



MEDINA CITY SCHOOLS

333 W. Sturbridge Drive • Medina, Ohio 44256  
Phone 330.636.3500 • Fax 330.636.3834  
www.medinabees.org

**A.I. Root Middle School**

**Brittany Hartory**  
Interim Principal

**Sarah Cutright**  
Associate Principal

March 20, 2026

Dear 7th Graders and Parents/Guardians,

"The journey lasts a few days, the experiences last a lifetime."  
We are again offering the 8<sup>th</sup> Grade trip to Washington D.C. next November to those students who will be in the 8<sup>th</sup> Grade next fall. The trip is coordinated by Middle School staff members. Travel arrangements will be made by Nowak Tour and Travel. The cost is \$638.00 per student with four students per room.

**Payment Schedule**

Payments will be able to be made starting July 2, 2026.

Payments can be made using one of two ways:

- You may use the [payschoolscentral.com](https://payschoolscentral.com) for payments. With this system, the payee can control how much to pay in an installment fashion or pay in one complete payment. *The final payment date for installments and one time full payment is September 18, 2026.* Payment installments do not need to be equal and the dates are set up by the parents except the final date. Once set up the [payschoolscentral.com](https://payschoolscentral.com) charges a credit card the specific amount on the date set up by the parent. The system also sends reminder emails prior to each installment and then charges the card that is on file. The charge will appear in all accounts of 8<sup>th</sup> grade students starting in August.
- A check or money order written to A.I. Root Middle School in the full amount of \$638.00 and can be turned into the school office starting August 19, 2026. Please include your student's FULL NAME with payment. No cash will be accepted in the office.

All current and all prior school year fees must be paid by September 18, 2026 in order to reserve a spot for the trip.

**AFTER September 18, 2026, NO PAYMENTS CAN BE ACCEPTED!** We need full payment of all interested students by

*Every Student, Every Day*



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the deadline in order to reserve buses, pay for scheduled events, order tickets, reserve rooms, and get teacher chaperones assigned well ahead of time.

Travel to Washington, D.C. will occur November 4-6, 2026. All information about the trip and updates will be posted on the school website as well as the A.I. Root Washington D.C. Facebook page [www.facebook.com/airootdc](http://www.facebook.com/airootdc). This includes the cost breakdown sheet and current itinerary.

*Any cancellation made at least 45 days prior to the trip departure date is subject to a full refund minus any non-refundable items in addition to a \$35 processing fee for those cancellations processed through Nowak Tours. Any cancellation that is made within 44-15 days prior to the departure date will forfeit 75% of the trip cost. No refunds will be issued for any cancellations made 14-0 days prior to departure.*

Save the date for the DC Parent Meeting on September 22, 2026 at 6:00pm at A.I. Root Middle School.

Any students not wishing to go on the trip this fall will be offered an alternate trip to local sights.

Sincerely,

  
Brittany Hartory  
Interim Principal

  
Kevin Amburgy  
Staff Coordinator

*Every Student, Every Day*

## Washington DC

November 4-6, 2026

Trip ID: HVSZHK82CC • Version 5



### Wednesday, November 4th

- 05:30 AM **Report**  
Students report to school for bag check - 333 West Sturbridge Drive, Medina, Ohio 44256 (motor coaches arrive at 5:45 am).
- 06:15 AM **Depart**  
Depart school; rest and meal stops will be made; lunch en route is included, \$15 each (rest stop - Oakmont MM 48 / lunch - Hagerstown).
- 02:00 PM **Holocaust Museum**  
Arrive in Washington DC to enjoy a visit to the Holocaust Museum for the permanent exhibit (pending availability) followed by a visit to the Washington Monument (exterior) and Lafayette Park for a photo opportunity at the White House and time for souvenir shopping.
- 04:45 PM **Dinner**  
Dinner at Ronald Reagan Food Court, \$15 included. After dinner, we enjoy an evening tour of the monuments including the MLK, FDR and Jefferson Memorials.
- 08:15 PM **Hotel Check In**  
Hyatt Regency  
2300 Dulles Corner Blvd / Herndon, VA 20171 / 703-713-1234  
\*\*\*Private nighttime supervision is provided\*\*\*

### Thursday, November 5th

- 06:45 AM **Wake Up**  
Group wake up call.
- 07:15 AM **Breakfast**  
Breakfast buffet at the hotel (included).
- 08:00 AM **Air & Space Museum**  
Depart the hotel for Steven F Udvar-Hazy Air & Space Museum to explore the exhibits and view an IMAX movie (pending availability). A boxed lunch will be included upon departure.

## Washington DC

November 4-6, 2026

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- 12:00 PM Arlington National Cemetery**  
Arrive at Arlington Cemetery and the Tomb of the Unknown Soldier, Changing of the Guard, Wreath presentation (pending availability @ 1:15 pm) and the Kennedy gravesites. Next, we will visit the Iwo Jima and the Pentagon Memorials. We will end the afternoon with a visit to the Vietnam, Lincoln, Korean and WWII Memorials. Depart for Funland at 6:00 pm.
- 07:00 PM Dinner**  
Dinner and activities at Funland (included).
- 09:30 PM Hotel**  
Return to the hotel - \*\*\*Private nighttime supervision is provided\*\*\*

### Friday, November 6th

- 06:15 AM Wake Up**  
Group wake up call.
- 06:30 AM Breakfast**  
Breakfast buffet at the hotel (included).
- 07:30 AM Gettysburg**  
Depart the hotel for Gettysburg. Upon arrival, we enjoy a guided tour of the battlefields (pending availability @ 9:30 am - 11:30 am) followed by time in the visitors center.
- 12:00 PM Lunch**  
Enjoy lunch at Upper Crust (included).
- 01:15 PM Depart**  
Depart Gettysburg for home; rest and meal stops will be made, a boxed dinner en route is included (rest stop - Gateway, Breezewood & North Midway / rest stop and boxed meal - New Stanton MM 72).
- 07:30 PM Return**  
Arrive back at school with many fond memories.

\*\*\* ITINERARY MAY BE ADJUSTED TO SUIT GROUP NEEDS. ATTRACTIONS LISTED MAY NOT ALL BE SEEN DUE TO TIME CONSTRAINTS SUCH AS LONG LINES, TRAFFIC, INCREASED SECURITY OR CLOSURES BEYOND OUR CONTROL. \*\*\*

# AI Root Middle School

November 4-6, 2026

Trip ID: ETYHDP8ZBX • Version 4



## Transportation

- ✓ Deluxe motor coach transportation (56 passengers)

## Accomodation

- ✓ Two nights lodging at the Hyatt Regency

## Meals [Per traveler:8]

- ✓ Two breakfasts at the hotel    ✓ Two cash allowances meals @ \$15
- ✓ Two boxed meals    ✓ Lunch voucher at Pentagon City Food Court
- ✓ Dinner and games at Funland

## Other details

- ✓ Private nighttime supervision at the hotel.
- ✓ All attractions and admissions as stated in the proposed itinerary.
- ✓ All appropriate taxes and gratuities (except tour manager, gratuity at groups discretion).
- ✓ Company tour manager from departure to return.
- ✓ Hooded sweatshirt (school to pick one color and design)

## Pricing

Type of rooms	Price per traveler	Availability
Quadruple	\$ 638	Student

## Notes

Pricing is based on a minimum of 40 paid passengers. If count falls below itinerary and pricing may need to be adjusted