



This Grant Contract Agreement is between the State of Minnesota, acting through its Department of Labor and Industry ("State") and **Minneapolis Public Schools SSD #1 – Career & Technical Education, 1250 W. Broadway Ave, Minneapolis, MN 55411** ("Grantee").

Recitals

Under Minnesota Statutes 175.17 and 175.46, the State is empowered to enter into this Grant Contract Agreement. The State is providing Youth Skills Training (YST) grants to support local partnerships between education, employers, and community organizations. Local partnerships develop and implement YST programs that provide student learners 16 years of age and older with industry-related instruction, safety training, industry-recognized credentials and safe, healthy and meaningful paid work experiences in high-growth and high-demand industries. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Contract Agreement to the satisfaction of the State.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 Effective Date. August, 19th, 2025, or the date the State obtains all required signatures, whichever is later.

Per [Minnesota Statutes § 16B.98, Subd. 5](#), the Grantee must not begin work until this Grant Contract Agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence.

Per [Minnesota Statutes § 16B.98 Subd. 7](#), no payments will be made to the Grantee until this Grant Contract Agreement is fully executed.

1.2 Expiration Date. June 30, 2027, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms. The following clauses survive the expiration or cancellation of this Grant Contract Agreement: Liability; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure.

2 Specifications, Duties, and Scope of Work

2.1 The Grantee, who is not a state employee, will:

The Grantee shall comply with all applicable grants management policies and procedures, set forth through Minnesota Statutes § 16B.97, subd. 4 (a).

2.2 The Grantee will perform the duties as specified below:

The Grantee will partner with educational organizations and employers to provide student learners 16 years of age and older with industry-related classroom instruction for academic credit and develop and implement safe

and meaningful paid work experiences at employer sites. The Grantee will assure qualified supervision and safety training is provided. At least 60 percent of students will receive an industry-recognized credential and at least 80 percent of eligible students will graduate.

The Grantee is responsible for providing and adhering to the following:

- a. Grantee will provide a grant action plan with a quarterly metrics table for the contract period, which is incorporated into this grant contract by reference: Exhibit B: Grant Action Plan with Quarterly Metrics Table. This plan and table will be approved by DLI staff and reviewed on an annual basis.
- b. Grantee will provide quarterly reporting on metrics provided by YST staff.
- c. Grantee will provide quarterly invoices for the reimbursement of approved spending.
- d. Grantee will perform its duties in accordance with the following document, which is incorporated into this grant contract by reference: Exhibit A: Grant Budget.
- e. For grantee awards greater than \$25,000, a grantee performance evaluation will be posted publicly at <https://osp.admin.mn.gov/granteval/grant-eval-uploader>, per Minnesota Statutes § 16B.98, Subdivision 12 and OGM Policy 08-13.
- f. Additional duties as specified by the State per Minnesota Statutes § 175.46

The parties will perform the services outlined in Exhibit B: Grant Action Plan with Quarterly Metrics Table.

3 Time

The Grantee must comply with all the time requirements described in this Grant Contract Agreement. In the performance of this Grant Contract Agreement, time is of the essence and failure to meet a deadline date may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the Grant Contract Agreement. The Grantee is required to perform all the duties cited within clause two "Specifications, Duties, and Scope of Work" within the grant period. The State is not obligated to extend the grant period.

4 Consideration and Terms of Payment

The consideration for all services performed by the Grantee pursuant to this Grant Contract Agreement shall be paid by the State as follows:

4.1 Compensation. The total obligation of the State under this Grant Contract Agreement, including all compensation and reimbursements, is not to exceed **\$ 98,500**, which shall be paid in accordance with the terms outlined in Exhibit A: Grant Budget which is attached and incorporated into this Grant Contract Agreement. In accordance with [Minnesota Management and Budget Statewide Operating Policy 0801-01](#), payment shall be made within 30 days following the State's Authorized Representative approval of an invoice. Payments will not be made if reports or other deliverables are outstanding.

4.2 Administrative Costs. Grantee administrative costs must be necessary and reasonable.

4.3 Travel Expenses. Reimbursement for travel expenses actually and necessarily incurred by the Grantee because of this Grant Contract Agreement will not exceed **\$ 0.00**. The Grantee will not be reimbursed for travel expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

The Grantee will be reimbursed for travel expenses in the same manner and in no greater amount than provided in the current Commissioner's Plan promulgated by the Commissioner of Minnesota Management and Budget.

4.4 Invoices. Invoices will be reimbursed on a quarterly basis. Payments shall be made by the State after the Grantee’s presentation of invoices for services satisfactorily performed and the written acceptance of such services by the State’s Authorized Representative. Invoices shall be submitted timely, with additional details such as performance reports and metrics as requested by the State, and according to the following schedule.

Year 1

End of Quarter	Reports and Invoices Due to DLI
September 30, 2025	October 31, 2025
December 31, 2025 ***	January 16, 2026***
March 31, 2026	April 30, 2026
June 30, 2026	July 31, 2026

***** Please note the accelerated report and invoice date on 1/16/26*****

Year 2

End of Quarter	Reports and Invoices Due to DLI
September 30, 2026	October 31, 2026
December 31, 2026 ***	January 15, 2027 ***
March 31, 2027	April 30, 2027
June 30, 2027	July 31, 2027

***** Please note the accelerated report and invoice date on 1/15/27 *****

4.5 Unexpended Funds. The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

4.6 Budget Modifications. Modifications greater than 10 percent of any line item in the most recently approved work plan and budget require prior approval from the State and must be indicated on submitted reports.

Modifications equal to or less than 10 percent of any line item are permitted without prior approval from the State provided that such modification is indicated on submitted reports, and that the total obligation of the State for all compensation and reimbursements to Grantee shall not exceed the total obligation.

5 Conditions of Payment

All services provided by the Grantee under this Grant Contract Agreement must be performed to the State’s satisfaction, as determined at the sole discretion of the State’s Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Contracting and Bidding Requirements

The Grantee is required to comply with [Minnesota Statutes § 471.345, Uniform Municipal Contracting Law](#).

6.1 The Grantee and any subrecipients must comply with prevailing wage rules per [Minnesota Statutes §§ 177.41 through 177.50](#), as applicable.

6.2 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: [Suspended and Debarred Vendors, Minnesota Office of State Procurement](#).

6.3 The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

7 Authorized Representatives

7.1 The State's Authorized Representative is **Joanna L.K. Daggett, YST Program Manager, Department of Labor and Industry, 443 Lafayette Rd N., St. Paul, MN 55155, 651-284-5354, Jo.Daggett@state.mn.us**, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this Grant Contract Agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

7.2 The Grantee's Authorized Representative is **Dr. Lisa Sayles-Adams, Superintendent of Schools, Minneapolis Public Schools SSD #1, 1250 W. Broadway Ave Minneapolis, MN 55411, 612-668-0200, mpssup@mpls.k12.mn.us**, or their successor. If the Grantee's Authorized Representative changes at any time during this Grant Contract Agreement, the Grantee must immediately notify the state.

7.3 The Grantee must clearly post on the Grantee's website the names of, and contact information for, the Grantee's leadership and the employee or other person who directly manages and oversees this Grant Contract Agreement on behalf of the Grantee.

8 Assignment, Amendments, Waiver, and Contract Complete

8.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this Grant Contract Agreement without the prior consent of the State and a fully executed agreement, executed and approved by the authorized parties or their successors.

8.2 Amendments. Any amendment to this Grant Contract Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Contract Agreement or their successors.

8.3 Waiver. If the State fails to enforce any provision of this Grant Contract Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Contract Complete. This Grant Contract Agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this Grant Contract Agreement, whether written or oral, may be used to bind either party.

9 Subcontracting and Subcontract Payment

9.1 A subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement by Grantee. The Grantee must document any subaward through a formal legal agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.

9.2 The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, [Minnesota Statutes § 16B.97, Subd.4 \(a\) \(1\)](#) and other relevant statutes and regulations; and that subaward performance goals are achieved.

9.3 During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State's Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer be used for this Grant Contract Agreement.

9.4 No subagreement shall serve to terminate or in any way affect the primary legal responsibility of the Grantee for timely and satisfactory performances of the obligations contemplated by the Grant Contract Agreement.

9.5 The Grantee must pay any subrecipient in accordance with [Minnesota Statutes § 16A.1245](#).

9.6 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government.

10 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from performance of this Grant Contract Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Contract Agreement.

11 State Audits

Under [Minnesota Statutes § 16B.98, Subd. 8](#), the Grantee's books, records, documents, and accounting procedures and practices relevant to this Grant Contract Agreement are subject to examination by the Commissioner of Administration, the State granting agency, the State Auditor, the Attorney General, and the Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Grant Contract Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

12 Government Data Practices and Intellectual Property Rights

12.1 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minnesota Statutes Chapter 13](#), as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of [Minnesota Statutes § 13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

12.2 Intellectual Property Rights

A. Pre-Existing Intellectual Property.

- (1) "Pre-Existing Intellectual Property" means any materials, information, works of authorship, inventions (whether or not patentable), improvements, or discoveries (i) owned by a party prior to the execution of this Grant Contract, (ii) conceived or created by a party outside of the scope of this Grant Contract, or (iii) conceived or created by a party using no materials or information provided by

the other party. State and Grantee shall each retain ownership of all rights, title, and interest in their respective Pre-Existing Intellectual Property.

(2) State hereby grants to the Grantee a license to use, copy, and modify the provided materials and information solely to perform the duties described in this Grant Contract.

- B. Ownership.** The Grantee shall own all rights, title and interest in and to all of the inventions, discoveries, copyrighted works, or improvements, conceived or created by the Grantee or its employees or subcontractors in the course of performing the Grantee's duties under this Grant Contract ("Inventions").
- C. License.** The Grantee hereby grants the State a limited, non-exclusive, royalty-free, perpetual, irrevocable, non-sublicensable license to use the research results, copyrighted works, and Inventions for State Purposes. State Purpose means a non-commercial purpose consistent with the mission of the State. As part of the license, the State may share the Inventions with its subcontractors only as necessary and as is required to fulfill its governmental purpose.

13 Workers' Compensation

The Grantee certifies that it is in compliance with [Minnesota Statutes § 176.181, Subd. 2](#), pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14 Governing Law, Jurisdiction, Venue

Venue for all legal proceedings out of this Grant Contract Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15 Termination

15.1 Termination by the State.

A. Without Cause.

The State may terminate this Grant Contract Agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

B. With Cause.

The State may immediately terminate this Grant Contract Agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

15.2 Termination by the Commissioner of Administration.

The Commissioner of Administration may immediately and unilaterally terminate this Grant Contract Agreement if further performance under the agreement would not serve agency purposes or performance under the Grant Contract Agreement is not in the best interest of the State.

15.3 Termination for Insufficient Funding.

The State may immediately terminate this Grant Contract Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow

for the payment of the services addressed within this Grant Contract Agreement. Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available.

In the event of temporary lack of funding or appropriation, the State may pause its obligations under this Grant Contract Agreement without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Contract Agreement. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Grant Contract Agreement may resume.

The State will not be assessed any penalty if the Grant Contract Agreement is terminated due to insufficient funding. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving notice.

16 Publicity and Endorsement

16.1 Publicity. Any publicity pertaining to the services resulting from this Grant Contract Agreement shall identify the State as the sponsoring agency. Publicity includes, but is not limited to: websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee or its employees individually or jointly with others or any subcontractors. All projects primarily funded by state grant appropriations must publicly credit the State, including on the grantee's website, when practicable.

16.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

17 Data Disclosure

Under [Minnesota Statutes § 270C.65](#), Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

Exhibits

The following Exhibits are attached and incorporated into this Grant Contract Agreement. In the event of a conflict between the terms of this Grant Contract Agreement and its Exhibits, or between Exhibits, the order of precedence is first the Grant Contract Agreement, and then in the following order:

Exhibit A: Grant Budget

Exhibit B: Grant Action Plan with Quarterly Metrics Table

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15

Print Name: Seth Hagen
DocuSigned by:

Signature: Seth Hagen
C99DAA19804C478...

Title: Buyer 1 Date: 8/19/2025

SWIFT Contract No. 272638

State Agency

With delegated authority

Print Name: Kate Perushek
Signed by:

Signature: Kate Perushek
5BD1DD408FF4483...

Title: Deputy Commissioner Date: 8/21/2025

Grantee


With delegated authority

Print Name: Dr Lisa Sayles-Adams
DocuSigned by:

Signature: Dr Lisa Sayles-Adams
F73A0306C7B74D5...

Title: Superintendent Date: 8/21/2025

Exhibit A - Grant Budget

 YST Grant Budget - Round 8	
Partnership Name: Minneapolis Public Schools - Career & Technical Education	Date: 6/23/2025
Completed by: Sara Etzel	Grant Amount: \$98,500
<u>Budget Line Item</u>	<u>Amount \$</u>
Grant-funded personnel-employed by grantee organization (wages, insurance, benefits and related taxes)	\$ 25,000.00
Contractual personnel/sub-grants (sub-grantee/personnel not employed by grantee organization)	\$ -
Marketing/recruiting students, employers and/or schools (promotional materials, refreshments*, meetings, events)	\$ 3,500.00
In-state travel for grant funded personnel (current federal mileage rate)	\$ -
Student transportation for YST industry activities (tours, paid work experiences)	\$ 8,000.00
Industry-related training, certifications, supplies and curriculum (directly related to industry and student training)**	\$ 62,000.00
Total budget	\$ 98,500.00

**Food and drinks for YST sponsored events that exceed \$500 require approval prior to purchase. If prior approval is not obtained from DLI, expenses related to food and drink for YST events may not be reimbursed. If applicable, food and drinks should be incorporated into the marketing/ recruitment budget line item.*

***Equipment expenses that exceed \$5,000 in total over the course of the grant and have an expected useful life of over two years are considered capital expenses and require approval prior to purchase. If prior approval is not obtained from DLI, capital expenses exceeding \$5,000 may not be reimbursed. If applicable, equipment should be incorporated into the supplies/curriculum budget line item.*

**** Invoices will be reimbursed on a quarterly basis. Supporting documentation must be submitted upon request. Quarterly reports are submitted to YST staff identified during Invoicing and reporting training.*

Exhibit B - Grant Action Plan with Quarterly Metrics Table



Grant Action Plan – Round 8

Program Name:	Minneapolis Public Schools – Career & Technical Education	
Program Lead Contact:	Michael Luseni	
Form Completed By:	Sara Etzel	Date: 7/7/2025
YST Industry Area(s):	Healthcare, Information Technology, Advanced Manufacturing, Agriculture, Automotive	

Program Reporting:
 Who will ensure that all program goals are met? CTE Director - Sara Etzel, supported by members of the CTE admin team Principal Michael Luseni & Director Paul Klym

 Who is responsible for collecting data for invoicing and reporting? Minneapolis Public Schools Grants Accounting team

Outreach and Retention:
What diverse student populations will you target for YST involvement?
 As a district-wide program, we will recruit students from all represented populations enrolled in MPS high schools and district-wide Career & Technical Education programming. This enrollment represents a unique cross-section of students in similar proportions to our school district’s Minnesota state demographic report card. Current enrollment (24-25 school year) in our district-wide programming is: 29% black, 16% Hispanic, 6% Asian, 5% American Indian, 3% multiracial, and 41% white. For this grant, we will recruit from this student body that includes students who are traditionally underserved (i.e., BIPOC, underrepresented genders, English language learners and special education students). Historically, over 5,000 High School students annually receive Free and Reduced Lunch subsidies
How will you work toward outreach and retention of these student populations?
 Outreach will be incorporated into our district-wide Work-Based Learning programs servicing students in our comprehensive high schools and contract alternative programs that service students in grades 9-12. Additionally, we will do ongoing recruitment and outreach through our website, printed and digital course catalog, direct marketing to students and families, use of our custom online CTE Course Finder Tool and through the standard Minneapolis Public Schools’ course request process.

For each objective listed below:
 Provide a detailed plan to meet the milestones within the first year of the grant. A grant monitoring review will take place after the first year of the grant to discuss progress and update milestones.

Key milestones need to be specific, measurable, attainable, realistic and include estimated dates of completion.

Objective 1: Industry exposure opportunities

Provide details on how your program will provide opportunities for students of all ages to learn about the YST industries in your grant (tours, speakers, career fairs, etc.).

Key Milestones

Provide at least three events or action items to achieve **objective 1**.

Example: An industry professional will visit and present to both manufacturing classes during fall semester 2022. Approximately 50 students will learn about the industry, ask questions and research careers of interest to determine outlook, pay, training required and work schedule.

1. Each fall as a part our high school CTE course registration process, all students enrolled in CTE courses will utilize the CTE Course Finder Tool to determine their personal RIASEC traits (Realistic, Investigative, Artistic, Social, Enterprising, Conventional) and alignment with related career fields. This activity identifies alignment of student aptitudes with career sectors – encouraging enrollment in industry-related classes, and recruitment of industry guest speakers/field trips aligned to student interest.

2. In fall 2025, students enrolled in our Work-Based Learning courses will participate in Career Connect Day sponsored by the St. Paul Area Chamber. Students will have the opportunity to connect with organizations and employers representing all YST career sectors.

3. In spring 2026, fall 2026, and spring 2027, students enrolled in our Work-Based learning courses will participate in Junior Achievement’s Dream Accelerator, an interactive and responsive career exploration experience that inspires high school students to develop a plan to pursue a meaningful career and future.

Estimated number of students participating in industry exposure activities over the two-year grant period? *(This number represents the cumulative total of all students who will participate in industry exposure events/activities in your YST-approved industry area(s).) 3,000 students

Objective 2: Industry-related classes

Provide details on industry-related classes offered for high school credit.

Key Milestones

Provide at least three events or action items to achieve **objective 2**.

Example: Two sections of automotive repair classes will be offered each semester of the 2022-2023 school year. Approximately 30 students will be registered per section and female students will be recruited from the girl’s car camp held this summer.

1. Healthcare Pathway: Eight sections of Medical Terminology and Healthcare Core, two sections of Emergency Services 1 & 2, and Two sections of Anatomy & Physiology will be offered throughout the school year. (These numbers represent class options in 2025-26 school year - # of each section offered may be different in 2026-27 school year.)

2. Information Technology Pathway: Six sections of Computer Programming & Game Design, one section of Computer Programming & App Design, and Two sections each of Cybersecurity 1 & Cybersecurity 2 will be offered throughout the school year. (These numbers represent class options in 2025-26 school year - # of each section offered may be different in 2026-27 school year.)

3. Advanced Manufacturing Pathways: Five sections each of Basic Automotive and Advanced Automotive, five sections of Welding 1 and Welding 2, four sections each of Robotics and Drone Technology, and ten sections of Machine Technology will be offered throughout the school year.

(These numbers represent class options in 2025-26 school year - # of each section offered may be different in 2026-27 school year.)

Estimated number of students completing industry-related classes over the two-year grant period?

*(This number represents the cumulative total of all students who will take industry-related courses offered in your YST-approved industry area(s).) **826 students**

Objective 3: Industry-related credential or certificate

Provide details about the industry-related credentials/certifications students will earn.

Key Milestones

Provide at least three events or action items to achieve **objective 3**.

Example: The Metals two classes offered in the spring of 2023 will include on-line OSHA 10 instruction for approximately 25 students. Students who complete the training will take the certification test.

1. Advanced Manufacturing: Students will complete OSHA 10 (vectorsolutions.com) and/or S/P2 Safety & Pollution Prevention Training (sp2.org) in our agriculture, automotive, welding, and machine technology courses. Participation and successful proficiency data will be collected and categorized by certification category.

2. Healthcare: Students will complete Healthcare Core and/or Emergency Responder training and complete the NOCTI (nocti.org) Healthcare Core certification or earn their EMR certification through Apollo Medical Training (apollomedicaltraining.com). Participation and successful proficiency data will be collected and categorized by certification category.

3. Information Technology: Students will complete our Cybersecurity technician coursework (currently using Palo Alto curriculum) and complete the Cybersecurity apprentice certification. (paloaltonetworks.com). Participation and successful proficiency data will be collected and categorized by certification category.

4. Additional YST Career Sector trainings & certifications. CTE Pathway students and Work-Based Learning students interested in YST certifications and career sectors not outlined in milestones 1-3, will engage with Vector Solutions workplace compliance and safety skills trainings aligned to equipment, general, health, laboratory or workplace safety topic (vectorsolutions.com). Participation and successful proficiency data will be collected and categorized by certification category.

Estimated number of students to complete an industry-related credential or certification over the two-year grant period? *(This number represents the cumulative total of all students who will earn at least one industry-recognized credential in your YST-approved industry area(s).) **700 students will obtain credentials/certifications aligned to YST career sectors.**

Objective 4: Paid work experience

Provide details on how your program will provide industry-related paid work experiences to students.

Key Milestones

Provide at least three events or action items to achieve **objective 4**.

Example: Prior to 10-1-2022, meetings will be held with at least five employers interested in providing paid work experiences to YST student learners. The YST employer review process will be discussed and at least three of the employers will agree to complete the YST approval process by 12-1-2022.

1. Prior to 10-1-2025, an initial planning meeting will be held with all MPS CTE Work-Based Learning teachers, Achieve Twin Cities, Allina Health Talent Acquisition to discuss the application process for YST internship opportunities and the YST employer review process. YST staff will provide virtual and/or in-person training on an as needed basis to staff and potential employers related to YST employer approval process. (Anticipated initial YST approved internships will start in Spring 2026.)

2. Quarterly marketing communication, beginning October 2025, will be sent out to all CTE industry/community/staff advisory members associated with YST career sectors informing them of our grant award, opportunities to support projects associated with the grant, YST employer review process, and recruitment for paid job experiences in YST career sectors, etc. We hope to get 5-10 employer partners YST-approved.

3. Level 1 Allina Career Connections will begin in Fall 2025 in our Work-Based Learning and Career Pathway classrooms. Level 2 Career Immersion (basic paid job experience in healthcare setting) & Level 3 Career Readiness experiences (focused paid job experience aligned to specific healthcare certifications) will begin Spring 2025 and continue through the end of the grant cycle. It is anticipated that 5-10 students will participate in the Level 2 and Level 3 paid job experiences in year 1. Participation goals for year 2 will be set in Spring 2026.

Estimated number of students and employers participating in YST paid work experiences over the two-year grant period? *(This number represents the cumulative total of all students who will be placed in YST paid work experiences in your YST-approved industry area(s).) **75 students. 5-10 employers.**



Program Name:	Minneapolis Public Schools - Career & Technical Education								
Form completed by:	Sara Etzel, CTE Director (8.11.2025)								
YST Reporting Metrics: Quantative Outcomes	Year 1				Year 2				PROJECTED TOTAL
	QTR 1	QTR 2	QTR 3	QTR 4	QTR 5	QTR 6	QTR 7	QTR 8	
	7/1/25- 9/30/25	10/1/25- 12/31/25	1/1/26- 3/31/26	4/1/26- 6/30/26	7/1/26- 9/30/26	10/1/26- 12/31/26	1/1/27- 3/31/27	4/1/27- 6/30/27	
Industry Exposure: Total # of students provided with YST industry exposure opportunities each quarter (tours, speakers, job shadow, etc.).	750	0	750	0	750	0	750	0	3000
Classroom Instruction: Total # of new students to participate in YST industry related classroom instruction each quarter .	200	0	213	0	200	0	213	0	826
Industry Credential: Total # of students to gain industry recognized credential or certification each quarter .	108	25	145	71	110	25	145	71	700
Paid Industry Experience: Total # of new students placed in YST industry paid work experience each quarter .	0	0	15	10	15	0	15	20	75

***Provided numbers are your best approximation for each quarter.** Projections may be revised with YST staff approval based on data from year one at the YST Mid-point Monitoring meeting at the end of the first year of performance.