

**Contact sheet for remote welfare calls**

This form is to be used to record contact made with students, parent/carer whilst completing your welfare call.

*Please do not forget if you have any concerns regarding welfare or safeguarding that you need to follow the normal school safeguarding procedure for logging concerns. You need to inform a member of the safeguarding team/SLT and email the safeguarding lead directly informing that a new concern has been raised.*

<b>Student Name:</b>	<b>Year:</b>	<b>House:</b>
<b>Date:</b>	<b>Time:</b>	<b>Staff Name:</b>
<b>Contact with: (Parents/Carers) Name:</b>		
<b>Did you speak to the student?</b>		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Did the student have any concerns?</b>		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Did the Parents/Carers have any concerns?</b>		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Were any Safeguarding/Welfare concerns raised?</b>		
Yes <input type="checkbox"/> No <input type="checkbox"/>		