

Back to School Safeguarding Checklist

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Returning to School Following Online Learning Due to Conflict or Instability

Area	Checklist Item	Completed	Notes / Actions Required	Responsible Lead
Safeguarding	DSL and safeguarding team review all safeguarding concerns raised during the period of remote learning	<input type="checkbox"/>		DSL
Safeguarding	Review welfare call logs and identify any students requiring follow-up support	<input type="checkbox"/>		Safeguarding Team
Safeguarding	Ensure all staff are reminded of safeguarding reporting procedures and expectations	<input type="checkbox"/>		DSL
Safeguarding	Review risk assessments for vulnerable students	<input type="checkbox"/>		Safeguarding Team
Safeguarding	Check safeguarding reporting systems (e.g. CPOMS or equivalent) are fully operational	<input type="checkbox"/>		DSL
Student Wellbeing	Plan structured wellbeing check-ins with students during the first week back	<input type="checkbox"/>		Pastoral Lead
Student Wellbeing	Identify students who may have been directly affected by conflict or crisis events	<input type="checkbox"/>		Pastoral Team
Student Wellbeing	Ensure counselling or pastoral support is available for students who need it	<input type="checkbox"/>		Pastoral Lead
Student Wellbeing	Provide staff guidance on trauma-informed responses to students	<input type="checkbox"/>		SLT
Student Wellbeing	Ensure staff understand signs of trauma or distress in children	<input type="checkbox"/>		DSL
Attendance	Review attendance and identify students who may be anxious or reluctant to return	<input type="checkbox"/>		Attendance Lead
Attendance	Follow up with families where students do not return to school	<input type="checkbox"/>		Pastoral Team

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Communication	Send reassurance communication to parents about the return to school	<input type="checkbox"/>		Headteacher
Communication	Provide guidance to parents about supporting children returning to school	<input type="checkbox"/>		Pastoral Lead
Communication	Ensure parents know how to contact the safeguarding team if they have concerns	<input type="checkbox"/>		DSL
Teaching and Learning	Allow time for transition rather than immediately returning to full academic expectations	<input type="checkbox"/>		SLT
Teaching and Learning	Provide staff guidance on supporting students who experienced disruption or trauma	<input type="checkbox"/>		SLT
Behaviour	Review behaviour expectations and reinforce routines with students	<input type="checkbox"/>		Behaviour Lead
Behaviour	Monitor behaviour patterns for signs of distress or anxiety	<input type="checkbox"/>		Staff
Site Safety	Ensure the school site is safe and ready for students to return	<input type="checkbox"/>		Site Manager
Site Safety	Review emergency procedures relevant to the current security context	<input type="checkbox"/>		SLT
Staff Support	Provide staff briefing on the situation and safeguarding approach	<input type="checkbox"/>		Headteacher
Staff Support	Ensure staff wellbeing support is available	<input type="checkbox"/>		HR / SLT
Monitoring	Schedule safeguarding review meeting after the first week of return	<input type="checkbox"/>		DSL
Monitoring	Monitor safeguarding concerns, attendance and wellbeing closely during the first weeks	<input type="checkbox"/>		SLT