35.00 a student x 36 students = \$1,260.00

Transportation - \$ \$1,820.00

56. Approve the submission of the IDEA Amendment for the 2019-2020 school year to include the carryover funds of \$24,874.00, to be used for related services and behavioral supports at the NPSSP/NPSSP extension program, and to provide additional related services at the NPSSP program (for the additional preschool classes), at an additional cost not to exceed \$53,388.00, at no cost to the district, to be paid through IDEA Basic Funds, budget account # 20-250-200-300-16-0000.

57. Approve Bonnie Kiesewetter to complete psychological evaluations and attend CST meetings for the 2019-2020 school year, at a rate of \$65.00 per hour and \$350.00 per evaluation, not to exceed \$10,000.00, to be paid through budget account #11-000-219-320-00-0000.

58. Approval to replace the PA system at Spruce Street School. Purchase from CDW-G, state contract ESCNJ18/19-03 for \$179,927.15, to be paid through budget account #11-000-252-500-00-0000.

IMPORTANT INFORMATION:

HIB Report – November 2019

B. PERSONNEL

1. CERTIFICATED

a. Resignations

1. TORO, Mary
Teacher – 8th Gr Math - LMS
Effective: January 10, 2020 or sooner
2. FONTANES, Elizabeth
Teacher – K Bilingual – SSS
Effective: January 10, 2020 or sooner
3. MICHAEL Muth
Assistant Wrestling Coach (Only)
Effective: November 1, 2019
4. REVELL, John
Weight Room Attendant (Only)
Effective: November 25, 2019
5. HUDAK, Katie
Teacher – Bilingual Gr 1 – CAS
Effective: January 21, 2020 or sooner
6. WALSH, Jillian
Teacher – Social Studies – LHS
Effective: January 1, 2020

b. Retirements – None At This Meeting

c. Terminations - None At This Meeting

d. Leaves of Absence

1. BERMAN, Blima
Teacher-Piner
Maternity-FMLA-Unpaid
Effective: September 3, 2019
Terminating: November 24, 2019
Contractual-Unpaid
Effective: November 25, 2019
Returning: February 24, 2020

(extended from original Board approved 8/28/19 request)

2. DARBY, Jennifer
Teacher-SSS
To care for sick family member-intermittent-Sick (12.5 days) &
Personal (4 days)-Paid
(pending attendance data)
Effective: November 6, 2019
Terminating: April 1, 2020
3. FAAS, Matthew
Teacher-Piner
Paternity-NJFL-Sick (7 days)-Paid
Effective: December 9, 2019
Returning: December 18, 2019
4. GLASSENBERG, Deena
Teacher-CIII
Bonding-Sick (9 days)-Paid
Effective: January 2, 2020
Terminating: January 14, 2020
(pending attendance data)
NJFL-Unpaid
Effective: January 15, 2020
Returning: April 20, 2020
5. JONES, Jonathan
Teacher-EGC
Bonding-NJFL-Unpaid
Effective: November 11, 2019
Returning: December 3, 2019
6. REMOVED
7. OSINA, Chana-
Speech Therapist-Related Services-CIII
Maternity-NJFL-Unpaid
Effective: December 2, 2019
Returning: January 28, 2019
8. SCRIBNER, Susan
Teacher-SSS
To care for sick family member-FMLA-Unpaid
Effective: December 2, 2019

Returning: December 17, 2019

9. TEREN, Sarah
Teacher-CIII
Maternity-NJFL-Unpaid
Effective: November 11, 2019
Returning: January 21, 2020
(revised from original Board approved 10/31/19-went out early)
10. GREGORY, Patricia
Teacher-LMS
Medical-Sick (16 days)
Effective: November 13, 2019
Returning: December 9, 2019 (pending Dr.'s release)
11. WIENCKE, Kate
Teacher-OSS
Bonding-Sick (25 days) & Personal (4 days)-Paid
Effective: September 4, 2019
Terminating: October 20, 2019
NJFL-Unpaid
Effective: October 21, 2019
Terminating: January 25, 2020
FMLA-Unpaid
Effective: January 26, 2020
Terminating: April 25, 2020
Contractual-Unpaid
Effective: April 26, 2020
Terminating: June 30, 2020

e. Transfers

1. CURRAO, Cynthia
From: Teacher – 5th Gr. – OSS
To: Teacher – 5th Gr – CAS
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-120-100-101-06-0006)
(Relocation of Classroom)
(No Additional Cost to the District)

2. SINGER, Estera
From: Teacher – ICS 5th Gr. – OSS
To: Teacher – 5th Gr – CAS
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-120-100-101-06-0006)
(Relocation of Classroom)
(No Additional Cost to the District)
3. KEARNEY, Tracey
From: Teacher – 5th Gr. – OSS
To: Teacher – 5th Gr – EGC
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-120-100-101-05-0005)
(Relocation of Classroom)
(No Additional Cost to the District)
4. LONGSWORTH, Rutricia
From: Teacher – 5th Gr. – OSS
To: Teacher – 5th Gr – EGC
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-120-100-101-05-0005)
(Relocation of Classroom)
(No Additional Cost to the District)
5. PETERSON, Jacelyn
From: Teacher – 5th Gr. – OSS
To: Teacher – 5th Gr – EGC
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-120-100-101-05-0005)
(Relocation of Classroom)
(No Additional Cost to the District)
6. CORREIA, Rondalyn
From: Teacher - ESL – OSS
To: Teacher – ESL – EGC
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-120-100-101-05-0005)
(To Service Relocated Students From OSS)
(No Additional Cost To The District)

7. KAZNOWSKI, Jennifer
From: School Social Worker – LHS
To: School Social Worker – CAS
Effective: November 26, 2019
Terminating: June 30, 2020
(budget account # 11-000-219-104-13-0013)
(replacement K. Filkin – retired - \$91,346.00)
(No Additional Cost To The District)
8. KING, Audrey
From: Teacher – PreK ICR – Piner
To: Teacher – PSH – AI – SSS
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-207-100-101-07-0007)
(No Additional Cost To The District)
9. HUDAK, Katie
From: Teacher – Bilingual Gr 1 – SSS
To: Teacher – Bilingual Gr 1 – CAS
Effective: December 2, 2019
Terminating: June 30, 2020
(budget account # 15-240-100-101-06-0006)
(Relocation of Classroom)
(No Additional Cost To The District)
10. KUREK, Jill
From: Teacher – Interventionist – Piner/SSS
To: Teacher – Interventionist – Piner/CAS
Effective: December 2, 2019
Terminating: June 30, 2020
(Split 50/50%budget accounts #
#15-230-100-101-10-0010
#15-230-100-101-06-0006)
(Relocation of Classroom)
(No Additional Cost To The District)

11. MOORE, Elizabeth

From: Teacher - PS Interventionist – Piner
To: Teacher – PS Sp. Ed. ICR – Piner
Effective: December 2, 2019
Terminating: June 30, 2020
(replacement for A. King – reassigned)
(No additional cost to the District)

f. Appointments

1. *MCGRATH, Allison

Teacher – ICS 3rd Gr – EGC
Effective: November 25, 2019
Terminating: June 30, 2020
Salary: Step 3, BA - \$50,361.00 prorated
(Mentoring paid by employee if necessary)
(budget account #15-213-100-101-05-0005)
(Replacement for K Hetzel – Retired – \$86,346.00)

2. *VEGA, Tony

School Social Worker – LHS
Effective: November 25, 2019
Terminating: June 30, 2020
Salary: Step 19, MA - \$67,411.00 prorated
(Mentoring paid by employee if necessary)
(budget account #11-000-219-104-13-0013)
(Replacement for J. Kaznowski – reassigned – \$68,872.00)

3. *TEMPERINO, Lanny

Guidance Counselor – LMS
Effective: January 6, 2019 or sooner
Terminating: June 30, 2020
Salary: Step 2, MA - \$53,061.00 prorated
(Mentoring paid by employee if necessary)
(budget account #15-000-218-104-04-0004)
(Replacement for T. Lang – reassigned – \$53,761.00)

4. *FERRARO, Nancy

Teacher – Preschool Interventionist – LECC Campus II
Effective: January 21, 2019 or sooner
Terminating: June 30, 2020
Salary: Step 21, BA - \$68,811.00 prorated
(Mentoring paid by employee if necessary)
(budget account #11-216-100-101-15-0015)

(New Position)

5. *ROSENSHEIN, Rivka
Teacher – PSH – LECC Campus I
Effective: December 2, 2019
Terminating: June 30, 2020
Salary: Step 7, MA - \$54,761.00 prorated
(Mentoring paid by employee if necessary)
(budget account # 11-216-100-101-15-0015)
(replacement for R. Stillwagon - \$85,846.00)

g. Reappointments – None At This Meeting

h. Salary Adjustments – None At This Meeting

i. Stipends

1. MALGERI, Gessela
Parent Academy/Latino Family Literacy Project Coordinator
Effective: September 1, 2019
Terminating: June 30, 2020
Stipend: \$5,000.00
(budget account # 20-231-200-100-15-0015)
2. Co-Curriculum Stipend Positions - LHS
2019-20 School Year
per LEA contract Schedule G.
Account #15-401-100-100-03-0003

Staff Member	Co-Curricular Position	Stipend Amount
Amy Mann	National Honor Society	\$1,027.00 split
Michael Filardo		\$513.50 each

3. Winter Coaches
 2019-2020 School Year
 (budget account # 11-402-100-100-15-0000)
 (Correction from the October 31, 2019 agenda)

***Step Adjustment**

Last Name	First Name	Sport	Position	Group	Step	Salary
Orellana	Walter	Wrestling	Asst. Coach	II	1	\$4,954.00
Revell	John	Wrestling	Asst. Coach	II	1	\$4,954.00
Peccarelli	Lewis	Track – Boys	Head Coach	III	3*	\$6,887.00
Terrigno**	Robert	Weight Room	Attendant			\$1,382.00
Worthy	Maxine	Cheerleading	Head Coach	IV	4*	\$6,365.00

**Budget Account 15-401-100-100-03-0003

j. Tuition Reimbursement

1. DICK, Miriam
 Speech – SSS
 3 credits
 BBSQ 5820 Foundations & Preschool Assessment & Treatment
 Bilingual SLP Institute
 \$2,154.00
 (budget account #11-000-291-280-00-0000)
 (Correction from the October 31, 2019 Agenda)

k. Miscellaneous

1. PETROWSKI, Travis
 Teacher – Gr 7&8/ICS – LMS
 Effective: November 1, 2019
 Terminating: June 30, 2020
 Salary From: Step 10, MA30 - \$59,511.00 prorated
 Salary To: Step 11, MA30 - \$59,511.00 prorated
 (Correction from August 28, 2019 agenda)
 (NO additional cost to District.)
2. HETZEL-WELSHMAN, Karen
 Teacher-EGC
 Sick (41) + Personal (165.5) = 206.5
 $206.5 \div 2 = 103.25$
 $\$87,346.00 \div 183 = \477.30
 $\$477.30 \times 103.25 = \$49,281.28$

2. NON-CERTIFICATED

a. Resignations

1. BURESCH, Thomas
Security Specialist – District
Effective: November 11, 2019
2. BOWEN, Pamela
Breakfast Aide – OSS
Effective: October 8, 2019
3. SANTOS, Lezina
Breakfast Aide – CAS
Effective: November 4, 2019
4. KELCOURSE-BAKER, Cheri
Security Specialist – District
Effective: November 20, 2019

b. Retirements – None At This Meeting

c. Terminations

1. Employee #8258
Effective: November 28, 2019

d. Leaves of Absence

1. BROYDE, Chana
Para-CI
Medical-FMLA-Unpaid
Effective: December 11, 2019
Returning: December 20, 2019 (pending Dr.s' release)
2. POWELL, Mary Ann
Secretary-Human Resources
Medical-Sick (22 days)-Paid
Effective: December 9, 2019
Returning: January 21, 2020 (pending Dr.'s release)

3. RODRIGUEZ, Jeanette
SSS-Secretary
Medical-Sick (6 days) & Personal (2 days) & Vacation (9 days)-Paid
Effective: October 22, 2019
Terminating: November 17, 2019
Medical-Unpaid
Effective: November 18, 2019
Returning: December 3, 2019 (pending Dr.'s release)
5. PAREJA, Jacqueline
Para-LMS
Medical-FMLA-Unpaid
Effective: December 4, 2019
Terminating: December 11, 2019
Medical-Personal (3 days) & Sick (1 day)-Paid
Effective: December 12, 2019
Terminating: December 17, 2019
Medical-PEAD (3 days)-Paid minus sub Pay
Effective: December 18, 2019
Terminating: December 20, 2019
Medical-Paid
Effective: December 21, 2019
Terminating: January 2, 2020 (pending Dr.'s release)
6. HUGHES, Patricia
Para-Oss
Medical-Sick (17 days)-Paid
Effective: November 26, 2019
Returning: January 2, 2020 (pending Dr.'s release)

e. Transfers

1. DAVENPORT, Susan
From: Paraprofessional 1:1 PSH – SSS
To: Paraprofessional 1:1 ABA – SSS
Effective: December 2, 2019 or sooner
Terminating: June 30, 2020
(budget account # 11-000-217-106-07-0007)
(New Position)

2. SANDOMENO, Kristen
From: Paraprofessional PS Program -LECC Campus I
To: Paraprofessional 1:1 PSH - Campus I
Effective: November 15, 2019
Terminating: June 30, 2020
(for IEP mandated student)
(No Additional Cost To District)
3. SIERCHIO, Valerie
From: Paraprofessional - 1:1 - OSS
To: Paraprofessional - 1:1 – LECC Campus III
Effective: November 21, 2019
Terminating: June 30, 2020
(position no longer needed at Oak)
(No Additional Cost To District)

f. Appointments

1. *TERMINIELLO, Sandra
Paraprofessional –1:1 PSH – SSS
Effective: December 2, 2019 or sooner
Terminating: June 30, 2020
Salary: Step 18, 90 Credits - \$26,724.00 prorated
(budget account # 11-216-100-101-15-0015)
(replacement for S. Davenport – reassigned - \$20,994.00)
2. *SALERNO, Bridget
Paraprofessional – K Program – Piner
Effective: January 2, 2020
Terminating: June 30, 2020
Salary: Step 10, 90 Credits - \$20,994.00 prorated
(budget account # 15-190-100-106-10-0010)
(replacement for K. Donnelly – retired - \$20,994.00)
3. *&***WAGNER, Susana
Breakfast Aide – OSS
Effective: November 26, 2019
Terminating: June 30, 2020
Salary: 10.25 per hour
(two (2) hours per day)
(budget account # 60-910-310-100-00-0001)
(replacement for R. Haskin – resigned)

4. *&***KPANGE, Jebbeh
Breakfast Aide – CAS
Effective: November 26, 2019
Terminating: June 30, 2020
Salary: 10.25 per hour
(two (2) hours per day)
(budget account # 60-910-310-100-00-0001)
(replacement for L. Santos – resigned)
5. *BONAPARTE, Mary
Cafeteria Aide - LHS
Effective: November 26, 2019
Terminating: June 30, 2020
Salary: \$10.00 per hour
(budget account # 60-910-310-100-00-0001)
6. *SALAS, Felicia
Cafeteria Aide - LHS
Effective: November 26, 2019
Terminating: June 30, 2020
Salary: \$10.25 per hour
(budget account # 60-910-310-100-00-0001)
7. *BOUNEY, Kathy
Paraprofessional – 1:1 K – LLD – SSS
Effective: December 9, 2019
Terminating: June 30, 2020
Salary: Step 11, 90 Credits - \$21,199.00 prorated
(budget account #11-000-217-106-07-0007)
(new position required by IEP)

g. Reappointments – None At This Meeting

h. Salary Adjustments

5. CONOVER HART, Tayon
Paraprofessional – 1:1 – LMS
Effective: November 4, 2019
Terminating: June 30, 2020
Salary From: Step 6, 0 Credits - \$18,089.00 prorated
Salary To: Step 6, 30 Credits - \$19,499.00 prorated
(Correction from October 31, 2019 agenda)

i. Stipends

1. Co-Curriculum Positions – EGC
2019-2020 School Year
Per LEA contract Schedule G
Account #15-401-100-100-05-0005

Staff Member	Co-Curriculum Position	Stipend Amount	Start Date
Shannon Napolitano	Student of the Month	\$1,027.00	9/1/2019
Dylan Brown	Winter/Spring Concert	\$946.00	9/1/2019
Tara Napolitano	Safety Patrol	\$973.00	12/1/2019

2. Afternoon Bus Duty – Paraprofessional - LECC
2019-20 School Year
At a rate of \$20.00 per hour
(on an as needed basis)
(budget account # 100-000-270-161-00-2000)

Last Name	First Name
Joseph	Tova

3. Morning Duty Stipend
1:1 Paraprofessional
Stipend Elementary: \$1,000.00
Stipend LMS/LHS: \$2,000.00
2019-2020 School Year
(This Stipend Is Pensionable)
(prorated if start date is after September 1, 2019)
(budget account #11-000-270-160-00-2000)

Last Name	First Name	Location	Amount	Effective Date
Triano	Michael	PINER	\$1,000.00	11/4/19
Joseph	Tova	LECC	\$1,000.00	10/23/19
Weldon	Krista	LECC	\$1,000.00	10/30/19
Neri	Isabella	LECC	\$1,000.00	11/6/19
Veglatte	Judy	LECC	\$1,000.00	11/18/19
Kusy	Pamela	LECC	\$1,000.00	11/18/19
Sandomeno	Kristen	LECC	\$1,000.00	11/15/19

j. Miscellaneous

1. MANNEY, Robert
Attendance Officer-LMS
 $\text{Sick (26.5) + Personal (6) = 32.5}$
 $32.5 \div 2 = 16.25$
 $\$43,695. \div 183 = \238.77
 $\$238.77 \times 16.25 = \$3,880.02$

- * Appointment subject to approval of Criminal History background check by State Department of Education, as per NJSA 18A:6-7-1, et. seq., NJSA 18A:39-17 et. seq., or NJSA 18A:6-4.13 et seq., as applicable.
- ** As required by law and code, this Emergent Employee Resolution, upon motion duly made, seconded and carried, it was RESOLVED that this person be employed by the Board of Education of the Lakewood Public School District in the County of Ocean on an emergent basis.
- *** This position does not include the following:

Medical Coverage	Personal Days
Dental Coverage	Professional Days
Prescriptions	Vacation Days
Optical Coverage	Sick Days
Reimbursement for Credits	

MOTION TO APPROVE MINUTES, ADDITIONS & CORRECTIONS TO THE AGENDA, BUSINESS & SUPERINTENDENT AGENDA, AND NEW BUSINESS (passed)

Motion: Mrs. Gonzalez **Second:** Mrs. Jackson-Byers

5 Ayes: Mrs. Gonzalez, Mr. Nakdimen, Mr. Stern, Mrs. Jackson-Byers, Mr. Bender

0 Nays:

0 Abstained:

4 Absent: Mr. Zlatkin, Mr. Newhouse, Mr. Rodriguez, Mr. Treisser

Note: Mr. Nakdimen's vote should reflect his abstention from any item pertaining to or involving SCHI, specifically Business Agenda letter "H" Transportation #6, and Superintendent Agenda #28 and Nay for Business Agenda: Letter "O".

Payment will not be made by the Board of Education Business Office until a contract is fully executed by the Board and prior to work commencing reviewed and initialed by General Counsel.

XI. OLD BUSINESS

XII. NEW BUSINESS

Approve the change of date for the December 11, 2019 **Board Meeting to**
December 18, 2019.

XIII. GOOD AND WELFARE

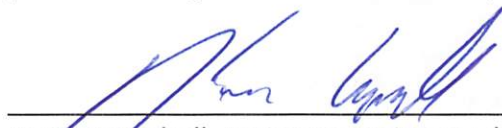
XIV. ADJOURNMENT

Motion to Adjourn:

Motion: Mrs. Jackson-Byers **Second:** Mr. Stern

Meeting was adjourned at 9:22 p.m.

I, Kevin Campbell, Assistant Business Administrator/Assistant Board Secretary, of the Lakewood Board of Education, hereby certify this to be a true copy of the Minutes from a public meeting held on November 25, 2019.



December 16, 2019

Kevin Campbell, Assistant Business Administrator/Assistant Board Secretary

R 5200 ATTENDANCE (M)

M

A. Definitions

1. For the purposes of school attendance, a "day in session" shall be a day on which the school is open and students are under the guidance and direction of a teacher or teachers engaged in the teaching process. Days on which school is closed for such reasons as holidays, teachers' institutes, and inclement weather shall not be considered as days in session.
2. A "school day" shall consist of not less than four hours, except that one continuous session of two and one-half hours may be considered a full day of Kindergarten.
3. "A day of attendance" shall be one in which the student is present for a full day under the guidance and direction of a teacher while school is in session.
 - a. Whenever over-crowded conditions make it necessary to hold two separate sessions with a different group of students in each session, a student attending for all of either session shall be regarded as having attended for the full day. An excused absence for any reason shall not be counted as a day of attendance in the school register.
4. A "half-day class" shall be considered the equivalent of a full day's attendance only if in session for four hours or more, exclusive of recess periods or lunch periods.

B. Attendance Recording

1. A record of the attendance of all students on roll in a school register shall be kept each day that school is in session by a teacher or other authorized person. It shall be the duty of this person to keep the attendance records according to these rules and the specific instructions

issued by the Commissioner of Education.

2. No student shall be recorded as present unless the school is in session and the student so recorded is under the guidance and direction of a teacher in the teaching process.
3. A student shall be recorded as absent in the school register when not in attendance at a session of the school while a member of the school, except students excused due to religious holidays who shall be recorded as excused.
4. A student shall be recorded as either present, absent, or excused for religious observance, every day the school is in session after the student enters until the date the student is transferred to another school, transferred to an individual home instruction record, or officially leaves the school system.
5. The Commissioner shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis.
6. The mere presence of a student at roll call shall not be regarded as sufficient attendance for compliance with N.J.A.C. 6A:32-8.3. In a school which is in session during both the forenoon and the afternoon, a student shall be present at least one hour during both the forenoon and the afternoon in order to be recorded as present for the full day. In a school which is in session during either the forenoon or the afternoon, a student shall be present at least two hours in the session in order to be recorded as present for the full day.
7. A student not present in school because of his/her participation in an approved school activity, such as a field trip, meeting, cooperative education assignment, or athletic competition will be considered to be in attendance.

C. Unexcused Absences That Count Toward Truancy/Excused Absences

1. "An unexcused absence that counts toward truancy" is a student's absence from school for a full or a portion of a day for any reason that is not an "excused absence" as defined below.
2. "An excused absence" is a student's absence from school for a full day or a portion of a day for the observance of a religious holiday pursuant to N.J.S.A. 18A:36-14 through 16, or any absence for the reasons listed below:

A pupil who is absent due to an illness he/she must provide medical documentation to the Attendance Department upon return to school within two school days;

Bedside Instructions;

Court appearance with written documentation from the court;

Classified pupils are expected to adhere to the same attendance regulations as general education pupils, unless otherwise noted in the pupil's Individualized Education Plan (IEP) accommodation plans under 29 U.S.C. §§ 794 and 705(20), and individualized health care plans. Any additional exception(s) would be determined by the Child Study Team (CST) in consultation with the school administration;

The student's suspension from school;

Family illness or death in the immediate family which includes a parent(s) or legal guardian(s), sibling, grandparent, and others at the discretion of the administration; supported by a written letter from the parent upon the student's return to school;

Visits to post-secondary educational institutions. Juniors will be allowed two visits for the year and seniors will be allowed four for the year;

Meeting with admissions officer of an institution of higher education;

Interviews with a prospective employer set up by the school;

Driver's license test with appointment card presented to the administration;

Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day;

Take Our Children to Work Day;

An absence considered excused by a New Jersey Department of Education rule;

An absence for a reason not listed above, but deemed excused by the Principal upon a written request by the student's parent stating the reason for the absence and requesting permission for the absence to be an excused absence;

3. "Truancy" means ten or more cumulative unexcused absences that count toward truancy of a student between the ages of six and sixteen as determined by the Board's Attendance Policy and Regulation pursuant to N.J.A.C. 6A:16-7.6(a)4.iii. and the definition of school day pursuant to N.J.A.C. 6A:32-8.3. Any absence not listed in C.2. above shall be an unexcused absence counted toward truancy.

D. Notice to School of a Student's Absence

1. The parent or adult student is requested to call the school office before the start of the student's school day.
2. The parent of the student or an adult student who will attend the morning session, but will not attend the afternoon session should call or provide notice to the school office before the start of the afternoon session.
3. The parent or adult student who anticipates a future absence or anticipates that an absence will be prolonged should notify the school

office to arrange make-up work, if absence is deemed excusable.

E. Readmission to School After an Absence

1. A student returning from an absence of any length of time must provide a written statement that is dated and signed by the parent or adult student listing the reason for the absence.
2. A note explaining a student's absence for a noncommunicable illness for a period of more than 3 school days must be accompanied by a physician's statement of the student's illness with medical clearance to return to school.
3. A student who has been absent by reason of having or being suspected of having a communicable disease must present to the school nurse written evidence of being free of communicable disease, in accordance with Policy 8451.

F. Instruction

1. Teachers shall cooperate in the preparation of home assignments for students who anticipate an excused absence of 3 school days duration. The parent or student must request such home assignments.
2. A student who anticipates an absence due to a temporary or chronic health condition may be eligible for home instruction in accordance with Policy 2412. The parent must request home instruction.
3. Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
4. In general, students will be allowed a reasonable amount of time as determined by the teacher to make up missed work.
5. A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.

G. Denial of Course Credit

1. The teacher will determine the credit to be awarded a student for make-up work. The teacher may record an incomplete grade for a student who has not had a full opportunity to make up missed work.
2. A secondary student may be dropped from a course or denied course credit when he/she has been absent 18 days or 10% of 180 days or more of the class sessions, whatever the reason for the absence, except that absences for the observance of a religious holiday or absences caused by a student's suspension will not count toward the total.

Exceptions to this rule may be made for students who have demonstrated to the teacher through completion of make-up assignments that they have mastered the proficiencies established for the course of study.

3. An elementary student may be retained at grade level, in accordance with Policy 5410, when he/she has been absent 18 or more school days, whatever the reason for the absence, except that absences for the observance of a religious holiday and absences due to student's suspension will not count toward the total.

Exceptions to this rule may be made for students who have demonstrated through completion of home assignments and/or home instruction that they have mastered the proficiencies established for the assigned courses of study.

H. School District Response To Unexcused Absences During the School Year That Count Toward Truancy

1. Teacher Responsibilities

- a. Teachers should record attendance in the designated data system by the end of each period;
- b. Teachers must make contact with a parent(s) or legal

guardian(s) when a pupil has been absent **two** times consecutively or five times within a two week period;

- c. If a pupil has been absent **three** times within that marking period the teacher must notify the Attendance office as well as their guidance counselor via email; and
 - d. All medical documentation received should be given to the Health office, which will in turn enter the absences into the designated data system as excused.
2. For up to **three** cumulative unexcused absences that count toward truancy, the Principal or the Attendance Officer shall:
- a. Make a reasonable attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;
 - b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
 - c. Identify, in consultation with the student's parents, needed action designed to address patterns of unexcused absences, if any, and to have the child return to school and maintain regular attendance;
 - d. Proceed in accordance with the provisions of N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-10, if a potentially missing or abused child situation is detected; and
 - e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
 - f. **Note goes home notifying parents of absences.**
3. For between **four** and nine cumulative unexcused absences that count toward truancy, the Principal or the Attendance Officer shall:

- a. Make **every** attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;
- b. Make **every** attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
- c. Pupils with **three** unexcused absences will receive a letter notifying parent(s) or legal guardian(s) that their child has exceeded the allowable number of absences.
- d. Evaluate the appropriateness of action taken pursuant to N.J.A.C. 6A:16-7.6(a) 4.i. (3) and H.1.c. above;
- e. Develop an action plan to establish outcomes based upon the student's patterns of unexcused absences and to specify the interventions for supporting the student's return to school and regular attendance, which may include any or all of the following:
 - (1) A parent conference will be scheduled with the attendance Officer, CST, Guidance Counselor and all other needed parties to discuss attendance concerns. Pupil and parent(s) or legal guardian(s) will sign an attendance contract and pupil will be given five days to improve attendance.
 - (2) Refer or consult with the building's Intervention and Referral Services Team (I&RS), pursuant to N.J.A.C. 6A:16-8;
 - (2) Conduct testing, assessments, or evaluations of the student's academic, behavioral, and health needs;
 - (4) Make a referral to or coordinate with a community-based social and health provider agency or other community resource;
 - (5) Refer to a court or court program pursuant to N.J.A.C.

6A:16-7.6(a) 4.iv. and H.4. below;

- (6) Proceed in accordance with N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-10, if a potential missing or abused child situation is detected; and
 - (7) Engage the student's family.
 - (8) If a pupil has not improved, then the Attendance office will generate a letter notifying the parent(s) or legal guardian(s) that truancy charges will be filed at the **fifth** day of absences.
- e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
4. For ten or more cumulative unexcused absences that count toward truancy, a student between the ages of **five** and sixteen is truant, pursuant to N.J.S.A. 18A:38-25, and the Principal or the Attendance Officer shall:
- a. Make a determination regarding the need for a court referral for the truancy, per N.J.A.C. 6A:16-7.6(a) 4.iv. and H.4. below;
 - b. Continue to consult with the parent and the involved agencies to support the student's return to school and regular attendance;
 - c. Consider an alternate educational placement (secondary student);
 - d. Cooperate with law enforcement and other authorities and agencies, as appropriate; and
 - e. Proceed in accordance with N.J.S.A. 18A:38-28 through 31, Article 3B, Compelling Attendance at School, and other applicable State and Federal statutes, as required.
5. A court referral may be made as follows:

- a. When unexcused absences that count toward truancy are determined by school officials to be violations of the compulsory education law, pursuant to N.J.S.A. 18A:38-25, and the Board of Education's policies, in accordance with N.J.A.C. 6A:16-7.6(a), the parent may be referred to Municipal Court.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Municipal Court; or
- b. When there is evidence of a juvenile-family crisis, pursuant to N.J.S.A. 2A:4A-22.g, the student may be referred to Superior Court, Chancery Division, Family Part.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Juvenile-Family Crisis Intervention Unit.
- 6. For a student with a disability, the attendance plan and its punitive and remedial procedures shall be applied, where applicable, in accordance with the student's IEP, pursuant to 20 U.S.C. §§ 1400 et seq., the Individuals with Disabilities Education Act; the procedural protections set forth in N.J.A.C. 6A:14; accommodation plan under 29 U.S.C. §§794 and 705(20); and individualized health care plan and individualized emergency healthcare plan pursuant to N.J.A.C. 6A:16-2.3(b) 5.xii.
- 7. All receiving schools pursuant to N.J.A.C. 6A:14-7.1(a), shall act in accordance with N.J.A.C. 6A:16-7.6(a) 4.i. and H.1. above for each student with up to four cumulative unexcused absences that count toward truancy.
 - a. For each student attending a receiving school with five or more cumulative unexcused absences that count toward truancy, the absences shall be reported to the sending school district.
 - (1) The sending school district shall proceed in accordance with the Board of Education's policies and procedures pursuant to N.J.A.C. 6A:16-7.6(a) and H.5. above and the

provisions of N.J.A.C. 6A:16-7.6(a) 4.ii. through iv. and H.2. through H.5. above, as appropriate.

I. Notification Process

1. Warning letter: The Office of Attendance will generate a form letter that is mailed to the home of the pupil informing the parent(s) or legal guardian(s) of excessive absences. The office will keep a copy of the letter. This warning letter will state that because of excessive absences, the pupil is in danger of facing truancy charges. This letter is generated at the **third** unexcused absence in a full year course.
2. Phone call to parent(s) or legal guardian(s): An automated phone call will be made to the parent(s) or legal guardian(s) of the pupil alerting them of their child's absences/tardies.
3. Filing letter: The Office of Attendance will generate a form letter informing the parent(s) or legal guardian(s) that truancy charges are filed in the Lakewood Municipal Court after **fifth** unexcused absences.

J. Discipline

No student who is absent from school for observance of a religious holiday may be deprived of any award or of eligibility for or opportunity to compete for any award because of the absence.

1. When a pupil has **three** unexcused absences, **he/she will receive detention.**
2. When a pupil exceeds **six** unexcused absences in a marking period, **he/she will receive detention and the Truancy Officer will file charges with the court.**

K. School Grading Policy

Grades awarded to the pupil at the end of each quarterly grading period reflect the teacher's assessment of a pupil's progress and achievement based on criteria established for that subject. Standards for establishing each quarterly grade are as follows:

Lakewood High School Grading Policy

Important Points:

- a. Pupils must obtain an average grade of 65% for four marking periods in order to pass the course.
- b. Pupils may not exceed eighteen unexcused absences per school year.
- c. Eighteen or more unexcused absences will result in a grade of "CW" (Credit Withdrawn). However, the pupil will still receive a numerical grade. When appropriate a pupil may appeal his/her grade of "CW".
- d. Grading

Grading Key

A - 90 – 100

B - 80 – 89

C - 70 – 79

D - 65 – 69

F - 0 – 64

W - Withdrawn

CR - Credit Recovery

CW – Credit Withdrawn

L. Recording Attendance

1. Teachers must accurately record the students present, tardy, or absent each day in each session or each class. Attendance records must also record students' attendance at out-of-school curricular events such as field trips.
2. A record shall be maintained of each excused absence and each

unexcused absence that counts toward truancy as defined in Policy and Regulation 5200.

3. A report card will record the number of times the student was absent and tardy in each marking period.
4. A student's absence for observance of a religious holiday will not be recorded as such on any transcript or application or employment form.

M. Appeal

1. Students may be subject to appropriate discipline for their school attendance record.
2. A student who has been retained at grade level for excessive absences may appeal that action in accordance with Policy 5410.
3. A student who has been dropped from a course and/or denied course credit for excessive absences may appeal that action in accordance with the following procedures:
 - a. The student shall file a written appeal to the Principal or designee within five school days of receiving notice of the action. The appeal should state the reasons for each absence, any documentation that may support reducing the number of absences for the purposes of course credit, and reasons why the student should either continue to be enrolled in the course or receive course credit for a class the student completed. Absences due to OSS, ISS or early dismissal because of Lakewood High School Athletic Department scheduling will not be considered as part of the eighteen absences.
 - b. The Principal or designee will respond in writing no later than seven school days after receiving the student's appeal.
 - c. If the student is not satisfied, he/she may submit a written request to the Principal for consideration by an Attendance Review Committee.

- d. On a student's request for consideration by an Attendance Review Committee, the Principal shall convene an Attendance Review Committee. The committee will include an administrator, school nurse, school counselor and teacher. The Attendance Review Committee shall meet informally to hear the student's appeal. The student's parent and teacher(s) may attend the meeting.
- e. The Attendance Review Committee shall decide the appeal and inform the student in writing within seven school days of the meeting.
- f. The student may appeal an adverse decision of the Attendance Review Committee to the Superintendent, the Board of Education, and the Commissioner of Education in accordance with Policy 5710, Pupil Grievance and N.J.S.A. 18A. An appeal to the Attendance Review Committee shall be considered to have exhausted the first two steps of the grievance procedure outlined in Policy 5710.

N. Attendance Records

- 1. Attendance records for the school district and each school will be maintained and attendance rates will be calculated as required by the New Jersey Department of Education. The school district will comply with all attendance requirements and any improvement plans as required by the Department of Education.

Adopted: 17 October 2013

Revised: 16 December 2015

Revised: 12 February 2019

COMMERCIAL DRIVER'S LICENSE CONTROLLED SUBSTANCE AND ALCOHOL USE TESTING (M)

4219 COMMERCIAL DRIVER'S LICENSE CONTROLLED SUBSTANCE AND ALCOHOL USE
TESTING (M)

M

The Board of Education is committed to a safe, efficient, alcohol and drug-free workplace that protects the district's students as well as the health and safety of its employees and the general public.

The Omnibus Transportation Employee Testing Act of 1991 requires all operators of commercial motor vehicles subject to the Commercial Driver's License (CDL) requirements to be tested for controlled substances and alcohol. Federal regulations of the United States Department of Transportation require that any employee using a CDL be required to submit to alcohol and controlled substance testing in accordance with 49 CFR 40 et seq.

In the event the Board contracts with a service provider for transportation, the Transportation Manager will ensure all transportation contractors comply with the drug and alcohol testing requirements of Policy 4219 pursuant to 49 CFR 382 et seq. and 49 CFR 40 et seq.

The school district shall maintain and retain all records as required by Federal regulation.

Adopted: 17 October 2013

Revised: 12 February 2019