

ELEMENTARY ATTENDANCE POLICY UPDATE

Dear Families,

We hope you're enjoying your summer! As we get ready for the new school year, we want to let you know about some important updates to our attendance policy.

Our first day of school will be Thursday, August 21st.

Elementary school hours will be 7:45 AM to 2:25 PM.



The school day will now be split into 4 periods instead of 2

	Period Start	Period End
Period 1	7:45	9:25
Period 2	9:26	11:05
Period 3	11:06	12:45
Period 4	12:46	2:25

Regular attendance is a big part of your child's success in school. Every period missed means valuable learning time lost. With that in mind, here are a few key reminders and updates:

- If a student is more than 30 minutes late for a period, it will count as an absence for that period.
- Leaving more than 30 minutes early will count as missing at least one class period.
- We understand that appointments happen. Please try to schedule them to miss as little school as possible.
- If your child isn't feeling well or needs medical care, absences can be excused with a visit to the school nurse or a healthcare provider—just be sure to send in a note so we can document it properly. Doctor's notes are always a good idea, as they help us track attendance and can make a big difference if your child gets close to the 10-day parent-excused limit.

Thank you for partnering with us to make sure every child has the best chance to learn and grow this year. Please reach out if you have any questions—we're here to help!

Warmly,
 Shelley Shirel
 Director of Elementary Education