

MEETING OF THE LAKEWOOD BOARD OF EDUCATION, HELD ON WEDNESDAY, MARCH 27, 2019, AT 6:30 P.M., 855 SOMERSET AVENUE, LAKEWOOD, NEW JERSEY 08701

At 6:48 p.m., due to the lack of a Quorum the Board elected to go into Committee.

At 7:14 p.m., Mr. Kevin Campbell, Assistant Business Administrator/Assistant Board Secretary opened the Public Meeting. He then read the following:

SUNSHINE LAW

Pursuant to the provisions of Chapter 231, of the Laws of 1976 (THE OPEN PUBLIC MEETINGS ACT), Mr. Finger notified the public that notice of the date, time, location and agenda of this meeting, to the extent known, was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice on the public announcement board of the Lakewood Board of Education Offices, and the Lakewood Township Municipal Building.
2. By e-mailing such notice to the office of the Asbury Park Press.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

I. EXECUTIVE SESSION - RESOLUTION

BE IT RESOLVED by the Lakewood Township Board of Education that:

1. It does hereby determine that it is necessary to meet in Executive Session to discuss matters of personnel, involving specific individuals, negotiations, anticipated litigation and/or alleged incidents of Harassment, Intimidation and Bullying (HIB).
2. These matters will be made public when the need for confidentiality no longer exists.
3. The time that the Board anticipated to be in Executive Session is TBD.

Mr. Campbell then read in the names of the Board members in Executive Session:

Mr. Zlatkin, Mrs. Gonzalez, Mr. Nakdimen, Mr. Rodriguez, Mr. Stern.

At 7:40 p.m. the Board returned from Executive Session and re-opened the Public Meeting.

II. PLEDGE OF ALLEGIANCE – Moshe Bender, President

III. ROLL CALL

Board Members Present: Mr. Moshe Bender
Mrs. Ada Gonzalez
Mr. Chanina Nakdimen
Mr. Moshe Newhouse
Mr. Heriberto Rodriguez
Mr. Shlomie Stern
Mr. Isaac Zlatkin

Board Members Absent: Ms. Thea Jackson-Byers
Mr. Bentzion Treisser Arrived 8:13 p.m., left 9:17 p.m.

Also Attending: Mrs. Laura A. Winters, Superintendent
Mr. Robert S. Finger, Interim Business Administrator/Board Secretary
Mr. Kevin Campbell, Assistant Business Administrator/Assistant Board Secretary
Mr. David Shafter, State Monitor
Mr. Michael I. Inzelbuch, Esq., Board Attorney

Translator: Karen Vargas Beltazar

- IV. PRESENTATIONS:**
1. AP Initiative Update
 2. Public Hearing of 2017-18 Audit Report – Holman, Frenia & Allison
 3. Symphony Presentation – Tim Orton
 4. 2018-2019 Student Government Representative: Autumn McGaster
 5. Future Chef Award - Sodexo
 6. Teacher of the 2018-2019 Year
 7. Educational Support Professional 2018-2019 Year

- V. MINUTES**
- Executive Meeting Minutes – February 27, 2019
Public Meeting Minutes – February 27, 2019
Special Meeting Minutes – March 12, 2019

VI. COMMITTEE REPORTS – None At This Meeting

VII. CORRESPONDENCE AND COMMUNICATIONS – None At This Meeting

VIII. RECOGNITION OF THE PUBLIC – No Member of the public wished to speak.

STATEMENT BY BOARD PRESIDENT

Pursuant to Board Policy 0164, Roberts' Rules of Order shall govern the Board of Education in its deliberations and in the conduct of its meetings. As such, all comments from the public and from other members of the Board should be directed to the Board President who is responsible for presiding over the meeting.

The President shall direct all inquiries or comments to the appropriate Administrator or Board member for response, as appropriate. The law requires a period of public comment at our meetings, not a question or answer session or debate. The board president at his discretion may or may not feel it is appropriate to answer questions raised during the public comment period. The board and administration do take all public comments seriously and consider them when conducting business.

The President may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene. In addition, Security Personnel may direct any individual to leave the meeting when that person does not observe reasonable decorum, whether the person is at the microphone or at any other place in the meeting room. New Jersey law makes it a crime for any person to intentionally disrupt a public meeting. Law enforcement will be contacted if a person disrupts the meeting and fails to desist after being directed to do so.

Finally, we ask that you silence all electronic devices.

IX. REPORTS AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY:

- A. Approve the attached Budgetary line item Transfers for January 2019 and February 2019.
- B. Acceptance of the Treasurers' and Board Secretary Reports as of January 31, 2019 and February 28, 2019.
- C. Certification of No Over expenditures:

Pursuant to N.J.A.C. 6A:23A-16.10, I, Robert S. Finger/ Interim Business Administrator/ Board Secretary, certify that as of January 31, 2019 and February 28, 2019 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance.

Robert S. Finger
Interim Business Administrator/ Board Secretary

March 27, 2019
Date

- D. 1. Approve Bills List for March 27, 2019 for the Warrant Account in the amount of \$14,994,409.89
2. Approve the Supplemental Bills list for March 27, 2019 for the Warrant Account in the amount of \$1,031,276.05
- E. Approve Bills List for March 27, 2019 for the Cafeteria Account in the amount of \$409,106.45
- F. Approval of the Payroll and Board Share of Fica/Medi and DCRP as follows:
- Payroll for March 1, 2019 in the amount of \$2,374,886.36
 - Payroll for March 15, 2019 in the amount of \$2,358,489.00
 - Payroll for March 29, 2019 in the amount of \$2,342,619.75
- G. Approval of payment of New Jersey State Health Benefit Plan for January 2019 in the amount of \$1,712,204.67
- H. Transportation Items:
1. Move to record and award quote RFQ T21-1819 received on March 6, 2019 @ 12:00 p.m. for student transportation services as follows: Route begins on March 7, 2019.

Route No.	Daily Route Cost	Inc/Dec	Cost per Aide	No. of Days	Total Cost	Awarded Vendor
HOMEHS3	\$150.00	\$1.50	N/A	69	\$10,350.00	Mr. Transportation Service 730 Marlin Ave. Lakewood, NJ 08701

2. Move to record and award quote RFQ T22-1819 received on March 11, 2019 @ 12:00 p.m. for student transportation services as follows: Route begins on March 12, 2019.

Route No.	Daily Route Cost	Inc/Dec	Cost per Aide	No. of Days	Total Cost	Awarded Vendor
B3-PM	\$85.00	\$0.01	N/A	66	\$5,610.00	HT Bus Co. 688 Cross St Lakewood, NJ 08701
LMS22-AM	\$58.00	\$0.01	N/A	66	\$3,828.00	Jay's Bus Service 672 Cross St Lakewood, NJ 08701

Route No.	Daily Route Cost	Inc/Dec	Cost per Aide	No. of Days	Total Cost	Awarded Vendor
LMS22-PM	\$58.00	\$0.01	N/A	66	\$3,828.00	Jay's Bus Service 672 Cross St Lakewood, NJ 08701

3. Move to record and award Bid T02-1920 for Student Transportation Services for SCHI/CENTER/STARS Education Routes for the 2019/2020 school year received on Thursday, March 14, 2019 @ 11:00 a.m. Seventeen (17) firms were solicited and Five (5) responses were received as follows for Per Diem cost of route and Aide:

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 180 Days
<u>SCHWC1</u>	\$	\$163.00	\$150.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$ 50.00	\$ 60.00	\$	\$		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$		
TOTAL		\$213.00	\$210.00			Seman-Tov	\$37,800.00
<u>SCHWC1P</u>	\$	\$163.00	\$150.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$ 50.00	\$ 60.00	\$	\$		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$		
TOTAL		\$213.00	\$210.00			Seman-Tov	\$37,800.00
<u>SCHWC2</u>	\$153.00	\$	\$130.00	\$	\$		
Cost Per Aide x 2 Aides	\$ 84.00	\$	\$ 40.00	\$	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$237.00		\$170.00			Seman-Tov	\$30,600.00
<u>SCHWC2P</u>	\$153.00	\$	\$130.00	\$	\$		
Cost Per Aide x 2	\$ 84.00	\$	\$ 40.00	\$	\$		

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 18 Days
Aides							
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$237.00		\$170.00			Seman-Tov	\$30,600.00
<u>SCHWC3</u>	\$	\$	\$160.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$	\$ 60.00	\$	\$		
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$220.00			Seman-Tov	\$39,600.00
<u>SCHWC3P</u>	\$	\$	\$160.00	\$	\$		
Cost Per Aide x 3 Aides	\$	\$	\$ 60.00	\$	\$		
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$220.00			Seman-Tov	\$39,600.00
<u>SCHWC4</u>	\$153.00	\$	\$160.00	\$	\$		
Cost Per Aide x 2 Aides	\$ 84.00	\$	\$ 60.00	\$	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$237.00		\$220.00			Seman-Tov	\$39,600.00
<u>SCHWC4P</u>	\$153.00	\$	\$160.00	\$	\$		
Cost Per Aide x 3 Aides	\$126.00	\$	\$ 90.00	\$	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$279.00		\$250.00			Seman-Tov	\$45,000.00
<u>SCHWC5</u>	\$	\$	\$165.00	\$	\$		
Cost Per Aide x 2	\$	\$	\$ 60.00	\$	\$		

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 180 Days
Aides							
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$225.00			Seman-Tov	\$40,500.00
<u>SCHWC5P</u>	\$	\$	\$165.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$	\$ 60.00	\$	\$		
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$225.00			Seman-Tov	\$40,500.00
<u>SCH6</u>	\$	\$182.00	\$120.00	\$	\$145.00		
Cost Per Aide x 3 Aides	\$	\$ 75.00	\$ 75.00	\$	\$150.00		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$ 0.01		
TOTAL		\$257.00	\$195.00		\$295.00	Seman-Tov	\$35,100.00
<u>SCH6P</u>	\$	\$182.00	\$120.00	\$	\$145.00		
Cost Per Aide x 1 Aide	\$	\$ 25.00	\$ 30.00	\$	\$ 50.00		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$ 0.01		
TOTAL		\$207.00	\$150.00		\$195.00	Seman-Tov	\$27,000.00
<u>SCHWC7</u>	\$	\$205.00	\$140.00	\$	\$		
Cost Per Aide x 3 Aides	\$	\$135.00	\$ 75.00	\$	\$		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$		
TOTAL		\$340.00	\$215.00			Seman-Tov	\$38,700.00
<u>SCHWC7P</u>	\$	\$205.00	\$140.00	\$	\$		
Cost Per Aide x 1 Aide	\$	\$ 45.00	\$ 25.00	\$	\$		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$		

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 18 Days
TOTAL		\$250.00	\$165.00			Seman-Tov	\$29,700.00
<u>SCH10</u>	\$146.00	\$	\$110.00	\$	\$145.00		
Cost Per Aide x 2 Aides	\$ 84.00	\$	\$ 60.00	\$	\$100.00		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$ 0.01		
TOTAL	\$230.00		\$170.00		\$245.00	Seman-Tov	\$30,600.00
<u>SCH10P</u>	\$146.00	\$	\$110.00	\$	\$145.00		
Cost Per Aide x 2 Aides	\$ 84.00	\$	\$ 60.00	\$	\$100.00		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$ 0.01		
TOTAL	\$230.00		\$170.00		\$245.00	Seman-Tov	\$30,600.00
<u>SCHWC11</u>	\$146.00	\$183.00	\$150.00	\$	\$		
Cost Per Aide x 2 Aides	\$ 84.00	\$ 60.00	\$ 60.00	\$	\$		
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$	\$		
TOTAL	\$230.00	\$243.00	\$210.00			Seman-Tov	\$37,800.00
<u>SCWC11P</u>	\$110.00	\$183.00	\$150.00	\$	\$		
Cost Per Aide x 1 Aide	\$ 32.00	\$ 30.00	\$ 30.00	\$	\$		
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$	\$		
TOTAL	\$142.00	\$213.00	\$180.00			Hartnett	\$25,560.00
<u>SCHWC12</u>	\$	\$204.00	\$150.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$ 50.00	\$ 50.00	\$	\$		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$		
TOTAL		\$254.00	\$200.00			Seman-Tov	\$36,000.00

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 180 Days
<u>SCHWC12P</u>	\$	\$204.00	\$150.00	\$	\$		
Cost Per Aide x 3 Aides	\$	\$ 75.00	\$ 75.00	\$	\$		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$		
TOTAL		\$279.00	\$225.00			Seman-Tov	\$40,500.00
<u>SCH13</u>	\$146.00	\$163.00	\$100.00	\$	\$145.00		
Cost Per Aide x 3 Aides	\$126.00	\$ 75.00	\$ 90.00	\$	\$150.00		
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$	\$ 0.01		
TOTAL	\$272.00	\$238.00	\$190.00		\$295.00	Seman-Tov	\$34,200.00
<u>SCH13P</u>	\$100.00	\$163.00	\$ 90.00	\$	\$145.00		
Cost Per Aide x 1 Aide	\$ 30.00	\$ 25.00	\$ 20.00	\$	\$ 50.00		
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$	\$ 0.01		
TOTAL	\$130.00	\$188.00	\$110.00		\$195.00	Seman-Tov	\$19,800.00
<u>SCHWC14</u>	\$	\$	\$150.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$	\$ 50.00	\$	\$		
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$200.00			Seman-Tov	\$36,000.00
<u>SCHWC14P</u>	\$	\$	\$140.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$	\$ 50.00	\$	\$		
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$190.00			Seman-Tov	\$34,200.00

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 18 Days
<u>SCHWC16</u>	\$153.00	\$	\$160.00	\$	\$		
Cost Per Aide x 2 Aides	\$ 84.00	\$	\$ 50.00	\$	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$237.00		\$210.00			Seman-Tov	\$37,800.00
<u>SCHWC16P</u>	\$123.00	\$	\$160.00	\$	\$		
Cost Per Aide x 2 Aides	\$ 64.00	\$	\$ 50.00	\$	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$187.00		\$210.00			Hartnett	\$33,660.00
<u>SCHWC17</u>	\$	\$	\$150.00	\$	\$		
Cost Per Aide x 3 Aides	\$	\$	\$ 75.00	\$	\$		
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$225.00			Seman-Tov	\$40,500.00
<u>SCHWC17P</u>	\$	\$	\$150.00	\$	\$		
Cost Per Aide x 1 Aide	\$	\$	\$ 25.00	\$	\$		
Inc/Dec	\$	\$	\$ 0.01	\$	\$		
TOTAL			\$175.00			Seman-Tov	\$31,500.00
<u>OWSWC19P</u>	\$108.00	\$139.00	\$100.00	\$	\$ 95.00		
Cost Per Aide x 1 Aide	\$ 30.00	\$ 25.00	\$ 20.00	\$	\$ 50.00		
Inc/Dec	\$ 1.00	\$ 1.00	\$ 0.01	\$	\$ 0.01		
TOTAL	\$138.00	\$164.00	\$120.00		\$145.00	Seman-Tov	\$21,600.00
<u>CKMD1</u>	\$277.00	\$350.00	\$220.00	\$225.00	\$290.00		
Cost Per Aide x 2	\$164.00	\$ 60.00	\$140.00	\$107.00	\$100.00		

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 180 Days
Aides							
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$ 0.01	\$ 0.01		
TOTAL	\$441.00	\$410.00	\$360.00	\$332.00	\$390.00	R&D Transit	\$59,760.00
<u>CKMD2</u>	\$277.00	\$	\$300.00	\$225.00	\$290.00		
Cost Per Aide x 1 Aide	\$ 82.00	\$	\$ 75.00	\$53.50	\$85.00		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$ 0.01	\$ 0.01		
TOTAL	\$359.00		\$375.00	\$278.50	\$375.00	R&D Transit	\$50,130.00
<u>CKMDWC3</u>	\$297.00	\$375.00	\$320.00	\$	\$		
Cost Per Aide x 1 Aide	\$ 82.00	\$ 30.00	\$ 36.00	\$	\$		
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$	\$		
TOTAL	\$379.00	\$405.00	\$356.00			Seman-Tov	\$64,080.00
<u>CKMDWC4</u>	\$327.00	\$	\$360.00	\$	\$		
Cost Per Aide x 1 Aide	\$ 82.00	\$	\$ 65.00	\$	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$409.00		\$425.00			Hartnett	\$73,620.00
<u>CKMDWC5</u>	\$297.00	\$	\$400.00	\$	\$		
Cost Per Aide x 3 Aides	\$246.00	\$	\$210.00	\$	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$	\$		
TOTAL	\$543.00		\$610.00			Hartnett	\$97,740.00
<u>PBC1WCSCC</u>	\$108.00	\$	\$130.00	\$125.00	\$		
Cost Per Aide x 3 Aides	\$120.00	\$	\$ 75.00	\$101.10	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$ 0.01	\$		
TOTAL	\$228.00		\$205.00	\$226.10		Seman-Tov	\$36,900.00

Route	Hartnett	Klarr	Seman-Tov	R&D	Jay's	Awarded Low Bidder	Cost for 18 Days
<u>PBC3WCSCC</u>	\$118.00	\$	\$130.00	\$110.00	\$		
Cost Per Aide x 2 Aides	\$ 80.00	\$	\$ 50.00	\$ 59.76	\$		
Inc/Dec	\$ 1.00	\$	\$ 0.01	\$ 0.01	\$		
TOTAL	\$198.00		\$180.00	\$169.76		R&D Transit	\$30,556.80
<u>PBC4WCSCC</u>	\$108.00	\$139.00	\$140.00	\$	\$		
Cost Per Aide x 1 Aide	\$ 40.00	\$ 25.00	\$ 25.00	\$	\$		
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$	\$		
TOTAL	\$148.00	\$164.00	\$165.00			Hartnett	\$26,640.00
<u>PBC5WC</u>	\$	\$169.00	\$140.00	\$	\$		
Cost Per Aide x 2 Aides	\$	\$ 60.00	\$ 50.00	\$	\$		
Inc/Dec	\$	\$ 0.01	\$ 0.01	\$	\$		
TOTAL		\$229.00	\$190.00			Seman-Tov	\$34,200.00
<u>OSCHWC8P</u>	\$126.00	\$165.00	\$100.00	\$	\$		
Cost Per Aide x 1 Aide	\$ 43.00	\$ 30.00	\$ 25.00	\$	\$		
Inc/Dec	\$ 1.00	\$ 0.01	\$ 0.01	\$	\$		
TOTAL	\$169.00	\$195.00	\$125.00			Seman-Tov	\$22,500.00
<u>OWSCH9P</u>	\$	\$	\$100.00	\$115.00	\$ 95.00		
Cost Per Aide x 2 Aides	\$	\$	\$ 60.00	\$ 40.00	\$100.00		
Inc/Dec	\$	\$	\$ 0.01	\$ 0.01	\$ 0.01		
TOTAL			\$160.00	\$155.00	\$195.00	R&D Transit	\$27,900.00
TOTAL AWARD PER VENDOR	\$257,220	\$0.00	\$1,100,880	\$168,346.80	\$0.00		\$1,526,446.80

4. Move to record and award Bid T03-1920 for Student Transportation Services for Athletic Trips for the 2019/2020 school year received on Thursday, March 21, 2019 @ 11:00 a.m. Seventeen (17) firms were solicited and Two (2) responses were received as follows:

VENDOR	HOURLY COST
Jay's Bus Service, Inc	\$120.00
Klarr Transport Services, Inc	\$150.00

Move to award Jay's Bus Service, Inc for Student Transportation Services for Athletic Trips for the 2019/2020 school year.

- I. Move to approve amendment for Title IV services contracts to add additional Nonpublic Schools and allocations as follows:

Vendor	School	Allocation
Tender Touch	Chein Bais Yaakov/Yeshiva Phillip Hirth Academy	\$2,000
Tender Touch	Bnos Yaakov Elementary	\$10,000
Tender Touch	Bais Kaila Torah Prep HS	\$8,077
Tree of Knowledge	Yeshiva Masoras Avos	\$11,553

- J. Move that the Board of Education grants permission to the Business Administrator and the Purchasing Agent to advertise and solicit using the Competitive Contract method for the following services for the 2019-2020 school year:

- Title I, III, IV and Chapter 192/193 Instructional Services for Nonpublic Schools.
- Title I, IIA, III & IV Professional Development and Parental Involvement Services for Nonpublic Schools.
- Title 192/193 Evaluation & Determination Services for Nonpublic Schools.
- Chapter 192 Home Instruction

- K. Move to record and award Bid 32-1819 for Food Service Equipment. Twenty-Five (25) firms were solicited and Two (2) proposals were received on March 13, 2019 @ 10:00 a.m. as follows:

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>SCHOOL</u>	<u>VENDOR #1</u> Singer Equipment Co 150 South Twin Valley Rd. Elverson PA 19520 <u>PRICE PER ITEM</u>	<u>VENDOR #2</u> Sam Tell & Son, Inc. 300 Smith St Farmingdale, NY 11735 <u>PRICE PER ITEM</u>	<u>QTY</u>	<u>TOTAL VENDOR #1</u>	<u>TOTAL VENDOR #2</u>
1	Refrigerated Display Case	LMS	\$9,452.00	\$10,440.69	1	\$9,452.00	\$10,440.69
2	Corian top cashier counter	LMS	\$9,685.00	NO BID	1	\$9,685.00	NO BID
3	Serving Counter	LMS	\$6,892.00	NO BID	1	\$6,892.00	NO BID
4	Wall mounted cabinet	LMS	\$2,636.00	NO BID	1	\$2,636.00	NO BID
5	Plastic Table 36"x36"	LMS	\$584.00	NO BID	2	\$584.00	NO BID
6	Plastic Table 32"x48"	LMS	\$1,610.00	NO BID	5	\$1,610.00	NO BID
7	Chair	LMS	\$75.00	NO BID	30	\$2,250.00	NO BID
8	Wire Shelving & Posts	OAK	\$42.00	\$69.19		\$1,176.00	\$1,937.32
9	Wire shelving 18"x48"	EGC	\$25.00	\$42.29	4	\$100.00	\$169.16
10	Wire shelving 72"x24"	EGC	\$47.00	\$76.22	8	\$376.00	\$609.76
11	Wire shelving 36"x24"	EGC	\$27.00	\$44.32	4	\$108.00	\$177.28
12	Wire Shelving 48"x24"	EGC	\$33.00	\$54.85	4	\$132.00	\$219.40
13	Posts	EGC	\$10.00	\$15.92	20	\$200.00	\$318.40
14	Serving counter 36"x60"x32"	LHS	\$3,481.00	\$4,348.80	3	\$10,443.00	\$12,956.40
15	Wall cabinet 30"x72"x15"	LHS	\$2,985.00	\$3775.20	1	\$2,985.00	\$3,775.20
16	Serving counter 36"x72"x32"	LHS	\$5,707.00	\$6344.86	1	\$5,707.00	\$6,344.86

Approval to award Bid 32-1819 to Singer Equipment Company in the amount of \$54,336.00 as they were the lowest responsible and responsive bidder. This equipment will be charged to the Food Service Enterprise Fund.

- L. Approve the reimbursement of \$63.99 to Maryann Powell for recording fee for renewal of her New Jersey State Notary certification and for the purchase of a basic kit stamp and seal for her Notary Public Commission.(11-000-251-890-00-0000)
- M. Approve opening a bank account for the Advanced Placement Initiative for Lakewood High School students enrolled in Advanced Placement classes with donations from Michael I. Inzelbuch, Esquire.
- N. Move that the Board, in accordance with N.J.S.A. 18A:23-5, acknowledges the receipt and accepts the Comprehensive Annual Financial Report and Auditor's Management Report on Administrative Findings for the fiscal year ended June 30, 2018, as prepared by the firm of Holman, Frenia & Allison, Toms River, New Jersey.

Furthermore, that the Board has publicly reviewed the Audit Synopsis, auditor's findings and recommendations and the Corrective Action Plan prepared by the School Business Administrator as appended to and made a part of these minutes.

Furthermore, that the Board approves the Corrective Plan and authorizes the School Business Administrator to forward the Corrective Action Plan and the Audit Synopsis to the Executive Ocean County Superintendent of Schools.

- O. Approve a contract with Canon Managed Document Service for the 2019-2020 school year, as negotiated by CopyWatch, Inc. to provide printer services at the cost per page rate of \$.0075 for Black/White and \$.07 for Color.

Approve not to renew the current contract with Stewart Business Systems after June 30, 2019.

The savings negotiated by CopyWatch, Inc. are \$23,873.22 for the 2019-2020 school year. In accordance with the Educational Data Services bid award to CopyWatch, Inc. the amount due is 30% of the savings for a five year period calculated as follows

<u>Black and White Printers</u>			96
Monthly Volume	128,470		
Stewart Cost Per Copy	\$0.02	\$2,112.00	
Canon Cost Per Copy	\$0.01	\$963.53	\$10.04
Monthly Savings		\$1,148.48	
<u>Color Printers</u>			36
Monthly Volume	7,272		
Stewart Cost Per Copy	\$0.19	\$1,350.00	
Canon Cost Per Copy	\$0.07	\$509.04	\$14.14
Monthly Savings		\$840.96	

Total Monthly Savings		\$1,989.44	
Total Annual Savings		\$23,873.22	
Total Five Year Savings		\$119,366.10	
CopyWatch Fee	30.00%	\$35,809.83	
CopyWatch Commission Rebate	20.00%	(\$7,161.97)	
Net Fee to District		\$28,647.86	
Net Five Year Savings to District		\$90,718.24	

P. Move to accept the grant from Lakewood Township in the amount of \$500,000 for the Lakewood Student Transportation Authority.

Q. Approve a three (3) year maintenance contract with Touzer Energy Systems Inc. to support the frontend Building Automation Systems (BAS) for the Trane HVAC equipment at Clifton Ave and Ella G. Clarke Schools at a cost of \$7,000 per year payable in quarterly installments of \$1,750.00. Touzer is certified to program, commission and service Trane automated controls products. (11-000-261-420-15-0722)

X. REPORTS AND RECOMMENDATIONS OF SUPERINTENDENT:

A. Superintendent Items

1. Motion to approve the Second Reading and Adoption of the following Bylaws, Policies and Regulations:
 - Policy 3431.1 Family Leave (M) Revised
 - Policy 4431.1 Family Leave (M) Revised
 - Regulation 5530 Substance Abuse (M) Revised
 - Policy 5600 Student Discipline/Code Of Conduct (M) Revised
 - Regulation 5600 Student Discipline/Code Of Conduct (M) Revised
 - Policy 7440 School District Security Revised
 - Regulation 7440 School District Security Revised
 - Policy 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M) Revised
 - Regulation 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M) Revised
 - Policy 8561 Procurement Procedures For School Nutrition Program (M) Revised
 - Policy 8860 Memorials Revised

2. Motion to approve the First Reading of the following Bylaws, Policies and Regulations:

- Policy 5611 Removal Of Students For Firearms Offenses (M)
- Regulation 5611 Removal Of Students For Firearms Offenses (M)
- Policy 5612 Assaults On District Board Of Education Members Or Employees (M)
- Regulation 5612 Assaults On District Board Of Education Members Or Employees (M)
- Policy 5613 Removal Of Students For Assaults With Weapons Offenses (M)
- Regulation 5613 Removal Of Students For Assaults With Weapons Offenses (M)
- Regulation 8600 Pupil Transportation

3. Approve Jisseh Paulino and Jacqueline Burns to translate at Board meetings and special events as assigned by the Superintendent, on an as needed basis, at a rate of \$40.00 per hour, for the 2018-2019 school year.
4. Approve Yaffa Botuck and Ayman Abdouh to attend training on preparing students for the AP Calculus exam in Barnegat High School on April 12, 2019, at a cost of \$150.00, to be paid through Title II budget account #22-70-200-500-15-0015.
5. Approve the following teachers to attend training with Meredith Alvaro through Staff Development Workshops on Enhancing Writing Instruction. 12 substitutes will be required on May 9, 2019, 13 substitutes will be required on May 10, 2019, and 16 substitutes will be required on May 31, 2019. Substitutes will be paid through account # 20-270-100-300-15-0015 and will not exceed \$5,200.00 (already approved on the December 12, 2018 board agenda).

Kindergarten Teachers - May 9, 2019			
Name	School	Name	School
Albertson, Kelly	Piner	Gutman, Amanda	Piner
Bellissimo, Alicia	Piner	Hinton, Denise	Piner
Berman, Blima	Piner	Kelly, Suzette	SSS
Bukowinski, Mary	SSS	Lazara, Danielle	SSS
Conk, Stephanie	SSS	MacConnell, Christine	SSS
Cooney, Maria	SSS	Mercer, Stefani	Piner
Decker, Debra	SSS	Mercer, Tiffany	SSS
DeSantis, Jessica	SSS	Moses, Stacy	SSS
Erreich, Rachel	Piner	Mruk, Lisa	Piner
Farinella, Silvia	SSS	O'Hara, Gina	OSS AM
Fiani, Mariana	Piner	Padilla, Zeynep	SSS
Fletcher, Jodi	SSS	Svoboda, Veronica	SSS

Friedman, Leah	Piner	Sweigart, Lizia	Piner
Gold, Kimberly	OSS AM		

First-Grade teachers - May 10, 2019			
Name	School	Name	School
Adams, Brian	Piner	Katie Hudak	SSS
Adams, Brittni	Piner	Lawrie, Amy	SSS
Alexa Glickman	SSS	McCracken, Trudy	Piner
Amy Tschinkel	SSS	McMahon, Lauren	Piner
Arlauckas, Christine	Piner	Metelski, Alison	SSS
Ashley Gahr	OSS AM	Milon, Danielle	SSS
Cano, Melinda	OSS AM	Peace, Stacey	SSS
Carey, Ana	SSS	Ritter, Christina	SSS
Carretta, Monica	Piner	Santucci, Nicholas	SSS
Darby, Jennifer	SSS	Schechter, Gittel	SSS
Diana Panora	SSS	Talbot, Heather	Piner
Doreen Kozlak	OSS AM	Tjarks, Bridget	SSS
Elsa Mena	SSS	VanSant, Maria	Piner
Faas, Matthew	Piner	Walker, Stephanie	Piner
Hamdi, Staci	Piner	Watson, Amy	Piner
Hoops, Catherine	SSS		

Second-Grade teachers - May 31, 2019			
Name	School	Name	School
Beaton, Jennifer	OSS AM	Marrano, Melissa	OSS AM
Brenman, Tracy	CAS AM	Mendyk, Eric	CAS AM
Buray, Holly	OSS AM	Meyers, Shannon	CAS AM
Capper-Patterson, Jennifer	OSS PM	Michelle Shames	CAS PM
Cecelia Ding	CAS AM	Natoli, Christy	OSS AM
Cignarella, Carly	OSS AM	Nausedas, Laura	OSS AM
Delucia, Stephanie	OSS PM	Palmieri, Heather	CAS PM
Downey, Shannon	EGC AM	Perez, Rita	CAS AM
Felipe, Jean	OSS PM	Priante, Kimberly	OSS AM
Ferlisi, Samantha	CAS PM	Rita Perez	CAS AM
Fontanes, Elizabeth	EGC AM	Roche, Melanie	CAS AM
Gervasini, Alexis	EGC PM	Schaefer, Melanie	CAS PM
Hartwell, Jennifer	EGC PM	Schaefer, Melanie	CAS PM
Hoffman, Kyle	OSS AM	Taylor Donovan	CAS PM
Ivanus, Maria	OSS PM	Truax, Paige	CAS PM
Jinks, Eileen	EGC AM	Wigdortz, Alicia	CAS PM
Jones, Jonathan	EGC PM	Williams, Tina	OSS PM
Beaton, Jennifer	OSS AM	Wootton, Kathleen	OSS PM

Lesin, Chana	EGC AM		
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6. Approve Meredith Alvaro from Staff Development Workshops to provide the following professional development services which will be paid through account 20-270-200-300-15-0015. The cost is \$1,700.00 per day and will not exceed \$11,900.00 (Originally approved on the December 12, 2108 Agenda for correction of dates and account number).
- March 15, 2019, and March 22, 2019: K-2 Writing Needs Assessment
 - April 8, 2019, and May 1, 2019: Training for the K-2 ELA Department on how to enhance the current K-2 Writing Curriculum
 - May 9, 2019: Training for Kindergarten teachers on best practices for teaching writing for Kindergarten students
 - May 10, 2019: Training for First Grade teachers on best practices for teaching writing for First Grade students
 - May 31, 2019: Training for Second Grade teachers on best practices for teaching writing for Second Grade students
7. Approve the purchase of Achieve 3000 Pro Differentiated Literacy Solutions for LMS Bilingual/ESL department for the 2019-2020 school year which includes 180 student licenses, 3 teachers "Espanol Solutions" and one PD Launch, at a cost of \$11,755.00, to be paid through Title III, account # 20-241-100-600-15-0015.
8. Approve the following staff for the Latino Family Literacy Project as either presenters (\$40 per hour) or childcare providers (\$20 per hour) as indicated below. The program will begin on January 28th and will run until May 3rd. Salaries will be paid through Title I, account number 20-231-200-10015-0015.

Location	Add Staff Member	Remove Staff Member	Position
SSS	Veronica Hansen	Gulbeyaz Turan	Childcare
SSS	Natasha Wilson	N/A	Childcare

9. Approve SALSA of NJ, LLC to present Nurtured Heart Approach Training to the Spruce Street School Staff, March 14, 2019, at the cost of \$350.00, to be paid through budget account #15-190-100-50-07-0007.0 (Originally approved on the January 30, 2019 Agenda).

10. Please approve the Perkins Grant Amendment as follows:

Function & Object Code	Original	Updated
100-300	\$11,198	\$11,243
100-600	\$181,791	\$164,584
100-800	\$2,562	\$3,183
200-100	\$56,960	\$57,960
200-200	\$4,359	\$4,437
200-300	\$35,175	\$30,397
200-400	\$3,900	\$2,700
200-500	\$20,019	\$25,247
200-580	\$8,378	\$5,935
200-600	\$2,110	\$1,642
400-731	\$49,650	\$68,774
400-732	\$10,609	\$10,609
Administrative	\$20,353	\$20,353
TOTAL	\$407,064	\$407,064

11. Approve the NJ Devils of New Jersey to present the Street Devils STEAM program teaching students about engineering and science activities through hands on, real world scenarios at Lakewood Middle School on May 17, 2019, at no cost to the school district.
12. Approve Daniel Silvestri as an ESL teacher in the LHS Achievement Academy, effective Monday, March 28, 2019 through June 30, 2019, 5 hours per week, at a rate of \$40.00 per hour, not to exceed 13 weeks or a maximum \$2,600.00, to be paid through Title III budget account # 20-241-200-100-15-0015.
13. Approve Yaffa Botuck, LHS AP Calculus teacher to provide tutoring on Sundays, effective April 7, 2019 through May 12, 2019, for 3 hours per session, at a rate of \$40.00 per hour, not to exceed \$600.00, to be paid through budget account # 15-421-100-101-03-0003.
14. Approve Damaraisini Carrion, LHS AP Spanish teacher to provide tutoring Monday through Sunday, effective March 16, 2019 through May 5, 2019 for a total of 16 hours a week, at a rate of \$40.00 per hour, not to exceed \$4,480.00 to be paid through budget account #15-421-100-101-03-0003.
15. Approve James DeSopo, LHS AP Physics teacher to provide tutoring over Spring Break, between April 19, 2019 and April 28, 2019, for a maximum of 20 hours, at a rate of \$40.00 per hour, not to exceed \$800.00, to be paid through budget account #15-421-100-101-03-0003.

16. Approve Amy Mann, LHS AP English teacher to provide tutoring Monday through Saturday, effective March 16, 2019 through May 5, 2019 for a total of 15.5 hours a week, at a rate \$40.00 per hour, not to exceed \$4,430.00, to be paid through budget account # 15-421-10-101-03-0003.
17. Approve Patricia Gregory, LHS AP English teacher to provide tutoring Monday through Sunday, effective March 16, 2019 through May 5, 2019 for a total of 20 hours a week, at a rate of \$40.00 per hour, not to exceed \$5,600.00, to be paid through budget account # 15-421-100-101-03-0003.
18. Approve Cathy Felder, Scheduling consultant to work with District Personnel on the master schedule for the 2019-2020 school year. Invoice/travel for 3 full day visits, not to exceed \$5,000.00, to be paid through LHS ASP/SIA funds, budget account #20-232-200-300-03-0003.
19. Approve AP Calculus consultant, Jim Rahn to work with students on AP calculus test taking strategies, 2 hour sessions, at a rate of \$250.00 per session, for 7 sessions, not to exceed \$1,750.00, to be paid through budget account #15-421-100-101-03-0003.
20. Approve Meals/Snacks for the AP Initiative tutoring sessions from March 18, 2019 through May 10, 2019, at a cost of \$3,800.00, to be paid through budget account # 15-421-100-300-03-0003.
21. Approve Jennifer Garcia to replace Patricia Gregory in the grading and support of 12th grade students in the PARCC portfolio process. Previously approved for 25 hours @ \$40.00 per hour. Not to exceed \$1,000.00. (Original board approval January 30, 2019.)
22. Approve Leslie Eaves, Project based learning consultant through SREB to provide professional development for Lakewood High School CTE staff in addition to on site coaching, five (5) professional days, at a cost of \$2,035.00 per day, not to exceed \$10,175.00, to be paid through Perkins Grant budget account # 20-360-200-300-03-0000.
23. Approve Lauren Hatcher, EGC staff member, as a substitute on an as needed basis for the Afterschool Tutoring Program beginning March 28, 2019 and, ending on May 30, 2019, at a rate of \$40.00 per hour, to be paid through EGC Title I budget account #: 20-231-100-100-05-0999 (Originally approved on December 12, 2018 agenda).

24. Approve Luane Acevedo as a substitute to supervise detention at the Ella G. Clarke School, at a rate of \$40.00 per hour, to be paid through budget account # 11-401-100-00-0000 (previously approved on the October 24, 2018 agenda).

25. Approve the 2018-2019 tuition costs for the following out-of-district placements to be paid through budget account # 11-000-100-566-00-0000.

Number	Placement	Per Diem Rate/Monthly Rate/Hourly Rate	Aide/Nurse Per Diem/Monthly/Hourly	Billable Days/months	Start Date
3441	Ocean Academy	\$317.46/day		86 days	2/6/2019-6/30/2019
195325	Oros Bais Yaakov	\$750.00/month		180 days	9/1/2018-6/20/2019
918656	The Center for Education	\$322.59/day		85 days	2/11/2019-6/30/2019
928223	The Center for Education	\$322.59/day		70 days	3/4/2019-6/30/2019
928930*	The Alpha School, LLC.	\$56.08/Hour	\$20.72/Hour	65 days	2/13/2019-6/30/2019

** Correction from 2/27/2019 Agenda

26. Approve NJ Commission for the Blind and Visually Impaired to service the following students for the 2018-2019 school year to be paid through budget account # 11-000-216-320-00-0000.

Number	Placement	Rate	Start Date
920934	Commission For The Blind and Visually Impaired	\$1,900.00	9/1/2018-6/30/2019

27. **Be It Hereby Resolved**, that the Board of Education approved the settlement in the student matter captioned, E.E. v. Lakewood Township Board of Education, Docket #2015-22656, EDS# 07175-2015. Instead of reimburse parent, payment may be made to the School in which the student attended, as long as all appropriate documentation is provided to the district. All other requirements must be met in accordance with the terms of the Settlement Agreement and Release provided to the Board, which is on file in the office of the Business Administrator.

28. Approve Gladys Dunn, Antoinette Minutillo-Shann, Sharon Haluska, Melissa Laureigh, and Alaina Spicer to complete the NJCTL/CSU Global Chemistry or Physics Endorsement program during the 2019-2020 school year. Costs per teacher are as follows: NJCLT Tuition: \$8,250.00; CSU Global Tuition: \$2,550.00; and stipend for successful completion of the program: \$5,000.00, to be paid through budget account # 20-270-200-500-15-0015.

29. Approve for the following Nonpublic grant playgrounds:

School	Vendor	Description	Amount	Grant	Account
ZECHER YOCHANAN	Play&Park Structures	Playground Equipment	\$4228.77	Title IVA	20-280-200-300-16- 031J
BNOS MELECH	MRC Recreation/Gam etime	Playground Equipment	\$24085.02	Title IVA	20-280-200-300-16- 058I
SHAGAS ARYEH	Play&Park Structures	Playground Equipment	\$34439.59	Title IVA	20-280-200-300-16- 065I

30. Approve for the following Nonpublic trip for the 2018-2019 School Year:

School	Date	Trip Name	Amount	Grant	Account
CHEIN BAIS YAAKOV/YESHIVA PHILLIP HIRTH ACADEMY	5/1/19	Liberty Science Center	\$1,616	Title IVA	20-280-200-300-16-004S
TIFERES BAIS YAAKOV	5/8/19	The Franklin Institute	\$2000	Title IVA	20-280-200-300-16-091I
TIFERES BAIS YAAKOV	5/15/19	Ellis Island	\$846	Title IVA	20-280-200-300-16-091I
BNOS ORCHOS CHAIM	4/8/19	The Franklin Institute	\$2000	Title IVA	20-280-200-300-16-075I

31. Approve Deanna Zimmerman to complete school counselor internship hours (approximately 32 hours) under the supervision of Jessica Borress at Lakewood High School, beginning April 2, 2019 until June 19, 2019 to be completed outside of contractual hours.

32. Approve Professional Development for the following staff for the 2018-2019 school year:

LAST NAME	FIRST NAME	WORKSHOP	DATE(S)	REGISTRATION FEE	MILEAGE	OTHER
Antuna	Ashley	*Leader in Me Training	2/6/19 2/7/19	\$295.00	\$80.10	\$39.00
Borress	Jessica	**Social Media & Cyber Bullying	3/5/19	\$75.00	\$0.00	\$0.00
Currao	Vincent	Athletic Directors Shore Conference Mgs.	6/7/19	\$0.00	\$10.79	\$0.00

LAST NAME	FIRST NAME	WORKSHOP	DATE(S)	REGISTRATION FEE	MILEAGE	OTHER
Iacono	Lori	**Social Media & Cyber Bullying	3/5/19	\$75.00	\$0.00	\$0.00
Mena	Elsa	*Leader in Me Training	2/6/19 2/7/19	\$295.00	\$61.38	\$0.00
Sanchez	Sharon	*Leader in Me Training	2/6/19 2/7/19	\$295.00	\$75.02	\$0.00
Trischitta	James	*** TECHSPO	1/31/19 2/1/19			\$5.00 (Parking) \$13.99 (Internet Fee)
Trischitta	James	*****NJSLA Dist. Test Coordinator & Dist Technology Training	2/25/19	\$0.00	\$20.46	\$0.00
Orellana	Oscar	*****NJSIAA State Championship, Atlantic City	2/28/19 3/1/19 3/2/19	\$0.00	\$40.05	\$175.98 \$188.00 (HOTEL) \$165.00 (meals)
Shelly	Kyle	*****NJSIAA State Championship, Atlantic City	2/28/19 3/1/19 3/2/19	\$0.00	\$40.05	\$175.98 \$188.00 (HOTEL) \$165.00 (meals)
Small	Leilanie	**ADHD in the Classroom	3/15/19	\$75.00	\$12.18	\$0.00
Kramer	Chaya	***** "When Children Won't Eat"	5/14/19 5/15/19 5/16/19 5/17/19	\$800.00	\$0.00	\$0.00
Mena	Elsa	@ NJTESOL/BE	5/30/19 5/31/19	\$324.00	\$42.00	\$16.00 (Parking)
Panora	Diana	@ NJTESOL/BE	5/30/19 5/31/19	\$324.00	\$42.00	\$16.00 (Parking)

*ACCOUNT #15-000-223-320-07-0007

**ACCOUNT #20-270-200-500-15-0015

***PREVIOUSLY APPROVED 1/8/19 ADDITIONS ADD ADD'L PARKING & INTERNET CHARGES

****PREVIOUSLY APPROVED 2/27/19 ADDITIONS CORRECT HOTEL AMOUNT ONLY

*****PREVIOUSLY APPROVED 1/30/19 DATE CHANGE ONLY

*****ACCOUNT #11-000-216-320-00-0000

33. Approval of the following school trips:

Date	School	Where to	# Students	# Staff / Adults	Admission Cost/Acct#	Transportation Cost/Acct#
3/26/19	EGC	*Newark Museum	142	16	\$1,926.00	\$2,610.00 (Contracted)
6/6/19	EGC	*Great Adventure Safety Patrol Day	18	4	\$1,085.00	\$862.00 \$18.76 (parking fee)
3/16/19	LMS	**Camp Evans STEAM Tank Competition	10	1	\$0.00	\$210.00 (In-House Voucher Pay)
5/31/19	LHS	***Ocean Cty College Orientation	60	5	\$0.00	\$1,260.00 (Contracted)
12/5/18	LMS	!! Lanes Mill Market Place	28	14	\$0.00	\$0.00
3/20/19	LMS	!! Walmart	28	14	\$0.00	\$0.00
4/17/19	LMS	!! Walmart	28	14	\$0.00	\$0.00
5/24/19	LMS	\$ Great Adventure	126	10	\$7,938.00	\$3,562.00
5/24/19	LMS	CAGS-WWI Commemoration Ceremony	4	1	\$0.00	123.00 (In-House Voucher Paid)
4/16/19	LHS	*****McGuire AFB STEM Expo	23	2	\$0.00	\$720.00 (Contracted)
4/12/19	LHS	*****Barnegat HS Practice AP Calculus Exam	15	1	\$95.20 (Meals)	\$480.00 (Contracted)
5/31/19	SSS	#Popcorn Zoo	16	7	\$46.00 (Admission) \$40.00 (Popcorn)	\$105.00 (In-House Voucher Pay)

Date	School	Where to	# Students	# Staff / Adults	Admission Cost/Acct#	Transportation Cost/Acct#
6/19/19	OSS	Promotion Ceremony - Lakewood Middle School	189		\$0.00	\$280.00 (In-House Voucher Pay)
4/8/19	LHS	***** Donovan Catholic – Academic Competition	12	1	\$120.00	\$520.00 (Contracted)
4/11/19	LHS	& Local Businesses Job Shadow	26	1	\$0.00	\$210.00 (In-House Voucher Pay)
6/7/19	LMS	**STEAM Challenge OC YMCA	42	3	\$0.00	\$280.00 (Contracted)
5/24/19	LMS	\$ Great Adventure	126	10	\$7,938.00	\$3,878.00

*PAID WITH PTO FUNDS

**15-000-270-512-04-0004

***OCC WILL REIMBURSE TRANSPORTATION COST

****15-000-270-512-03-0003

*****MEALS PAID WITH CLUB FUNDS, TRANSPORTATION ACCT# 15-000-270-512-03-0003

*****ADMISSION PAID WITH CLUB FUNDS, TRANSPORTATION ACCT#15-000-270-512-03-0003

!! RATIFY-PREVIOUSLY APPROVED 9/18/18 ADDTIONS WITH TRANS. COST-CHANGE IN VENUE ONLY

\$ RATIFY PAID BY STUDENTS

#PAID BY PARENTS PTO WILL PROVIDE CHECK

& PAID THROUGH PERKINS ACCOUNT #20-360-200-580-03-0000

\$ THIS IS ON THE 3-27 AGENDA CHANGE IN TIMES WHICH RESULTED IN TRANSPORTATION COST INCREASE

34. Approve Michael Hadley, LHS AP History teacher to provide 15 hours of tutoring every 2 weeks, effective March 16, 2019 through May 5, 2019, at a rate of \$40.00 per hour, not to exceed \$2,100.00, to be paid through budget account #15-421-100-101-03-0003.

35. Approve James DeSopo, LHS AP Physics teacher to provide tutoring Monday through Friday, effective March 16, 2019 through May 5, 2019 for a total of 15 hours a week, at a rate of \$40.00 per hour, not to exceed \$4,200.00 to be paid through budget account #15-421-100-101-03-0003.

36. **Resolved**, on the recommendation of the superintendent that the Board terminates employee #7685 immediately, to be paid through April 10, 2019, as per the contract.

37. REMOVED

38. Move that the Board of Education approve the settlement agreement with former employee #7293 as recommended by the district's liability insurance carrier in the amount of \$40,000 payable upon confirmation that the settlement agreement is accepted by all parties.

IMPORTANT INFORMATION:

Fire Drill Report – February 2019

Security Drill Report – February 2019

HIB Report – February 2019

B. PERSONNEL

1. CERTIFICATED

a. Resignations

1. FAGLIARONE, Sabrina
Teacher – Intervention – Piners
Effective: June 30, 2019

b. Retirements

1. WEBB, Lenore
Teacher – Math – LHS
Effective: June 30, 2019

c. Terminations - None At This Meeting

d. Leaves of Absence

1. AMSEL, Sima
Teacher-Piner
NJFL-Maternity-Unpaid
Effective: April 30, 2019
Returning: June 12, 2019
2. BEDROSE, Marissa
Teacher-CAGS
Contractual-Sick (11 days)-Paid
Effective: March 26, 2019

Returning: April 10, 2019
(pending attendance data)

3. BLOOM-ANEN, Kathleen
Teacher-LHS
Contractual-Medical-Sick (29 days)-Paid
Effective: March 18, 2019
Returning: May 6, 2019 (pending Dr.'s release)
(pending attendance data)
4. CAPLAN, Anne
Speech Therapist
Contractual-Maternity-Sick (12 days)-Paid
Effective: April 8, 2019
Terminating: May 1, 2019
(pending attendance data)
FMLA-Unpaid
Effective: May 2, 2019
Terminating: June 30, 2019
5. DINEEN, Meghan
Teacher-CAGS
Contractual-Maternity-Personal (4 days)-Paid
Effective: March 11, 2019
Terminating: March 14, 2019
Contractual-PEAD-(3 days)-Paid minus Sub
Effective: March 15, 2019, March 29, 2019, & April 5, 2019
Contractual-Sick (17 days)-March 18, 2019
Terminating: April 10, 2019 (pending attendance data)
Contractual-Extra Consideration (16 days)-Paid minus Sub
Effective: April 11, 2019
Terminating: May 10, 2019
NJFL-Unpaid
Effective: May 13, 2019
Terminating: June 30, 2019
6. DORAN, Amanda
Teacher-LMS
FMLA-Medical-Unpaid
Effective: February 27, 2019
Returning: April 10, 2019 (pending Dr.'s release)

7. LAGOVIER, Cara
Teacher-OSS
Contractual-Maternity-Sick (13 days)-Paid
Effective: April 12, 2019
Terminating: May 8, 2019 (pending attendance data)
FMLA-Unpaid
Effective: May 9, 2019
Terminating: June 30, 2019
8. MAC CONNELL, Christine
Teacher-SSS
Contractual-Medical-Sick (28 days)-Paid
Effective: January 28, 2019
Returning: March 11, 2019 (pending Dr.'s release)
(extending from original Board approved 2/27/19 request per new Dr.'s note)
9. SCHONBRUN, Malky
Speech Therapist-Related Services
NJFL-Bonding-Unpaid
Effective: April 9, 2019
Returning: April 18, 2019

e. Transfers

1. RATIFY
DEPASQUALE, Kathleen
From: 3rd Grade Bilingual
To: 3rd Grade General Ed
Effective: September 1, 2018
Terminating: June 30, 2019
(one 3rd grade section removed
replacement K. Pobol reassigned 4th grade)

f. Appointments

1. *LOPEZ-DAVIS, Cristine
Teacher – ESL – CAS
Effective: March 18, 2019
Terminating: June 30, 2019
Salary: Step 15, BA - \$57,016.00 prorated
(Mentoring paid by employee if necessary)
(Replacement G. Luna – reassigned - \$51,266.00)
(budget account # 15-240-100-101-06-0006)

2. *FERGUSON, Brianna
Teacher – ICS – CAS
Effective: April 8, 2019
Terminating: June 30, 2019
Salary: Step 2, BA - \$48,966.00 prorated
(Mentoring paid by employee if necessary)
(Replacement E. Mendyk – resigned - \$50,966.00)
(budget account # 15-213-100-101-06-0006)
3. *DOYLE, Courtney
Teacher – 4th Grade - OSS
Effective: *April 15, 2019 or sooner
Terminating: June 30, 2019
Salary: Step 2, BA - \$48,966.00 prorated
(Mentoring paid by employee if necessary)
(Replacement J. Cittadino - reassigned)
(budget account # 15-120-100-101-09-0009)
(*Pending NJ Certification)

g. Reappointments – None At This Meeting

h. Salary Adjustments

1. NEPPEL, Arlene
School Nurse – CAS
Effective: July 1, 2018
Terminating: June 30, 2019
Salary From: Step 16, MA - \$61,516.00
Salary To: Step 17, MA - \$63,016.00

i. Stipends

1. School Climate & Culture Coordinator Stipend Positions – LHS
Effective: February 1, 2019
Terminating: June 30, 2019
Stipend: \$1,530.00
(budget account #20-232-200-100-03-0003)
Pending approval of LHS ASP/SIA funds

Nancy Riordan
Kelly Hammel

j. Tuition Reimbursement – None At This Meeting

k. Miscellaneous

1. EDWARDS, Yvonne
Teacher-SSS
 $\text{Sick (16) + Personal (23) = 39}$
 $39 \div 2 = 19.5$
 $\$62,271. \div 183 = \340.27
 $\$340.27 \times 19.5 = \$6,635.43$
(rewritten for the additional sick days that should have been
workman's comp)
2. WRIGHT, Audrey
Teacher-CAGS
 $\text{Sick (52.5) + Personal (11) = 63.5}$
 $63.5 \div 2 = 31.75$
 $\$72,246. \div 183 = \394.78
 $\$394.78 \times 31.75 = \$12,534.48$

2. NON-CERTIFICATED

a. Resignations

1. O'SULLIVAN, Michelle
Paraprofessional – 1:1 - SSS
Effective: June 30, 2019
2. MCDONALD, Edwin
Security Specialist
Effective: July 1, 2018
3. O'HALLORAN, John
Security Specialist
Effective: July 1, 2018
4. GOLEMBESKI, Christine
Bus Driver – District
Effective: March 29, 2019

b. Retirements

1. SCHULMEISTER, Barbara
Executive Administrative Professional – District
Effective: July 31, 2019

c. Terminations

1. Employee # 7685
Termination
Effective: March 28, 2019

d. Leaves of Absence

1. ALBANESE-ESTONEZ, Ligia
Para-LMS
Contractual-Personal (3) & Sick (4)-Paid
Effective: January 2, 2019
Terminating: January 10, 2019
(pending attendance data)
NJFL-Unpaid
Effective: January 11, 2019
Terminating: April 5, 2019
FMLA-Unpaid
Effective: April 6, 2019
Returning: June 10, 2019
(extended from original Board approved 1/30/19 request per new Dr.'s note)
2. GRAFF, Shari
Paraprofessional-SSS
FMLA-Bonding –Unpaid
Effective: March 18, 2019
Returning: March 25, 2019
3. LISI, Laura
Bus Driver-Transportation
Contractual-Medical-Sick (8 days)-Paid
Effective: February 20, 2019
Terminating: March 1, 2019
(pending attendance data)
Contractual-Unpaid
Effective: March 4, 2019
Returning: March 18, 2019 (pending Dr.'s release)

4. VAN VALEN, Laura
Bus Driver- Transportation
Contractual-Medical-Sick (8 days)-Paid
Effective: January 22, 2019
Terminating: January 31, 2019
(pending attendance data)
Contractual-Unpaid
Effective: February 1, 2019
Returning: March 28, 2019 (pending Dr.'s release)
(extended from original Board approved 2/27/19 per new Dr.'s note)

e. Transfers – None At This Meeting

f. Appointments

1. *HUGHES, Ilene
Paraprofessional – 1:1 – SSS
Effective: April 1, 2019
Terminating: June 30, 2019
Salary: Step 12, 90 Credits - \$21,169.00 prorated
(replacement for G Turan – reassigned - \$19,339.00)
(budget account # 11-000-217-106-07-0007)
2. *KHALID, Quratul
Paraprofessional – 1:1 – SSS
Effective: March 11, 2019
Terminating: June 30, 2019
Salary: Step 8, 90 Credits - \$20,269.00 prorated
(replacement for M Tarkowski – reassigned - \$19,794.00)
(budget account # 11-000-217-106-07-0007)
3. *GHATAS, Ereny
Paraprofessional – 1:1 – SSS
Effective: April 1, 2019
Terminating: June 30, 2019
Salary: Step 15, 90 Credits - \$23,299.00 prorated
(New Position)
(budget account # 11-000-217-106-07-0007)

4. *ROUSE, Christine
Paraprofessional – 1:1 – Piner
Effective: March 18, 2019
Terminating: June 30, 2019
Salary: Step 10, 90 Credits - \$20,619.00 prorated
(New Position)
(budget account # 11-000-217-106-10-0010)

5. *& **SUBSTITUTE PARAPROFESSIONAL
2018-2019 School Year
\$12.00 Per Hour

GUARIN YUNDA, Juan-Highly Qualified
KULESZA, John-Highly Qualified

6. *BURKE, Pamela
Paraprofessional – 1:1 – EGC
Effective: April 8, 2019
Terminating: June 30, 2019
Salary: Step 5, 60 Credits - \$19,094.00 prorated
(replacement for E. Loresh – resigned - \$19,944.00)
(Budget account # 11-000-217-106-05-0005)

7. SUBSTITUTE PARAPROFESSIONAL/SUBSTITUTE SECRETARY
2018-2019 School Year
\$12.00 PER HOUR

PYSNIAK, Donna-Highly Qualified

g. Reappointments – None At This Meeting

h. Salary Adjustments– None At This Meeting

i. Stipends

1. Morning Duty Preschool & Elementary Schools
2018-2019 School Year
7:30 a.m. to 7:45 a.m. or 8:15 a.m. to 8:30 a.m.
(Depending on the start time of your assigned school.)
Stipend: \$10.00 a day
(on an as needed basis)

Campese, Ilana
Gomes-Fontes, Kristina

2. Elementary 1:1 Paraprofessional A.M. Duty Stipend
 Stipend: \$1,000.00
 2018-2019 School Year
 (This Stipend is Pensionable)
 (as per salary line account)

Staff Member	Location	Start Date
Cristina Pfeifer	EGC	March 20, 2019

j. Miscellaneous – None At This Meeting

- * Appointment subject to approval of Criminal History background check by State Department of Education, as per NJSA 18A:6-7-1, et. seq., NJSA 18A:39-17 et. seq., or NJSA 18A:6-4.13 et seq., as applicable.
- ** As required by law and code, this Emergent Employee Resolution, upon motion duly made, seconded and carried, it was RESOLVED that this person be employed by the Board of Education of the Lakewood Public School District in the County of Ocean on an emergent basis.
- *** This position does not include the following:
- | | |
|---------------------------|-------------------|
| Medical Coverage | Personal Days |
| Dental Coverage | Professional Days |
| Prescriptions | Vacation Days |
| Optical Coverage | Sick Days |
| Reimbursement for Credits | |

MOTION TO APPROVE THE MINUTES, CORRECTIONS & ADDITIONS TO THE AGENDA, BUSINESS & SUPERINTENDENT AGENDAS AND RESOLUTION FOR SETTLEMENT FOR FORMER EMPLOYEE #7293
 (passed)

Motion: Mr. Rodriguez **Second:** Mr. Bender

7 Ayes: Mr. Zlatkin, Mrs. Gonzalez, Mr. Nakdimen, Mr. Newhouse, Mr. Rodriguez,
 Mr. Stern, Mr. Bender

0 Nays:

0 Abstained:

2 Absent: Mrs. Jackson-Byers, Mr. Treisser

Note: Mr. Nakdimen's vote should reflect his abstention from any item pertaining to or involving SCHI; Business Agenda H3, Letter I, and Resolution for Settlement Agreement for former employee #7293.

Payment will not be made by the Board of Education Business Office until a contract is fully executed by the Board and prior to work commencing reviewed and initialed by General Counsel.

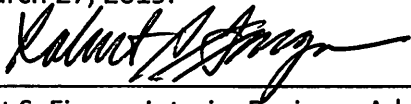
- XI. OLD BUSINESS
- XII. NEW BUSINESS
- XIII. GOOD AND WELFARE
- XIV. ADJOURNMENT

Motion to Adjourn:

Motion: Mr. Bender **Second:** Mrs. Gonzalez

Meeting was adjourned at 9:22 p.m.

I, Robert S. Finger, Interim Business Administrator/Board Secretary, of the Lakewood Board of Education, hereby certify this to be a true copy of the Minutes from a public meeting held on March 27, 2019.



April 30, 2019

Robert S. Finger, Interim Business Administrator/Board Secretary

REMOVAL OF STUDENTS FOR FIREARMS OFFENSES (M)

5611 REMOVAL OF STUDENTS FOR FIREARMS OFFENSES (M)**M**

The Board of Education is committed to providing a safe and secure school environment to all students attending the public schools. To provide this environment, the Board of Education will implement policies and procedures regarding student offenses involving firearms, as defined in N.J.S.A. 2C:39-1(f) and 18 U.S.C. §921, pursuant to The Zero Tolerance For Guns Act, N.J.S.A. 18A:37-7 through N.J.S.A. 37-12.

Policy and Regulation 5611 shall apply to a student who is convicted or adjudicated delinquent for possession of a firearm on school grounds, convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds, or found knowingly in possession of a firearm on school grounds. A student, other than a student with a disability, convicted or adjudicated delinquent for these firearm offenses shall be immediately removed from the school's general education program for a period of not less than one calendar year and placed in an alternative education program according to the requirements of N.J.A.C. 6A:16-9.1 et seq. **The Superintendent may modify on a case-by-case basis the removal of a general education student in accordance with N.J.A.C. 6A:16-5.5(b)1.** A student with a disability convicted or adjudicated delinquent for these firearm offenses shall be immediately removed in accordance with the provisions of N.J.A.C. 6A:14 and applicable Federal regulations and shall receive a placement in accordance with N.J.A.C. 6A:14.

The Principal or designee shall remove the student in accordance with the requirements outlined in N.J.A.C. 6A:16-5.5(d), which includes notifying the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice.

If it is found that the removed student did not commit these firearm offenses, the student shall be immediately returned to the program from which he or she was removed.

The Superintendent shall make the final determination on whether the general education student removed in accordance with the requirements of N.J.A.C. 6A:16-5.5 and this Policy is prepared to return to the general education program or will remain in an alternative education program, pursuant to N.J.A.C. 6A:16-9.1 et seq., or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10 based on the criteria outlined in N.J.A.C. 6A:16-5.5(i).

Students
5611

REMOVAL OF STUDENTS FOR FIREARMS OFFENSES (M)

If a student, other than a student with a disability, is removed from the general education program pursuant to N.J.A.C. 6A:16-5.5 and this Policy, and a placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction according to N.J.A.C. 6A:16-10.2 until placement is available.

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C. 6A:16-5.5 utilizing the **Student Safety Data System (SSDS)**, pursuant to N.J.A.C. 6A:16-5.3(d)1.

This Policy and Regulation 5611, implementing the requirements of N.J.A.C. 6A:16-5.5, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-1 et seq.

N.J.A.C. 6A:14-2.8 et seq.; 6A:16-5.5; 6A:16-6.1 et seq.; 6A:16-7.1 et seq.;
6A:16-8.1 et seq.; 6A:16-9.1 et seq.; 6A:16-10.2

Adopted: 17 October 2013

Revised: 10 December 2014

Revised:

R 5611 REMOVAL OF STUDENTS FOR FIREARMS OFFENSES (M)

M

A. Definitions

"School buildings" and "school grounds" means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. **"School buildings" and "school grounds"** also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; **night field lights**; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. **"School buildings" and "school grounds"** also includes other facilities such as playgrounds;; and **other** recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with **N.J.A.C. 6A:16-1.3 and 6A:26-1.2.**

B. Removal of Students for Firearm Offenses

1. Pursuant to the provisions of N.J.A.C. 6A:16-5.5, any student, other than a student with a disability, committing the following offenses shall be immediately removed from the school's general education program for a period of not less than one calendar year:
 - a. Convicted or adjudicated delinquent for possession of a firearm on school grounds;
 - b. Convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds; and
 - c. Found knowingly in possession of a firearm on school grounds.
2. The Superintendent may modify, on a case-by-case basis, the removal of

a general education student.

- a. The Superintendent shall develop and maintain a written record of case-by-case modifications of the removal requirement of N.J.A.C. 6A:16-5.5(b)1, which shall be made available to the Commissioner of Education upon request.
 3. Nothing in N.J.A.C. 6A:16-5.5 or this Policy and Regulation shall be construed to prohibit the expulsion of a general education student.
 4. The Board shall immediately remove students with disabilities for offenses involving firearms in accordance with N.J.A.C. 6A:14 and applicable Federal regulations.
- C. Procedures - Removal of Students for Firearm Offenses
1. The Principal shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or a law enforcement official takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice; and
 - e. Notify the student's parent of the following information:
 - (1) The removal action;
 - (2) The law enforcement notification;
 - (3) The change of custody, if it occurs; and
 - (4) A general education student's due process rights, as set

forth in N.J.A.C. 6A:16-7.2 through 7.6, or the due process rights of a student with a disability, as set forth in N.J.A.C. 6A:14-2.7 and 2.8 and N.J.A.C. 6A:16-7.2 through 7.5.

2. A student, other than a student with a disability, removed from the general education program pursuant N.J.A.C. 6A:16-5.5 shall be placed in an alternative education program, according to the requirements of N.J.A.C. 6A:16-9.1 *et seq.*
 - a. If placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10, until placement is available.
3. A student with a disability removed pursuant to B. above shall receive a placement in accordance with N.J.A.C. 6A:14.
4. A student, other than a student with a disability, removed pursuant to B. above shall be entitled to a hearing before the Board of Education in accordance with N.J.A.C. 6A:16-7.3 through 7.5.
5. If it is found that the removed student did not commit the offenses in B. above, the student shall be immediately returned to the program from which he or she was removed.

D. Return to General Education Program

1. The Superintendent shall make the final determination on whether the general education student is prepared to return to the general education program, or will remain in an alternative education program, pursuant to N.J.A.C. 6A:16-9.1 *et seq.*, or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10, based on the following criteria:
 - a. The nature and severity of the offense;
 - b. The Board's removal decision;
 - c. The results of relevant testing, assessment, or evaluation of the student; and

REGULATION

LAKESWOOD BOARD OF EDUCATION

STUDENTS
R 5611

REMOVAL OF STUDENTS FOR FIREARMS OFFENSES (M)

- d. The recommendation of the Principal or Director of the alternative education program or home or other out-of-school instruction program in which the student has been placed.

E. Exception

- 1. The provisions of N.J.A.C. 6A:16-5.5 shall not apply to a firearm that is lawfully stored in a locked vehicle on school grounds, or when it is for activities approved and authorized by the Board of Education, as long as the Board adopts appropriate safeguards to ensure student safety.
 - a. All students shall obtain written authorization from the Superintendent to possess a firearm stored inside a locked vehicle on school grounds or used for participation in a school-sponsored function.
 - (1) The Superintendent shall not provide authorization to a student who has been convicted or adjudicated delinquent for possession of a firearm or for a crime involving the use of a firearm.

Issued: 17 October 2013
Revised: 10 December 2014
Revised:

ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES (M)

5612 ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES (M)

M

Any student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, not involving the use of a weapon or firearm, upon a teacher, administrator, other school district employee, or Board member acting in the performance of his or her duties and in a situation where his or her authority to act is apparent, or as a result of the victim's relationship to the school district, shall be immediately removed from school pursuant to N.J.S.A. 18A:37-2.1 and N.J.A.C. 6A:16-5.7.

A student, other than a student with a disability, who commits an assault as defined in N.J.S.A. 2C:12-1(a)1, shall be immediately removed from school consistent with due process procedures, pending a hearing pursuant to N.J.A.C. 6A:16-7.2 through 7.5. Nothing in N.J.S.A. 18A:37-2.1 or N.J.A.C. 6A:16-5.7 shall be construed as prohibiting the expulsion of a general education student. A student with a disability who commits an assault as defined in this Policy, shall be removed in accordance with N.J.A.C. 6A:14 and due process proceedings in accordance with N.J.A.C. 14-2.7 and 2.8.

In accordance with the provisions of N.J.S.A. 18A:37-2.1(a), said proceedings shall take place no later than thirty calendar days following the day on which the student is suspended. The decision of the Board shall be made within five days after the close of the hearing. Any appeal of the Board's decision shall be made to the Commissioner of Education within ninety days of the Board's decision. The provisions herein shall be construed in a manner consistent with 20 U.S.C. § 1400 et seq.

The Principal or designee shall remove, isolate, and place the student under the supervision of school staff until the student's parent or appropriate agency takes custody of the student. The Principal or designee will immediately report to the Superintendent the removal of the student and notify the student's parent of the removal action and the student's due process rights. The Principal or designee will notify the appropriate law enforcement official of a possible violation of the New Jersey Code of Criminal Justice.

In accordance with the provisions of N.J.S.A. 18A:37-2.1(b), whenever a teacher, administrator, Board member, other school district employee, or a labor representative on behalf of an employee makes an allegation in writing that the Board member or employee has been assaulted by a student, the Principal shall file a written report of the

ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES (M)

alleged assault with the Superintendent. The Superintendent shall report the alleged assault to the Board at its next regular meeting; provided that the name of the student who allegedly committed the assault, although it may be disclosed to the Board members, shall be kept confidential at the public Board of Education meeting.

Any person who fails to file a report of an alleged assault as required pursuant to N.J.S.A. 18A:37-2.1 and N.J.A.C. 6A:16-5.7 may be liable to disciplinary action by the Board.

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C. 6A:16-5.7 utilizing the **Student Safety Data System (SSDS)**, pursuant to N.J.A.C. 6A:16-5.3(e)1.

Policy and Regulation 5612, implementing the requirements of N.J.A.C. 6A:16-5.7, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-2.1

N.J.A.C. 6A:14-2.7; 6A:14-2.8; 6A:16-5.7; 6A:16-7.2; 6A:16-7.3; 6A:16-7.4; 6A:16-7.5

Adopted: 17 October 2013

Revised: 10 December 2014

Revised:

R 5612 ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES (M)

M

A. Removal of Students for Assault on Board Members and Employees

1. Pursuant to the provisions of N.J.A.C. 6A:16-5.7, any student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, not involving the use of a weapon or firearm, upon a teacher, administrator, other school Board employee, or Board of Education member acting in the performance of his or her duties and in a situation where his or her authority to act is apparent, or as a result of the victim's relationship to the school district, pursuant to N.J.S.A. 18A:37-2.1 shall be immediately removed from school.
2. A student, other than a student with a disability, who commits an assault pursuant to A.1. above, shall be immediately removed from school consistent with due process procedures, pending a hearing, pursuant to N.J.A.C. 6A:16-7.2 through 7.5.
 - a. Nothing in N.J.A.C. 6A:16-5.7 shall be construed as prohibiting the expulsion of a general education student.
3. A student with a disability who commits an assault pursuant to A. 1. above shall be removed in accordance with N.J.A.C. 6A:14.

B. Procedures – Removal of Students for Assault on Board Members and Employees

1. The Principal or designee shall:
 - a. Remove a student as set forth in A. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or an appropriate agency takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;

ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES (M)

- d. Notify the student's parent of the removal action and the student's due process rights; and
 - e. Notify the appropriate law enforcement official of a possible violation of the New Jersey Code of Criminal Justice.
2. The Board of Education shall provide due process proceedings for all students in accordance with N.J.A.C. 6A:16-7.2, 7.3, 7.4, and 7.5 and for a student with a disability in accordance with N.J.A.C. 6A:14-2.7 and 2.8.

Adopted: 10 December 2014

Revised:

REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES (M)

5613 REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES (M)

M

Any student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, not involving the use of a weapon or firearm, upon a teacher, administrator, other school district employee, or Board member acting in the performance of his or her duties and in a situation where his or her authority to act is apparent, or as a result of the victim's relationship to the school district, shall be immediately removed from school pursuant to N.J.S.A. 18A:37-2.1 and N.J.A.C. 6A:16-5.7.

A student, other than a student with a disability, who commits an assault as defined in N.J.S.A. 2C:12-1(a)1, shall be immediately removed from school consistent with due process procedures, pending a hearing pursuant to N.J.A.C. 6A:16-7.2 through 7.5. Nothing in N.J.S.A. 18A:37-2.1 or N.J.A.C. 6A:16-5.7 shall be construed as prohibiting the expulsion of a general education student. A student with a disability who commits an assault as defined in this Policy, shall be removed in accordance with N.J.A.C. 6A:14 and due process proceedings in accordance with N.J.A.C. 14-2.7 and 2.8.

In accordance with the provisions of N.J.S.A. 18A:37-2.1(a), said proceedings shall take place no later than thirty calendar days following the day on which the student is suspended. The decision of the Board shall be made within five days after the close of the hearing. Any appeal of the Board's decision shall be made to the Commissioner of Education within ninety days of the Board's decision. The provisions herein shall be construed in a manner consistent with 20 U.S.C. § 1400 et seq.

The Principal or designee shall remove, isolate, and place the student under the supervision of school staff until the student's parent or appropriate agency takes custody of the student. The Principal or designee will immediately report to the Superintendent the removal of the student and notify the student's parent of the removal action and the student's due process rights. The Principal or designee will notify the appropriate law enforcement official of a possible violation of the New Jersey Code of Criminal Justice.

In accordance with the provisions of N.J.S.A. 18A:37-2.1(b), whenever a teacher, administrator, Board member, other school district employee, or a labor representative on behalf of an employee makes an allegation in writing that the Board member or employee has been assaulted by a student, the Principal shall file a written report of the

REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES (M)

alleged assault with the Superintendent. The Superintendent shall report the alleged assault to the Board at its next regular meeting; provided that the name of the student who allegedly committed the assault, although it may be disclosed to the Board members, shall be kept confidential at the public Board of Education meeting.

Any person who fails to file a report of an alleged assault as required pursuant to N.J.S.A. 18A:37-2.1 and N.J.A.C. 6A:16-5.7 may be liable to disciplinary action by the Board.

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C. 6A:16-5.7 utilizing the **Student Safety Data System (SSDS)**, pursuant to N.J.A.C. 6A:16-5.3(e)1.

Policy and Regulation 5612, implementing the requirements of N.J.A.C. 6A:16-5.7, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-2.1

N.J.A.C. 6A:14-2.7; 6A:14-2.8; 6A:16-5.7; 6A:16-7.2; 6A:16-7.3; 6A:16-7.4; 6A:16-7.5

Adopted: 10 December 2014

Revised:

R 5613 REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES (M)

M

A. Definitions

"School buildings" and "school grounds" means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. **"School buildings" and "school grounds"** also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; **night field lights**; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. **"School buildings" and "school grounds"** also includes other facilities such as playgrounds; and recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with N.J.A.C. 6A:16-1.3 and 6A:26-1.2.

B. Removal of Students for Assaults with Weapons Offenses

1. Pursuant to the provisions of N.J.A.C. 6A:16-5.6, any student, other than a student with a disability, who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, with a weapon, which includes, but is not limited to, items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 U.S.C. § 921, upon a teacher, administrator, other school Board employee, Board of Education member, or another student on school grounds, pursuant to N.J.S.A. 18A:37-2.2 through 2.5 shall be immediately removed from the school's general education program for a period not exceeding one calendar year.
2. The Superintendent may modify on a case-by-case basis the removal of a general education student.

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3. Nothing in N.J.A.C. 6A:16-5.6 shall be construed to prohibit the expulsion of a general education student.
 4. The Board shall immediately remove students with disabilities for assaults with weapons offenses in accordance with N.J.A.C. 6A:14 and applicable Federal regulations.
- C. Procedures – Removal of Students for Assaults with Weapons Offenses
1. The Principal or designee shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or a law enforcement official takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice; and
 - e. Notify the student's parent of the following information:
 - (1) The removal action;
 - (2) The law enforcement notification;
 - (3) The change of custody, if it occurs; and
 - (4) A general education student's due process rights, pursuant to N.J.A.C. 6A:16-7.2 through 7.5 or a student with a disability's due process rights, as set forth in N.J.A.C. 6A:14-2.7 and 2.8 and N.J.A.C. 6A:16-7.2 through 7.5.
 2. A student, other than a student with a disability, removed from the general education program pursuant to N.J.A.C. 6A:16-5.6 shall be placed in an alternative education program, according to the requirements of

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N.J.A.C. 6A:16-9.1 et seq.:

- a. If placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10, until placement is available.
3. A student with a disability removed pursuant to B. above shall receive a placement in accordance with N.J.A.C. 6A:14.
4. A student, other than a student with a disability, removed pursuant to B. above shall be entitled to an informal hearing, pursuant to N.J.A.C. 6A:16-7.2 and 7.3, and a hearing before the Board of Education pursuant to N.J.A.C. 6A:16-7.3.
5. If it is found that the removed student did not commit the offense(s), the student shall be immediately returned to the program from which he or she was removed.

D. Return to General Education Program

1. The Superintendent shall make the final determination on whether the general education student is prepared to return to the general education program or will remain in an alternative education program or receive home or other out-of-school instruction based on the following criteria:
 - a. The nature and severity of the offense;
 - b. The Board's removal decision;
 - c. The results of relevant testing, assessment, or evaluation of the student; and
 - d. The recommendation of the Principal or Director of the alternative education program or home or other out-of-school instruction program in which the student has been placed.

E. Exception

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1. The provisions of N.J.A.C. 6A:16-5.6 shall not apply to a student who has obtained the Superintendent's written authorization to lawfully possess a firearm or other weapon while participating in a school-sponsored function.
 - a. The Superintendent shall not provide authorization to a student who has been convicted or adjudicated delinquent for possession of a firearm or weapon or for a crime involving the use of a firearm.

Adopted: 10 December 2014

Revised:

R 8600 PUPIL TRANSPORTATION

General Requirements - Pupils Remote From School

A. The Board will transport:

1. Pupils who reside remote, as defined in N.J.S.A. 18A:39-1. and N.J.A.C. 6A:27-1.2(a)1. and (a)2., from their assigned district school of attendance;
2. Nonpublic school pupils who reside remote from their school of attendance and meet the eligibility criteria of N.J.A.C. 6A:27-2.2;
3. Charter school pupils pursuant to N.J.A.C. 6A:3.1 et seq.;
4. Special education pupils who reside remote from their assigned school and pupils who require transportation services in accordance with their Individualized Educational Program (IEP);
5. School choice pupils pursuant to N.J.A.C. 6A:27-4.1.

B. The Board has determined that no public school pupil transported within the school district or pupil classified as nonpublic Kindergarten through second grade shall be required to ride a school bus more than forty five minutes one way per day as determined by the Board's routing software.

C. Pupils in grades Kindergarten through twelve shall not be required to walk more than one mile to the bus stop to which they have been assigned.

The Board has determined that no pupil in grades Preschool to grade two or classified as special needs with an IEP shall be required to ride a school bus more than twenty miles or forty five minutes one way per day as determined by the Board's routing software.

Nonpublic and CharterSchool Transportation

A. The Board will transport resident children who attend a nonpublic or charter school in the State of New Jersey not more than twenty miles from their

residence, but not a lesser distance from their residence than that required for the transportation of pupils enrolled in the schools of this district.

- B. Pupils living more than twenty miles from their nonpublic or charter school are eligible for transportation services when other pupils living within the district, whose residence is less than twenty miles from school, are transported to the same nonpublic school.
- C. Aid in lieu of transportation will be provided to a parent(s) or legal guardian(s) pursuant to N.J.S.A. 18A:39-1.
- D. The Board has determined that no nonpublic and/or charter school pupil in grades Kindergarten through two, shall be required to ride a school bus more than forty five minutes one way per day as determined by the Board's routing software.

Non-Remote Courtesy Transportation

The Board will provide transportation to and from school for public school pupils less than remote from their school in grades Kindergarten through five who live more than one mile from the school they attend and in grades six through twelve who live more than one and one half miles from the school they attend.

Required for all districts that provide less than remote/courtesy busing services for pupils who must walk to and from hazardous routes.

Hazardous Routes

The Board will approve all bus routes by September 15th of each school year. Those bus routes for all non-remote pupils who must walk to and from school along hazardous routes will be designated. The Board will consider, but shall not be limited to the criteria outlined in N.J.S.A 18A:39-1.5 in determining "Hazardous Routes" as follows:

1. Population density;
2. Traffic volume;
3. Average vehicle velocity;

4. Existence or absence of sufficient sidewalk space;
5. Roads and highways that are winding or have blind curves;
6. Roads and highways with steep inclines and declines;
7. Drop-offs that are in close proximity to a sidewalk;
8. Bridges or overpasses that must be crossed to reach the school;
9. Train tracks or trestles that must be crossed to reach the school; and
10. Busy roads or highways that must be crossed to reach the school.

A school district shall work in conjunction with municipal officials in determining the criteria necessary for the designation of a hazardous route.

Charter School Transportation

- A. The Board will provide transportation or aid in lieu of transportation to charter school pupils pursuant to N.J.S.A. 18A:39-1.
- B. The Board is responsible for to and from charter school transportation for the pupils that reside within the district.
- C. Pupils residing within the district that live less than remote from the charter school are eligible for transportation in accordance with the school district's policies for public school pupils.
- D. Pupils who reside in the district or region of residence in which the charter school is located shall be provided with transportation in the same manner as transportation is provided to other public school pupils residing in the district and in accordance with N.J.S.A. 18A:39-1 and N.J.A.C. 6A:27-3.1.
- E. The expenditure for charter school pupil transportation who reside outside of the district or region of residence in which the charter school is located is limited to the annual nonpublic maximum expenditure per pupil in accordance with N.J.S.A. 18A:39-1.

- F. When the schools of this district are closed for inclement weather or other conditions, no transportation will be provided for pupils enrolled in any other public school, charter school, and/or nonpublic school.

Subscription Busing

Subscription busing shall be provided in accordance with Policy and Regulation No. 8611.

Cooperative Transportation Services

- A. When the Board provides transportation of pupils to and from the county vocational schools and/or pupils classified pursuant to Chapter 46 of N.J.S.A. 18A of the New Jersey Statutes and/or when the Board has in the prior year provided payments in lieu of transportation for any nonpublic schools pursuant to N.J.S.A. 18A:39-1 or the Board cannot provide transportation in the ensuing school year the Board will utilize Monmouth-Ocean Educational Services Commission for providing cooperative transportation services in accordance with N.J.S.A. 18A:39-11.1.
- B. The Board will attempt to use the cooperative services provided by Monmouth-Ocean Educational Services Commission prior to determining to pay aid in lieu of transportation.
- C. The Board will provide Monmouth-Ocean Educational Services Commission with any unique limitations or restrictions of the required transportation. When the costs to provide transportation by one of the agencies is less than the aid in lieu of payments, the Board will contract with the agency to provide transportation.
- D. The Board will make the determination on the manner in which transportation services shall be provided in accordance with N.J.S.A. 18A:39-11.1 and shall notify the nonpublic school and the parent(s) or legal guardian(s) of the nonpublic school by August 1 prior to the beginning of the school year.
- E. Transportation by one of these agencies will not be required when the local district can provide transportation at a lower cost than the Monmouth-Ocean Educational Services Commission or the transportation provided by Monmouth-

Ocean Educational Services Commission does not fall within the policies of the Board regarding length of ride and assignment of pupils to a route based on pupil age or classification.

School Bus Use and Standards

- A. The Board requires that all buses bid or purchased shall be equipped with seat belts.
- B. School bus drivers and all school bus passengers shall be required to wear seat belts when transported in school buses so equipped. Seat belts shall be fastened when the driver and passengers aboard the vehicle and they shall be kept fastened at all times while on board the vehicle. Seat belts may be unfastened only when the individual is departing the vehicle. The Board further requires that drivers and passengers using private vehicles to transport pupils wear seat belts in the same manner.
- C. The Board requires every school bus bid or purchased that is used to transport public, non-public and/or charter school pupils will be equipped with a crossing control arm at the right front corner of the bus. The arm must open and extend out from the bus at least five feet each time the bus door is opened.
- D. School bus purchase, use and standards must meet Federal and State standards and must be in accordance with N.J.A.C. 6A:27-7.1 et seq.

Operation and Management of Transportation System

- A. The Board of Education, Transportation Department shall
 - 1. Prepare a map of the district on which each bus stop and bus route is indicated or, alternatively, prepare an itinerary of bus routes that may be used in conjunction with a map of the school district;
 - 2. Prepare and promulgate procedures to be followed in the event of a bus emergency, bus safety, bus driver training and rules governing the conduct of all pupils transported by the Board in accordance with N.J.A.C. 6A:27-11.1 and 6A:27-12.1 et seq.

3. Maintain such records and make such reports regarding school transportation as are required by the State Board of Education; and
 4. Prepare the specifications for each bus route or contract for which proposals will be sought by the Board in accordance with N.J.A.C. 6A:27-9.1 et seq.
- B. The operation and fiscal management of the district's transportation system shall be conducted in strict accordance with rules of the State Board of Education and the Department of Education Policy and Procedures Manual for Pupil Transportation.

HAZARDOUS ROAD

For safety purposes, District policy prohibits students from crossing roads deemed to be hazardous. No bus route shall be established in violation of the policy, nor shall any student be permitted to ride a bus contrary to policy at any time or for any reason. A list of hazardous roads is shown below.

1. Brook Road
2. Cedarbridge Avenue
3. Central Avenue
4. Chestnut Street
5. Clifton Avenue
6. County Line Road (West to East including Lanes Mills)
7. Cross Street
8. Forest Avenue
9. Fourteenth Street (Across Madison)
10. Hillside Street
11. Hope Chapel Road
12. James Street
13. Joe Parker Road
14. Kennedy Boulevard (Between Twin Oaks)
15. Kennedy Boulevard (East & West to Teaberry)
16. Locust Street
17. Miller Road
18. New Hampshire Avenue
19. Oak Street

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- 20. Ocean Avenue/Route #88 (From Lane Mills Road to Route 9)
- 21. Park Avenue (From 2nd Street to County Line Road) – Elementary School Students Only
- 22. Pine Street
- 23. Prospect Street
- 24. Ridge Avenue (Brook Road over Lanes Mills)
- 25. Route #9 (Madison Avenue & River Avenue)
- 26. Route 70
- 27. Squankum Road
- 28. Vine Street
- 29. Washington Avenue
- 30. Williams Street

Issued: 17 October 2013

Revised: