From:	Lena Young-Gallardo
To:	BSD-CBO List; BSD-FinMgrsMeet List; Newpy List
Cc:	BSD-ExecutiveStaffList
Subject:	Bulletin - Pay History Adjustment Workshop
Date:	Thursday, February 19, 2026 4:15:23 PM
Attachments:	Bulletin - Pay History Workshop 03.06.2026.pdf image001.png

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Good afternoon,

District Financial Services is excited to offer a Pay History Adjustment Workshop on Friday, March 6th at 9:00 a.m. This workshop will give an overview of the Pay History Adjustment Process along with multiple scenarios of when they are needed. Please see the attached bulletin for additional information and the registration link. Feel free to share this with anyone who may benefit from it.

Thanks,
Lena

Transforming lives through education
Lena Young-Gallardo, Director
District Financial Services
San Bernardino County Superintendent of Schools
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San Bernardino County Superintendent of Schools
Transforming lives through education

Ted Alejandre
County Superintendent

DATE: February 19, 2026

TO: Chief Business Officials, Personnel Administrators, Fiscal Services Directors, and Payroll Staff, San Bernardino County School Districts, Community Colleges, County Office of Education, and Charter Schools

SUBJECT: **Payroll Compliance Workshop**

District Financial Services is pleased to offer the following technical workshop in person for those dedicated employees who process payroll for their school district.

Workshop: **Processing Pay History Adjustments**

Description: This workshop will give an overview of the Pay History Adjustment Process along with multiple pay history adjustment scenarios.

Date: **March 6, 2026**

Time: 9:00 a.m. – 11:00 a.m.

Location: SBCSS Brier Building - Arrowhead Room
760 E. Brier Drive
San Bernardino, CA 92408

Website: http://sbcss.k12oms.org/422-275676

Seating is limited to 50 attendees. The registration deadline for the workshop is Wednesday, March 4th. Please register online by clicking on the above link. There are no fees associated with this workshop. If the above date and location is not convenient, stay tuned…we plan on offering this workshop again in the future.

Sincerely,

Ted Alejandre
County Superintendent of Schools

Signed Lena Young-Gallardo
Lena Young-Gallardo, Director
District Financial Services

LYG:kb