

ESPIRITU SCHOOLS  
MEETING MINUTES  
**Friday December 5, 2025**  
**12:30 P.M.**  
4848 S. 2<sup>nd</sup> Street Phoenix, AZ 85040  
**The Board meeting will be held via Zoom.**

I. PRELIMINARY ITEMS

**A. Call to Order and Roll Call**

*Rosanna Blackson called the meeting to order at 12:34P.M.*

*Rosanna Blackson – Board Chair, Present  
Javier Espinoza – Vice Board Chair, Present  
Armando Ruiz Sr. – Member, Present  
Bertha Gutierrez- Member, Present  
Marisa Lopez – Member, Not Present*

**Others Present:**

*Anastacia Europa – Chief Operating Officer, Servant Leader  
Alexis Ruiz – Board Secretary  
Armando Ruiz Jr – Chief Finance Officer, Servant Leader*

**B. Board Adoption of Meeting Agenda**

*Bertha Gutierrez made the motion to adopt the December 5, 2025 meeting agenda. Javier Espinoza seconded the motion. Passed: 4-0 (Ayes: Blackson, Espinoza Gutierrez, Ruiz)*

**C. Board Approval of the September 19<sup>th</sup> Meeting Minutes**

*Bertha Gutierrez made the motion to approve the September 19<sup>th</sup> meeting minutes. Javier Espinoza seconded the motion. Passed: 4-0 (Ayes: Blackson, Espinoza, Gutierrez, Ruiz)*

II. CONSENT AGENDA

*No Items Scheduled.*

III. ITEMS SCHEDULED FOR ACTION

**A. Acceptance of Board Member Resignation**

*Armando Ruiz Sr. presented the resignation of Marisa Lopez from the Espiritu Schools Board and expressed appreciation for her dedication and service. The submitted letter of resignation was provided to the Board and entered into the record.*

*Bertha Gutierrez made the motion to accept the Board Member Resignation. Javier Espinoza seconded the motion. Roll call vote conducted. Passed: 4-0 (Ayes: Blackson, Espinoza, Gutierrez, Ruiz)*

**B. Monthly Finance Report**

*Armando Ruiz Jr. presented the Monthly Finance Report, including the Profit & Loss, Balance Sheet, and the YTD AP Aging Summary.*

*Bertha Gutierrez made the motion to adopt the Monthly Finance Report. Javier Espinoza seconded the motion. Roll call vote conducted. Passed: 4-0 (Ayes: Blackson, Espinoza, Gutierrez, Ruiz)*

IV. ITEM SCHEDULED FOR INFORMATION

*No items scheduled.*

V. EXECUTIVE SESSION

VI. COMMUNICATIONS

*No response to the call.*

VII. CLOSING ITEMS

**A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas**

*The next Board Meeting will be held in March 2026.*

**B. Adjournment**

*Bertha Gutierrez made the motion to adjourn the meeting. Javier Espinoza seconded the motion.  
Passed 4-0 (Ayes: Blackson, Espinoza, Gutierrez, Ruiz)*

*Meeting adjourned at 12:58P.M.*